

**PORT WASHINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
APRIL 16, 2025
7:30 PM
Hagedorn Meeting Room
AGENDA**

- I Approval of March 19, 2025 Board of Trustees Minutes
- II Approval of March 2025 Warrants
- III Approval of March 2025 Staff Changes
- IV Financial
 - a) March Financial Report
- V Director's Report
 - a) 2023-2024 Audit Presentation
 - b) Strategic Plan Update
 - c) Facility Updates
 - 1) The Lab Redesign
 - 2) Lobby Feasibility Study
 - 3) Exterior Masonry Remediation
 - 4) Parking Lot Repavement
 - d) Mason Column Exhibit
 - e) Excess Equipment
- VI President's Report
 - a) Budget/Trustee Election Results
 - b) Library Advocacy
 - c) LI Library Conference – Thursday, May 8, 2025
 - d) Book and Author Event – Friday, May 2, 2025
- VII Assistant Director's Report
 - a) Earth Day – Saturday, April 26, 2025
 - b) Japanese Spring Festival – Sunday, April 27, 2025
 - c) Star Wars May The 4TH Celebration – Sunday, May 4, 2025
- VIII Councils
 - a) Art Advisory Council Minutes – March 12, 2025
 - b) Health Advisory Council Minutes – March 26, 2025
 - c) Music Advisory Council – New Member

(over)

- IX Foundation
 - a) Minutes of March 10, 2025
 - b) Financials

- X Friends of the Library
 - a) Minutes of March 12, 2025

- XI Correspondence
 - a) Patron Comments – March 2025

- XII Old Business
 - 1) Civil Service Residency Waiver Update

- XIII New Business
 - 1) July Organizational Meeting
 - 2) Trustee Training at PWPL – Wednesday, July 23, 2025

- XIV Staff Association

- XV Public Comments

- XVI Adjournment

PORT WASHINGTON PUBLIC LIBRARY
UNAPPROVED MINUTES OF
THE BOARD OF TRUSTEES MEETING
MARCH 19, 2025

Participants: Bill Keller, Presiding Michael Krevor
 Matthew Straus Nancy Comer
 Keith Klang

Mr. Keller opened the portion of the meeting at 7:30 pm and began the meeting announcing that tonight is the second of three Budget Hearings for the 2025-2026 proposed budget. Mr. Klang then reviewed the proposed budget which calls for a 2% tax levy increase which is below the allowable tax cap.

OPENING

Mr. Keller requested a motion to approve the February, 2025 Board of Trustees meeting minutes. Mr. Straus moved to approve. Mr. Krevor seconded. All agreed.

APPROVAL OF MINUTES

Mr. Keller requested a motion to approve the February 2025 warrants 25-2-08A and 25-2-08B. Mr. Straus moved to approve. Ms. Krevor seconded. All agreed. Mr. Keller requested a motion to approve two payrolls on 2/13/25 and 2/27/25. Ms. Comer moved to approve. Mr. Straus seconded. All agreed.

APPROVAL OF WARRANTS

Mr. Keller read the Staff Changes for February 2025 stating there was one appointment, no departures, and no salary adjustments. Mr. Krevor moved to accept. Ms. Comer seconded. All agreed.

STAFF CHANGES

Mr. Keller asked if there were any questions on the February Financial Report. There were no questions on the report.

FINANCIAL REPORT

Mr. Keller requested a motion to approve the Phone System Capital Project dated March 14, 2025 to increase the General Fund transfer out to capital expenditure budget line, funded through the use of assignment for capital in the amount of \$25,643.00 in order to cover the expenditures to install the new phone system at the Library. Mr. Krevor moved to approve. Mr. Straus seconded. All agreed.

CAPITAL PROJECTS TRANSFER

Mr. Klang stated that the NYLAF presentation was postponed due to the fact that NYLAF recently merged with another fund. Mr. Klang will inform the Board if and when a new presentation date can be scheduled.

NYLAF

Mr. Klang stated that the redesign of The Lab continues. New furniture is on order. Installation of wall fixtures new carpeting will take place in the coming weeks.

LAB UPDATE

Mr. Klang stated that Mei Wo Design is working on a proposal to best utilize the Lobby and Cafe.

LOBBY AREA

Mr. Klang stated the updates to the Strategic Plan will be completed by July 2025. Input for the plan will include Board and Staff surveys and focus groups. The final plan will be approved by the full Board.

STRATEGIC PLAN

Mr. Keller discussed the Election Timeline dates. The final budget hearing will be on Wednesday, March 26, 2025. Personal Registration Day will be Tuesday, April 1, 2025. The date of the election is Tuesday, April 8, 2025, 7:00 am – 9:00 pm in the Lobby of the Library.

***ELECTION
TIMELINE***

Mr. Keller noted the FOL- Book and Author Luncheon will be at The Garden City Hotel on Friday, May 2, 2025.

***FOL- BOOK AND
AUTHOR***

Mr. Keller stated there are upcoming Advocacy Meetings with Assemblyman Norber and Senator Jack Martins.

***LIBRARY
ADVOCACY***

Mr. Keller noted the Books for Dessert article in Newsday celebrating 20 years of the program.

***BOOKS FOR
DESSERT***

Mr. Hutter reported on the completion of the Annual Report. The Trustees questioned why last year's totals in certain areas did not tally up correctly. Mr. Hutter explained that the format of the State Report had changed and that certain statistics were no longer tallied. Mr. Krevor moved to accept. Ms. Comer seconded. All agreed.

ANNUAL REPORT

Mr. Hutter noted the New Vinyl Listening Station in the North Wing.

***NEW VINYL
LISTENING
STATION***

Mr. Keller noted the Art Advisory Council minutes of February 12, 2025.

AAC MINUTES

Mr. Keller requested a motion to approve Ms. Patricia Hopkins and Ms. Jennifer Gordon-Tennant to the Music Advisory Council. Mr. Krevor moved to approve and Ms. Comer seconded. All agreed.

***MAC NEW
MEMBER***

Mr. Keller noted the Friends of the Library minutes of February 12, 2025.

FOL MINUTES

Mr. Keller noted patron comments.

***PATRON
COMMENTS***

Mr. Keller requested a motion to approve a new policies, Statement of Non-Discrimination and Tax Sheltered Annuity. Mr. Krevor moved to approve and Ms. Comer seconded. Matthew Straus had more questions and abstained related to the policy updates.

***NEW POLICY
APPROVALS***

Ms. Davidoff was the Staff Association representative for this month. Ms. Davidoff stated there were no comments from the Association. The Board thanked her for attending.

***STAFF
ASSOCIATION***

There were no public comments.

PUBLIC COMMENT

Ms. Comer moved to adjourn and all agreed

ADJOURNMENT

PORT WASHINGTON PUBLIC LIBRARY
BOARD MEETING
MARCH 2025 REPORTS

WARRANTS TO BE VOTED ON

Warrant Number	Amount
25-3-9A	\$ 181,778.52
25-3-9B	\$ 176,822.79
Warrant Total	<u>\$ 358,601.31</u>

<u>Payroll Date</u>		<u>Gross</u>		<u>Net</u>		<u>Processing</u>		<u>Tax Liability</u>
3/13/2025	\$	151,909.41	\$	109,762.77				\$ 45,417.61
3/27/2025	\$	151,912.66	\$	98,170.96	\$	2,161.55	\$	39,769.42
PAYROLL TOTAL	\$	303,822.07	\$	207,933.73	\$	2,161.55	\$	85,187.03

Prepared By:
Mayra Fenig
Finance Department

PORT WASHINGTON PUBLIC LIBRARY
Balance Sheet - Governmental Funds
March 31, 2025
75% of Budget Expensed

	General	Special Aid	Capital Projects	Permanent	Total Governmental Funds	Fiduciary Fund Agency
ASSETS						
Cash						
Unrestricted	\$ 3,428,075	\$ 768,668	\$ 1,211,439	\$	\$ 5,408,182	\$
Restricted				146,109	146,109	
Receivables						
Accounts receivable					-	
Due from other funds	1,314,065	11,103			1,325,168	31,459
Due from component unit	23,294	199			23,493	
Prepays	1,341				1,341	
Other Assets	630				630	
Total Assets	<u>\$ 4,767,405</u>	<u>\$ 779,970</u>	<u>\$ 1,211,439</u>	<u>\$ 146,109</u>	<u>\$ 6,904,923</u>	<u>\$ 31,459</u>
LIABILITIES						
Payables						
Accounts Payable					-	
Due to other funds	41,459	21,504	1,282,561	11,103	1,356,627	
Other liabilities					-	31,459
Due to ERS	135,958				135,958	
Total Liabilities	<u>177,417</u>	<u>21,504</u>	<u>1,282,561</u>	<u>11,103</u>	<u>1,492,585</u>	<u>31,459</u>
FUND BALANCES						
Nonspendable:						
Prepaid	110,360	3,650			114,010	
Endowment				135,006	135,006	
Restricted: Grants		754,816			754,816	
Assigned:						
Capital projects	2,103,183				2,103,183	
Retirement contribution	556,749				556,749	
Terminal leave	770,153				770,153	
Unappropriated fund balance	109,000				109,000	
Unassigned: Fund balance (deficit)	940,543		(71,122)		869,421	
Total Fund Balances	<u>4,589,988</u>	<u>758,466</u>	<u>(71,122)</u>	<u>135,006</u>	<u>5,412,338</u>	<u>-</u>
Total Liabilities and Fund Balances	<u>\$ 4,767,405</u>	<u>\$ 779,970</u>	<u>\$ 1,211,439</u>	<u>\$ 146,109</u>	<u>\$ 6,904,923</u>	<u>\$ 31,459</u>

PORT WASHINGTON PUBLIC LIBRARY
Statement of Revenues and Expenditures - General Fund
For One Month and Nine Months Ended March 31, 2025
75% of Budget Expensed

