

**PORT WASHINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
October 18, 2023
AGENDA**

- I Approval of September 20, 2023 Board of Trustees Minutes
- II Approval of September 2023 Warrants
- III Approval of September 2023 Staff Changes
- IV Financial Report September 2023
 - a) Year End 2022-2023 Memo
 - b) Budget Transfers
- V Director's Report
 - a) Façade and ALC Roof Construction Update
 - b) PW Schools Partnership
 - c) Meeting Room Access Update
- VI President's Report
 - a) ILS Services 2024 Budget Resolution
 - b) Trustee Training
 - c) NLS Annual Meeting – December 6, 2023
- VII Assistant Director
 - a) In-Person Services Update
 - b) Upcoming Staff Conference Attendance
- VIII Councils
 - a) Art Advisory Council Minutes of Meeting – June 14 & September 13, 2023
 - 1) New Member – Craig Werle
 - b) Health Advisory Council 2023-2024 Programming
 - c) Nautical Advisory Council New Member - Corey Peterson
- IX Staff Reports
 - a) ESOL Summer Report
 - b) Port Washington Referral Guide
 - c) Local History Report – Summer/Fall
- X Correspondence
 - a) Patron Comments
- XI Staff Association

XII Public Comments

XIII Adjournment

PORT WASHINGTON PUBLIC LIBRARY
UNAPPROVED MINUTES OF
THE BOARD OF TRUSTEES MEETING
SEPTEMBER 20, 2023

Participants: Bill Keller, Presiding
Michael Krevor
Matthew Straus
Keith Klang

Patricia Bridges
Adrienne Saur
Sima Vasa

Mr. Keller commenced the public portion of the meeting at 7:40 pm. He stated the Board met at 7:00pm on August 24 and 6:30pm on September 20 and resolved to go into Executive Session in both instances, to discuss contracts.

OPENING

Mr. Keller requested a motion to approve the July 12th, 2023, Board of Trustees minutes of meeting. Ms. Vasa motioned to approve the minutes with minor corrections as presented by Mr. Krevor. All agreed.

**APPROVAL OF
MINUTES**

Mr. Keller requested a motion to approve the July 2023 warrants 23-07-01A and 23-07-01B. Mr. Straus motioned to approve. All agreed.

**APPROVAL OF
JULY
WARRANTS**

Mr. Keller requested a motion to approve two July payrolls. Ms. Saur motioned to approve. All agreed.

Mr. Keller requested a motion to approve the August 2023 warrant 23-08-02A. Ms. Vasa motioned to approve. All agreed.

**APPROVAL OF
AUGUST
WARRANTS**

Mr. Keller requested a motion to approve three August payrolls. Ms. Bridges motioned to approve. All agreed.

Mr. Keller requested a motion to approve the July 2023 staff changes with two appointments, two departures, and one salary adjustments. Ms. Saur motioned to approve. All agreed.

**JULY STAFF
CHANGES**

Mr. Keller requested a motion to approve the August 2023 staff changes which consisted of one appointment. Mr. Straus motioned to approve. All agreed.

**AUGUST STAFF
CHANGES**

Mr. Keller asked if there were any questions on the July/August Financial Reports. Mr. Krevor questioned the energy efficiency and interest code. Mr. Klang will provide a clarification for the Board. Ms. Saur questioned the income from Xerox copies. Mr. Krevor and Ms. Bridges requested signage indicating how the new print bank system works. Mr. Keller made a motion to accept the financials. All agreed.

**FINANCIAL
REPORTS**

Mr. Klang reported on the façade renovation which is 90-95% complete. The Beauty caps and some caulking need to be completed. Work on the front entrance has started. The final punch list and walkthrough will be scheduled shortly. The roof still has a few punch list items to be addressed. The roofer will examine some portions of the building that are experiencing leaks, which were a pre-project problem. Mr. Keller requested that the Trustees arrange a walkthrough of the construction at the October meeting.

FAÇADE UPDATE

Mr. Klang informed the Board about this year's construction aid grant application for security cameras. Mr. Hutter stated the locations of the new cameras would be in the South Wing, Local History Room, North Wing, Art Gallery, and Teen Space. Mr. Klang requested approval of the Assurances Form that was signed by Mr. Keller on August 7, 2023. Mr. Krevor motioned to approve. All agreed.

**CONSTRUCTION
AID APPL. FOR
SECURITY
CAMERAS**

Mr. Klang reviewed the updates to the Sexual Harassment Policy with new details required by law. The Board's questions were answered. Sexual Harassment Training will take place in person this year and those unable to attend will participate virtually. Mr. Klang requested a motion to approve. Ms. Bridges motioned to approve. All agreed.

**APPROVAL OF
UPDATED
SEXUAL
HARASSMENT
POLICY**

Mr. Klang noted the Nassau County Board of Elections Early Voting would be on October 28 – November 5. Early voting will take place in the Lobby and on Election Day be moved into the Lapham Room. Mr. Klang will confirm that the appropriate contracts have been signed.

EARLY VOTING

Mr. Klang requested approval for the Excess Equipment list for dated September 20, 2023. Ms. Bridges moved to approve. All agreed.

**EXCESS EQUIP.
LIST**

Mr. Keller announced that the Legislative Breakfast is September 29, 2023 at the Westbury Memorial Public Library.

**LEGISLATIVE
BREAKFAST**

Mr. Keller noted that the NYLA Annual Conference will take place between November 1st and November 4, 2023, in Saratoga Springs.

**NYLA ANNUAL
CONFERENCE**

Mr. Keller informed the Board of upcoming Trustee Training Opportunities. Mr. Klang reminded the Board that NLS, NYLA, and LILRC will be offering training opportunities in the future as well.

**TRUSTEE
TRAINING**

Mr. Keller reported that there will be a Defending the Right to Read Virtual Program on September 22, 2023.

**VIRTUAL
PROGRAM**

Mr. Keller noted that the LILRC Annual Conference is taking place on October 6, 2023.

**LILRC ANNUAL
CONFERENCE**

Mr. Keller shared the tentative Committee Meeting Schedule for Fall/Winter with the Board. Mr. Keller shared the Committee assignments.

**COMMITTEES
SCHEDULE**

Mr. Hutter informed the Board about the Library's Hispanic Heritage month programs. Mr. Hutter spoke about recent summer programs, including the Nassau Library Tour, Manhasset Bay Boat Tours, technology training sessions, outdoor concerts, and community events where PWPL staff were present to represent the library. Mr. Hutter provided the Board with upcoming programs, such as the Pride in Port Parade and the Moon Festival.

**ASSISTANT
DIRECTOR'S
REPORT**

Mr. Keller noted the Friends of the Library July 12, 2023 meeting minutes.

FOL MINUTES

Mr. Keller shared the Music Advisory Council's 2023-2024 Concert Season list.

MAC SEASON

Mr. Keller presented updated Internal Controls. Mr. Klang discussed the proposed changes to controls related to the Library's credit card. The Board of Trustees further reviewed these proposed changes in open discussion. The approval of these changes has been tabled pending further discussion.

**INTERNAL
CONTROLS
REVIEW**

Ms. Simeons was the Staff Association representative and had no comment.

**STAFF
ASSOCIATION**

There was a public inquiry regarding the Sexual Harassment Policy and who it pertains to such as Library volunteers.

**PUBLIC
COMMENTS**

Mr. Keller requested a motion to adjourn. Ms. Bridges moved to adjourn. All agreed.

ADJOURNMENT

**PORT WASHINGTON PUBLIC LIBRARY
BOARD MEETING
SEPTEMBER 2023 REPORTS**

WARRANTS TO BE VOTED ON

Warrant Number	Amount
23-09-03A	\$ 322,286.45
23-09-03B	\$ 801,873.97
Warrant Total	<u><u>\$ 1,124,160.42</u></u>

<u>Payroll Date</u>		<u>Gross</u>		<u>Net</u>		<u>Processing</u>		<u>Tax Liability</u>
9/14/2023	\$	134,878.01	\$	98,468.63	\$	-	\$	40,399.66
9/28/2023	\$	136,383.10	\$	88,495.54	\$	2,029.50	\$	36,454.03
PAYROLL TOTAL	\$	271,261.11	\$	186,964.17	\$	2,029.50	\$	76,853.69

Prepared By:
Paul Thomaidis
Finance Office

PORT WASHINGTON PUBLIC LIBRARY
Statement of Revenues and Expenditures - General Fund
For One Month and Three Months Ended September 30, 2023
25.00% of Budget Expensed

	Budget	September 30, 2023		Balance Remaining	% of Annual Budget
		One Month	Year to Date		
REVENUES					
REAL PROPERTY TAXES	\$ 7,213,733	\$ 601,144	\$ 1,803,433	\$ (5,410,300)	25.0%
OTHER TAX ITEMS	100,000			(100,000)	0.0%
FEES - LOST BOOKS	7,500	(118)	534	(6,966)	7.1%
XEROX REVENUES	9,000	157	1,760	(7,240)	19.6%
INTEREST	80,000	15,188	46,269	(33,731)	57.8%
SALE OF USED BOOKS	3,000	(266)	212	(2,788)	7.1%
SALE OF INSTRUCTIONAL SUPPLIES					N/A
REFUND OF PY EXPENSES					N/A
GIFTS & DONATIONS	12,500			(12,500)	0.0%
MISCELLANEOUS		(247)	60	60	N/A
STATE AID	8,800	8,669	8,669	(131)	98.5%
Total Revenues	7,434,533	624,527	1,860,937	(5,573,596)	25.0%
EXPENDITURES					
141 CERTIFIED LIBRARIANS					
.01 CERT.LIB GRADE 29-27-25	134,752	7,317	33,994	100,758	25.2%
.02 CERT.LIB GRADE 21	106,641	5,658	25,762	80,879	24.2%
.03 CERT.LIB GRADE 19	426,810	22,590	103,062	323,748	24.1%
.04 CERT.LIB GRADE 17	433,480	21,379	97,389	336,091	22.5%
.05 CERT.LIB GRADE 15	1,250,591	58,409	275,380	975,211	22.0%
.06 CERT.LIB HOLIDAY & SUNDAY	63,049	(788)	3,938	59,111	6.2%
TOTAL CERT. LIBRARIANS	2,415,323	114,565	539,525	1,875,798	22.3%
143 CLERICAL STAFF					
.01 CLERICAL GRADE 21	234,717	16,487	68,895	165,822	29.4%
.02 CLERICAL GRADE 9	50,143	2,647	12,101	38,042	24.1%
.04 CLERICAL GRADE 5	193,933	6,807	38,585	155,348	19.9%
.05 CLERICAL GRADE 3	138,578	8,204	29,015	109,563	20.9%
.06 CLERICAL HOLIDAY & SUNDAY	25,000	633	1,408	23,592	5.6%
TOTAL CLERICAL STAFF	642,371	34,778	150,004	492,367	23.4%
143 HOURLY STAFF					
.11 BOOKSHELVERS-ADULT	70,000	872	6,973	63,027	10.0%
.12 BOOK SHELVERS-CHILDREN	25,000	455	4,841	20,159	19.4%
.13 ENGLISH AS A SECOND LANGUA	34,000	525	5,433	28,567	16.0%
.14 ISD	87,000	(461)	16,300	70,700	18.7%
.15 COLLECTION MANAGEMENT	80,000	1,678	17,008	62,992	21.3%
.16 INTERLOANS	11,000	569	3,839	7,161	34.9%
.17 PERIODICAL SERVICE DESK					N/A
.18 PROCESSING OF BOOKS	36,000	669	8,124	27,876	22.6%
.19 TECHNICIANS-MEDIA	15,000	(1,338)	5,021	9,979	33.5%
.21 STUDENT COMPUTER AIDES	77,000	1,790	14,820	62,180	19.2%
.22 SUNDAY & HOLIDAYS - SUPPORT	36,000	(2,257)	563	35,437	1.6%
.23 INFO. TECH SPEC. II	21,000	267	3,198	17,802	15.2%
.24 COMMUNITY OUTREACH	16,000	47	4,822	11,178	30.1%
TOTAL HOURLY STAFF	508,000	2,816	90,942	417,058	17.9%
143 BUILDING STAFF					
.31 CUSTODIAL	270,565	12,215	58,489	212,076	21.6%
.32 HOLIDAYS & SUNDAY - CUSTODIA	22,873	701	2,880	19,993	12.6%
TOTAL BUILDING STAFF	293,438	12,916	61,369	232,069	20.9%
SEPARATION PAYOUTS					N/A

PORT WASHINGTON PUBLIC LIBRARY
Statement of Revenues and Expenditures - General Fund (Continued)
For One Month and Three Months Ended September 30, 2023
25.00% of Budget Expensed

	Budget	September 30, 2023		Balance Remaining	% of Annual Budget
		One Month	Year to Date		
EXPENDITURES (CONTINUED)					
9030.8 SOCIAL SECURITY	\$ 295,224	\$ 11,662	\$ 61,449	\$ 233,775	20.8%
9040.8 WORKER'S COMPENSATION	38,000			38,000	0.0%
9045.8 DISABILITY INSURANCE	10,000	(1,486)	(626)	10,626	-6.3%
9050.8 UNEMPLOYMENT INSURANCE	1,390			1,390	
9060.8 HOSPITAL & MEDICAL INSURANCE					
.01 MEDICAL	975,040	94,507	227,691	747,349	23.4%
.02 DENTAL	26,512	(848)	(3,745)	30,257	-14.1%
.03 EYECARE	2,000	95	445	1,555	22.3%
TOTAL HOSPITAL & MEDICAL INSURANCE	1,003,552	93,754	224,391	779,161	22.4%
9010.8 STATE RETIREMENT	475,488			475,488	0.0%
203 EQUIPMENT					
.01 EQUIPMENT - LIBRARY	24,500	2,778	2,778	21,722	11.3%
.02 EQUIPMENT - COMPUTER	16,850	(19,931)		16,850	0.0%
.03 EQUIPMENT - BUILDING	15,000	(3,494)	1,164	13,836	7.8%
TOTAL EQUIPMENT	56,350	(20,647)	3,942	52,408	7.0%
410 PRINT & INFORMATION SERVICES					
.02 SERVICES & CONTINUATIONS				-	
.05 BOOKS-FICTION	50,000	(6,342)	467	49,533	0.9%
.06 BOOKS-NON-FICTION	50,000	(1,580)	1,475	48,525	3.0%
.07 BOOKS-REFERENCE	35,000	2,290	7,247	27,753	20.7%
.08 BOOKS-CHILDREN	23,500	(3,522)	142	23,358	0.6%
.09 BOOKS-AUDIO & ELECTRONIC	100,000	3,425	40,226	59,774	40.2%
.10 BOOKS-YOUNG ADULT	15,000	(2,411)		15,000	0.0%
TOTAL PRINT & INFORMATION SERVICES	273,500	(8,140)	49,557	223,943	18.1%
411 MACHINE READABLE MATERIAL					
.02 REFERENCE SOFTWARE	60,000		15,537	44,463	25.9%
.03 COMPUTER SOFTWARE	35,000	457	6,772	28,228	19.3%
TOTAL MACHINE READABLE MATERIAL	95,000	457	22,309	72,691	23.5%
413 SERIALS					
.01 MICROFORM	4,500			4,500	0.0%
.02 NON-MICROFORM	32,000	343	3,464	28,536	10.8%
TOTAL SERIALS	36,500	343	3,464	33,036	9.5%
417 A-V MATERIALS					
.02 CHILDREN'S MATERIALS	6,000	(779)	385	5,615	6.4%
.03 DVD	20,000	2,631	3,956	16,044	19.8%
.04 YOUNG ADULT				-	N/A
.05 DIGITAL MEDIA	30,000	(6)	5,246	24,754	17.5%
TOTAL A-V MATERIALS	56,000	1,846	9,587	46,413	17.1%
417 AUDIO RECORDINGS					
.11 VIDEO GAME COLLECTION	10,000	(399)	236	9,764	2.4%
.12 COMPACT DISKS	6,000	544	738	5,262	12.3%
TOTAL AUDIO RECORDINGS	16,000	145	974	15,026	6.1%
417 A-V RENTAL & MAINTENANCE					
.21 FILM RENTAL-ADULT	3,000	750	750	2,250	25.0%
.24 MAINT. & REPAIRS	1,000			1,000	0.0%
.25 BULBS	500		167	333	33.4%
TOTAL A-V RENTAL & MAINTENANCE	4,500	750	917	3,583	20.4%

