

PORT WASHINGTON PUBLIC LIBRARY
UNAPPROVED MINUTES OF
THE BOARD OF TRUSTEES MEETING APRIL 15, 2026

Participants: Bill Keller, Presiding	Michael Krevor, Trustee
Matthew Straus, Trustee	Nancy Comer, Trustee
Adrienne Saur, Trustee	Julie Lim, Trustee
Sima Vasa, Trustee	
Keith Klang, Director	James Hutter, Assistant Director
In Attendance: Melanie Davidoff (Staff Association), Allison Stanley	

Mr. Keller stated the Board met at 7:45 p.m. on March 31, 2026, following the Budget Information Session, and went into Executive Session where the Board discussed personnel matters. Mr. Keller also noted that the Board met at 6:45 p.m on April 15, 2026 and went into Executive Session where the Board also discussed personnel matters. Mr. Keller commenced the public portion of the meeting at 8:00 p.m..

OPENING

Mr. Keller requested a motion to approve the March 18, 2026 Board of Trustees meeting minutes. Mr. Straus moved to approve. Mr. Krevor seconded. All agreed.

APPROVAL OF MINUTES

Mr. Klang introduced Mr. Bill Barrett and Ms. Alicia Zabala from Rynkar, Vail and Barrett LLP who then presented 2025-2026 Audit. The findings stated that The Port Washington Public Library is in good financial position.

AUDIT

Mr. Keller requested a motion to approve the March 2026 warrants 26-3-9A and 26-3-9B. Mr. Straus moved to approve. Mr. Krevor seconded. All agreed. Mr. Keller requested a motion to approve two payrolls on 3/12/26 and 3/26/26. Ms. Comer moved to approve. Mr. Straus seconded. All agreed.

APPROVAL OF WARRANT

Mr. Keller stated there was one staff addition for March 2026. Ms. Vasa moved to approve. Mr. Krevor seconded. All agreed.

STAFF CHANGES

Mr. Keller asked if there were any questions on the March Financial Report. There were no questions on the report.

FINANCIAL REPORT

Mr. Klang updated the Board on Spring Facility projects.

SPRING FACILITY UPDATE

Mr. Klang shared the ILS plan of service for content that has been generated by artificial intelligence. A discussion ensued. Mr. Klang stated he will likely bring this back up for further discussion in the coming months.

ILS INTEGRITY POLICY

Mr. Klang noted recent meetings with Assemblyman Daniel Norber and Senator Jack Martins to discuss funding, Civil Service and eBook pricing . Mr. Klang plans to update the Board regarding the final NYS Budget funding for libraries next month.

LIBRARY ADVOCACY UPDATE

Mr. Klang requested the approval to dispose of excess equipment from the maintenance department. Ms. Saur moved to approve. Mr. Krevor seconded. All agreed.

EXCESS LIST

Mr. Klang shared with the Board upcoming Trustee Training opportunities.

TRUSTEE TRAINING

Mr. Keller noted that the PWPL budget passed with 439 “Yes” votes and 31 “No” votes. Mr. Keller received 421 votes and Ms. Comer received 425 votes, both were each appointed to five-year terms.

ELECTION RESULTS

Mr. Keller noted that Policy Committee met on April 8th to develop a naming policy. A follow-up meeting will be setup in the coming weeks.

POLICY COMMITTEE REPORT

Mr. Keller noted the FOL Book and Author Luncheon will be at The Garden City Hotel on Friday, May 1, 2026.

BOOK AND AUTHOR

Mr. Keller noted that the Long Island Conference will be May 14, 2026.

LIBRARY CONFERENCE

Mr. Hutter noted that Earth Day will take place Saturday, April 25, 2026 at the Library from 12:00 p.m. – 4:00 p.m..

EARTH DAY

Mr. Hutter shared The Lab equipment and services brochure with the Board.

THE LAB

Mr. Keller noted the Art Advisory Council minutes of March 11, 2026.

AAC MINUTES

Mr. Keller noted the Friends of the Library minutes of the March 11, 2026 meeting.

FOL MINUTES

Mr. Keller noted the patron comments.

PATRON COMMENTS

Mr. Keller noted the Local History staff report.

STAFF REPORTS

Mr. Klang requested approval from the Board for the Port Washington Public Library to be closed Friday July 3, 2026 in observation of Independence Day. Mr. Straus moved to approve. Mr. Krevor seconded. All agreed.

NEW BUSINESS

Ms. Davidoff was the Staff Association representative for this month. Ms. Davidoff stated there were no comments from the Association. The Board thanked her for attending.

STAFF ASSOCIATION

There were no public comments.

PUBLIC COMMENTS

Ms. Comer moved to adjourn and all agreed at 9:20 pm.

ADJOURNMENT