		March 31, 2025		Balance	% of Annual
	Budget	One Month	Year to Date	Remaining	Budget
REVENUES					
REAL PROPERTY TAXES	\$ 7,357,901	\$ 613,159	\$ 5,518,426	\$ (1,839,475)	75.0%
OTHER TAX ITEMS	100,000			(100,000)	0.0%
FEES - LOST BOOKS	7,500	209	2,825	(4,675)	37.7%
XEROX REVENUES	9,000	1,119	8,150	(850)	90.6%
INTEREST	139,400	12,115	103,246	(36,154)	74.1%
SALE OF USED BOOKS	3,000	(42)	814	(2,186)	27.1%
SALE OF INSTRUCTIONAL SUPPLIES					N/A
REFUND OF PY EXPENSES		6,431	8,244	8,244	N/A
GIFTS & DONATIONS	12,500		650	(11,850)	5.2%
MISCELLANEOUS		35	4,689	4,689	N/A
STATE AID	8,800		14,432	5,632	164.0%
Total Revenues	7,638,101	633,026	5,661,476	(1,976,625)	74.1%
EXPENDITURES					
141 CERTIFIED LIBRARIANS					
.01 CERT.LIB GRADE 29-27-25	147,530	11,349	110,080	37,450	74.6%
.02 CERT.LIB GRADE 21	111,190	8,852	85,866	25,324	77.2%
.03 CERT.LIB GRADE 19	445,230	22,831	233,796	211,434	52.5%
.04 CERT.LIB GRADE 17	564,408	32,470	325,967	238,441	57.8%
.05 CERT.LIB GRADE 15	1,187,140	93,128	891,720	295,420	75.1%
.06 CERT.LIB HOLIDAY & SUNDAY	63,049	6,532	55,013	8,036	87.3%
TOTAL CERT. LIBRARIANS	2,518,547	175,162	1,702,442	816,105	67.6%
143 CLERICAL STAFF					
.01 CLERICAL GRADE 11	267,700	28,589	206,389	61,311	77.1%
.02 CLERICAL GRADE 9	106,810	8,352	93,412	13,398	87.5%
.04 CLERICAL GRADE 5	270,740	21,980	194,410	76,330	71.8%
.05 CLERICAL GRADE 3	85,740	3,342	48,054	37,686	56.0%
.06 CLERICAL HOLIDAY & SUNDAY	25,000	2,176	16,501	8,499	66.0%
TOTAL CLERICAL STAFF	755,990	64,439	558,766	197,224	73.9%
143 HOURLY STAFF					
.12 BOOK SHELVERS-CHILDREN	55,000	2,363	46,372	8,628	84.3%
.13 ENGLISH AS A SECOND LANGUA	54,000	1,437	36,992	17,008	68.5%
.14 ISD	74,495	6,516	42,888	31,607	57.6%
.15 COLLECTION MANAGEMENT	111,000	9,211	85,708	25,292	77.2%
.18 PROCESSING OF BOOKS	36,000	3,217	24,958	11,042	69.3%
.19 TECHNICIANS-MEDIA	15,000	2,737	19,499	(4,499)	130.0%
.21 COMPUTER AIDES	77,000	5,577	65,037	11,963	84.5%
.22 SUNDAY & HOLIDAYS - SUPPORT	36,000	5,336	35,021	979	97.3%
.24 COMMUNITY OUTREACH	16,000	361	5,571	10,429	34.8%
TOTAL HOURLY STAFF	474,495	36,755	362,046	112,449	76.3%
143 BUILDING STAFF					
.31 CUSTODIAL	327,320	25,177	200,738	126,582	61.3%
.32 HOLIDAYS & SUNDAY - CUSTODIA	22,873	2,290	22,790	83	99.6%
TOTAL BUILDING STAFF	350,193	27,467	223,528	126,665	63.8%
SEPARATION PAYOUTS	118,886		118,886		100.0%

PORT WASHINGTON PUBLIC LIBRARY
Statement of Revenues and Expenditures - General Fund (Continued)
For One Month and Nine Months Ended March 31, 2025
75% of Budget Expensed

	Budget	March 31, 2025		Balance Remaining	% of Annual Budget
		One Month	Year to Date		
EXPENDITURES (CONTINUED)					
9030.8 SOCIAL SECURITY	\$ 316,154	\$ 22,198	\$ 214,010	\$ 102,144	67.7%
9040.8 WORKER'S COMPENSATION	38,000		20,799	17,201	54.7%
9045.8 DISABILITY INSURANCE	10,000	(191)	852	9,148	8.5%
9050.8 UNEMPLOYMENT INSURANCE	2,090		1,972	118	94.4%
9060.8 HOSPITAL & MEDICAL INSURANCE					
.01 MEDICAL	1,033,100	99,985	833,397	199,703	80.7%
.02 DENTAL	26,512	6,832	15,356	11,156	57.9%
.03 EYECARE	2,000		1,614	386	80.7%
TOTAL HOSPITAL & MEDICAL INSURANCE	1,061,612	106,817	850,367	211,245	80.1%
9010.8 STATE RETIREMENT	543,884		543,830	54	100.0%
203 EQUIPMENT					
.01 EQUIPMENT - LIBRARY	24,500	427	11,753	12,747	48.0%
.02 EQUIPMENT - COMPUTER	16,850		10,154	6,696	60.3%
.03 EQUIPMENT - BUILDING	15,000	1,572	2,404	12,596	16.0%
TOTAL EQUIPMENT	56,350	1,999	24,311	32,039	43.1%
410 PRINT & INFORMATION SERVICES					
.02 SERVICES & CONTINUATIONS				-	
.05 BOOKS-FICTION	50,000	3,136	37,571	12,429	75.1%
.06 BOOKS-NON-FICTION	50,000	3,320	27,150	22,850	54.3%
.07 BOOKS-REFERENCE	35,000	1,794	20,386	14,614	58.2%
.08 BOOKS-CHILDREN	23,500	556	13,488	10,012	57.4%
.09 BOOKS-AUDIO & ELECTRONIC	100,000	6,660	115,566	(15,566)	115.6%
.10 BOOKS-YOUNG ADULT	15,000	1,121	6,539	8,461	43.6%
TOTAL PRINT & INFORMATION SERVICES	273,500	16,587	220,700	52,800	80.7%
411 MACHINE READABLE MATERIAL					
.02 REFERENCE SOFTWARE	60,000	586	59,212	788	98.7%
.03 COMPUTER SOFTWARE	35,000	10,175	33,012	1,988	94.3%
TOTAL MACHINE READABLE MATERIAL	95,000	10,761	92,224	2,776	97.1%
413 SERIALS					
.01 MICROFORM	4,500			4,500	0.0%
.02 NON-MICROFORM	28,000	427	30,527	(2,527)	109.0%
TOTAL SERIALS	32,500	427	30,527	1,973	93.9%
417 A-V MATERIALS					
.02 CHILDREN'S MATERIALS	4,000	220	944	3,056	23.6%
.03 DVD	20,000	2,520	11,150	8,850	55.8%
.04 YOUNG ADULT				-	N/A
.05 DIGITAL MEDIA	30,000	3,298	24,373	5,627	81.2%
TOTAL A-V MATERIALS	54,000	6,038	36,467	17,533	67.5%
417 AUDIO RECORDINGS					
.11 VIDEO GAME COLLECTION	10,000	958	6,228	3,772	62.3%
.12 COMPACT DISKS	6,000	1,446	5,964	36	99.4%
TOTAL AUDIO RECORDINGS	16,000	2,404	12,192	3,808	76.2%
417 A-V RENTAL & MAINTENANCE					
.21 FILM RENTAL-ADULT	3,000		2,703	297	90.1%
.24 MAINT. & REPAIRS	1,000			1,000	0.0%
.25 BULBS	500		79	421	15.8%
TOTAL A-V RENTAL & MAINTENANCE	4,500	-	2,782	1,718	61.8%

PORT WASHINGTON PUBLIC LIBRARY
Statement of Revenues and Expenditures - General Fund (Continued)
For One Month and Nine Months Ended March 31, 2025
75% of Budget Expensed

	Budget	March 31, 2025		Balance Remaining	% of Annual Budget
		One Month	Year to Date		
EXPENDITURES (CONTINUED)					
430 OFFICE & LIBRARY SUPPLIES					
.01 ADULT SERVICES	\$ 600	\$ 1,379	\$ 2,132	\$ (1,532)	355.3%
.02 CHILDREN'S SERVICES	3,500	281	2,420	1,080	69.1%
.03 COLLECTION MANAGEMENT	800		232	568	29.0%
.04 COMMUNITY INFO	1,000		872	128	87.2%
.05 COMPUTER SERVICES	7,600	628	4,994	2,606	65.7%
.06 INFO SERVICES	700		491	209	70.1%
.07 MEDIA SERVICES	7,600	520	5,898	1,702	77.6%
.08 GENERAL OFFICE SUPPLIES	20,000	1,390	17,174	2,826	85.9%
.09 ORAL HISTORY/SPECIAL COLLEC	2,500		345	2,155	13.8%
.10 TECHNICAL SERVICES	8,500		1,351	7,149	15.9%
.11 OFFICE EQUIPMENT	12,000		13,625	(1,625)	113.5%
.12 YOUNG ADULT	400			400	0.0%
TOTAL OFFICE & LIBRARY SUPPLIES	65,200	4,198	49,534	15,666	76.0%
431 TELEPHONE					
.01 TELEPHONE	30,000	1,297	17,472	12,528	58.2%
.02 TELEPHONE MAINTENANCE	5,000			5,000	0.0%
TOTAL TELEPHONE	35,000	1,297	17,472	17,528	49.9%
433 POSTAGE & FREIGHT					
.01 POSTAGE - FREIGHT	25,000	84	8,075	16,925	32.3%
434 PRINTING					
.01 PRINTED INFO	7,000		1,910	5,090	27.3%
.04 DISPLAYS & EXHIBITIONS	5,500		484	5,016	8.8%
.05 LEGAL ADVERTISING	5,000	2,007	2,422	2,578	48.4%
.08 NEWSLETTERS	30,000	5,690	24,209	5,791	80.7%
TOTAL PRINTING	47,500	7,697	29,025	18,475	61.1%
435 TRAVEL & MILEAGE					
.01 MEETINGS	15,000		890	14,110	5.9%
.02 MILEAGE	3,000	62	381	2,619	12.7%
.03 STAFF DEVELOPMENT	2,000	85	850	1,150	42.5%
TOTAL TRAVEL & MILEAGE	20,000	147	2,121	17,879	10.6%
436 ALIS/NLS OPERATING SYSTEM					
.01 CIRCULATION CHARGES	40,000		26,755	13,245	66.9%
.02 OPAC/CONCURRENT SESSION C	30,000		23,949	6,051	79.8%
.03 NLS	36,000		35,324	676	98.1%
TOTAL ALIS/NLS OPERATING SYSTEM	106,000		86,028	19,972	81.2%
437 PROGRAM SERVICES					
.01 PROGRAMS - ADULT	16,000	1,375	10,510	5,490	65.7%
.02 PROGRAMS - YOUNG ADULT	12,500	612	8,192	4,308	65.5%
.03 PROGRAMS - JUVENILE	27,000	1,656	20,753	6,247	76.9%
.07 MEETING ROOM EXPENSES	1,000			1,000	0.0%
.08 OTHER PROGRAM SUPPORT	10,000	381	7,908	2,092	79.1%
.13 MEDIA PROGRAMS	8,500			8,500	0.0%
TOTAL PROGRAM SERVICES	75,000	4,024	47,363	27,637	63.2%
438 MEMBERSHIPS					
.01 MEMBERSHIPS	7,000	1,125	3,876	3,124	55.4%
439 RENTAL, REPAIR, MAINTENANCE					
OFFICE EQUIPMENT					
.01 EQUIPMENT	14,000		10,187	3,813	72.8%
.02 COPY EQUIPMENT	14,500	1,989	12,628	1,872	87.1%
.04 COMPUTER	1,000		48	952	4.8%
.06 PIANO	1,000	330	1,270	(270)	127.0%
TOTAL RENTAL REPAIR, MAINTENANCE					
OFFICE EQUIPMENT	30,500	2,319	24,133	6,367	79.1%