PORT WASHINGTON PUBLIC LIBRARY
Statement of Revenues and Expenditures - General Fund (Continued)
For One Month and Three Months Ended September 30, 2023
25.00% of Budget Expensed

	Budget	September 30, 2023		Balance Remaining	% of Annual Budget
		One Month	Year to Date		
EXPENDITURES (CONTINUED)					
430 OFFICE & LIBRARY SUPPLIES					
.01 ADULT SERVICES	\$ 600	\$ 291	\$ 535	\$ 65	89.2%
.02 CHILDREN'S SERVICES	3,500	113	786	2,714	22.5%
.03 COLLECTION MANAGEMENT	800	74	142	658	17.8%
.04 COMMUNITY INFO	1,000	(204)	36	964	3.6%
.05 COMPUTER SERVICES	7,600	(578)	426	7,174	5.6%
.06 INFO SERVICES	700	66	240	460	34.3%
.07 MEDIA SERVICES	3,100	(227)	593	2,507	19.1%
.08 GENERAL OFFICE SUPPLIES	20,000	857	3,112	16,888	15.6%
.09 ORAL HISTORY/SPECIAL COLLEC	2,500	(522)	57	2,443	2.3%
.10 TECHNICAL SERVICES	8,500	1,043	1,043	7,457	12.3%
.11 OFFICE EQUIPMENT	12,000	1,135	2,252	9,748	18.8%
.12 YOUNG ADULT	400			400	0.0%
TOTAL OFFICE & LIBRARY SUPPLIES	60,700	2,048	9,222	51,478	15.2%
431 TELEPHONE					
.01 TELEPHONE	30,000	2,173	5,971	24,029	19.9%
.02 TELEPHONE MAINTENANCE	5,000			5,000	0.0%
TOTAL TELEPHONE	35,000	2,173	5,971	29,029	17.1%
433 POSTAGE & FREIGHT					
.01 POSTAGE - FREIGHT	25,000	7,123	7,244	17,756	29.0%
434 PRINTING					
.01 PRINTED INFO	7,000	(1,604)	1,635	5,365	23.4%
.04 DISPLAYS & EXHIBITIONS	5,500	(2,032)	25	5,475	0.5%
.05 LEGAL ADVERTISING	5,000			5,000	0.0%
.08 NEWSLETTERS	30,000	3,378	6,664	23,336	22.2%
TOTAL PRINTING	47,500	(258)	8,324	39,176	17.5%
435 TRAVEL & MILEAGE					
.01 MEETINGS	15,000	174	653	14,347	4.4%
.02 MILEAGE	3,000	12	184	2,816	6.1%
.03 STAFF DEVELOPMENT	2,000	1,650	1,650	350	82.5%
TOTAL TRAVEL & MILEAGE	20,000	1,836	2,487	17,513	12.4%
436 ALIS/NLS OPERATING SYSTEM					
.01 CIRCULATION CHARGES	35,000		7,760	27,240	22.2%
.02 OPAC/CONCURRENT SESSION C	25,000		7,642	17,358	30.6%
.03 NLS	33,000		33,990	(990)	103.0%
TOTAL ALIS/NLS OPERATING SYSTEM	93,000		49,392	43,608	53.1%
437 PROGRAM SERVICES					
.01 PROGRAMS - ADULT	16,000	800	2,120	13,880	13.3%
.02 PROGRAMS - YOUNG ADULT	7,500	(98)	570	6,930	7.6%
.03 PROGRAMS - JUVENILE	22,000	5,021	5,560	16,440	25.3%
.07 MEETING ROOM EXPENSES	1,000			1,000	0.0%
.08 OTHER PROGRAM SUPPORT	10,000	52	1,253	8,747	12.5%
.13 MEDIA PROGRAMS	8,500	1,700	2,000	6,500	23.5%
TOTAL PROGRAM SERVICES	65,000	7,475	11,503	53,497	17.7%
438 MEMBERSHIPS					
.01 MEMBERSHIPS	7,000			7,000	0.0%
439 RENTAL, REPAIR, MAINTENANCE					
OFFICE EQUIPMENT					
.01 EQUIPMENT	14,000		3,381	10,619	24.2%
.02 COPY EQUIPMENT	14,500	1,430	4,592	9,908	31.7%
.04 COMPUTER	1,000	(568)		1,000	0.0%
.06 PIANO	1,000		185	815	18.5%
TOTAL RENTAL REPAIR, MAINTENANCE	30,500	862	8,158	22,342	26.7%

PORT WASHINGTON PUBLIC LIBRARY
Statement of Revenues and Expenditures - General Fund (Continued)
For One Month and Three Months Ended September 30, 2023
25.00% of Budget Expensed

EXPENDITURES (CONTINUED)	Budget	September 30, 2023		Balance Remaining	% of Annual Budget
		One Month	Year to Date		
440 BUSINESS SERVICES					
.01 ACCOUNTING	\$ 62,000	\$ 5,450	\$ 15,650	\$ 46,350	25.2%
.02 AUDIT	19,500			19,500	0.0%
.05 ELECTION	5,000			5,000	0.0%
.06 LEGAL	30,000	(493)	5,265	24,735	17.6%
.07 PAYROLL	23,500	2,029	5,990	17,510	25.5%
.09 OTHER	20,000	1,328	2,359	17,641	11.8%
.10 SECURITY SERVICES	45,000	3,308	11,539	33,461	25.6%
.11 COMPUTER SERVICES	64,800	5,376	15,678	49,122	24.2%
.13 CREDIT CARD FEES	2,000	253	505	1,495	25.3%
TOTAL BUSINESS SERVICES	271,800	17,251	56,986	214,814	21.0%
450 FUEL & UTILITIES					
.01 ELECTRICITY	145,810	4,259	34,851	110,959	23.9%
.02 FUEL	42,000	(235)	74	41,926	0.2%
.03 WATER POLLUTION CONTROL TA	6,160			6,160	0.0%
.04 WATER TAX	9,000		2,891	6,109	32.1%
TOTAL FUEL & UTILITIES	202,970	4,024	37,816	165,154	18.6%
451 CUSTODIAL SUPPLIES					
.01 BULBS	9,200	29	29	9,171	0.3%
.02 HOUSEKEEPING MAINT	14,500	142	4,186	10,314	28.9%
.03 UNIFORMS	1,000	215	215	785	21.5%
.04 CLEANING SERVICES	18,200	(1,691)		18,200	0.0%
TOTAL CUSTODIAL SUPPLIES	42,900	(1,305)	4,430	38,470	10.3%
452 REPAIRS TO BLDG & BLDG EQUIP.					
.01 REPAIR TO BUILDING	60,000	(2,083)	5,570	54,430	9.3%
.02 SUPPLIES FOR BUILDING	20,000	3,659	3,659	16,341	18.3%
.03 BUILDING IMPROVEMENTS	10,000	470	2,395	7,605	24.0%
.04 REPAIRS TO EQUIPMENT	10,000	1,229	1,229	8,771	12.3%
TOTAL REPAIRS TO BLDG & BLDG. EQUIP.	100,000	3,275	12,853	87,147	12.9%
454 INSURANCE					
.01 INSURANCE	80,000	81,501	81,501	(1,501)	101.9%
455 OTHER OPER. & MAINT.					
.01 MECHANICAL CONTRACTS	32,000	5,427	8,085	23,915	25.3%
.02 GROUND MAINT. CONTRACTS	25,000	530	4,330	20,670	17.3%
.03 BUILDING MAINT CONTRACT	19,500	742	1,922	17,578	9.9%
TOTAL OTHER OPER. & MAINT.	76,500	6,699	14,337	62,163	18.7%
DEBT SERVICE					
INSTALLMENT DEBT- PRINCIPAL	11,451	12,112	12,525	(1,074)	109.4%
INSTALLMENT DEBT INTEREST	1,076	-	2	1,074	0.2%
TOTAL DEBT SERVICE	12,527	12,112	12,527	-	100.0%
INTERFUND TRANSFERS					
OPERATING TRANSFERS OUT	110,000	-	-	110,000	0.0%
TOTAL EXPENDITURES	\$ 7,501,033	\$ 388,575	\$ 1,540,555	5,960,478	20.5%
NET CHANGE IN FUND BALANCE			320,382		
FUND BALANCE, BEGINNING OF YEAR			5,060,024		
FUND BALANCE, FISCAL YEAR TO DATE			\$ 5,380,406		

PORT WASHINGTON PUBLIC LIBRARY
Statement of Revenues, Expenditures and Changes in Fund Balances -
Special Revenue, Capital Projects and Permanent Funds
For One Month and Three Months Ended September 30, 2023
25.00% of Budget Expended

	Special Revenue	Capital Projects	Permanent
REVENUES			
Interest income	\$ 6,806	\$ 9,709	\$ 1,294
Miscellaneous revenue	91,349		
State sources			
Total Revenues	<u>98,155</u>	<u>9,709</u>	<u>1,294</u>
EXPENDITURES			
Program expenses	<u>59,835</u>	<u>890,157</u>	
OTHER FINANCING SOURCES (USES)			
Operating transfers in	1,294	-	-
Operating transfers (out)			<u>(1,294)</u>
Total Other Financing Sources (Uses)	<u>1,294</u>	<u>-</u>	<u>(1,294)</u>
Net Change in Fund Balance	39,614	(880,448)	-
Fund Balance - Beginning of year	<u>737,918</u>	<u>1,168,647</u>	<u>135,006</u>
Fund Balance - End of month	<u>\$ 777,532</u>	<u>\$ 288,199</u>	<u>\$ 135,006</u>

PORT WASHINGTON PUBLIC LIBRARY
Detailed Schedule of Fund Balance
Special Revenue Fund
For One Month and Three Months Ended September 30, 2023

Assigned for Special Programs

9/11 PROJECT - 10/02 - SHODELL	\$ 132
ADULT LITERACY GRANT/BOOKS FOR DESSERT	25,871
AMERICAN GIRL DOLLS	235
ART ADVISORY COUNCIL	13,639
BRONSON	10,985
BROWN	5,870
BURTIS	19,438
CHILDREN'S ADVISORY COUNCIL	13,887
CHILDRENS GRANT	2,130
CONSTRUCTION GRANT	582
EPSTEIN BOOK FUND	372
ESL GRANT SUPPLIES/MATERIALS	398
FENDRICK MEMORIAL	1,309
FOUNDATION GRANT CAREER COACHING	17,833
FRIENDS OF THE LIBRARY	66,936
FRIENDS OF THE LIBRARY-BOGEN	42,278
GOODMAN ASSISTIVE TECHNOLOGY	6,271
HEALTH ADVISORY COUNCIL	33,448
HEALTH INFORMATION - ANTI SMOKING	14,827
HEARTS GRANT	22
HOMEGROWN READERS	23,377
JOB SEARCH BOOT CAMP GRANT	103
MAKERSPACE	19,211
MISCELLANEOUS WORKSHOPS	19,922
MORSE FUND	1,869
MUSIC ADVISORY COUNCIL	29,399
NAUTICAL CENTER	253,098
NEA CREATIVE READERS	2,229
NLS BULLET AID	1,164
NLS STATE GRANT COMPUTERS	691
NYS CONSTRUCTION GRANT	21,409
NYS LOBBY RENOVATION GRANT	22,637
NYS MEDIA ROOM RENO GRANT	12,336
OUTDOOR WIFI	3,085
PUBLICATION FUND	7,492
REGIONAL TECH & MEDIA	847
ROBERT STERN	208
S. STEYN MEMORIAL	7,927
SALTZMAN GRANT	6,471
SMALL STUDY ROOM	1,586
SPECIAL TRUST ACCOUNT (MISC)	2,712
SPIELMAN STORY TELLING	377
T. BIER FUND	10,252
TEPPER INTERGENERATIONAL	4,200
THEATER FOR DESSERT	(1,943)
UNDERHILL	24,372
UNGER/BESLITY MEMORIAL - TERRACE	11,035
VERA FIDDLER	265
WHITTEMORE MEMORIAL	2,137
WIFI HOTSPOTS	58
ZUCKER GRANT	12,543
	<u>\$ 777,532</u>

PORT WASHINGTON PUBLIC LIBRARY

Miscellaneous Revenue
For the Year Ended June 30, 2024

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total
Earl Prinos													
Flash USB Drives	\$ 1.00		\$ 11.00										\$ 12.00
My Healthy Thing	7.00	21.00	7.00										\$ 35.00
Meeting Room Usage													
NYS Sales Tax													
Melitte Dividend													
PSEGHI Rebate													
Julia Dividend													
NLS E-rate													
NLS direct access													
NLS MTA Offset													
E-Rate Reimbursement													
Backpack/Trisla/Visor/Hats		15.00											15.00
Vending Machine/(Refund)													(1.75)
Credit Card Point Credit													
Misc. Cash													
Local History/ Image													
Sales tax payment													
NYS Unclaimed Funds													
Nassau County Elections													
ALIS e-commerce													
Res. Non-Res. Card													
Donation													
Business Card													
Deposit for architectural plans													
Refund of Prior Year													
Totals	\$ 23.00	\$ 21.00	\$ 16.25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60.25

Port Washington Public Library
Variance Report
As of September 30, 2023

Revenues -

- Interest – Interest rates have increased, also increased due to new high yield bank account
- State Aid - State Sources – Received the 90% payment for the 2023-24 Local Library Services Aid(LLSA) for \$8,668 in September

Expenditures -

- 410.09 Books Audio & Electronic – Overdrive Inc. expenditures for audio & electronic books
- 430.01 Adult Services – Office supplies ordered from Amazon Capital Services
- 435.03 Staff Development – LIU 704 Admin of public library facilities and technology for Melanie Davidoff
- 436.03 NLS – Fee for annual services provided by Nassau Library Services, paid in July
- 454.01 Insurance – Paid annual policy package for insurance in September for 81,501
- 9785.6 Lease Principal – Lease payment for Dell computers for the lab



Memo

To: Port Washington Library Board of Trustees
From: Donald Hoffmann, CPA
Date: October 9, 2023
RE: Library's 2022-23 Year End

We have closed the Library's books for the year ended June 30, 2023. As part of the closing process, we want to provide the Board with the actual results of operations for the year so that it can make decisions regarding the allocation of year end fund balances. As you are aware, these are preliminary numbers and are subject to change after the Library's annual audit is complete.

The general fund's unassigned fund balance at June 30, 2023 before any Board authorized adjustments:

June 30, 2022		
Unassigned: Fund Balance		\$ 734,364
July 1, 2022 - June 30, 2023		
Actual Revenue Budget Surplus		
Other revenue	85,987	85,987
Actual Expenditure Budget Surplus (Deficit)		
Salaries	162,308	
Utilities	7,062	
Hospital & medical insurance	30,236	
Other benefits	50,592	
Other expenses	38,366	288,564
Assigned: Appropriated for subsequent year's		(66,500)
Use of separation pay assignment		2,890
Use of capital project assignment		100,000
Change in encumbrances		10,411
Change in Nonspendable prepaids		(34,538)
June 30, 2023		
Unassigned: Fund Balance		\$ 1,121,178

*Note budget to actual comparison is based on original budget without transfers and revisions.



Total fund balance is comprised of the Library's nonspendable, assigned, and unassigned fund balances. A breakdown of these categories is shown in the following pages. The operating surplus can also be viewed in total fund balance as follows:

June 30, 2022
Total Fund Balance \$ 4,851,975

July 1, 2022 - June 30, 2023

Actual Revenue	7,301,750	
Less:		
Actual Expenditure	<u>(7,093,700)</u>	
Total Operating Surplus		208,050

June 30, 2023		
Total Fund Balance	<u>\$ 5,060,025</u>	

Explanation of Budget Shortfalls/Surpluses

An explanation of the surpluses, other than the "other expense" category, are as follows:

Revenues:

- Overall revenues earned exceeded the budget by \$85,987. This budget surplus was primarily due to the Library earning more in PILOT during the year than budgeted (\$25,714), and more in interest revenue than anticipated (\$46,919) as a result of the Library utilizing bank accounts with more favorable interest rates. These surpluses were offset by immaterial deficits in other revenue categories. Actual revenues were more than the previous year's revenues by \$58,107. This increase is mainly due to higher interest earnings as a result of a rise in interest rates.