PORT WASHINGTON PUBLIC LIBRARY
Statement of Revenues and Expenditures - General Fund (Continued)
For One Month and Nine Months Ended March 31, 2025
75% of Budget Expensed

	Budget	March 31, 2025		Balance Remaining	% of Annual Budget
		One Month	Year to Date		
EXPENDITURES (CONTINUED)					
440 BUSINESS SERVICES					
.01 ACCOUNTING	\$ 62,000	\$ 5,180	\$ 47,960	\$ 14,040	77.4%
.02 AUDIT	19,500		10,000	9,500	51.3%
.05 ELECTION	5,000	460	2,110	2,890	42.2%
.06 LEGAL	30,000	271	9,492	20,508	31.6%
.07 PAYROLL	23,500	669	19,537	3,963	83.1%
.09 OTHER	20,000	668	31,107	(11,107)	155.5%
.10 SECURITY SERVICES	50,000	6,266	48,297	1,703	96.6%
.11 COMPUTER SERVICES	64,800	5,172	42,030	22,770	64.9%
.13 CREDIT CARD FEES	2,000	71	1,017	983	50.9%
TOTAL BUSINESS SERVICES	276,800	18,757	211,550	65,250	76.4%
450 FUEL & UTILITIES					
.01 ELECTRICITY	145,810	6,258	86,490	59,320	59.3%
.02 FUEL	42,000	7,583	23,515	18,485	56.0%
.03 WATER POLLUTION CONTROL TA	6,965		6,964	1	100.0%
.04 WATER TAX	9,000		8,688	312	96.5%
TOTAL FUEL & UTILITIES	203,775	13,841	125,657	78,118	61.7%
451 CUSTODIAL SUPPLIES					
.01 BULBS	2,200			2,200	0.0%
.02 HOUSEKEEPING MAINT	14,500	6,549	17,903	(3,403)	123.5%
.03 UNIFORMS	1,000	302	657	343	65.7%
.04 CLEANING SERVICES	8,200		11,244	(3,044)	137.1%
TOTAL CUSTODIAL SUPPLIES	25,900	6,851	29,804	(3,904)	115.1%
452 REPAIRS TO BLDG & BLDG EQUIP.					
.01 REPAIR TO BUILDING	60,000	18,207	59,344	656	98.9%
.02 SUPPLIES FOR BUILDING	20,000	3,574	15,280	4,720	76.4%
.03 BUILDING IMPROVEMENTS	10,000		4,226	5,774	42.3%
.04 REPAIRS TO EQUIPMENT	10,000	663	8,865	1,135	88.7%
TOTAL REPAIRS TO BLDG & BLDG. EQUIP.	100,000	22,444	87,715	12,285	87.7%
454 INSURANCE					
.01 INSURANCE	85,000	3,658	80,864	4,136	95.1%
455 OTHER OPER. & MAINT.					
.01 MECHANICAL CONTRACTS	32,000	1,309	24,004	7,996	75.0%
.02 GROUND MAINT. CONTRACTS	25,000	4,700	37,599	(12,599)	150.4%
.03 BUILDING MAINT CONTRACT	19,500	3,884	12,028	7,472	61.7%
TOTAL OTHER OPER. & MAINT.	76,500	9,893	73,631	2,869	96.2%
DEBT SERVICE					
INSTALLMENT DEBT- PRINCIPAL	11,562	-	12,112	(550)	104.8%
INSTALLMENT DEBT INTEREST	549	-	-	549	0.0%
TOTAL DEBT SERVICE	12,111		12,112	(1)	100.0%
INTERFUND TRANSFERS					
OPERATING TRANSFERS OUT	37,643	-	37,643	-	100.0%
TOTAL EXPENDITURES	\$ 7,950,630	\$ 567,198	\$ 5,943,304	2,007,326	74.8%
NET CHANGE IN FUND BALANCE			(281,828)		
FUND BALANCE, BEGINNING OF YEAR			4,871,816		
FUND BALANCE, FISCAL YEAR TO DATE			\$ 4,589,988		

PORT WASHINGTON PUBLIC LIBRARY
Statement of Revenues, Expenditures and Changes in Fund Balances -
Special Revenue, Capital Projects and Permanent Funds
For One Month and Nine Months Ended March 31, 2025
75% of Budget Expensed

	Special Revenue	Capital Projects	Permanent
REVENUES			
Interest income	\$ 21,352	\$	\$ 4,059
Miscellaneous revenue	180,033		
State sources			
Total Revenues	<u>201,385</u>	<u>-</u>	<u>4,059</u>
EXPENDITURES			
Program expenses	<u>164,888</u>	<u>235,658</u>	
OTHER FINANCING SOURCES (USES)			
Operating transfers in	4,059	37,643	-
Operating transfers (out)			(4,059)
Total Other Financing Sources (Uses)	<u>4,059</u>	<u>37,643</u>	<u>(4,059)</u>
Net Change in Fund Balance	40,556	(198,015)	-
Fund Balance - Beginning of year	<u>714,260</u>	<u>126,893</u>	<u>135,006</u>
Fund Balance - End of month	<u><u>\$ 754,816</u></u>	<u><u>\$ (71,122)</u></u>	<u><u>\$ 135,006</u></u>

INTEREST REVENUE

	Current Month	Year To Date
General Fund & Capital Projects Fund	\$ 12,115	\$ 103,246
Special Revenue Fund	2,421	21,352
Permanent Fund	460	4,059
	<u><u>\$ 14,996</u></u>	<u><u>\$ 128,657</u></u>

Note: Interest earned in the capital projects fund bank account is recorded in the general fund and is reflected on page 2 of this report. Additionally, interest earned in the permanent fund bank account gets transferred to the special revenue fund on a monthly basis.

PORT WASHINGTON PUBLIC LIBRARY
Detailed Schedule of Fund Balance
Special Revenue Fund
For One Month and Nine Months Ended March 31, 2025

Assigned for Special Programs

9/11 PROJECT - 10/02 - SHODELL	\$ 141
ADULT LITERACY GRANT/BOOKS FOR DESSERT	21,889
AMERICAN GIRL DOLLS	130
ART ADVISORY COUNCIL	12,803
BRONSON	11,718
BROWN	6,262
BURTIS	20,734
CHILDREN'S ADVISORY COUNCIL	6,893
CHILDRENS GRANT	2,272
CONSTRUCTION GRANT	621
EPSTEIN BOOK FUND	397
ESL GRANT SUPPLIES/MATERIALS	309
FENDRICK MEMORIAL	1,396
FOUNDATION GRANT CAREER COACHING	4,679
FRIENDS OF THE LIBRARY	50,312
FRIENDS OF THE LIBRARY-BOGEN	73,849
GOODMAN ASSISTIVE TECHNOLOGY	6,689
HEALTH ADVISORY COUNCIL	21,642
HEALTH INFORMATION - ANTI SMOKING	14,760
HEARTS GRANT	24
HOMEGROWN READERS	23,256
JOB SEARCH BOOT CAMP GRANT	3
MAKERSPACE	11,705
MISCELLANEOUS WORKSHOPS	18,981
MORSE FUND	1,993
MUSIC ADVISORY COUNCIL	12,703
NAUTICAL CENTER	258,109
NEA CREATIVE READERS	162
NLS BULLET AID	3,197
NLS STATE GRANT COMPUTERS	737
NYS CONSTRUCTION GRANT	22,837
NYS LOBBY RENOVATION GRANT	11,774
NYS MEDIA ROOM RENO GRANT	13,158
OUTDOOR WIFI	3,291
PUBLICATION FUND	7,712
REGIONAL TECH & MEDIA	903
ROBERT STERN	221
S. STEYN MEMORIAL	8,455
SALTZMAN GRANT	6,903
SMALL STUDY ROOM	1,692
SPECIAL TRUST ACCOUNT (MISC)	2,893
SPIELMAN STORY TELLING	403
T. BIER FUND	10,935
TEPPER INTERGENERATIONAL	4,220
THEATER FOR DESSERT	13,177
UNDERHILL	26,739
UNGER/BESLITY MEMORIAL - TERRACE	11,771
VERA FIDDLER	283
WHITTEMORE MEMORIAL	2,279
WIFI HOTSPOTS	61
ZUCKER GRANT	16,743
	<u>\$ 754,816</u>

PORT WASHINGTON LIBRARY
Capital Projects Schedule
For One Month and Nine Months Ended March 31, 2025
75% of Budget Expensed

Project Description	Budget 6/30/2024	Budget 6/30/2025	Expenditures			Unexpended Balance	Methods of Financing				Ending Fund Balance
			Prior Year Expenditures	Current Year Expenditures	Total Expenditures		Proceeds of Obligations	State	Local Sources	Total	
Carpeting	21,809	21,809	21,809		21,809	-			21,809	21,809	-
Interior Design Plans	181,000	181,000	124,968	58,332	183,300	(2,300)			181,000	181,000	(2,300)
Façade/partial roof replacement/Roof	2,598,280	2,598,280	2,598,280		2,598,280	-		376,875	2,221,405	2,598,280	-
5 Year Capital Plan - Small Projects	35,757	35,757	27,675		27,675	8,082			35,757	35,757	8,082
Energy Efficiency	179,000	179,000	34,148	17,184	51,332	127,668			179,000	179,000	127,668
Makerspace	200,000	200,000		123,160	123,160	76,840		200,000	-	200,000	76,840
Phone System	-	25,643		25,642	25,642	1			25,643	25,643	1
HVAC System	-	12,000		11,340	11,340	660			12,000	12,000	660
General Repairs	12,500	12,500	12,500		12,500	-			12,500	12,500	-
	<u>\$ 3,228,346</u>	<u>\$ 3,265,989</u>	<u>\$ 2,819,380</u>	<u>\$ 235,658</u>	<u>\$ 3,055,038</u>	<u>\$ 210,951</u>	<u>\$ -</u>	<u>\$ 576,875</u>	<u>\$ 2,689,114</u>	<u>\$ 3,265,989</u>	<u>\$ 210,951</u>
Funding not yet realized											(200,000)
											<u>\$ 10,951</u>
Opening Fund Balance											208,964
Current Year Revenues											37,643
Current Year Expenditures											(235,658)
Ending Fund Balance											<u>10,949</u>
Variance											<u>(2)</u>

PORT WASHINGTON PUBLIC LIBRARY
Miscellaneous Revenue
For the Year Ended June 30, 2025

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
Ear Phones	\$ 3.00	\$ 5.00		\$ 3.00	\$ 3.00	\$ 2.00	\$ 1.00	\$ 1.00	\$ 1.00				\$ 19.00
Flash USB Drives	-	21.00			7.00		7.00	28.00	7.00				70.00
My Healthy Thing													-
Meeting Room Usage				120.00									-
NYS Sales Tax													120.00
Metlife Dividend									(14.96)				(14.96)
PSEGLI Rebate			51.51				42.51		42.51				136.53
Utica Dividend													-
NLS E-rate													-
NLS direct access													-
NLS MTA Offset													-
NYS Countywide Shared Services													-
E-Rate Reimbursement													-
Backpack/Totes/Visor/Hats					140.68								-
Vending Machine/(Refund)				15.00									140.68
Credit Card Point Credit				381.70									15.00
Misc. Cash	1.42	0.22					353.28						734.98
Local History Image				1.29		1.00	2.63	1.39	0.26				-
Sales tax payment													8.21
NYS Unclaimed Funds													-
Nassau County Elections													-
ALIS e-commerce						2,500.00	350.00						-
Res./Non-Res. Card													2,850.00
Donation													-
Business Card													-
Deposit for architectural plans													-
Refund of Prior Year													-
Piano Tuning/Usage						300.00	150.00	160.00					-
Totals:	\$ 4.42	\$ 26.22	\$ 51.51	\$ 520.99	\$ 150.68	\$ 2,803.00	\$ 906.42	\$ 190.39	\$ 35.81	\$ -	\$ -	\$ -	\$ 4,689.44

Port Washington Public Library
Variance Report
As of March 31, 2025

Revenues -

- State Aid: Received 23-24 Local Library Service aid in the amount of \$10,000. Also includes NYS grant for security camera upgrades for \$4,422.

Expenditures -

- 141.06 Cert. Librarians Holiday & Sunday - Expenditures are coming higher than originally anticipated
- 143.02 Clerical Grade 9 - Expenditures are coming higher than originally anticipated
- 143.19 Technicians-Media - Expenditures are coming higher than originally anticipated
- 143.22 Sundays & Holiday Support - Expenditures are coming higher than originally anticipated
- 143.32 Holidays and Sundays Custodial - Expenses are higher during December and January due to Holidays
- 9010.8 State Retirement - Annual ERS bill paid in November for \$543,830.
- 410.09 Books Audio & Electronic - Overdrive Inc. expenditures for audio & electronic books.
- 411.02 Reference Software - Main expense is for the 2025 Core Collection paid in January and the standard subscriptions paid in July
- 411.03 Computer Software - Includes payment for software licenses, quarterly web hosting fees, Quickbooks, and annual support and maintenance expenses for Tracsystems Inc.
- 413.02 Serials Non-Microform - Annual payment to Rivistas Subscription Services paid in December in the amount of \$22,457. Also includes annual subscription from Baker & Taylor and NLS.
- 417.12 Compact Disks - Majority of expenditures are to Midwest Tapes and High Fidelity Records for CDs
- 417.21 A-V Rental-Film Rental-Adult - Includes payment for compliance site licenses from Swank Movie Licensing and payments to Gold Coast Art Center for the international film festival and spotlight on Jewish film.
- 430.01 Adult Services - ESOL coffee maker, storage bins, and various supplies. In March there were two checks issued to Demco for \$676.31. One of the checks was a duplicate payment and Demco is issuing a refund check on 4/17/25 to correct.
- 430.04 Community Info - Main expenses include foldable zip pocket totes from 4imprint.
- 430.08 General Office Supplies - Includes payments to Staples and Amazon for general supplies, large staples order was placed in February for \$3,253
- 430.11 Office Equip - Mainly consists of Toner, Ink, and 3d printer filament expenses.
- 436.03 NLS - Includes annual payment to NLS for services made in July.
- 439.02 Copy Equipment - Expenditures are coming higher than originally anticipated
- 439.06 Piano - Consists of multiple piano tuning expenditures throughout the year.
- 440.09 Business Services Other - Mainly consists of mobile hotspots, water cooler maintenance, and treasurer services.
- 440.10 Security Services - YTD balance consists of monthly expenditures for Allied Universal Services.
- 450.03 Water Pollution Tax - Water Pollution Control levy paid in January in the amount of \$6,963.
- 450.04 Water Tax - Includes quarterly water bills, the bill is usually higher in the summer resulting in the variance.
- 451.02 Housekeeping Maintenance - Includes payments for cleaning supplies, paper good, and purchase of vacuum from Uline and Ocean Janitorial
- 451.04 Cleaning Services - Includes payments to All Pro Carpet for carpet cleaning, Top Notch Services for pressure washing, and also includes expenses for stripped and waxed flooring.
- 452.01 Repair to building - Main expenses relate to HVAC system repairs, concrete slab repairs, RTU-1 and MZ4 repairs, and other general repairs to building
- 452.04 Repairs to Equipment - Main expenses are for the emergency repair of CO detectors and the garden camera.

Port Washington Public Library
Variance Report
As of March 31, 2025

- 454.01 Insurance – Annual insurance payment made in September.
- 455.02 Ground Maintenance – Mainly consists of landscaping and planting work from Landscapes of Long Island for \$24,492. Also includes services from Organic Solutions.
- Debt Service Principal – Variance due to annual lease payment to Dell computers made in September.



Mei Wo Design

9 Brook Drive, Stony Brook NY 11790
t | 631. 877. 0555
e | pcheng@meiwo-design.com

March 25, 2025

Keith Klang, Library Director
Port Washington Public Library
1 Library Drive
Port Washington, NY 11050
[Via email: kklang@pwpl.org](mailto:kklang@pwpl.org)

**Re: Proposed Feasibility Study, Schematic Design and Budgeting Services
for Port Washington Public Library – Lobby Renovation**

Dear Keith:

Pursuant to your request, Mei Wo Design is pleased to provide this proposal for architectural services for the proposed feasibility study for Port Washington Public Library located at 1 Library Drive, Port Washington, NY 11050.

As discussed on our phone conversation on 10/3/2024, it is our understanding that the Library is considering a renovation project to provide a larger café and lounging area for the patrons at the existing Main Level entrance lobby area. To achieve this, it may be necessary to reduce the current size of the circulation desk as 20% to 30% of circulation items are completed via self-check machines, and maximize the efficiency and utilization of the circulation office.

The sizes of the existing lobby, café, circulation desk and office (excluding columns and corridors) are estimated as follows, based on the as-built floor plans provided by the Library:

▪ Lobby:	574.28 sq. ft.
▪ Café:	113.89 sq. ft.
▪ Circ. Desk:	314.51 sq. ft. (incl. self-check)
▪ Circ. Office:	388.67 sq. ft.
Total:	1,391.35 sq. ft.

Mei Wo Design will conduct a needs analysis which will incorporate input from the Library Circulation staff, develop schematic floor plans and a magnitude of costs for the scope of work, for the Board of Trustee's Facility Planning purposes.

It is our further understanding that the project being proposed is anticipated to be funded by capital accounts and no referendum services will be required; and that any proposed construction must be phased in order to accommodate the Library's continual operations for the duration of the construction process.

Phasing plans, Construction Documents, and Permitting Services are not included in this fee proposal. Should the project move forward, a separate proposal for these services can be provided upon request.

Based upon the aforementioned, we propose to provide the following services:

A. Scope of Architectural Services:

Task 1 – Program Analysis

- Attend a Programming Meeting with the Library Circulation Staff to discuss the following topics:
 - Identify the sizes and/or adjacencies required for current needs and the projected future growth/reduction of personal vs. automated circulation services.
 - Operational procedures, including traffic and workflow.
 - Work schedules and functions of each circulation staff.
 - Demographics of patrons who utilize the existing café and lounging area.
 - Popular days / periods that the existing café and lounging area are being used.
 - Special architectural or engineering requirements such as visual supervision, acoustic privacy, equipment, mechanical and electrical needs.
- Record the collected information on meeting minutes, which will be used for Schematic Design.

Task 2 – Existing Conditions Documentation

It is our understanding that as-built drawings of the existing building can be provided by the Library, however AutoCAD files are not available for design purposes. Mei Wo Design will prepare as-built floor plans for the existing café, lobby area, circulation desk and circulation office (including existing furniture) using AutoCAD 2024 LT, which can be used to develop preliminary layouts during Schematic Design phase.

- Conduct a field survey to confirm general layout of the area and obtain dimensions of the aforementioned existing spaces - including walls, doors, windows, millwork, plumbing fixture, furniture and equipment. It is anticipated that more detailed verification of existing conditions will be done in a future phase, should the project move forward.
- Input field measurements of existing floor plans on CAD to create as-built drawings for use in preparing new layouts.