Expenditures:

- Salaries – The actual expenditures were approximately \$162,308 below the original budget. The original budget was developed based on the employee list at that time. The budget variance is chiefly within grade 17 as a result of a vacancy. In addition, there were some positions budgeted at higher salaries than actual as positions were filled with employees starting at a lower salary. Actual salaries decreased from the prior year as the prior year included retiree payouts of \$78,100, whereas the current year had retiree payouts of \$2,889.
- Utilities – Total utility expense for the year was less than the amount anticipated during budgeting time. The actual expenditures were approximately \$7,062 below budget. Actual utility costs increased over the prior year by \$10,050. The overall increase is due to increased costs for services and fuel costs.

- Hospital and medical insurance – The budget for hospital and medical insurance was based on estimated premiums at the time of the budget. Actual costs were less than anticipated costs by \$30,236. Actual costs for the 2022-2023 were higher than the previous year by \$68,433.
- Other Benefits – The budget surplus in other benefits of \$50,592 is largely within the state retirement system, social security, and workers’ compensation expenditure codes. State retirement expenditures decreased in the current year by \$72,502 as a result of decreases in contribution rates and were \$12,464 less than originally anticipated. Amounts budgeted for social security were based on anticipated salaries. Salaries were lower than anticipated as noted previously. Actual costs for workers’ compensation claims were \$1,472 higher than the previous year and were less than budgeted amounts by \$10,378.

Board Considerations

Over the years the Board has generally tried to maintain the unassigned fund balance at between 5% and 10% of its next year’s budget. Before any final adjustments, the June 30, 2023 unassigned fund balance is 13.6% (\$1,021,177/\$7,501,033) of the Library’s 2023-2024 budget.

In addition to maintaining financial stability the Library is faced with four pressing financial needs. These needs are:

- Maintaining a healthy fund balance while staying within the property tax cap. The tax cap limit is the lesser of CPI increase or 2%. We anticipate that the CPI increase for calendar year 2023 will be significantly in excess of 2% and therefore the expected tax cap limit will be 2% for the 2024-2025 budget.
- Potential payouts to retiring employees (i.e., terminal leave). These payouts would normally be based on current contractual obligations; however, this funding would be critical if the Library were to offer an early retirement incentive or have unanticipated retirements. The long term liability for terminal leave payments is approximately \$940,391 and the Library has assigned fund balance of \$892,689 to help offset these payments.
- Future capital projects, such as the items defined in the five-year capital plan. The Library has traditionally funded future capital projects through assignments of fund balance since it is not legally permitted to use capital reserves. Systematically building up an assignment of fund balance prior to doing a capital project avoids having to significantly increase the budget in the year of the project or borrowing through bond issuance.
- Expenditures relating to the NYS retirement system. The NYS retirement system expenditures fluctuate each year due to changes in assumptions, participation in the plan, and inflation rates. The average NYS retirement expenditure incurred by the library over the last three years was \$449,358 and the library has assigned \$556,749, less than one year’s average expenditure, to offset these expenditures.



Currently, the Total Fund Balance is as follows:

	<u>June 30, 2022</u>	<u>June 30, 2023</u>	<u>Proposed June 30, 2023</u>
Nonspendable:			
Prepays	\$ 102,806	\$ 137,343	\$ 137,343
Assigned:			
Appropriated for subsequent year's expenditures	166,500	66,500	66,500
Capital projects	2,372,333	2,372,333	2,643,407
Retirement contribution	556,749	556,749	556,749
Terminal leave	892,689	889,799	889,799
Unappropriated fund balance	26,534	16,123	16,123
Unassigned: Fund balance	734,364	1,021,177	750,103
 Total Fund Balances	 <u><u>\$ 4,851,975</u></u>	 <u><u>\$ 5,060,024</u></u>	 <u><u>\$ 5,060,024</u></u>

Recommendations

In order to reduce the Unassigned Fund Balance to the desired rate of 10% we recommend the Board assign \$271,074 to fund future capital projects.

Approving the above recommendation will address the Library's future financial needs and at the same time enable the Library to maintain overall financial stability. The capital projects assignment would increase from \$2,372,333 to \$2,643,407, and the retirement contribution and terminal leave would remain the same as the prior year with a balance of \$556,749 and \$892,689, respectively. This will aid in the funding for the items outlined in the Library's five-year capital plan.

If the Board were to approve this designation the June 30, 2023 unassigned fund balance would be reduced to \$750,103 or 10% of the Library's 2023-2024 budget.

Port Washington Public Library
Board Resolution
June 30, 2023

General Fund Budget Transfers

Resolved: To make the following general fund budget transfers for the year ending June 30, 2023:

To:

Code	Description	Total
A141.01	SALARIES: CERTI. LIB. GRADE 29-27-25	2,316.05
A141.02	SALARIES: CERT. LIB GRADE 21	364.16
A141.03	SALARIES: CERT. LIB GRADE 19	1,566.36
A141.05	SALARIES: CERT. LIB GRADE 15	189,235.49
A141.06	SALARIES: CERT. LIB HOLIDAY & SUNDAY	8,242.85
A143.01	SALARIES: CLERICAL GRADE 11	3,500.95
A143.04	SALARIES: CLERICAL GRADE 5	9,566.77
A143.05	SALARIES: CLERICAL GRADE 3	986.63
A143.12	SALARIES: BOOK SHELVERS - CHILDREN	2,932.17
A143.16	SALARIES: INTERLOANS	3,009.44
A143.18	SALARIES: PROCESSING OF BOOKS	1,468.73
A143.19	SALARIES: TECHNICIANS	7,064.56
A143.22	SALARIES: SUNDAY & HOLIDAYS - SUPPORT	2,300.49
A143.24	SALARIES: COMMUNITY OUTREACH	4,451.51
A203.01	EQUIP.: EQUIPMENT - LIBRARY	33,808.00
A203.02	EQUIP.: EQUIPMENT - COMPUTER	5,670.99
A417.03	A-V MATERIALS: DVD	5,321.50
A417.05	A-V MATERIALS: DIGITAL MEDIA	3,391.84
A410.09	BOOKS AND INFORMATION SERVICES: BOOKS - AUDIO & ELECTRONIC	20,493.54
A430.01	OFFICE AND LIBRARY SUPPLIES: ADULT SERVICES	528.15
A430.04	OFFICE AND LIBRARY SUPPLIES: COMMUNITY INFO	56.94
A430.06	OFFICE AND LIBRARY SUPPLIES: INFO SERVICES	107.69
A430.07	OFFICE AND LIBRARY SUPPLIES: MEDIA SERVICES	1,695.13
A430.08	OFFICE AND LIBRARY SUPPLIES: GENERAL OFFICE SUPPLIES	1,041.10
A430.11	OFFICE AND LIBRARY SUPPLIES: OFFICE EQUIPMENT	1,732.58
A455.01	OTHER OPERATION & MAINT. EXPENDITURES: MECHANICAL	5,515.89
A440.01	PROFESSIONAL SERVICES: ACCOUNTING	1,320.00
A440.07	PROFESSIONAL SERVICES: PAYROLL	720.42
A440.10	PROFESSIONAL SERVICES: SECURITY SERVICES	13,738.34
A440.11	PROFESSIONAL SERVICES: COMPUTER SERVICES EXPENSE	10,826.00
A434.01	PUBLICITY AND PRINTING: PRINTED INFO	414.26
A434.08	PUBLICITY AND PRINTING: NEWLETTERS	6,736.00
A439.01	RENT, REPAIR & MAINT. OFFICE EQUIP.: EQUIPMENT EXP.	1,717.68
A439.02	RENT, REPAIR & MAINT. OFFICE EQUIP.: COPY EQUIPMENT	75.41
A452.01	REPAIRS: REPAIR TO BUILDING	19,493.19
A431.01	TELEPHONE: TELEPHONE	878.33
A431.02	TELEPHONE: TELEPHONE MAINTENANCE	1,088.00
A435.03	TRAVEL, EDUCATION AND CONFERENCE: STAFF DEVELOPMENT	2,057.88
A450.04	UTILITIES: WATER TAX	761.43
A411.03	MACHINE READABLE MATERIALS: COMPUTER SOFTWARE	42.46
A9785.6	DEBT SERVICE - PRINCIPAL: INSTALLMENT PURCHASE	811.35
A9785.7	DEBT SERVICE, INTEREST - LEASE	0.38
		\$ 377,050.64

Port Washington Public Library
Board Resolution
June 30, 2023

From:

A141.04	SALARIES: CERT. LIB GRADE 17	203,184.69
A143.02	SALARIES: CLERICAL GRADE 9	3,337.76
A143.31	SALARIES: CUSTODIAL	30,483.71
A203.03	EQUIP.: EQUIPMENT - BUILDING	3,708.84
A9010.1	EMPLOYEE BENEFITS: NYS EMPLOYEES RETIREMENT	12,464.25
A9030.1	EMPLOYEE BENEFITS: SOCIAL SECURITY & MEDICARE	19,274.05
A411.02	MACHINE READABLE MATERIALS: REFERENCE SOFTWARE	4,074.31
A417.02	A-V MATERIALS: CHILDREN'S MATERIALS	3,308.88
A9045.1	EMPLOYEE BENEFITS: DISABILITY	5,404.46
A410.05	BOOKS AND INFORMATION SERVICES: BOOKS - FICTION	12,030.62
A410.06	BOOKS AND INFORMATION SERVICES: BOOKS - NON-FICTION	8,462.92
A430.09	OFFICE AND LIBRARY SUPPLIES: ORAL HISTORY/SPECIAL COLLECTION	1,376.88
A430.10	OFFICE AND LIBRARY SUPPLIES: TECHNICAL SERVICES	3,784.71
A455.03	OTHER OPERATION & MAINT. EXPENDITURES: BUILDING	5,515.89
A440.05	PROFESSIONAL SERVICES: ELECTION	2,133.07
A440.06	PROFESSIONAL SERVICES: LEGAL	7,638.04
A440.09	PROFESSIONAL SERVICES: OTHER	11,823.92
A440.13	PROFESSIONAL SERVICES: CREDIT CARD FEES	597.27
A9040.1	EMPLOYEE BENEFITS: WORKER'S COMPENSATION	4,412.46
A434.04	PUBLICITY AND PRINTING: DISPLAYS & EXHIBITIONS	1,725.83
A434.05	PUBLICITY AND PRINTING: LEGAL ADVERTISING	2,554.60
A9060.1	EMPLOYEE BENEFITS: MEDICAL	6,909.30
A439.04	RENT, REPAIR & MAINT. OFFICE EQUIP.: COMPUTER EQUIP. MAINT.	431.68
A439.06	RENT, REPAIR & MAINT. OFFICE EQUIP.: PIANO	100.00
A452.02	REPAIRS: SUPPLIES FOR BUILDING	2,370.47
A452.03	REPAIRS: BUILDING IMPROVEMENTS	17,122.72
A435.01	TRAVEL, EDUCATION AND CONFERENCE: MEETINGS	2,057.88
A450.01	UTILITIES: ELECTRICITY	761.43

\$ 377,050.64



architects + engineers

538 Broad Hollow Road, 4th Floor East
Melville, NY 11747 | tel 631.756.8000

September 15, 2023

Keith Klang, Director
Port Washington Public Library
1 Library Drive
Port Washington, New York 11050

**Re: Port Washington Public Library
Façade Renovation and ACL Roof Repair
H2M Project No.: PWLB2001
Payment Request No. 10
Contract G**

Dear Director Klang:

This is to report that Preferred Construction, Inc. of Plainview, New York, in accordance with its proposal, has completed and is entitled to payment for the following work:

ITEM NO.	DESCRIPTION	PROPOSAL AMOUNT	PROPOSAL % COMPLETE	AMOUNT PAYABLE
1	Original Proposal Amount:	\$1,652,000.00	77.4%	
2	Total Cost of Change Order No. 1	\$ 18,803.69	100.0%	
3	Total Cost of Change Order No. 2	\$ 658,088.37	56.2%	
4	Total Cost of Change Order No. 3	\$ 18,109.95	100.0%	
5	All work specified and described in the Proposal for Façade Renovation and ACL Roof Repair	\$2,347,002.01	68.2%	
	Total Amount Completed to Date:			\$1,684,809.73
	Less 5% Retainage:			\$82,240.49
	Subtotal:			\$1,600,569.24
	Less Previous Requests:			\$981,074.24
	TOTAL AMOUNT PAYABLE:			\$619,495.00

We are enclosing a copy of the project financial summary, pencil req, OSHA cards, AIA forms and certified payrolls as submitted by the contractor for the work included within this payment request. Should you have any questions or comments, please contact this office.

Very truly yours,

H2M architects + engineers

Melissa J. Hoereth, Senior Project Designer

Enclosures

cc: Lynn Moessner- Administration
Jeffrey R. Donlon – Façade Consultant

**RESOLUTION FOR BOARDS OF TRUSTEES
OF PARTICIPATING ILS & ASSOCIATED SERVICES LIBRARIES**

**To Vote on the 2024 ILS & Associated Services Budget and/or appoint the Library Director
as the Library Board’s Representative to a Vote on the budget.**

As per the Agreement for ILS & Associated Services signed by every Participating Library in 2018, the Nassau Library System (NLS) Board of Trustees seeks a recommendation on the 2024 ILS & Associated Services Budget and Participating Libraries Schedule of Fees.

Based on that agreement, NLS will hold a budget hearing for libraries to ask questions and supply comments. Votes for or against recommending the proposed budget must be transmitted to the Nassau Library System either at or prior to the ILS Advisory Council meeting on November 16th, 2023.

2023 Hearing & Voting Deadline Dates

October 30th, 2023 at 7:00 PM VIRTUAL – Online Budget Hearing & Opportunity to Comment

<https://meet.goto.com/329226453>

November 16th, 2023 at 9:30 AM – Deadline to vote to recommend this budget and schedule of fees to the NLS Board of Trustees. The voting representatives of Participating Libraries must submit said authorization before this date. Scanned resolutions can be emailed to rdrake@nassaulibrary.org.

In order to participate in the recommendation to vote, we request that each Participating Library Board of Trustees pass the following motion. This motion must either be mailed or transmitted digitally to the Nassau Library System prior to November 16, 2023.

Motion for Participating Libraries

The Board of Trustees of the _____ [insert library name], upon due consideration of the proposed 2024 ILS & Associated Services Budget and Participating Libraries Schedule of Fees, hereby resolves to vote _____ [insert ‘in favor of’ or ‘against’] said recommended budget and schedule of fees and hereby appoints _____ [insert Individual’s name] to submit this authorization to NLS prior to **November 16th, 2023.**

Board President’s Signature

Date

Print Board President’s Name

Nassau Library System

Proposed ILS & Associated Services Budget - 2024

This budget is for ILS & Associated Services as defined by the ILS & Associated Services Agreement signed by every participating library in 2018. More specifically, this budget covers the cost of the Integrated Library System (ILS), the online catalog, the fiber optic network for Participating Libraries, and the software (INN-Reach) that powers LILink. It also covers salaries and benefits of the NLS positions that work on these technology services.

This proposal consists of two documents: [1] Revenue & Expenses Budget for Calendar Year 2024, and [2] Participating Libraries Schedule of Fees.

In 2023, we transitioned to a new mechanism of printing notices which resulted in sizable cost savings. We also changed our credit card processor and found different network filtering software, achieving further savings. Operationally, we hosted vendor roundtables with Baker & Taylor, Midwest Tapes, Brodart, Meescan, and Princh. Staff continued to offer both routine and individualized training on everything from functions within Sierra, to Google Analytics, to conversations about artificial intelligence and cybersecurity. We continued to upgrade our internal infrastructure to make it more resilient and easier to manage. We continued to work with the MLD Library Reinvention committee on floating pilots and potential cooperative purchasing mechanisms.

2023 also saw negotiations on several of our larger and longer-duration contracts. As expected, many of these faced significant increases due, most broadly, to the overall economic climate. Despite more intensive negotiation than prior years, the majority of the coming year's budget increases can be attributed to these larger contracts and higher health care costs. Due to the cost-saving measures taken above, our operating expenses are projected to fall by over 4% - one of the many efforts we have taken to decrease the burden of the higher contracted service costs.

In 2024, we expect to rollout the Vega catalog which has a number of improvements including better mobile usability, greater accessibility, "roll up" records that attach multiple formats to the same record, and the inclusion of outside data sources that offer information such as author bios, sample chapters, and Lexile ratings. Using improvements to our Patron Point notice software, we hope to provide greater value to system-wide marketing initiatives. We additionally expect that there will be improvements to our fiber optic lines resulting in greater speeds and uptime.

The Participating Libraries Schedule of Fees lists the fees to be paid by each Participating Library for these services. ILS and Associated Services have always been provided on a cost recovery basis, with participating libraries paying proportionately based on usage factors. The same three usage factors that were used to calculate each participating library's share of the projected expenses for ILS & Associated Services for calendar year 2023 were used again for this proposed budget – patron records, item records, and circulation transactions.

Each Participating Library's share of the cost is based on the following formula:

<i>Number of Patron Records:</i>	<i>\$0.195 per record</i>	<i>[Based a three-year average]</i>
<i>Number of Item Records:</i>	<i>\$0.195 per record</i>	<i>[Based a three-year average]</i>
<i>Circulation Transactions:</i>	<i>\$0.195 per transaction</i>	<i>[Based a three-year average]</i>

Please note: individual libraries' fees may go up or down more than the overall budget increase based on their proportional usage of the ILS. Libraries that have experienced greater declines in circulation than other Participating Libraries as well as those who have engaged in more aggressive weeding of their collections and/or patron records have decreased their proportion of ILS usage and therefore have a proportionate decrease in their overall fees.

2024 Proposed Schedule of Fees

ILS & Associated Services Budget

DATA PULLED	2023	2022	2021	2023	2022	2021	2023	2022	2021	2023	2022	2021	2023	2022	2021	2024 Proposed	COST
Library	ITEMS	ITEMS	ITEMS	ITEMS AVERAGE	PATRONS	PATRONS	PATRONS	PATRONS AVERAGE	CIRCS	CIRCS	CIRCS	CIRCS AVERAGE	2022 FEES	2023 FEES	0.195 Per Factor	Acquisitions	
BALDWIN	131605	141352	149804	140920	16366	16041	16421	16276	113671	84,235	58,042	85316	\$ 49,365.69	\$ 48,205.25	\$ 47,289.91	\$1,931.88	
BAYVILLE	17804	18622	19699	18708	3505	3355	3056	3305	26098	23,767	16,372	22079	\$ 8,164.08	\$ 8,343.38	\$ 8,598.07	0	
BELLMORE	69984	70068	69649	69900	7413	7260	6506	7060	58173	50,828	34,538	47846	\$ 23,120.56	\$ 23,523.67	\$ 24,337.24	0	
BETHPAGE	107507	114497	119591	113865	13685	12627	11477	12596	82192	74,000	48,452	68215	\$ 37,440.82	\$ 37,584.05	\$ 37,961.82	\$1,931.88	
EAST MEADOW	179557	183618	200858	188011	28277	25573	23040	25630	217681	77,972	82,541	126065	\$ 68,418.56	\$ 62,727.18	\$ 66,242.61	\$0	
EAST ROCKAWAY	55495	56744	62445	58228	6382	5949	5365	5899	50338	54,603	36,998	47313	\$ 20,404.44	\$ 21,302.55	\$ 21,730.74	0	
EAST WILLISTON	17795	16711	18214	17573	1368	1344	1237	1316	16669	15,818	8,450	13646	\$ 5,492.09	\$ 5,940.90	\$ 6,344.39	0	
ELMONT	198290	200343	198297	198977	31839	31087	28726	30551	138411	126,219	79,637	114756	\$ 58,838.12	\$ 62,554.93	\$ 67,135.19	\$1,931.88	
FARMINGDALE	117592	118540	123163	119765	27076	25541	23423	25347	145526	113,885	68,818	109410	\$ 45,398.43	\$ 46,674.23	\$ 49,631.66	0	
FLORAL PARK	56554	57261	54420	56078	9123	8822	8045	8663	53130	51,875	38,887	47964	\$ 21,297.31	\$ 21,339.24	\$ 21,977.61	0	
FRANKLIN SQUARE	108351	118591	131588	119510	9858	8873	9309	9347	125326	97,144	65,368	95946	\$ 40,020.10	\$ 41,789.04	\$ 43,836.52	\$0	
FREEPORT	157570	156810	157134	157171	21104	19753	19032	19963	58104	55,370	51,222	54899	\$ 44,565.20	\$ 44,583.20	\$ 45,246.44	\$1,931.88	
GARDEN CITY	105929	112456	145554	121313	15338	14705	13460	14501	135139	140,390	77,852	117794	\$ 49,775.75	\$ 50,240.35	\$ 49,453.50	\$1,931.88	
GLEN COVE	61777	63639	70182	65199	10505	9460	8239	9401	66235	59,066	41,357	55553	\$ 26,289.58	\$ 25,668.64	\$ 25,379.90	\$1,931.88	
GOLD COAST	33938	33941	35141	34340	6744	6308	5894	6315	43004	42,826	30,107	38646	\$ 15,686.16	\$ 15,420.78	\$ 15,463.70	\$1,931.88	
HEMPSTEAD	206006	208825	209511	208114	17975	17902	16298	17392	31474	19,204	17,477	22718	\$ 44,526.44	\$ 46,484.12	\$ 48,403.68	\$1,931.88	
HEWLETT	178069	172390	175284	175248	14185	13288	12124	13199	184707	218,449	126,014	176390	\$ 63,493.15	\$ 68,625.91	\$ 71,143.15	\$1,931.88	
HICKSVILLE	115268	117819	126448	135245	22992	21654	17485	20710	77375	79,085	57,164	71208	\$ 49,291.57	\$ 47,564.69	\$ 44,296.85	\$1,931.88	
HILLSIDE	119266	121494	121068	120609	11932	11314	10475	11240	104226	73,229	39,784	72413	\$ 36,174.14	\$ 37,372.40	\$ 39,831.22	\$1,931.88	
ISLAND PARK	75214	77427	75750	76130	5125	4765	4314	4735	30673	29,568	19,138	26460	\$ 18,815.34	\$ 20,157.37	\$ 20,928.31	\$0	
ISLAND TREES	51776	49648	47332	49585	6637	8448	7579	7555	44389	32,095	24,216	33567	\$ 18,041.91	\$ 17,575.22	\$ 17,687.80	0	
LAKEVIEW	49399	58287	66265	57984	3052	3015	2867	2978	8817	4,525	4,499	5947	\$ 12,948.07	\$ 13,392.91	\$ 13,047.19	0	
LEVITOWN	217697	224750	227683	223377	28183	25876	23545	25868	185423	183,854	121,047	163441	\$ 74,067.16	\$ 77,901.25	\$ 80,473.77	\$1,931.88	
LOCUST VALLEY	52618	54647	57815	55027	3266	3040	2900	3069	31274	32,635	17,773	27227	\$ 14,498.69	\$ 15,654.81	\$ 16,637.92	\$1,931.88	
LONG BEACH	118157	118554	111775	116162	28750	26900	25192	26947	138051	108,653	67,693	104799	\$ 48,743.37	\$ 47,133.18	\$ 48,342.13	\$1,931.88	
LYNBROOK	74359	75003	72946	74103	11263	10289	9409	10320	72164	68,987	45,870	62340	\$ 26,842.65	\$ 27,695.96	\$ 28,618.85	0	
MALVERNE	46553	45752	46600	46302	4257	3817	3365	3813	38981	32,245	21,501	30909	\$ 14,024.46	\$ 14,736.96	\$ 15,799.62	0	
MANHASSET	105993	104601	108183	106259	10261	9441	8497	9400	99600	111,276	66,915	92597	\$ 37,395.94	\$ 39,136.18	\$ 40,609.86	\$1,931.88	
MASSAPEQUA	162351	158317	161545	160738	27119	26017	23796	25644	179202	128,588	81,396	129729	\$ 58,495.30	\$ 58,610.64	\$ 61,641.52	0	
MERRICK	61780	70302	69671	67251	11053	10357	9635	10348	88238	81,092	46,231	71854	\$ 27,629.90	\$ 28,237.63	\$ 29,143.34	\$1,931.88	
MINEOLA	70672	73268	72048	71996	7396	7142	6665	7068	59140	58,684	43,864	53896	\$ 24,064.21	\$ 25,121.41	\$ 25,927.14	0	
NORTH BELLMORE	89132	93923	92032	91696	14001	12985	11344	12777	93447	90,666	58,469	80861	\$ 31,388.67	\$ 34,252.50	\$ 36,139.94	\$1,931.88	
NORTH MERRICK	62214	63893	72602	66236	7584	7136	6667	7129	66726	71,419	42,648	60264	\$ 25,448.86	\$ 26,103.04	\$ 26,057.79	0	
OCEANSIDE	108944	122324	156448	129239	23058	21512	20203	21591	206095	220,632	126,973	184567	\$ 63,039.30	\$ 65,548.67	\$ 65,402.29	0	
OYSTER BAY	78613	84265	86062	82980	6784	6404	6022	6403	48005	44,682	29,748	40812	\$ 24,264.89	\$ 25,003.52	\$ 25,388.03	\$1,931.88	
PENINSULA	104186	105563	105014	104921	13971	12911	14084	13655	339323	258,798	163,409	253843	\$ 65,315.46	\$ 67,018.57	\$ 72,621.84	\$1,931.88	
PLAINEDGE	102980	103846	110512	105779	10002	9278	8867	9382	63179	47,858	32,928	47988	\$ 28,536.60	\$ 29,981.26	\$ 31,814.25	\$1,931.88	
PLAINVIEW	152090	151029	155705	152941	22851	21230	18979	21020	234684	187,397	123,529	181870	\$ 62,660.74	\$ 64,925.67	\$ 69,387.11	\$1,931.88	
PORT WASHINGTON	136588	140848	143665	140367	28037	26325	24279	26214	234804	176,497	104,373	171891	\$ 59,692.61	\$ 61,609.99	\$ 66,002.04	0	
ROCKVILLE CENTRE	112441	121587	137005	123678	14337	13706	12256	13433	158937	131,389	88,812	126379	\$ 49,779.63	\$ 50,290.61	\$ 51,380.55	\$1,931.88	
ROOSEVELT	71659	71474	72359	71831	8252	7770	7267	7763	13835	8,171	8,974	10327	\$ 16,240.54	\$ 16,952.70	\$ 17,534.47	\$1,931.88	
ROSLYN	113530	116042	120063	116545	11955	11328	10482	11255	125896	130,375	73,118	109796	\$ 42,357.43	\$ 44,447.08	\$ 46,331.29	\$1,931.88	
SEA CLIFF	19987	20559	20768	20438	3078	2888	2549	2838	21288	19,967	13,500	18252	\$ 7,933.55	\$ 8,021.50	\$ 8,097.96	0	
SEAFORD	78740	80524	87126	82130	8464	8153	7420	8012	52230	48,026	31,773	44010	\$ 24,884.21	\$ 25,560.28	\$ 26,159.64	\$0	
SHELTER ROCK	85090	87143	90794	87676	11873	10504	12412	11596	185494	154,203	90,098	143265	\$ 41,836.78	\$ 43,358.61	\$ 47,294.72	\$1,931.88	
UNIONDALE	103437	102922	117240	107866	21738	20849	18360	20316	56532	32,499	23,016	37349	\$ 32,245.24	\$ 31,525.61	\$ 32,278.55	\$1,931.88	
VALLEY STREAM	98418	98713	103861	100331	14706	13902	12604	13737	64806	49,947	34,141	49631	\$ 31,366.37	\$ 31,381.90	\$ 31,921.37	0	
WANTAGH	64761	79875	85104	76580	10281	9705	8883	9623	83571	81,872	63,604	76349	\$ 30,062.73	\$ 31,743.00	\$ 31,697.64	0	
WEST HEMPSTEAD	109466	113733	117882	113694	10381	9694	8717	9597	189592	174,672	96,952	153739	\$ 45,325.39	\$ 49,602.75	\$ 54,020.79	0	
WESTBURY	98216	99563	102939	100239	22619	22298	20799	21905	65574	57,984	37,444	53667	\$ 34,884.44	\$ 34,480.32	\$ 34,283.34	0	
WILLISTON PARK	22335	21606	21621	21854	3779	3640	3202	3540	27473	31,526	24,084	27694	\$ 10,631.35	\$ 10,652.76	\$ 10,352.29	0	
	4937753	5073709	5350665	5120709	689780	652181	602772	648244	5034922	4348747	2806816	4063495	\$ 1,811,223.98	\$ 1,853,758.32	\$ 1,917,327.43	\$50,229.00	

2024 ILS ASSOCIATED SERVICES BUDGET

CODE	DESCRIPTION	PROPOSED 2024 Budget	AMENDED 2023 Budget	Proposed Budget Difference		NOTES
				\$	%	
Salaries						
60142-01	Full Time	\$ 538,175	\$ 522,500	\$ 15,675	3.0%	2024 salary increases subject to collective bargaining. Includes estimates for holiday coverage/limited unexpected overtime.
60142-02	Part Time	\$ -	\$ -	\$ -		
	Subtotal Salaries	\$ 538,175	\$ 522,500	\$ 15,675	3.0%	
Employee Benefits						
99010	NYS Retirement	\$ 70,400	\$ 64,000	\$ 6,400	10.0%	2024 costs are estimated.
99030	Social Security	\$ 42,900	\$ 39,000	\$ 3,900	10.0%	Payroll driven.
99040	Workers Compensation	\$ 1,545	\$ 1,500	\$ 45	3.0%	2024 costs are estimated.
99055	Disability Insurance	\$ 499	\$ 484	\$ 15	3.0%	2024 costs are estimated.
99060-01	Health Insurance	\$ 134,135	\$ 121,941	\$ 12,194	10.0%	2024 costs are estimated.
99060-02	Dental Insurance	\$ 4,510	\$ 4,100	\$ 410	10.0%	2024 costs are estimated.
9906003	Retiree Health Insurance	\$ 27,621	\$ 25,110	\$ 2,511	10.0%	Two retirees as of 2024
9906004	Medicare Part B Reimbursement	\$ 6,000	\$ 5,143	\$ 857	16.7%	One beneficiary as of 2024
	Subtotal Employee Benefits	\$ 287,610	\$ 261,278	\$ 26,332	10.1%	
	Total Personnel	\$ 825,785	\$ 783,778	\$ 42,007	5.4%	
Operating Expenses						
71410	Books and Subscriptions	\$ 100	\$ 100	\$ -	0.0%	
71411	Software / Licenses	\$ 5,500	\$ 8,000	\$ (2,500)	-31.3%	Includes Fresh Desk ticket system, Office, Site 24x7, Antivirus, Zoho Vault, Tableau, Anydesk, Ringcentral
72430-01	Office Supplies	\$ 800	\$ 800	\$ -	0.0%	
72430-02	Library Mailers	\$ 600	\$ 1,000	\$ (400)	-40.0%	Ordered in bulk, used as needed. Moved to cheaper notice paper
72431	Telephone	\$ 1,200	\$ 1,200	\$ -	0.0%	Switched to VOIP in 2021
72433	Postage & Shipping	\$ 100	\$ 100	\$ -	0.0%	
72438	Professional Memberships	\$ 200	\$ 200	\$ -	0.0%	IUG (Innovative Users Group)
72454	Insurance	\$ 4,750	\$ 4,500	\$ 250	5.6%	Cybersecurity and insurance for leased equipment in Participating Libraries. Also for the proportion of NLS insurance that covers ILS & Associated Services equipment at the central site (which is less costly than a separate policy).
72435-01	Continuing Education	\$ 7,000	\$ 8,000	\$ (1,000)	-12.5%	Expected IUG & NYLA. Includes III prof dev hours
72437-02	Professional Services - Legal	\$ 1,000	\$ 1,000	\$ -	0.0%	Legal fees ILS & Associated Services - generally contract evaluation.
72437-03	Professional Services - Audit/Fiscal	\$ 13,000	\$ 13,000	\$ -	0.0%	Proportional share of NLS' audit costs for ILS & Associated Services
72437-04	Payroll Processing Service	\$ 1,000	\$ 825	\$ 175	21.2%	ILS & Associated Services portion of NLS payroll processing costs
72439-03	Notice Printer Lease/Maintenance	\$ 500	\$ 800	\$ (300)	-37.5%	Transitioned to cheaper notice printer. Cost is for toner
72439-04	Copier Maintenance	\$ 800	\$ 750	\$ 50	6.7%	Paid to NLS for portion of usage.
70203-03	Computer Equipment	\$ 3,000	\$ 2,000	\$ 1,000	50.0%	Computer equipment for central site staff. One replacement scheduled 2024
	Total Operating Expenses	\$ 39,550	\$ 42,275	\$ (2,725)	-6.4%	