Task 3 – Schematic Design

- Mei Wo Design will develop schematic floor plans to illustrate design concepts. The layouts will be based on the results of the programming meeting and field surveys to illustrate the proposed sizes and layout of the spaces, as well as the relationships between these spaces.
 - Floor plans will indicate proposed room names, square footages and overall dimension of each space.
- Attend meetings with the Library to present and discuss schematic design concepts (assumed 3 meetings).
 - The first meeting will address preliminary layout based on data collected in the programming phase.
 - The second meeting will include modifications to concept selected and revisions to design as discussed at first meeting.
 - Present finalized schematic drawings that incorporate information from all previous meetings to the Library Director.

Task 4 – Construction Cost Opinion

- Prepare a preliminary construction cost opinion using the final schematic design drawing.
 - Assumptions for many architecture and engineering items, not yet designed will also be made, in order to provide a more detailed and accurate opinion of cost.
 - The construction cost opinion will be based upon current industry pricing for similar scope and sizes of a prevailing-wage works projects for a School District Public Library.
 - The construction cost opinion will include construction contingencies and project specific allowances like furniture, fixtures and equipment (FFE), phasing, etc.
- Present the cost opinion to the Library Board of Trustees and explore alternatives for the phasing of work and their respective cost impacts (budgeted as 1 meeting).

B. Compensation Schedule:

I. Base Services

- Mei Wo Design can perform these services of Tasks 1 through 4 on a lump-sum basis in accordance with the following fee schedule:

▪ Task 1 – Program Analysis	\$ 540	(Lump Sum)
▪ Task 2 – Existing Conditions Documentation	1,080	(Lump Sum)
▪ Task 3 - Schematic Design	3,380	(Lump Sum)
▪ <u>Task 4 – Construction Cost Opinion</u>	680	<u>(Lump Sum)</u>
Total Base Services:	\$ 5,680	(Lump Sum)

A \$1,400 Lump Sum Retainer shall be paid upon execution of this agreement, which will be credited to the Task 3 payment when due. The remainder of the proposed fees shall be paid in full upon completion of each task – we will not proceed to the next task until the previous task has been paid in full. The client hereby agrees to tender all reimbursable expenses as noted under Section D below.

C. Additional Services:

Identified below are some possible items that may be desired, which are not included in the proposal but that can be provided as additional services at the rate of \$150 per hour:

- Modifications of scope of work after completion of Task 3 – Schematic Design Phase.
- Site, Civil, Structural and MEP engineering Services.
- Redesigns due to budget constraint; value-engineering.
- Construction Documents or phasing drawings.
- Interior Design or Furniture Selection.
- Renderings or 3D Fly-throughs.
- Attend additional meetings or make additional site visits, other than those included in the Base Services above.
- Bidding and Solicitation services.
- Controlled / Special Inspection services.
- Legal witness or testimony.
- Environmental studies / testing / reports / design.

- Site surveying services.
- Evaluation and design work to remediate other existing non-conforming construction and building / zoning violations.
- Construction Inspection to monitor the construction and make further observations for contractor's conformance with the Contract Documents.
- Unforeseeable conditions that surface during demolition or construction, such as the presence of hazardous materials (mold, lead, asbestos etc.), or structural damage that needs to be further addressed before construction.

In the event that the project is suspended by the Library, Mei Wo Design shall be compensated for services performed prior to notice of such suspension. When the project is resumed, Mei Wo Design shall be compensated for expenses incurred in the interruption and resumption of our services.

D. Reimbursable Expenses:

Mei Wo Design shall be reimbursed for all normal and customary out of pocket expenses required to complete the work on this phase of the project. Reimbursable expenses shall include the following:

- Drawing and Document Reproduction and Copies.
- Requested Express Mail with 1.1 multiplier.
- Travel Expenses, including mileage and parking
- Research and purchase of documents from agencies.

E. Additional Terms and Conditions:

- All work shall be performed in accordance with the terms and conditions outlined herein. Invoices will be submitted upon completion of each task as described under Section B above. Each invoice will include a detailed description of services and a breakdown of reimbursable expenses. Payment is due on all invoices within fourteen (14) days of invoice date. Prompt payment will be required to keep the project moving forward on a timely basis. Mei Wo Design reserves the right to suspend work for non-payment of invoices (14) days outstanding from presentation of invoice.
- Hazardous Materials: This agreement does not include Hazardous Material Inspections (e.g. asbestos, mold, lead, PCB's etc.) or any certifications thereto as may be required. Where same may be required, a Certified Hazardous Material Investigator shall be retained and will be compensated by the client. Mei Wo Design shall have no responsibility for the discovery, presence, handling, removal, or disposal of, or exposure of persons to hazardous materials in any form at the project site.
- Mei Wo Design shall not be responsible for contractor's means, methods, techniques, procedures or sequence of construction, for the safety precautions and programs incident to the work of the contractor(s), or for failure of contractor(s) to comply with laws, rules, or regulations. To the fullest extent as permitted by law, neither Mei Wo Design, nor any of its employees or representatives performing services at the site or elsewhere, shall be liable for any injury occurring on the construction project or site due to breach or disregard of construction safety standards or practices on the construction project or site by the construction contractors or others not under the employment of Mei Wo Design. Mei Wo Design expressly does not assume responsibility for the

implementation, discharge or monitoring of safety standards or practices with respect to the construction project or site for anyone other than Mei Wo Design employees.

- Client Provided Information: Mei Wo Design is not required to check or verify client provided information or the technical adequacy or compliance of any portion of the project designed by the client's consultants. Therefore, this firm assumes no responsibility for the accuracy of information provided by the client. The client agrees to indemnify Mei Wo Design for any delays, costs, losses or damages caused by false, inaccurate, or non-compliant information provided by the client or client's consultants.

F. Provided by Owner:

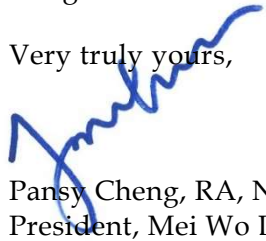
- Payment of permit application fees

The offer to perform the proposed services shall remain open for thirty (30) days from the date of the proposal shown above. Extensions of this proposal shall be in writing only.

If the above is agreeable to you, please sign and return a copy of this proposal along with a check for \$1,400 as a retainer. Thank you for your interest in our services.

We appreciate the opportunity to work with you on this project. If you have any questions or require further clarification, please feel free to contact me at (631) 877-0555 or pcheng@meiwo-design.com.

Very truly yours,



Pansy Cheng, RA, NCIDQ, LEED AP
President, Mei Wo Design

Accepted by: _____

Date: _____

Mason on Main Exhibit
Draft / Mock-Up

6'-4"W

6'-0"H
(overall)



MAYBE ELIMINATE THIS AREA?

4'-10 1/2"H

PANE
BREA

1'-1 1/2"H

2'-6"W

Mason on Main:

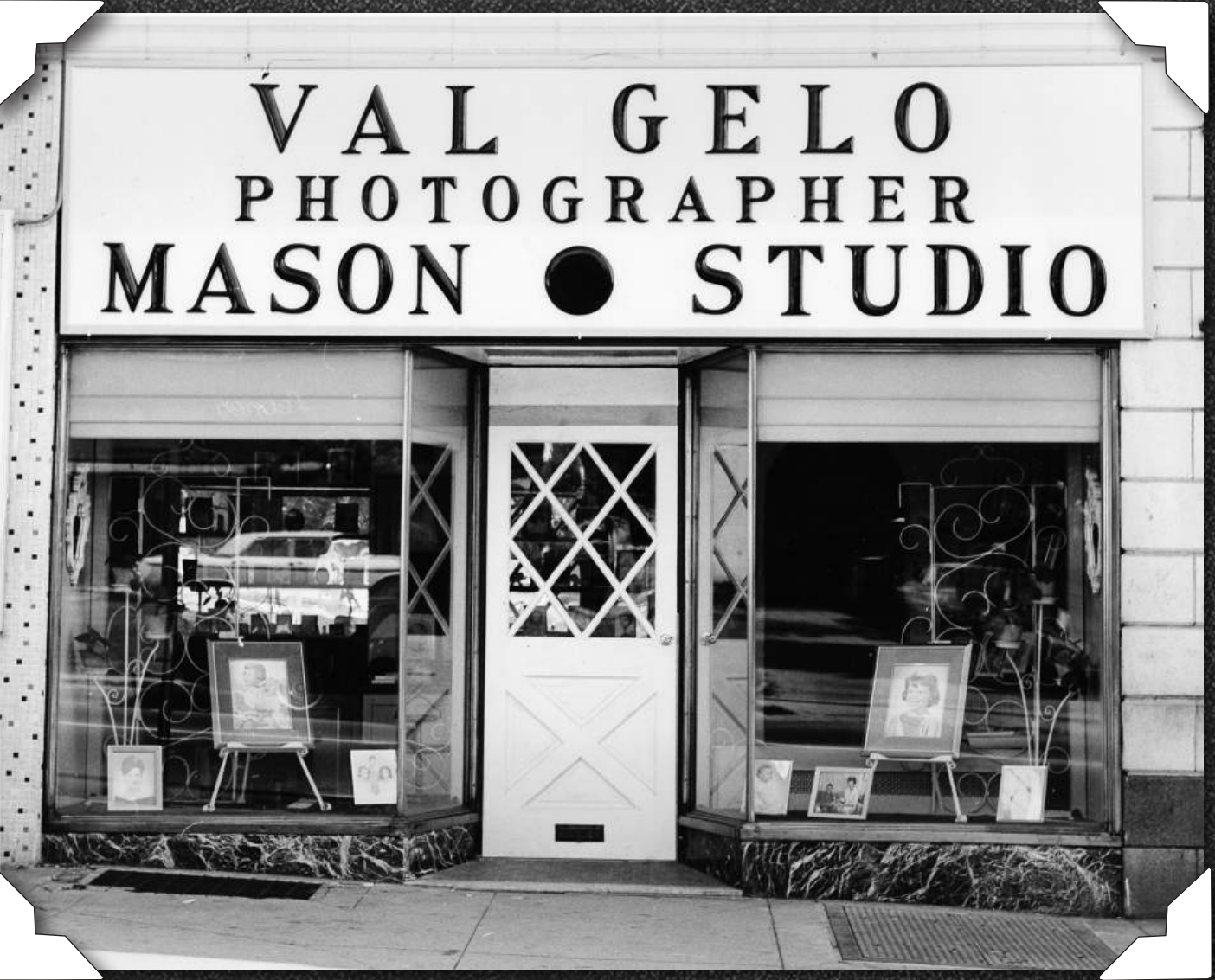
A Photographic History of Mason Studios
1920-1985



The Stanley Mason Years (1920–1958)
Stanley Gerard Mason (1895-1975) was Port Washington's local photographer, and the longtime proprietor of the Mason Studio, located on Main Street next to the Beacon Theater. Mason began his career as a movie photographer, and was able to open his own studio at 159 Main Street shortly after his move from neighboring Sea Cliff in 1921. Mason photographed important local figures, and placed the photos in the front window of his studio. According to journalist and local historian Ernie Simon, this method of advertising contributed tremendously to his success. Mason soon needed larger quarters, and he re-located to 118 Main Street. He remained in town until his retirement in 1959, when he sold his business to Val Gelo. In 1972, the studio was again sold, to Paul Iudica. Neither of these subsequent owners changed its name. Mason died in Ocean Ridge, Florida in December of 1975.

The Val Gelo Years (1958–1972)

In 1958 Val Gelo bought the Mason Studio at 159 Main Street from retiring photographer Stanley Gerard Mason. Val maintained the name of the Studio as it had been in Port and on Main Street since 1920. During his years as proprietor and photographer he continued to take photos for the Port News, Police Department and both political parties. There were photos of prominent citizens and their family weddings and events. Val Gelo also had major projects beyond the community of Port Washington—photographer for Roosevelt Raceway taking extensive photos of each racehorse's body to document its condition before and after races; commercial projects for Avon; the menu items for Juniors Restaurants in Brooklyn or Jamaica; in the 1960's for Arlen Properties of buildings under construction in a rapidly changing New York City. Val also compiled a significant file on John Philip Sousa, a Port resident, for is daughter Jane Priscilla; those photos were donated to the Smithsonian and to Purdue University in celebration of their Sousa Centennial. Val's many projects required assistance and Bill Conforti of Brook Electric and Paul Iudica, Val's cousin, did some event photography for Mason Studios. In 1972 Val Gelo decided it was time to retire to the South; he sold the Mason Studios to his cousin Paul Iudica who kept the name and the business at 159 Main Street until it closed in 1985.



The Paul Iudica Years (1972 – 1985)
In the late 1950's Gelo's cousin, Paul Iudica was working part-time at the studio assisting his cousin and "mentor" Gelo. When it came time for Gelo to sell the business, he offered it to Iudica, who at the time was working at IBM. Iudica devised a system for photographing the identification markings on race horses, a process he utilized while photographing horse racing events at Roosevelt Raceway.

60"H

PORT WASHINGTON PUBLIC LIBRARY**DEPARTMENT:****APPROVAL TO EXCESS EQUIPMENT (04/11/2025)**

TYPE OF EQUIPMENT	MANUFACTURER	MODEL NUMBER	SERIAL NUMBER	QTY	REASON FOR DISPOSAL
HP Compaq Pro 4300 AiO Business PC	HP	4300	MXL3462JCR	1	This PC is too old to support new operating systems and is also past warranty.
HP EliteOne 800 G3 23.8 inch Touch AiO	HP	800	MXL83024CL	1	This PC is too old to support new operating systems and is also past warranty.
HP EliteOne 800 G3 23.8 inch Touch AiO	HP	800	MXL83024CP	1	This PC is too old to support new operating systems and is also past warranty.
HP EliteOne 800 G2 TWR	HP	800	2UA62436S8	1	This PC is too old to support new operating systems and is also past warranty.
Lenovo Thinkcentre A70z	Lenovo	A70z	S1C1582	1	This PC is too old to support new operating systems and is also past warranty.
Lenovo Thinkcentre A70z	Lenovo	A70z	S1X7200	1	This PC is too old to support new operating systems and is also past warranty.
Lenovo Thinkcentre M71z	Lenovo	M71z	MJPNAKG	1	This PC is too old to support new operating systems and is also past warranty.
Dell OptiPlex 3030 AiO Series	Dell	OptiPlex 3030	663B842	1	This PC is too old to support new operating systems and is also past warranty.

Dell OptiPlex 9300 AiO Series	Dell	OptiPlex 9300	7R8QB42	1	This PC is too old to support new operating systems and is also past warranty.
HP Compaq Elite 8300 Small Form Factor	HP	8300	2UA3071VN9	1	This PC is too old to support new operating systems and is also past warranty.
HP EliteDesk 800 G1 SFF	HP	800	2UA5031K8G	1	This PC is too old to support new operating systems and is also past warranty.
HP EliteDesk 800 G1 SFF	HP	800	2UA5031K88	1	This PC is too old to support new operating systems and is also past warranty.
HP EliteDesk 800 G1 SFF	HP	800	2UA41217P6	1	This PC is too old to support new operating systems and is also past warranty.
HP Compaq Elite 8300 Small Form Factor	HP	8300	2UA3071VNB	1	This PC is too old to support new operating systems and is also past warranty.
HP EliteDesk 800 G1 SFF	HP	800	2UA41217P0	1	This PC is too old to support new operating systems and is also past warranty.
HP Compaq 8200 Elite Small Form Factor	HP	8200	2UA2150RQV	1	This PC is too old to support new operating systems and is also past warranty.
HP EliteDesk 800 G1 SFF	HP	800	2UA41217NX	1	This PC is too old to support new operating systems and is also past warranty.
HP Compaq 8200 Elite Small Form Factor	HP	8200	2UA2150RQW	1	This PC is too old to support new operating systems and is also past warranty.
HP Compaq Elite 8300 Small Form Factor	HP	8300	2UA3071VND	1	This PC is too old to support new operating systems and is also past warranty.
HP EliteDesk 800 G1 SFF	HP	800	2UA41217NY	1	This PC is too old to support new operating systems and is also past warranty.

HP Compaq 8200 Elite Small Form Factor	HP	8200	2UA12207KL	1	This PC is too old to support new operating systems and is also past warranty.
HP Compaq Elite 8300 Small Form Factor	HP	8300	2UA3071VN8	1	This PC is too old to support new operating systems and is also past warranty.
HP EliteDesk 800 G1 SFF	HP	800	2UA41217P5	1	This PC is too old to support new operating systems and is also past warranty.
HP Compaq Pro 4300 AiO Business PC	HP	4300	MXL3512G7T	1	This PC is too old to support new operating systems and is also past warranty.
Dell OptiPlex 9030 AiO Series	Dell	OptiPlex 9030	7R7WB42	1	This PC is too old to support new operating systems and is also past warranty.
HP Compaq Pro 4300 AiO Business PC	HP	4300	MXL3462JCV	1	This PC is too old to support new operating systems and is also past warranty.
HP Compaq Pro 4300 AiO Business PC	HP	4300	MXL3462JCN	1	This PC is too old to support new operating systems and is also past warranty.
Dell OptiPlex 9030 AiO Series	Dell	OptiPlex 9030	7R7VB42	1	This PC is too old to support new operating systems and is also past warranty.
Dell OptiPlex 9030 AiO Series	Dell	OptiPlex 9030	7R8RB42	1	This PC is too old to support new operating systems and is also past warranty.
HP EliteDisplay E221c Monitor	HP	E221c	CNK51709GX	1	Monitor no longer displays a proper image. Monitor is past warranty.
PROSCAN 19" LED HDTV	PROSCAN	PLED1960A-K	A1709220580000469	1	Monitor no longer displays a proper image. Monitor is past warranty.
HP Laptop	HP	RTL8188EE	CND4452RB3	1	This Laptop is too old to support new operating systems and is also past warranty.
Cisco PIX 506E FireWall	Cisco	PIX 506E	800-20318-01 AD / 888 06 33 0687	1	This appliance is old, past warranty and replaced.

Cisco Systems Catalyst 2950 Series	Cisco	WS-C2950-24 / Catalyst 2950	N/A	1	This appliance is old, past warranty and replaced.
Cisco Systems Catalyst 2950 Series	Cisco	WS-C2950C-24 / Catalyst 2950	N/A	1	This appliance is old, past warranty and replaced.
Cisco Systems Catalyst 2950 Series	Cisco	WS-C2950C-24 / Catalyst 2950	N/A	1	This appliance is old, past warranty and replaced.
Cisco Catalyst 2960-X Series	Cisco	WS-C2960X-24PS-L V05 / Catalyst 2960-X	FCW2115B459	1	This appliance is old, past warranty and replaced.
Cisco Catalyst 2960-X Series	Cisco	WS-C2960X-48LPS-L V01 / Catalyst 2960-X	FCW1821A0PY	1	This appliance is old, past warranty and replaced.
Cisco Catalyst 2960-X Series	Cisco	WS-C2960X-24TS-L V03 / Catalyst 2960-X	FCW2012B37Z	1	This appliance is old, past warranty and replaced.
Cisco Catalyst 2960-X Series	Cisco	WS-C2960X-24PS-L V06 / Catalyst 2960-X	FJC2228W5BM	1	This appliance is old, past warranty and replaced.
Cisco Catalyst 2960-X Series	Cisco	WS-C2960X-24PS-L V05 / Catalyst 2960-X	FOC2145T1XC	1	This appliance is old, past warranty and replaced.
Cisco Catalyst 2960-X Series	Cisco	WS-C2960X-24PSQ-L V01 / Catalyst 2960-X	FCW1939A3UU	1	This appliance is old, past warranty and replaced.
Cisco Catalyst 2960-X Series	Cisco	WS-C2960X-24PSQ-L V01 / Catalyst 2960-X	FOC2009S4DE	1	This appliance is old, past warranty and replaced.