2024 ILS ASSOCIATED SERVICES BUDGET

CODE	DESCRIPTION	PROPOSED 2024 Budget	AMENDED 2023 Budget	Proposed Budget Difference		NOTES
				\$	%	
Purchased Services						
57100	Participating Library Fiber Circuits	\$ 344,436	\$ 344,436	\$ -	0%	Crown Castle. Decreased cost negotiated beginning July 1st 2020. Reimbursement by Erate.
72431-02	Central Site Fiber Circuits	\$ 155,148	\$ 155,148	\$ -	0%	Crown Castle. Decreased cost negotiated beginning July 1st 2020
72431-03	Redundent Lines	\$ 149,760	\$ 149,760	\$ -	0%	Off-set by E-Rate reimbursement and decreased costs in above two lines. Negotiated 2019
72439-02	Server Room Upkeep	\$ 2,500	\$ 6,000	\$ (3,500)	-58%	First Tech (server room cleaning twice a year, \$1800), UPS Batteries.
72439-05	INN-Reach	\$ 73,443	\$ 71,304	\$ 2,139	3%	III Inn-Reach - Software that powers LILInk
72439-06	Print & Time Management	\$ 9,750	\$ 9,411	\$ 339	4%	Comprise (SAM) license. Moved to the cloud in 2021.
72439-07	Sierra Maintenance Renewal	\$ 720,214	\$ 605,079	\$ 115,135	19%	2.5% increase in new contract. Also VEGA catalog.
72439-08	ILS Enhancements	\$ 17,000	\$ 72,500	\$ (55,500)	-77%	Patron Point. Formerly included e-commerce charges, moved to separate line
72439-09	Catalog Enhancements	\$ 25,000	\$ 25,000	\$ -	0%	Includes book covers & a potential catalog enhancement project
7243912	E-Commerce Processor Fees	\$ 32,533	\$ -	\$ 32,533	-	payment processing costs for catalog e-commerce and self-check terminals
72439-10	ILS Network Equipment & Support	\$ 47,000	\$ 83,870	\$ (36,870)	-44%	CoreBTS. Includes funds for unexpected support or replacement equipment, also filtering for redundant lines.
Total Purchased Services		\$ 1,576,784	\$ 1,522,508	\$ 54,276	3.6%	
Other						
9500000	Transfer to Capital Fund	\$ 1,238	\$ 30,000	\$ (28,762)	-95.9%	2022 saw the final payments on the De Lage Landen loan. Fund currently has ~\$770,000. Expected network replacements in 2024-2025 is \$750,000. E-rate reimbursements are routinely transferred to capital when received.
Total Other		\$ 1,238	\$ 30,000	\$ (28,762)	-95.9%	
Grand Total		\$ 2,443,356	\$ 2,378,561	\$ 64,796	2.72%	

CODE	DESCRIPTION	PROPOSED 2024 Budget	AMENDED 2023 Budget	Proposed Budget Difference		NOTES
				\$	%	
41050	Usage Charge - Circulation	\$ 792,382	\$ 778,088	\$ 14,293	1.8%	2024 budget based on an average of 2020/2021/2022 Circulation
41060	Usage Charge - Patron Records	\$ 126,408	\$ 111,910	\$ 14,498	13.0%	2024 budget based on an average of patron record snapshots taken 2021/2022/2023
41070	Usage Charge - Item Records	\$ 998,538	\$ 963,759	\$ 34,779	3.6%	2024 budget based on an average of item record snapshots taken 2021/2022/2023
40100	Participating Libraries Fiber Circuits	\$ 460,800	\$ 460,800	\$ -	0.0%	Crown Castle costs paid by Participating Libraries
40200	Acquisitions Maintenance	\$ 50,229	\$ 49,004	\$ 1,225.10	2.5%	26 libraries, 2.5% increase in 2024 III contract
40300	INN-Reach Fee for Non-ILS Services Libraries	\$ 15,000	\$ 15,000	\$ -	0.0%	Fee was set by the ILS & Associated Services Council; it matches SCLS fee.
40400	Sierra User Licenses	\$ -	\$ -	\$ -	0.0%	Placeholder budget line for licenses that may be purchased by participating libraries
Total ILS Revenue		\$ 2,443,356	\$ 2,378,561	\$ 64,795	2.72%	

TRUSTEE TRAINING 2023

TRUSTEE	DATE	COURSE TAKEN	CEU's
Patricia Bridges			
Nancy Comer			
Bill Keller	April 18, 2023	Webinar – Trustee Handbook – Board Management Relations	1.5 hrs.
Michael Krevor	June 20, 2023	TBHC Financial Planning & Budgeting	1.5 hrs.
Adrienne Saur	April 6, 2023	CEU Certificate Girls Who Code: Cost-Free Library Curriculum	1.0 hrs.
Michael Straus	June 13, 2023	Trustee Basics	2.0 hrs.
Sima Vasa			

AAC Meeting Minutes

June 14, 2023

In attendance: Betty Gimbel, Linda Sandman, Toby Ozure, Shellie Schneider, Ellen Schiff, Pamela Record, Jocelyn Worrall and John Fields (library technician).

Absent: Barbara Fishman, Shelley Holtzman, Carol Krieger, Raisy Derzie, Patti Paris, Lynda Schwartz, Jose Seligson, Christie Deveraux De Cesare and Vanessa Nastro.

- Due to technical difficulties in the library, Betty opened the meeting at 5:14 PM.
- May minutes were approved by Toby and Linda.
- Demetrius Manouselis's show will come down about 10:00 AM, June 30th.
- Demetrius Manouselis's reception was discussed, due to a food incident that occurred. Linda Sandman mentioned that any food served at a reception should be carefully chosen, being mindful of allergies, and health problems, avoiding any noted items that could be harmful (ie: nuts, overly spicey, etc.)
- Plans for the AAC Annual Members exhibit: Reminder that you are to fill out your labels BEFORE handing in your work. Christie will have extra labels at the library. If you are delivering work early, bring it to Keith's office. Let Betty know if you need forms listing the work you are submitting to the library. The actual date to deliver your work is June 30th, at 11:00 AM.
- Barbara, Carol and Patti will chair the Carole Freysz Gutierrez show in March/April 2024. They will curate on August 28th and report back to the council on September 13th to let us know how it went.
- Update on Antonio Masi: Shelley and Ellen have volunteered to chair his show. It will be September/October 2024. No updates reported.
- Update on scheduling Jim Graf's 2024 show. (Since the writing of these minutes, Jocelyn reported back that Jim would be delighted to exhibit in the May/June, 2024 slot.)
- Beth Atkinson's exhibit of woodcuts will be shown September/October, 2023. No updates have been reported.
- We need to find more professional artists for 2024. It was suggested that other forms of media should be investigated, in order to find artists (ie: newsletters, curators), in addition to asking Vanessa for ideas. Jocelyn suggested having exhibits with students' work. Betty said it had been done in the past and it's too difficult. We need to check with Shelley Holtzman any artists who previously submitted work that possibly should be revisited.
- "Zoom vs. In Person" discussion. Both Betty and Shellie feel that the AAC should meet more often at the library, rather than depending solely on Zoom. They feel it would be more beneficial for the Council to have this "In Person" interaction, since "Zoom" tends to alienate people. A revote was suggested.

- Ellen proposed a new member to the AAC. She has sent a resume and some images to all. A vote was taken, and a majority accepted him. Betty instructed Ellen not to divulge the news to the new applicant, but rather let Christie inform him, formerly with a “Letter of Acceptance”, which is protocol. Vanessa will forward his information to the board (which meets in July) and let Christie know what has transpired. His name is “Craig Werle”.

Since the writing of this Agenda, Jocelyn Worrall generously and graciously offered her home to have an AAC get-together.

The next AAC Meeting is scheduled for Wednesday, September 13, 2023 @ 5 PM.

AAC Meeting Minutes

September 13, 2023

In attendance: Linda Sandman, Shellie Schneider, Christie Devereaux De Cesare, Betty Gimbel, Shelley Holtzman, Toby Ozure, Jocelyn Worrall, Patti Paris, Ellen Hallie Schiff and Barbara E. Fishman.

Absent: Pam Record, Jose Seligson, Raisy Derzie, Lynda Schwartz, Vanessa Nastro.

- The meeting started at 5:01, and the June Minutes were approved by Shelley and Jocelyn.
- Demetrius Manouselis's reception was discussed. Due to a food incident that occurred, in the future, food served should be carefully chosen. Avoid spicey foods.
- The issue of nannies and children eating in the gallery is still an issue and needs to be discussed with Keith. A meeting will be arranged.
- Keith stopped in briefly to congratulate us on the Beth Atkinson Exhibit. The exhibit is beautiful. There has been a lot of positive feedback. Thanks to Linda, Toby, Betty, Christie and Jocelyn's husband for installing the exhibit.
- Carole Freysz Gutierrez cannot be switched to January- February. Vanessa reported that the Library would like to have an exhibition "pop-up" of photographs by May Pang to correspond with the showing of her upcoming film, *The Lost Weekend*. (to be screened at the Library The "pop-Up" would run from January 2nd to 6th. AAC chosen artist can install exhibit on January 8th. **SEE SECOND PAGE OF THE AGENDA**
- For January – February, Patti Paris suggested an exhibit of lithographs that were given to her. We need to see the artwork.
- There are no updates for Antonio Masi.
- Jim Graf has been sent his acceptance letter and artist's documents. A studio visit needs to take place for a selection of the works to be show. He should provide a few images to be selected for the postcard.
- More professional artists are need for 2024. It was suggested that Facebook would be a way to advertise and find more artists for future shows.
- Installations on Fridays are a problem because at noon presentations take place. Vanessa suggested that we schedule another day. The first Wednesday of each month would be ideal. Although the Library opens at 11am, Artist and Council can install exhibit as early as 8am without interference. **SEE SECOND PAGE OF AGENDA**
- Christie presented the Gallery Schedule. For 2024 January – February and November-December we do not have artist scheduled for shows.
- The Board did not meet as yet to approve Craig Werle for membership to the Council (artist resume is attached)

- Linda mentioned that on October 14th, Beth Atkinson will have a children's workshop at 10am, presentation at 2pm and the reception will follow. Linda has encouraged to AAC members to please attend the 2pm presentation.
- Jocelyn has graciously offered to host an AAC brunch get-together on December 3 at 11am at her home. Each member will bring some food and a list of foods being brought will be generated.

The meeting ended at 5:50pm

Respectfully submitted,

Christie Devereaux De Cesare

The next AAC Meeting is Scheduled for Wednesday October 11th at 5pm

Art Resume

Craig Werle

General

- Born May 13, 1952;
- BA Clark University- Geography 1974
- MA SUNY Binghamton- Geological Sciences- 1978
- Partner- Roux Associates, Inc. - National environmental consulting firm
- Married-Barbara Selvin - 1981; three grown children-Nick, Andy, Laura
- Port Washington resident for 33 years

Relevant Studio Art Experience

- 2005-2017- Worked weekly in a metal sculpture studio run by David Haussler in Fort Salonga. Learned welding, use of metal working equipment and technologies. Completed many indoor and outdoor steel sculptures. Member of Long Island Professional Sculptors and Supporters (LIPSS)
- 2017-2022- Studio Sculpture Classes-Stony Brook University- Registered as a non-matriculated grad student in 2017 following Haussler's death. Expanded my experience and skill beyond metal with new sculptural media including wood, bronze, clay, wire.
- Attached are photos of three outdoor metal pieces from Haussler's studio and three Stony Brook pieces: a bronze bust; a wooden piece inspired by the work of French sculptor Jean Arp; and a metal piece inspired by the sculptures of Frank Stella.

Studio Sculpture Courses Completed at SBU

- ARS 256: Introductory Sculpture- Fall 2017- Prof. Nobi Nagasawa
- ARS 365: Theories and Practice of Sculpture: Welding, Construction, and Intermedia- Spring 2018- Prof. Dan Richolt
- ARS 366: Theory and Practice of Sculpture: Modeling, Casting, and Carving- Fall 2018- Prof. Nobi Nagasawa
- ARS 465: Advanced Theory and Practice of Sculpture: Welding, Construction, and Inter-media- Spring 2019- Prof. Dan Richolt

- ARS 466: Advanced Theory and Practice of Sculpture: Installation, Site Specific and Public Art- Fall 2019 Prof. Nobu Nagasawa
- ARS 366: Theory and Practice of Sculpture: Modeling, Casting, and Carving- Repeated Course- Spring 2020- Prof. Dan Richolt
- Independent Study – Abstract Wooden Sculpture- Spring 2022- Prof. Dan Richolt

Art Shows and Exhibits

- Alfred Van Loen Gallery- South Huntington Library- 2009 through 2017- Exhibited in the annual LIPSS show including indoor and outdoor pieces
- 2018- Sunwood President's Gallery- Piece selected for exhibit at Sunwood, the SUNY Presidential residence
- 2018- Piece selected for exhibit in the annual undergraduate art show in the Staller Center- Stony Brook University
- 2019- Graphic Eye Gallery- Annual Port Arts Council show- Port Washington
- 2019- Two pieces selected for Reboli Center Tribute show to David Haussler (<https://rebolcenter.org/events/tribute-to-david>)

Personal Art Collection and Museum/Gallery Experience

- My wife and I have been collecting original art since our earliest travels in 1979. This has included paintings, ceramics, fabric, lithographs, sculpture, glass and photography. Stylistically, our collection is evenly divided between realistic/figurative work and abstracts.
- We have traveled extensively for the last 45 years and going to galleries and art museums domestically and internationally is routinely at the top of our agenda. At home. We are members of MOMA, the Whitney and Gallery North in Setauket.

Contact information

Craig Werle

631-793-1535

craigwerle@gmail.com

Health Advisory Council

Recent / Upcoming Programs

Ongoing Programs:

Weekly Exercise Class: Incorporating Pilates, stretching and yoga.

Weekly Chair Yoga Class: Low-impact yoga workout, modified for those with limited mobility.

Alzheimer's Information and Support Sessions: Representatives from the Parker Institute for Health Care and Rehabilitation / Long Island Jewish Medical Center are on hand to provide counseling and support for caregivers and family members affected by Alzheimer's Disease and dementia.

Medicaid Sign-Up Help: Assistance for low-income individuals who qualify for Medicaid assistance, provided by the Nassau-Suffolk Hospital Council in Hauppauge.

St. Francis Outreach Bus: Sent by the Community Outreach Department of St. Francis Hospital. Nurses provide basic health screenings, including blood pressure and blood sugar checks, and provide immunizations.

Monthly Hypertension Screenings: Nurses from St. Francis Hospital conduct blood pressure checks in the Library's Reading Room one day per month.

Watch Your Step! Balance Classes: A five-week safety course presented by the community nurses of Northwell Health System / Project Independence. Intended for seniors, participants are learning techniques to improve stability and prevent falls. In response to demand, the nurses have agreed to repeat the course to accommodate a waiting list of 20 additional residents. We are hoping to offer this regularly.