Cisco Catalyst 2950 Series	Cisco	WS-C2950C-24 / Catalyst 2950	N/A	1	This appliance is old, past warranty and replaced.
Cisco Catalyst 2950 Series	Cisco	WS-C2950C-24 / Catalyst 2950	N/A	1	This appliance is old, past warranty and replaced.
Cisco Access Point	Cisco	AIR-AP1042N-A-K9 V03	FTX1612E0WH	1	This appliance is old, past warranty and replaced.
Cisco Access Point	Cisco	AIR-AP1042N-A-K9 V03	FTX1606K2QN	1	This appliance is old, past warranty and replaced.
Cisco Access Point	Cisco	AIR-AP1041N-A-K9 V02	FTX1538K4KG	1	This appliance is old, past warranty and replaced.
Cisco Access Point	Cisco	AIR-AP1042N-A-K9 V03	FTX1620K45K	1	This appliance is old, past warranty and replaced.
Cisco Access Point	Cisco	AIR-AP1042N-A-K9 V03	FTX1606K2QF	1	This appliance is old, past warranty and replaced.
Cisco Access Point	Cisco	AIR-AP18321I-B-K9	KWC204701Z2	1	This appliance is old, past warranty and replaced.
Cisco Meraki MR32	Cisco	MR32-HW	Q2JD-4VF5-JU7F	1	This appliance is old, past warranty and replaced.
Cisco Access Point	Cisco	AIR-AP1131AG-A-K9 V04	FTX1219TOS1	1	This appliance is old, past warranty and replaced.
Yamaha YAS-107 Sound Bar	Yamaha	YAS-107	Z089137RT		This sound bar is old, past warranty and replaced.
Netgear Switch	Netgear	5 Port 10/100 Mbps Switch FS605 v3	1FM17B3206839	1	This switch is old and is also past warranty.
PLAYAWAY launchpad	PLAYAWAY	LP000046	N/A	1	This tablet is too old to support new operating systems and is also past warranty.
PLAYAWAY launchpad	PLAYAWAY	LP000065	N/A	1	This tablet is too old to support new operating systems and is also past warranty.
PLAYAWAY launchpad	PLAYAWAY	LP000046	N/A	1	This tablet is too old to support new operating systems and is also past warranty.

SCANNX Book ScanCenter	SCANNX	SCANNX Book ScanCenter	G13Q001415	1	This PC is too old to support new operating systems and is also past warranty.
Dell OptiPlex 5250 AiO Series	Dell	OptiPlex 5250	8F25XK2	1	This PC is too old to support new operating systems and is also past warranty.
HP EliteOne 800 G3 23.8 inch Touch AiO	HP	800	MXL83024D1	1	This PC is too old to support new operating systems and is also past warranty.
Dell OptiPlex 5250 AiO Series	Dell	OptiPlex 5250	8F23XK2	1	This PC is too old to support new operating systems and is also past warranty.
HP EliteOne 800 G3 23.8 inch Touch AiO	HP	800	MXL83024D2	1	This PC is too old to support new operating systems and is also past warranty.
Dell OptiPlex 5250 AiO Series	Dell	OptiPlex 5250	8F19XK2	1	This PC is too old to support new operating systems and is also past warranty.
Date Submitted:				Board Approved:	

BUDGET VOTE/TRUSTEE ELECTION RESULTS
APRIL 8, 2025

Budget Vote:	Yes: 482	No: 44	
Trustee Vote:	Matthew R. Straus	415	
Trustee Vote:	Julie Lim	429	

LONG ISLAND LIBRARY CONFERENCE



Keynote Speaker

2025 Keynote Speaker: Tracie D. Hall



The Long Island Library Conference is proud to announce our 2025 speaker, Tracie D. Hall.

Tracie D. Hall is Distinguished Practitioner in Residence/Professor of Practice at the University of Washington Information School in Seattle. Formerly executive director of the American Library Association, Hall was the first Black woman to helm that organization in its 150-year history and has served in key library, arts, and philanthropic leadership roles nationwide including Seattle, New Haven, Hartford, and Queens Public Libraries; The Boeing Company where she worked as a strategist and community investor in the Global Corporate Citizen division; Dominican University Graduate School of Library and Information Science where she served as Assistant Dean; Deputy Commissioner for Chicago's Department of Cultural Affairs and Special Events; and Culture Program Director at The Joyce Foundation. Holding degrees from University of California at Santa Barbara, Yale University, and University of Washington, Hall's work has focused on advancing early and adult literacy, the right to read, and arts access. In 2022, Hall received the National Book Foundation Lifetime Achievement Award.

In 2023, Hall was named to TIME Magazine's list of the 100 most influential people in the world and received the Medal for Freedom of Speech and Free Expression from the Franklin D. Roosevelt Institute. Hall's writings have appeared in American Libraries, Human Rights Magazine, Maine Policy Review,


Obsidian, and TIME Magazine and in numerous other books and periodicals. She has been profiled by Australian Broadcasting Corporation, Chicago Magazine, Forbes, Los Angeles Times, National Public Radio, and Publishers Weekly.

Past Keynote Speakers

Year	Speaker					
2024	Bill Goldstein					
2023	Ellen Jovin					
2019	Dave Isay					
2018	Emily Esfahani Smith					
2017	K.C. Boyd					
2016	Tad Hills					
2015	Jadeep Mansour					
2014	Sarah Vowel					
2013	Jack Gantos					
2012	Nancy Pearl					
2011	Andrew Xia Fukuda					
2010	Richard Paul Evans					
2009	Adriana Trigiani					
2008	Ellen Meister					
2007	Susan Isaacs					
2006	Chris Crutcher					
2005	Mike Lupica					
2004	Roger Rosenblatt					
2003	Mick Foley					
2002	David Baldacci					
2001	Sarah Long					
2000	M.E. Kerr					

[A WordPress.com Website.](#)

2025 Long Island Library Conference – Programs-At-A-Glance

		Salons 1,2,3	Salons 4,5,6	Salons 7,8,9,10	Salons 11,12	Nassau/Suffolk	Roosevelt	Vanderbilt	Whitman
Session I 9-10am	Sponsor Title	NCLA PR and Programming Division Meeting Patrons Where They Are: How Social Work Helps Libraries Address Social Needs	NCLA & SCLA Reference and Adult Services Divisions Lessons Learned From One-on-One Genealogy Research	NCLA Children's Services Division A Conversation with Tracey Baptiste	NCLA Intellectual Freedom Committee Intellectual Freedom in the Age of AI	NCLA Reference and Adult Services Division All the Feels: Leading with Emotional Intelligence	NCLA Academic and Special Libraries Division Roll for Initiative: Initiating Lifelong Patron Relationships with the Library through TTRPGs	NCLA Computers and Technology Committee Closing the Digital Literacy Divide: Services for Seniors	Long Island Library Pride Alliance Libraries as Allies: Strengthening LGBTQIA+ Connections
Session II 10:30-11:30am	Sponsor Title	NCLA Young Adult Services Division Clued in with Jessica Goodman	NCLA Archives Committee Sharing Your Town's Story	SCLA Division of Academic and Special Libraries A.I. Meets C.S.I. Two thought- provoking topics in the fields of A.I. and Forensics.	SCLA Reference and Adult Services Division Reading Club for English Learners	SCLA Young Adult Services Division Developing Your Manga Collection - Featuring Manga Tablets!	SCLA Computer and Technical Services Division Women and Technology in Libraries - Ask Me Anything	NCLA Support Staff Division Boosting Library Efficiency: Streamlining Workflows, Time Management, and Automation	SCLA Children's Librarians Association Build a Departmental Bridge: Strategies for Enhanced Collaboration Between Adult and Youth Services.
Lunch & Keynote 12:15 - 2:15pm				Tracie D. Hall					
Session III 2:45 pm – 3:45 pm	Sponsor Title	NCLA Library Staff of Color Committee Succession Planning to Build Future Leaders	NCLA Intellectual Freedom Committee How Librarians Helped Win WWII	SCLA Long Range Planning and Marketing committee Marketing & Advertising Tips and Tricks for Libraries: From Basics to Brilliance	SCLA Children's Librarians Association "Speed Dating" with Children's Librarians: Quick Connections to Programming Ideas	SCLA Young Adult Services Division School Outreach: Enhancing Library Services and Increasing Patronage	NLS Nassau Library System - 66 years of commitment	NCLA Academic and Special Libraries Division Demystifying Mentoring: Mentees and Mentors on Participating in a Professional Mentoring Program	SCLA Computers and Technical Services Division Navigating the Future: Teaching Emerging Tech in Libraries



FRIENDS OF THE
PORT WASHINGTON
PUBLIC LIBRARY

56TH ANNUAL RICHARD DODGE WHITEMORE

BOOK & AUTHOR LUNCHEON

FRIDAY, MAY 2, 2025

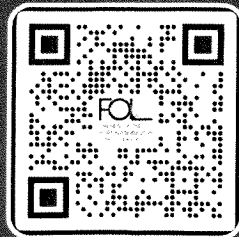
11 AM — 2 PM

THE GARDEN CITY HOTEL

45 SEVENTH STREET, GARDEN CITY

Reserve your sponsorship or individual tickets online at pwpl.org/fol/reserve or pick up a reservation brochure in the library. Ticket price is \$125. Reserve early to guarantee seating! For information email fol@pwpl.org.

SCAN THE QR CODE TO RESERVE ►



FEATURING
**CHRIS
BOHJALIAN**

#1 New York Times bestselling author of *The Jackal's Mistress*, one of Barnes & Noble's "most anticipated" novels of 2025



IN CONVERSATION WITH
**ALYSON
RICHMAN**

Bestselling historical novelist and Long Island resident

Board of Trustees Meeting

Wednesday, April 16th at 7:30pm

Assistant Director's Report, Prepared by James Hutter

Special Upcoming Events Hosted by the Port Washington Public Library

5th Annual Earth Day Celebration

Our annual Earth Day Celebration returns on Saturday, April 26th, at Sunset Park from 2pm to 4pm (rain date May 3rd)!

We invite you to our Earth Day celebration featuring live music by students from Bach to Rock. In addition, representatives from the Town of North Hempstead and from many other Port Washington environmental organizations will be on site with important information about their latest sustainability initiatives. There will be a fun eco craft activity, and the library will be offering some environmentally conscious giveaways, including native plants. *The Earth Day celebration is funded by the Friends of the Library.*

In addition to our main Earth Day Celebration, we will be hosting two programs that tie into our Earth Day theme:

Beginner Sewing: Reusable Bag – We invite our community to come and learn how to use our new digital sewing machine. During this workshop, we will be showing people how to make their own reusable shopping bags.

Sandwiched In with Eco-Photo Explorers “Baja – The Secrets of the Sea of Cortez” - Join Eco-Photo Explorers as they dive with Sea Lions and Guadalupe Fur Seals, explore fascinating shipwrecks and journey to colorful reefs teeming with marine life in the Sea of Cortez. *Sponsored by the Friends of the Library.*

Japanese Spring Festival 2025

Our first ever Japanese Spring Festival will be taking place on Sunday, April 27th, at PWPL starting at 1:30pm. All are welcomed to join us for this exciting celebration! Throughout the library will be fun events such as calligraphy workshops, crafting, Yukata dressing

experiences, a photobooth, a sushi demo & tasting, as well as drumming, sword, dance, and Kendo exhibitions. *This program was sponsored by FOL and the sushi demonstration was generously donated by Tominaga.*

Star Wars Day – May the 4th Celebration

Join us on Sunday, May 4th, for a Library-wide celebration of May the Fourth! Celebrate Star Wars Day with activities such as Jedi training, fighter-pilot training, children's crafts, a Star Wars name generator, fun photoshoot, Star Wars trivia, and a costume contest. Our event will be fun for all ages.