Individual Programs

Alternative Health Practices: A popular two-part program presenting some possible approaches to improved health and wellness, including acupuncture, meditation and breathing exercises.

Medicare Explained: A look at the maze of Medicare options available to seniors at age 65, presented by Jonathan Roth, CPFA, CSSCS, PPC.

Narcan Training: The staff of the Central Nassau Guidance and Counseling Services will train the public to administer Narcan in the event of a drug overdose. Narcan kits will be provided to attendees.

CPR Training: Presented by retired health educator Ildi Catuogno, MS, MEd, who continues to lend her expertise to the community. She has conducted cardio-pulmonary resuscitation classes for the PWPL staff, as well as for our public.

Food Day Celebration: Every October, local nutritionist Jill Eisenberg, MS, RD, CDN, in cooperation with Grassroots Environmental Education, presents a program celebrating Food Day, a national day to promote sustainable agriculture and advocate for responsible, healthy food practices.

Talking to Your Doctor: Dana Sherwin of the American College of Healthcare Executives will speak about improving your communication with your doctor, and making the most of your medical appointments.

CancerCare Overview: The staff of CancerCare of Port Washington/Manhasset will speak about their services to individuals and families affected by cancer. They provide counseling and support, information and referral, educational workshops and financial assistance. Locally, CancerCare stages the celebrated “Red Stocking Revue” every spring to fund their services.

Janet West

October 2023

Corey Peterson

Corey, his wife and two daughters moved to Port Washington in 2017 after moving from Boston, MA. Corey grew up in Marion, MA, on Buzzards Bay where he spent his summers sailing and motorboating to Martha's Vineyard, Woods Hole and through the Cape Cod Canal to Plymouth and surrounding areas.

In addition to running his own Wealth Management firm located on Main Street in Port Washington, Corey has served in various capacities on several non-profit organizations including most recently as the Treasurer for the Our Lady of Grace Montessori School in Manhasset and Treasurer for Expect Miracles / SAMFund for Young Adult Cancer Survivors.

Locally, Corey is very involved with the Chamber of Commerce as a board member and committee member for Port Holiday Magic. Corey was also part of the team that brought the Model Boat Regatta back to Baxter's Pond in 2022 and is very much looking forward to working on this project for many years in the future.

August 15, 2023

This past year has seen our ESOL program grow and bloom more than any other year. We have more students from diverse countries and have been able to offer more programming for over 300 students who come from 37 countries. We have been very busy testing, placing students and organizing our 45 classes and have offered more tailored classes for the first time. Such classes include, "English for Ukrainian Speakers", "English for Beginner Chinese Speakers" and "English for Nursing Exam Preparation". We are fortunate to have forty- three volunteers, and among the group there are tutors who have the skills and passion to teach these tailored classes. Other specialized classes include Citizenship and GED Preparation, ESOL Basic Literacy and several other writing classes. ESOL staff has done an outstanding job of supporting the efforts of all our volunteers.

Here are some highlights for this past year's programming,

- Two ESOL Tutor training workshops were given by Nick Miraflores, an ESOL teacher and trainer. In-service workshops are important in order to keep up with new teaching techniques and for tutors to share their own ideas.
- Hispanic Heritage Month- last fall was the first time our library participated in this celebration. The main event was celebrated on October 8, 2022 along with Landmark on Main Street and the Parent Resource Center. It was estimated that there were 400 attendees. Extra FOL funds allowed us to buy supplies for children's crafts from 7 different Hispanic countries. Funding also allowed the library to host a variety of programs throughout the month, including performers, a cooking demonstration, a Zumba class, salsa dance instruction and more.

The most important aspect of celebrating Hispanic Heritage Month is having members of the Hispanic community share their cultures in our town. Our ESOL students felt welcomed and proud of their heritage and asked if we could do it again next year (Yes, we will!)

- On January 26, we celebrated Lunar New Year for the first time. It was a memorable day with performances by Chinese and Korean groups. Traditional dances and music were featured including the Lion Dance, a Korean Jindo Drum Dance, a Fashion show, the Ribbon Dance, a Tai chi demonstration and Calligraphy and Paper Cutting. Our ESOL students who were involved with the planning were amazed at how many non- Asian residents in Port Washington attended the event. It was estimated that 350-400 people came and celebrated this important holiday.
- In the spring we offered "CPR in Spanish" and "Defensive Driving" in Spanish. Both programs were well attended with 23 and 20 participants respectively. There were people on the waiting list for future programming. We were able to hire presenters and provide a CPR packet for all attendees.
- We purchased GED and Citizenship Preparation books for students to keep. This makes it easier for students to study when not in class and makes writing in the books possible. Currently there are five students enrolled in the GED classes and eight students in the Citizenship Preparation classes. Since January of 2022, sixteen ESOL students passed the Citizenship Test! We are proud of our students' hard work and have assisted them with voter registration.

- For the first time, we worked together with Tony Traguado, of programming to co-sponsor a Latin Grass Group, “Larry and Joe”. The program was attended by many of our ESOL students who appreciated this free event.
- Last, but not least, we celebrated the 30th Anniversary of the ESOL program and our yearly Certificate Ceremony. From giving out certificates to dazzling performers, it was a special evening. New citizens of the US were recognized, as were all ESOL volunteers and students. Two lucky raffle winners won gift certificates as well as three high school students who helped organize the Homework Help Program.

Here are some comments students and tutors have made throughout the year:

Lunar New Year Comments:

“In all the years I’ve lived in Port Washington I’ve never seen anything like this. Maravilloso!”

“What an amazing gift to the community!”

“Everything was done so professionally.”

“Nunca vi tanta gente en un programa de la biblioteca. Fue todo muy lindo.”

“I’ve never seen so many people at a program at the library. Everything was beautiful.”

And a comment from one of our students from China who helped organize the event:

“I even can’t believe now it was so amazing last night! So many people are interested in the Lunar New Year event, so many people can understand calligraphy and be interested in it! Even some people ask us to teach them something about it! I’m deeply touched by so nice neighbors in PW! The most important thing is everybody are enjoyed and loved fun programs! We’re lucky to have a wonderful library here!

ESOL 30th Anniversary and Certificate Ceremony Comments:

Felicitaciones! Fue un evento fantástico!”

“Congratulations. It was a fantastic event.”

“Thank you for a wonderful ESOL graduation party.”

“Es la primera vez que yo asisto un programa en la biblioteca y todo estuvo muy lindo. Me divertí muchísimo. Gracias, muchas gracias.” This is the first program I attended in our library and everything was beautiful. I enjoyed it a lot. Thank you. Thank you very much.”

“Thanks to the library to help me to pass the Citizenship test. I’m so happy! Without that help, I would never be a U.S. citizen. “

For the upcoming year:

We would like to continue to offer the special programs noted above and have added the following:

- 1) A staff member from the Charles Evans Center (“COMHPS” or Community Mental Health Promotion and Support), formally known as “Project Hope”, has reached out to our ESOL Department to connect with people in need of their services. Originally, the program was created to deal with the COVID19 crisis. Now they have expanded their services to include: Medical, dental and mental health services, Adult Care Management (home health care), educational workshops for K-12, young adults, adults and seniors, food programs, assistance with the citizenship applications and more. COMHPS will be presenting a workshop, in Spanish, at our library on Monday, November 6 at 6:30 p.m. We look to partnering with COMHPS in order to better serve our low- income population.
- 2) Hispanic Heritage Month - We hope to continue with the programming and services from last year. We have already started planning for Hispanic Heritage Month (HHM) from September 15- October 15. ESOL Assistant, Alejandra Prada, has done an outstanding job organizing programs for this event. There will be an additional seven countries represented at the event, as suggested by a number of attendees. This year’s Celebration, “Fiesta in the Park”, will be held on Sunday, October 1 (rain date Oct. 8). HHM will also be sponsored by The Parent Resource Center, Landmark on Main Street and the Town of North Hempstead.
- 3) Lunar New Year Celebration- We are excited to once again host a Lunar New Year Celebration. It will be held on Sunday, February 11, 1-5 p.m. Last year’s celebration brought several hundred people and was well received by all who attended. We are planning to have dancers, musicians and other performers, including a traditional Lion Dance. Last year, Chinese calligraphy and paper cutting were both a big hit and we’re hoping to add more arts and crafts choices. Both celebrations are important events that recognize our immigrant populations from South and Central America, China and Korea. We received many heart-warming comments from our ESOL students who felt appreciated and welcomed in our community. This is what makes Port Washington so special!

Respectfully submitted by:

Peggy O’Hanlon,
ESOL Coordinator

the Referral Guide

Port Washington, NY
2024



Keith Klang, Library Director
Patricia Bridges, President of the Library Board of Trustees
Kate Monsour, Head of Adult Services
Peggy O'Hanlon, ESOL Coordinator
Alejandra Prada, Researcher & Designer of the Port Washington Referral Guide 2024, ESOL

The Port Washington Public Library is an inclusive center for community engagement, knowledge, and personal enrichment.

This guide contains a listing and contact information of non-profit organizations that serve the well-being of Port Washington residents.

The contact information might be changed over time.
The Port Washington Public Library is not responsible for the quality of the services provided by the nonprofits listed.

If you know any organization located in Port Washington that would like to be included in this referral guide, please don't hesitate to send an email pradaa@pwpl.org with the information below:

1. Name of the Nonprofit.
2. Blurb: Maximum 50 words
3. Address,
4. Phone number
5. Website address





The Village of Port Washington North, Town of North Hempstead, County of Nassau

Port Washington is a diverse town. Residents learn from one another, gain new perspectives, and appreciate the richness that comes from diverse experiences. This is a community that values and celebrates diversity in all its forms.

Historical Context

Port Washington is a hamlet in Nassau County on Long Island's north shore. In the late 1800s, Port Washington was a sand-mining town with the largest known sandbank east of the Mississippi River. Port Washington sand was used to make concrete for some of New York's most famous skyscrapers, including the Chrysler Building and the Empire State Building.

Greater Port Washington area:

Baxter Estates
Flower Hill
Manorhaven
Port Washington North
Sands Point

Area: 5.65 mi²

Population: With 31,586 people, 11050 is the 197th most populated zip code in the state of New York.

Via <https://www.newyork-demographics.com/>

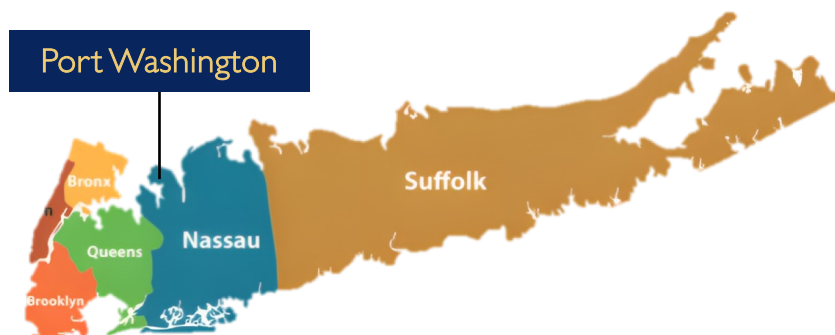


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Port Washington Public Library Services



The ESOL department serves Library patrons who wish to improve their skills in speaking, writing, listening and reading English.

50+ classes offered five days per week (Four semesters a year).

2-4 students per class for specialized needs- citizenship and GED preparation, writing, and pronunciation.

In-person and online classes (Zoom) are available for morning, afternoon, and evening sessions.

ESOL student and professional book collections

Other programs

Referral Center

Booklets, pamphlets, community bulletin board, referrals for medical insurance, banking, immigration issues, and more.

World Language Collection

Visit our World Language Book Collection on the second floor.

"What Every Immigrant Needs to Know."

Orientation sessions with practical everyday living and intercultural information for newcomers based on the guide "What Every Immigrant Needs to Know" in English & Spanish.

Community Service Sessions

Health information, CPR and Defensive Driving, banking, immigration in Spanish and more.

Homework Help

For Elementary school children

Festivals

Hispanic Heritage Month Celebration

Lunar New Year

World Festival

Spanish Classes

We offer an intermediate level class on Wednesdays.

Networking

With other nonprofit organizations located in Port Washington to help improve the quality of life of our community.

Port Washington Public Library Services

Circulation Department

The Circulation Dept is the first connection you will make when you enter our Library. We will be there to greet you and direct you to where you want to go. Please come visit us to sign up for a Library Card.

Reference Department

Helps the public in locating materials and information. We are also able to refer patrons to outside agencies and organizations which may be of assistance. We select materials (books, periodicals and online resources) for inclusion in our collection, and strive to make these materials easily available to the public.

TeenSpace

Is the part of the library designed with the needs of students in grades 7 through 12 in mind. The use of the room is reserved exclusively for teens. It is a place for teens to read, study, work on group projects, socialize and relax with friends. It is our goal to fill the informational, educational and recreational library needs of our students and provide them with a seamless transition into the use of adult collections, services and facilities.

Adult Services Department

Provides materials, programs and services for adults in the community. Staff from the department select materials for the library's fiction, nonfiction, career, graphic novel, large print, audiobook, Kindle, videogame, music cd, and electronic book collections. They provide assistance with reader's advisory, reserves, and other patron requests. The department also presents cultural, educational, health and wellness, and gaming programs for adults. The department supports several book discussion groups as well as Winter Book Bingo and the Summer Reading Club. Many of our programs and services are available online, and we also provide home delivery of materials for those who cannot come into the library.

Media Services

Has a collection of DVDs + Blu-ray (movies, television programs, documentaries, etc.) and music CDs (classical, rock/pop, jazz, show music, world music, etc.). The Media Services also has a collection of books about music, movies and television.

Port Washington Public Library Services

Children's Department

Serves children birth through sixth grade. Materials include books (board books, beginning readers, Wonderbooks, parenting, foreign language, bilingual, fiction, non-fiction, graphic novels), magazines, DVDs, CDs, videogames, puzzles and more. Programs for Early Childhood include weekly Story times, Baby Rhyme Time, 1000 Books Before Kindergarten, and Home Grown Readers. Programs for children in Kindergarten through Sixth grade include Chess, Book Discussions, STEAM Fairs, Summer Reading, The Great Library Card Adventure and Vacation Programs.

Computer and Technology Services Department

Provides technology for the public to use, including computers, printers, copiers/scanners, 3D printers, mobile hotspots, Chromebooks, VHS digitization and more! The staff provides assistance with personal technology through our tech one-on-one program, with appointments available in both English and Spanish. We also offer programs about technologies, ranging from small group classes using our maker equipment or people's own devices to larger lectures on hot topics in technology.

Notary Services

In-person notary public service is available during the following hours:

Monday, Tuesday, Thursday and Friday:

9:30 am to 12:30 pm and 2:30 pm to 4:30 pm

Wednesday: 11:00 am to 12:30 pm and 2:30 pm to 4:30 pm

Appointments are strongly encouraged. Email notary@pwpl.org to make an appointment or call 516-883-4400 ext. 1100.

Public Computing & WIFI

We do offer 20+ workstations. Public WIFI network. The network name is PWPL-Hotspot. While connected to our network, you must abide by the library's Acceptable Use policy.

Home Delivery

PWPL makes house calls! If you or a loved one is unable to visit the Library, let us know and we will arrange for free delivery of books and other materials. For more information contact Reno Bracchi in Adult Services, at 516-883-4400, ext. 1407, or Bracchi@pwpl.org.

PWPL Sponsors



Friends of the Port Washington Public Library

is dedicated to strengthening the ties between our library and community, and to advancing the library's mission as an inclusive center for lifelong learning, information and culture.

The Friends supports the library through volunteerism, fundraising, programming, outreach and advocacy.

fol@pwpl.org

(516) 883-4400, ext. 1108

<https://pwpl.org/fol/>



PORT WASHINGTON
LIBRARY FOUNDATION

Port Washington Library Foundation

The Port Washington Library Foundation is a 501(c)(3) nonprofit corporation that raises funds to support the needs of the Port Washington Public Library not covered by taxes. Established in 1989, the Foundation has given the library more than \$4,000,000 in private funds for additional programming, advanced technology, new initiatives, and upgrades to the library's building and grounds.