EARTH DAY

CELEBRATION AT SUNSET PARK



Join the PWPL for our 5th Outdoor
Earth Day Celebration at Sunset Park!

SATURDAY, APRIL 26 • 2-4 PM

Rain Date: Saturday, May 3

Enjoy live music by students from Bach to Rock, a water view, and find out important ways YOU can make a difference in making our community a healthy and sustainable one.

Many Port Washington environmental organizations will be on-site share important information about their latest sustainability initiatives. Stop by the Library's table to make a fun eco-craft and take home some cool environmental swag.

The Earth Day celebration is funded by the Friends of the Library.

FOR MORE INFORMATION, VISIT PWPL.ORG/EARTHDAY OR SCAN THE QR CODE BELOW



FRIENDS OF THE
PORT WASHINGTON
PUBLIC LIBRARY



JAPANESE SPRING FESTIVAL 2025



SUNDAY, APRIL 27



HAGEDORN ROOM: 1:30PM - 4:00PM
CALLIGRAPHY & COLORING

READING ROOM: 2:00PM - 4:30PM
CRAFTS, YUKATA DRESSING EXPERIENCE &
PHOTOBOOTH, SUSHI DEMO &
MATCHA TASTING (UNTIL FINISHED)

LAPHAM ROOM: 2:00PM - 3:30PM
PERFORMANCES: DRUMMERS, SWORD
EXHIBITION, DANCERS, KENDO EXHIBITION &
MUSICIAN

ART GALLERY: 2:00PM - UNTIL FINISHED
FINGER FOOD & FACE PAINTING

PIIPL
port washington public library



SUSHI DEMONSTRATION AND
JAPANESE FOOD ITEMS
GENEROUSLY DONATED BY
TOMINAGA



FRIENDS OF THE
PORT WASHINGTON
PUBLIC LIBRARY



STAR WARS DAY **MAY THE 4TH** **BE WITH YOU**

SUNDAY, MAY 4TH
2PM-4PM

CELEBRATE STAR WARS DAY WITH THESE FUN ACTIVITIES:

- TRIVIA FOR ALL AGES
- JEDI AND FIGHTER-PILOT TRAINING FOR KIDS
- CRAFTS, PHOTOSHOOTS, AND MORE!

**COME DRESSED UP AND
COMPETE IN OUR
COSTUME CONTEST!**



PIIPL
port-washington public library



AAC Meeting Minutes March 2025

In attendance: Christie Devereaux, Toby Ozure, Pam Record, Jose Seligson, Shelley Holtzman, Carol Krieger, Patti Paris, Linda Sandman, Shellie Schneider, Jocelyn Worrall

Absent: Raisy Derzie, Betty Gimbel, Lynda Schwartz, Barbara E. Fishman, Dave Bett, Ellen Hallie Schiff, Craig Werle

The meeting started at 5:11.

- The February Minutes were approved by Toby and Shellie.
- Update on Joyce Weidenaar Exhibit: Betty, Craig, Pam and Christie were thanked for installing the exhibit. The March 8 presentation was well attended and everyone enjoyed the exhibition. Christie thanked Betty for ordering the food and arranging to have tables and coffee set up.
Toby pointed out that there were some concerns about the artist's process because at the presentation the artist explained that she takes other people's photos and copies them exactly including the colors. Toby suggested that in the future, we should ask questions about the artist's process to determine originality of the artwork.
- Concerns about behavior in the Adler Gallery were discussed. If there is a concern, kindly address those concerns to administration.
- Christie went over the gallery schedule. She pointed out the change in the take down time for the AAC Annual, September 5 and Eileen Shaloum's exhibit will run from September 9 to November 9 with the take down on November 10. Christie also pointed out the Rachelle Krieger will be out of the country until May and will submit her artwork for a possible exhibit for November-December 2025 when she returns. Rachelle was a former member of the AAC.
- Review and results for artists who applied for an exhibition
 - 1) Beth Barry: The AAC members found this work very static and repetitive. AAC did not accept this work for an exhibit
 - 2) Christina Lynch-Burgdof: The AAC looked at this artist's website, and it seems that her work is not acceptable because it is commercial and focused on reproducing the same work in different colors for potential clients. The medium was stated in the application.
 - 3) Jennifer Sugarman: This work looked like folk art and was not accepted.
 - 4) Patricia Russac: This artist presented a series of heads with very little variation and was not accepted.
 - 5) Roz Dimon: The digital images of Lincoln were too repetitive. The AAC members voted no for an exhibit.

- 6) Sandi Daniel: This artist presented a series of floral photographs. The AAC looked at her website and liked the Enchanted Forest and the bird series very much. Carol, Patti and Barbara will do a studio visit.
 - 7) Terrill Warrenburg: The majority of the AAC members liked this work. This is abstract work had a very fluid organic quality. It was created with a variety of materials.
 - 8) Sheryl Ruth Kolitsopoulos: This artist has very nice work, and it was suggested that there be a studio visit.
 - 9) Rick Jacobs: These photos were nicely photographed, but not original enough for an exhibition.
- Toby suggested that we could have a retrospective of Rita Katz artwork. Rita recently passed away and was an AAC member. Toby suggested that Mark who works in the condo where Rita lived could help us make contact with someone who has access to Rita's artwork.
 - In addition to the nine artists, Pam suggested we look at Mary Frances Whitefield's artwork. She passed away 2023. We looked at her work online, and a lot of the work is very small. The AAC Members wondered if there would be enough work for the gallery. Pam will follow up on this. Whitefield is self-taught and the work is in the naïve style.
 - Christie will send an email with the images of the potential artists who were selected for studio visits to get feedback from the AAC members who were not present.
 - Thank you to Shelley Holtzman for presenting all the artist for the review.
 - Members are encouraged to find professional artists who would like to submit work.

The meeting ended at 6:10

The next AAC Meeting will be on Wednesday, April 9 at 5:00pm

Respectfully submitted,

Christie Devereaux

Health Advisory Council Meeting, March 26, 2025

In attendance: Katherine Crean, RN, Tina Fuchs, RD, Sarah Hogenauer, RN, Emily Imondi, LMHC, William Knight, MD, Amy Christake

Future program ideas:

Do I have to worry about this skin spot? A presentation by a dermatologist about sun protection, skin cancer prevention, age spots, skin care products, and what to look for on your skin. No hallway diagnoses. Facilitated by Dr. Knight.

End-of-life conversation with Hospice Nurse, Sarah Hogenauer, and a professional end-of-life doula.

What Are My Options for Weight Loss? Discussion of the GLP-1 agonist drugs, weight loss products, bariatric surgery, and other options for losing weight.

Community Book Discussion - [NNLM Reading Club Collection](#)

Friends of the Port Washington Public Library

Not present: Margaret DeSiervo, Sara Edelson, Fern Treiber

Minutes of the March 12, 2025 Hybrid Board Meeting

Pam O'Connell opened the hybrid meeting at 9AM.

FOL minutes from our February 12, 2025 Board meeting, prepared by Lauren Smith, were accepted.

Mary Alice Kohs presented the treasurer's report,

Stephanie Meberg presented the Annual Appeal report.
Last month (2/11/25-3/10/25) - \$1,737 from 7 transactions
3 checks - \$1,586
4 online - \$151

YTD - \$43,165 from 262 transactions
2023-2024 \$49,691 322 transactions
2022-2023 \$45,684 254 transactions
2021-2022 \$57,637 298 transactions
2020-2021 \$41,860 341 transactions

Report from the Library : Keith Klang indicated that the library budget vote and Trustee election will take place on April 8th in PWPL's lobby , 7AM-9PM. The budget features a 2% increase, including an increase in the audio and electronic book allocation. The library's digital services are heavily used. Libby is very popular. Absentee applications are available. Nancy Wright arranged to have "Get Out the Vote" postcards mailed to library donors. FOL also will send an email to all donors urging them to vote yes.

Spring Events :

AI lecture March 16 at 2:30 PM / Pam
Paperback Book Swap March 22 2-4PM / Sara and Lauren S,

B&A Update :

Chris Bohjalian's book was released March 11th to favorable reviews. FOL members will post B&A flyers in store windows around town. The Port Washington News featured a half page B&A ad. High end sponsors are contributing at an unprecedented level and

133 attendees have signed up so far. Kate Monsour will order 150 Bohjalian books and 50 Richman books. Garden City Hotel is redoing the ballroom. There will be no raffles. The event is shorter by ½ hour, with a 2 course meal, to allow parents to pick up their children at school. A vegetarian meal can be selected. Mary Alice will order another Square, “tap” version.

New Business :

Pam and Dilia Kamensky are employing Poster Signs to produce a “sponsored by FOL” sign for The Lab. We fund the maker technology, including 3D printers. A second article about Port News digitization cites FOL. Perhaps in April FOL will have a fundraising event at Just Salad. Pam and Lauren Gelman are planning a Port clergy meeting at PWPL.

Meeting adjourned at 10:19 AM

PATRON COMMENTS

2025

[illegible]



PIIPL
port washington public library

The Port Washington Police Department,
Council Member Mariann Dalimonte, and
the Port Washington Public Library Present



CRIME PREVENTION COMMUNITY FORUM

Let's Talk About Community Safety!

TOPICS FOR DISCUSSION:

- Phone Scams
- Mail & Phishing Scams
- Computer Scams
- Increase in Auto Theft
- Check Fraud
- Identity Theft
- Debit Card Scams
- General Safety Tips
- Credit Card Skimming
- Cybersecurity Tips

Tuesday, April 29, 2025 at 1 p.m.

The Lapham Room, Port Washington Public Library

1 Library Dr., Port Washington, NY 11050

This is free and open to the public.

Featured speakers:

Town of North Hempstead Council Member Mariann Dalimonte

Representatives from the Port Washington Police Department

Representatives from the Port Washington Public Library