<https://pwlfoundation.com/>

Animal Shelters

Animal Cancer Foundation

Organization dedicated to finding a cure for cancer by funding research in and increasing public awareness of comparative oncology, the study of naturally occurring cancers in pets and people.

191 Main St #225

Port Washington, NY 11050

(516) 858-4960

<https://acfoundation.org/>

North Shore Animal League America

Adoption Center that features about 350 adoptable cats, dogs, puppies and kittens every day.

25 Davis Avenue

Port Washington, NY 11050

(516) 883-7575

Pet Savers Foundation, Inc.

750 Port Washington Blvd. Suite B

Port Washington, NY 11050

(516) 944-5025

Town of North Hempstead Animal Shelter

Established in 1999, The Shelter Connection is a 501 (c)(3) volunteer organization at the Town of North Hempstead Animal Shelter. Our mission, in partnership with the Town, is to improve the quality of life for the dogs at the shelter and increase adoptions through training and socialization.

A secondary mission is public education to shift the public perception about shelters and dispel the myth that shelter dogs are “damaged goods”.

75 Marino Avenue

Port Washington, NY 11050

(516) 869-6311

<https://www.theshelterconnection.com/>

Children's Programs

AGATE

A home-school association that works with parents, teachers, administrators and other organizations to advocate for the unique needs of diverse gifted students and other advanced learners from pre-kindergarten through graduation.

co-presidents@agatepw.org

P.O. Box 667

Port Washington, NY 11050

<http://agatepw.com/>

Friends Together Enrichment/Daycare

Provides children with a loving, safe and nurturing environment where they can learn, grow, and explore the world around them. Our goal is to provide a quality education for young children, where each child can reach their full potential.

4 Manhasset Ave.

Port Washington, NY 11050

(516) 767-7020

<https://www.friendstogethernursery.com/>

Kiwanis Club of Manhasset-Port Washington

Serve the children of the world, one family and one child at a time.

<https://manhassetportkiwanis.portalbuzz.com/>

Kyra's Champions

Our mission is to protect children in custody cases from being court-ordered into the home of an abusive parent.

565 Plandome Rd, Suite 156

Manhasset, NY 11030

kyraschampions@gmail.com

<https://www.kyraschampions.org/>

My Spectrum School

Mission is to develop the gifts and strengths of individual children, maximize their full potential, and foster a love of learning in an enriched environment.

11 Sintsink Drive East

Port Washington, NY 11050

(516) 883-8035

<https://myspectrumschool.com/>

Children's Programs

Parent Resource Center - PRC

Affordable programs and services for the families in our community. Offering classes for babies through elementary-age, parent support, community events, and an early childhood education program for income-eligible families.

232 Main St, Suite 4

Port Washington, NY 11050

(516) 767-3808

<https://www.parentresource.org>

Port Washington Youth Council - "The Pit" Teen Center

Offers free, safe and fun activities for the teens of PW, seven days a week.

232 Main St #1

Port Washington, NY 11050

(516) 767-8336

<https://thepitatlandmark.org/>

Port Washington Children's Center

We accept children from the toddler-age of 18 months through the school-age of 12 years.

232 Main St, Suite 2

Port Washington, New York 11050

(516) 883-4864

<https://www.pwchildrenscenter.org/>

Port Washington Korean Parents Association Inc.

To Help Korean American Students in PW.

3 Knoll Rd.

Port Washington, NY 11050

Port Washington Special Education - Parent Teacher Association (SEPTA)

Designed to build strong partnerships among parents, caregivers, teachers, administration, and the other HSAs within the PW school community.

portsepta@aol.com

(516) 840-4493

<https://www.portsepta.org/>

Rose Elizabeth Foundation

Is a non-profit organization that was lovingly created in honor of our daughter who passed away suddenly and unexpectedly at the age of 2 years and 3 months on December 20th, 2019. Our foundation was created to spread Rosie's love, light, and joy.

rosiebeagan@gmail.com

(516) 455-6844

<https://www.rosiebeagan.com/>

Summer Together

Raise funds and provide scholarships to PW children in need for summer enrichment programs.

Educational and Language Services

Art Guild

Workshops for adults, teens and children – music, watercolors, oils, drawing, nudes, photoshop.

200 Port Washington Blvd.

Manhasset, NY 11030

(516) 304-5797

<https://www.theartguild.org/>

Japanese Children's Society, Inc.

Our belief is that our students must have a comprehensive knowledge and understanding of the Japanese language and culture in order to survive in today's world. Above all they should become proficient in other languages and cultures welcomed by the global community.

8 Maple St #6

Port Washington NY 11050

Website [こちら](#)

■育英サタデースクール Ikuei Saturday School PW校E-mail: SatPW.nyikuei@gmail.com

■育英アフタースクール Ikuei After school PW校E-mail: AfterPW.nyikuei@gmail.com

事務局Office Phone: 平日(Mon-Fri): 516-767-3139

土曜日(Sat): 516-455-3871 or 201-362-5678

<https://japaneseschool.org/>

Littig House Community Center, Inc.

Littig House offers four core programs designed to ensure youth, adults and seniors maximize their learning potential. All programs are personalized to each participant's needs to ensure all goals are achieved. Additionally, education programs focused on school-aged youth are based on a college-and-career readiness model to ensure youth are prepared and achieve success.

72 Harbor Homes

Port Washington, NY 11050

(516) 767-2010

<https://www.littighouse.org/>

Educational and Language Services

Nicholas Center

The Nicholas Center has revolutionized the way Autistic adults learn, live and work. Since 2011, the Port Washington, NY based non-profit has offered vocational training, supported employment, paid employment, meaningful community projects and vital peer connections. With a focus on creating inclusive employment opportunities, the organization has been instrumental in the creation and success of micro-businesses and social enterprises. For a population that faces 85% unemployment and under engagement, The Nicholas Center offers training, support, community and hope! The organization is available for volunteer work at community organizations and businesses. Call us!

382 Main St

Port Washington, NY 11050

(516) 767-7177

<https://tncnewyork.org/>

Photography Club of Long Island (PCLI)

Art education organization.

Port Washington, NY 11050

pcliphoto@gmail.com

<https://www.pcliphoto.org/>

Port Washington Financial Literacy Project (PWFLP)

Provides students with resources focused on financial literacy and economic education.

16 South Court

Port Washington, NY 11050

(516) 944-7794

<https://www.pwflp.org/>

Port Washington Public Library - ESOL Program

English for Speakers of Other Languages.

1 Library Dr

Port Washington, NY 11050

(516) 883-4400 Ext. 1308

<https://pwpl.org/ESOL>

Emergency Departments

Police Emergencies

911

Police (non-emergencies)

Port Washington Police District: (516) 883-0500

Sands Point Police Department: (516) 883-3100

Nassau County Police 6th Pct: (516) 573-6600

Port Washington Fire Departments

Is one of the largest and busiest volunteer fire departments in New York State. As of 2023, we have over 290 active volunteer members. We average over 3,200 calls for help each year. The Port Washington Fire Protection District is an 11 square mile area on the Northern Peninsula of Nassau County Long Island that includes:

- Incorporated Village of Sands Point
- Incorporated Village of Port Washington North
- Incorporated Village of Manorhaven
- Incorporated Village of Baxter Estates
- Portions of the Incorporated Village of Plandome Manor
- Portions of the Incorporated Village of Flower Hill
- Portions of the Unincorporated areas of the Town of North Hempstead

423 Port Washington Blvd.

Port Washington, NY 11050

(516) 883-2200

<http://pwfd.com/>



Via: <http://pwfd.com/>

Entertainment

Boy Scouts of America Troop #7

Troop 7 is for boys in grades 6-12.

<http://www.troop7bsa.com/>

Community Synagogue Community Dinners

For the past 15 years on a quarterly basis the synagogue has been extending invitations to a free sit-down relaxing dinner-dance on a Saturday evening to families with their children, seniors and others who might not be able to enjoy a pleasant evening out.

To receive an invitation to a dinner or offer to help us as a volunteer please contact Jessica Wigdor, jhwigdor@gmail.com

Community Synagogue Theater Company (TCSTC)

Rooted in the Port Washington community, drawing cast, crew from the congregation of The Community Synagogue, town and beyond. Our goal is to provide theatergoers an opportunity each year to be dazzled by the local talent and to come together as a community. Actors and crew members learn how to hone their craft, form camaraderie and make something magical together! We currently perform one full-length production each year in late March/early April at venues around town.

theatercompany@commsyn.org

<https://www.commsyn.org/TCS-Theater-Company>

Girl Scout Association of Port Washington

Troop 447 of Manorhaven Elementary.

In addition to the weekly group meetings, we have many activities that the entire troop participates in as well including the International Tasting Bee; Cookie Selling, Fall Camping for Brownies, Spring Camping for Brownies/Daisies, Thanksgiving Food Drive, Environmental Cleanup (Manorhaven and Preserve Cleanup), Manorhaven Flower Garden, GS Nassau County Walk a Thon, and many Field Trips throughout the year.

Manorhaven Elementary

Port Washington, NY 11050

(516) 708-1894

Entertainment

Landmark on Main Street

A center that enhances the spirit and enriches the lives of the communities of Port Washington and surrounding regions. The Jeanne Rimsky Theater at Landmark on Main Street is vibrant with concerts, speaker-engagements, shows, body-building competitions, dance performances, meetings and birthday parties. As our marketing campaign grows and word spreads, more and more local organizations, businesses and families are utilizing this wonderfully versatile space.

232 Main St

Port Washington, NY 11050

(516) 767-6444

<https://www.landmarkonmainstreet.org/>

Port Summer Show

The goal of the Port Summer Show is to engage, educate and bring the excitement of all aspects of musical theater production to Port Washington teens, grades 7 through 12. By producing top-quality performances, professionally directed, choreographed and conducted, we offer this diverse group of teens a safe and educational space for the summer while enriching the community through the arts.

PO Box 811,

Port Washington, NY 11050

<https://portsummershow.org/>

PortFest

To celebrate, strengthen and promote the unique culture, arts, and community of Port Washington. HEARTS of PW produces the annual event, which raises significant funds for new creative arts grants and programs in support of the students in Port Washington's School District.

<https://www.pwportfest.org/>

Pride in Port

Beginning in 1988, Pride in Port celebrated the people of Port Washington and the hamlet's founding, with an afternoon parade starting from Main Street. The parade features community organizations, schools, Schreiber Hall of Famers, and local first responders, including the Port Washington Fire Department.

<https://www.facebook.com/groups/1420176458294252/>

Environmental Defense

Baxter's Pond Foundation

Beautify and maintain the landscape surrounding Baxter's Pond, in the Barbara Johnson Park & Preserve in Port Washington, NY.

1 Central Drive

Port Washington, New York 11050,

friends@baxterspond.org

<https://baxterspond.org/home>

Grassroots Environmental Education

A science-based environmental health non-profit, seeking to inform the public and decision makers about the health risks of common environmental exposures and to empower individuals and organizations to act as catalysts for change in their own communities.

184 Main St

Port Washington, NY 11050

(516) 883-0887

<https://www.grassrootsinfo.org/>

Manhasset Bay Protection Committee

Focused on addressing water quality and coastal issues with a coordinated, watershed-level approach.

15 Vanderventer Avenue,

Port Washington, NY 11050

mbpcExec@gmail.com

<https://manhassetbayprotectioncommittee.org/index.html>

Port Washington Garden Club

It's a non-profit organization founded in 1924. The purpose of this organization shall be to promote mutual helpfulness among its members for the study and performance of practical gardening and to teach the art of flower arranging; to maintain at all times the highest standards in all branches of horticulture; to encourage civic plantings and any other activity pertaining to business that is of specific interest to the garden club; to aid in the conservation of our natural resources.

(516) 218-1539

<https://www.portwashingtongardenclub.com/index.php>

Port Washington Monarch Butterfly Alliance

With the ReWild Initiative is a community organization with the goal of making the entire community of PW a butterfly sanctuary, to re-wild our area to promote biodiversity, and to make experiences of nature more accessible to the community. We are a collaboration of local schools, youth and community groups, public gardens, environmental centers, businesses, government agencies, and international Monarch conservation groups.

4 Wakefield Avenue

Port Washington, NY 11050

(516) 509-3294

<https://sites.google.com/view/pwmonarchalliance/home>

Environmental Defense

PWGreen

Protecting Natural Areas. Promoting Eco-Friendly Living. Providing Environmental Education

PortWashingtonGreen@gmail.com

<https://www.pwgreen.org/>

Residents Forward

To inspire and unify the residents of Port Washington, protect and advance the vibrancy, resiliency, sustainability and beauty of our peninsula.

329 Main St

P.O. Box 864

Port Washington, NY 11050

(516) 767-9151

<https://residentsforward.org/>

ReWild Long Island, Inc.

Aims to further biodiversity and climate resilience through sustainable landscaping practices such as native plantings, regenerative gardening, composting, reducing lawn chemical use, and water conservation.

69 Fairview Ave

Port Washington, NY 11050

(917) 940-9556

<https://www.rewildlongisland.org/>

Sands Point Preserve Conservancy

To secure a vibrant future for the Guggenheim Estate's mansions and natural environments by reinventing historic preservation; to enhance and promote the Sands Point Preserve as an accessible resource for the community.

127 Middle Neck Road

Sands Point, New York 11050

(516) 571-7901

<http://sandspointpreserveconservancy.org/>

Transition Town Port Washington

Group of concerned residents, Transition Town Port Washington is on a mission to combat the multiple threats of climate change.

info@transitiontownpw.org

PO Box 136

Port Washington, NY 11050

(718) 288-8897

<https://www.transitiontownpw.org/>

Family Services

Be The Rainbow

Mission is to bring our community together to celebrate and support LGBTQIA+ visibility, equality and PRIDE.

info@betherainbowinc.org

<https://www.betherainbowinc.org/>

Laundry Love

Laundry Love (LL) is an initiative in partnership with the Port Washington Clergy Association. LL helps to wash the clothes and bedding of low-income individuals and families. LL seeks to nurture the well-being of each person through intentional networking and friendship.

3rd Thursday of Each Month

The Port Washington Super Laundromat

4 Manorhaven Boulevard

Port Washington, NY 11050

mperazalt@gmail.com

Lions Club of Port Washington

Community organizations and events, for education and children's programs, and to further the mission of the Lions to assist the blind and visually impaired.

P.O. Box 169

Port Washington, NY 11050

<https://portwashingtonlions.org/>

Littig House Community Center, Inc.

Programs and services designed to reduce the negative effects of social, economic and education disparities that may impede social development and mobility.

72 Harbor Homes

Port Washington, NY 11050

(516) 767-2010

<https://www.littighouse.org/>

Peter and Jeri Dejana Family Foundation

The Foundation focuses on helping those that support the broadest possible number of residents and in the most life-enriching way possible.

30 Sagamore Hill Drive

Port Washington, NY 11050

(516) 490-9352

<https://www.dejanafoundation.org/>

Family Services

Port Jewish Center

Provides a warm, down-to-earth, accepting Reform Jewish environment where our members can take from and give to the temple based on their personal needs at various points in the life cycle.

20 Manorhaven Boulevard
Port Washington, NY 11050
(516) 944-7202
<https://www.portjewishcenter.org/>

Port Washington Community Action Council (CAC)

A Family Development Center is the organization in the community that actively seeks to bring new humanitarian services into the town of Port Washington, to expand and revitalize existing services, and to explore innovative methods for improving the quality of services to community residents such as housing, nutrition, advocacy, senior citizens, immigration assistance program, education, homework help, summer youth program and youth council.

382 Main St #4
Port Washington, NY 11050
(516) 883-3201

Temple Beth Israel

Temple Beth Israel is a warm, caring, and nurturing community that seeks to provide its members with wonderful social connections, fun and interesting programming, an exceptional preschool and religious school experience, and meaningful religious services and programs. Our tagline is "Be enriched, be inspired, belong." It is important to us to connect people, inspire people, and enrich their lives. In addition, we are very happy that our members and preschool families feel that TBI is like a second home. While we work to strengthen our community inward, we also look outward and get great meaning from supporting the Port Washington community, helping people in need, and engaging in many other actions that are part of the holy work of Tikkun Olam (Repairing the World).

18 Temple Drive
Port Washington, NY 11050
(516) 767-1708

Financial

Port Washington Federal Credit Union

Strives to make your online experience an easy one. Our new website allows you to easily join the Credit Union, apply for a loan and calculate loan payments.

We offer much more than just superior rates. We also offer many free and low-cost extras to make your life easier. Our goal is to be your primary financial institution and we are determined to bring you the very best in service.

Our list of services include:

Certified Checks || Direct Deposit || Payroll Deduction || Notary Service || Wire Transfers || 24 Hour Audio Response || Online Banking with Bill Pay || Money Orders and more.

157 Main St

Port Washington, NY 11050

(516) 883-3537

<https://www.pwfcu.org/>

Immigration Attorneys

Michael Mandel, Esq.

Port Washington, NY 11050

(646) 526-3668

mandel@kmm.com

Daniel S. Drucker, Esq.

Port Washington, NY 11050

(718) 458-1489

ddrucker@druckerlaw.net

Food & Pantries

Community Chest of Port Washington

Dedicated to improving the Port Washington community for all residents.

382 Main St, Suite 105

Port Washington, NY 11050

(516) 767-2121

<https://www.portchest.org/>

Growing Love Community Garden of Manorhaven LTD

Connect individuals to healthy food, nature and each other.

Manorhaven Preserve

In back of OLF Parking Lot

Port Washington, New York 11050

(516) 456-2842

<https://growinglovepw.com/>

Lutheran Church of Our Savior

We are the church that shares a living, daring confidence in God's grace. Liberated by our faith, we embrace you as a whole person – questions, complexities and all.

Personal Care and Paper Pantry every 1st Thursday of each month from 4:15pm to 6pm by referral only. Call for information.

12 Franklin Avenue

Port Washington, NY 11050

(516) 767-0603

<https://lutheranchurchportwashington.com/>

Our Lady of Fatima RC Church

The pantry is open to anyone in need in the Manorhaven or Manhasset Isle areas. Clients are interviewed and vetted and they become eligible to receive a wide array of services at Outreach. The Outreach office currently provides services to approximately 125 families. Clients are invited to come and receive food bi-weekly and in more urgent circumstances, on an as needed basis.

10 Cottowood Rd

Port Washington, NY 11050

(516) 883-3903 for English

(516) 883-6910 for Spanish

<https://olfpw.org/>

Plant A Row For The Hungry

Mobilize the Port Washington Community to grow and distribute locally grown produce to our food insecure families, and impact climate change as it relates to growing food.

info@plant-a-row.org

<https://www.plantarowforthehungry.org/>

Food & Pantries

Port Washington Community Action Council (CAC)

Pantry distribution of Government supplies.

382 Main St #4

Port Washington, NY 11050

(516) 883-3201

Port Washington Crisis Relief Team

A large group of volunteers that work with our community groups, local leaders, and other organizations beyond the red tape and bureaucracy to provide help directly and efficiently to those in need during a crisis such as a pandemic, hurricane, or fire.

robpwsb@aol.com

(516) 317-6880

<https://www.crisisreliefteam.org/>

Saint Peter's of Alcantara

Although not a replacement for SNAP, Supplemental Food & Nutrition Program (formerly known as Food Stamps), our Pantry is available to individuals and families in need with a 3-4 day food provision and other basic personal care needs, now THREE times a month!

Pantry is open for pick-ups Monday through Thursday from 10:00 AM to 12:00 PM and 1:00 PM to 4:00 PM - *You must call 24 hours in advance, before 3:00 PM, to schedule your pick-up time and submit your Food Selection Sheet (available on our website under Parish Outreach or give your order to one of our volunteers over the phone). There are NO SAME-DAY pick-up appointments. We also offer a representative from Catholic Charities every other Monday from 9:30 AM to 12:00 PM to help with SNAP applications. Appointments are required. Please call our offices at **516-883-0365** to set up an appointment with Catholic Charities' Nutrition Outreach Education Program Coordinator.

1317 Port Washington Blvd.

Rear of Building, Lower Level

Port Washington, NY 11050

<https://www.stpeterofalcantara.org/>

Twin Pines Food Coop & Charitable Thrift

Twin Pines stocks a food pantry for those in need. We are always accepting dry and canned goods.

382 Main St

Port Washington, NY 11050

(516) 883-9777

<https://pwtwinpines.com/>

General Government Services

Baxter Estates INC. - Village Hall

315 Main St
Port Washington, NY 11050
(516) 767-0096
<https://baxterestates.org/>

The Greater Port Washington Business Improvement District (BID)

329 Main St
P.O.Box 121
Port Washington, NY 11050
(516) 883-8890
<https://portwashingtonbid.org/>

Manorhaven, INC - Village Hall

33 Manorhaven Boulevard
Port Washington, NY 11050
(516) 883-7000
<http://www.manorhaven.org>

Port Washington Chamber of Commerce

329 Main St
Port Washington, NY 11050
(516) 883-6566
<https://www.pwcoc.org/>

Port Washington North, INC. - Village Hall

3 Pleasant Avenue
Port Washington, NY 11050
(516) 883-5900
<http://www.portwashingtonnorth.org/>

Port Washington Post Office

1051 Port Washington Blvd
Port Washington, NY 11050
(516) 883-0754
<https://tools.usps.com/find-location.htm?location=1378122>

Sands Point, INC. - Village Hall

26 Tibbits Lane
Port Washington, NY 11050
(516) 883-3044
<https://www.sandspoint.gov/>

Health Humanitarian Organizations

CancerCare

Professional oncology social workers provide free emotional and practical support for people with cancer, caregivers, loved ones, and the bereaved.

P.O. Box 611

Port Washington, NY 11050

Phone: 800-813-HOPE (4673)

<https://www.cancercaresocialworkers.org/port-washington>

Helen Keller National Center

A national program providing comprehensive vocational rehabilitation services to youth (16 and older) and working-age adults and seniors (55 and better) with combined hearing and vision loss. We work together with people who are Deafblind to achieve their goals and aspirations.

141 Middle Neck Road

Sands Point, NY 11050

(516) 944-8900

<https://www.helenkeller.org/>

Lauri Strauss Leukemia Foundation (LSLF)

The Foundation provides palliative care, conducts marrow donor drives, and promotes cord blood donations. They also award LSLF Discovery Grants to innovate developmental research projects.

382 Main St, #106

Port Washington, NY 11050

(516) 767-1418

<https://lslf.org/>

Poppy's Special Friends, Inc.

Helping children and adults in the Long Island area who have been afflicted with mental or physical disabilities and/or handicaps.

P.O. Box 1230

Port Washington, NY 11050

(516) 297-0583

<https://www.poppyspecialfriends.org/>

Health Humanitarian Organizations

The Marfan Foundation

The focus is to save lives and improve the quality of life of individuals with Marfansyndrome, Loeys-Dietz syndrome, Vascular Ehlers-Danlos syndrome (VEDS), and other genetic aortic and vascular conditions.

22 Manhasset Avenue
Port Washington, NY 11050
(516) 883.8712
<https://marfan.org/>

YAI - National Institute for People With Disabilities

YAI and its network of affiliate agencies offer children and adults with intellectual and developmental disabilities a comprehensive range of services. YAI is committed to seeing beyond disability, providing opportunities for people to live, love, work, and learn in their communities.

232 Main St, Apt. 1 H
Port Washington, NY 11050
(516) 944-8534
<https://www.yai.org/>

Heritage & History

Cow Neck Peninsula Historical Society

Engage people of all ages in programs that highlight the lifestyles of the people and families that lived and worked on the peninsula throughout the years.

336 Port Washington Blvd.
Port Washington, NY 11050
(516) 365-9074
<https://www.cowneck.org/>

Long Island Traditions

Long Island Traditions recognizes persons and organizations that are active in preserving their cultural traditions learned within their families and communities, and passing them down to the next generation and in educating the public. The Honoring Traditions program includes performances and slide shows that showcase their talents. The program takes place in different locations including universities and performing arts centers. If you know of an individual or organization that should be recognized please contact us.

382 Main St, #G02
Port Washington, NY 11050
(516) 767-8803
<https://longislandtraditions.org/>

Order of Sons and Daughters of Italy

Dr. Vincenzo Sellaro founded the organization known as the OSIA in the renowned "Little Italy" neighborhood of New York City in 1905. "L'Ordine Figli d'Italia" was the group's initial name. The Doctor and five other Italian immigrants who immigrated to the US between 1880 and 1923, known as the Great Italian Migration Period, created the Order. The OSIA was founded with the intention of assisting Italian immigrants with everything from learning English to finally becoming citizens. The society created lodges, orphanages, and nursing facilities for the elderly.

P.O. Box 403
Port Washington, NY 11050
info@marinolodge.org
<https://www.marinolodge.org/>

Polish-American Cultural Association (PACA Inc.)

To promote Polish culture and community service. We are proud of our beautiful venue where music, food, and community come together in a positive atmosphere.

5 Pulaski Place
Port Washington, NY 11050
(516) 883-5553
<https://portwashingtonpolishclub.com/>

Homework Help

Ed. Foundation Support Center

Provides a weekly after-school program for 40+ third graders who need academic support. Elementary school teachers recommend students to participate in the program, which features extra help, guidance, and support in reading, writing, math, and language skills. The intergenerational volunteer staff is comprised of retired Port Washington educators, talented Port residents, and current high school students who lead the program, sharing the joys of learning with the children. This program is held in the Port Washington Public Library.

Port Washington, NY 11050

(516) 524-1033

<https://theedfoundation.org/>

Littig House Community Center, Inc.

Providing students with homework assistance and academic supports through small group or one-on-one support.

72 Harbor Homes

Port Washington, NY 11050

(516) 767-2010

<https://www.littighouse.org/>

Port Washington Community Action Council (CAC)

CAC Homework program was created to help students complete take home assignments. They operate Mondays, Wednesdays & Thursdays from school dismissal 3:00-5:00 p.m.

382 Main St, #4

Port Washington, NY 11050

(516) 883-3201

Port Washington Public Library - ESOL

Is your child struggling with their Elementary or Middle school homework? The Port Washington Public Library ESOL department provides a Homework Help Program in which your child will be tutored by an academic achieving high school volunteer. Join us on Mondays and Thursdays in the Children's Workshop Room from 4:30-6:00 p.m. We look forward to helping you out! Registration is required. For more information, please feel free to contact Jeanie Reyes via email: reyesj@pwpl.org

1 Library Dr

Port Washington, NY 11050

(516) 883-4400

<https://pwpl.org/>

United Methodist Church of Port Washington

Help Port Washington's middle school children overcome educational losses resulting from the pandemic.

35 Middle Neck Rd

Port Washington, NY 11050

Contact Pat at UMC PW (516) 883-1430

<https://umcpw.org/>

Weber Middle School

Weber offers Homework Club 6th grade Tue & Thur 3:15-4:15pm in room G19, 7th & 8th grade room 22/24 and Resource Homework Club 6th, 7th, 8th grade Mon. Tue & Thur 3:15-4:15pm in room.

52 Campus Drive

Port Washington, NY 11050

<https://web.portnet.org/>

Houses of Worship

Archangel Michael Church

Is a vibrant Greek Orthodox community in Port Washington, NY serving over 700 families. We have numerous organizations whose work is carried out by our parishioners, benefiting both the parish and the broader community.

100 Fairway Drive

Port Washington, NY 11050

(516) 944-3180

Bible Church-Port Washington

Preaching, learning, and living the gospel of Jesus.

35 Campus Dr

Port Washington, NY

(516) 407-3544

<https://thebiblechurch.us/>

Chabad of Port Washington

Our mission is to provide important services and bring tangible benefits to the lives of the community, such as day care to children of working mothers. We also offer after school programming, youth sports activities, adult education and crisis intervention.

80 Shore Road

Port Washington, NY 11050

(516) 767-8672

<https://www.chabadpw.org/>

Community Synagogue

Is a vibrant, caring and inclusive Reform congregation that inspires meaningful relationships with one another, the larger community and with God.

160 Middle Neck Road

Port Washington, NY 11050

(516) 883-3144

<https://www.commsyn.org/>

Living Church 살아있는 교회

Our mission is to be a living church that grows and bears fruit, through continuous learning, fellowship, worship and evangelism through gospel of Christ.

35 Middle Neck Rd

Port Washington, NY 11050

(516) 920-3500

<https://www.livingchurchny.com/>

Lutheran Church of Our Savior

We are the church that shares a living, daring confidence in God's grace. Liberated by our faith, we embrace you as a whole person — questions, complexities and all. Join us as we do God's work in Christ's name for the life of the world.

12 Franklin Avenue

Port Washington, NY 11050

(516) 767-0603

<https://lutheranchurchportwashington.com/>

Houses of Worship

Mt Olive Ame Church

20 Mackey Ave, Port Washington, NY 11050
(516) 883-3530

Mt Pleasant Baptist Church

1 Avenue A
Port Washington, NY 11050
(516) 944-6290

Our Lady of Fatima RC Church

Firmly rooted in our Roman Catholic tradition, we the parish of Our Lady of Fatima are a welcoming, caring and inclusive community of believers. We seek to bear witness to Christ's love in all our lives, in our community and in our world. We strive to continue the mission of Jesus through worship and in our educational, spiritual and social justice programs and in our commitment to stewardship. We are a collaborative, diverse, multi-cultural parish dedicated to reaching out to all God's people, especially those in need. All are welcome in this parish!

6 Cottonwood Rd
Port Washington, NY 11050
(516) 767-0781
<https://olfpw.org/>

Port Jewish Center

Provides a warm, down-to earth, accepting Reform Jewish environment where our members can take from and give to the temple based on their personal needs at various points in the life cycle.

20 Manorhaven Blvd
Port Washington, NY 11050
(516) 944-7202
<https://www.portjewishcenter.org/>

Saint Peters Spanish Apostolic Church

1317 Port Washington Blvd
Port Washington, NY 11050
(516) 883-5534

Sarang Church **더사랑교회**

We are a church that strives to love our neighbors with the love of God.

2 Beacon Hill Rd
Port Washington, NY 11050
(516) 883-1977
<https://www.thesarangchurch.com/>

Houses of Worship

St Peter of Alcantara

We the Catholic community of St. Peter of Alcantara, are on a journey of faith to know the Lord Jesus, and to make Him known through personal prayer, communal worship, and service to others. In this ministry, we are Church, and by our words, actions and deeds, we lead ourselves and others to God.

1321 Port Washington Blvd
Port Washington, NY 11050

(516) 883-0365

<https://www.stpeterofalcantara.org/>

St Stephen's Episcopal Church

Our mission includes supporting our current members and reaching out to those beyond our walls. Our Mission is local, national and global which reflects Jesus' command to spread the kingdom to Jerusalem, Samaria and the very ends of the earth.

9 Carlton Ave
Port Washington, NY 11050

(516) 767-0363

<http://www.ststephenspw.org/>

Temple Beth Israel

Temple Beth Israel is a warm, caring, and nurturing community that seeks to provide its members with wonderful social connections, fun and interesting programming, an exceptional preschool and religious school experience, and meaningful religious services and programs. Our tagline is "Be enriched, be inspired, belong." It is important to us to connect people, inspire people, and enrich their lives. In addition, we are very happy that our members and preschool families feel that TBI is like a second home. While we work to strengthen our community inward, we also look outward and get great meaning from supporting the Port Washington community, helping people in need, and engaging in many other actions that are part of the holy work of Tikkun Olam (Repairing the World).

18 Temple Drive
Port Washington, NY 11050
(516)767-1708

tbiport.org

United Methodist Church of Port Washington

As a congregation in The New York Annual Conference of The United Methodist Church, we are a welcoming body open to people of all ages, nations and races. The United Methodist Church of Port Washington has been serving this community since 1852. Shared Ministries throughout the past 171 years have helped to galvanize our presence in the community as part of the Body of Christ.

35 Middle Neck Rd
Port Washington, NY 11050
(516) 883-1430

<https://umcpw.org/>

Labor & Employment

Port Washington Community Action Council (CAC)

Job Bank containing County, State, and Federal Civil Service listing of employment opportunities. CAC provides connections with other employment agencies, also business and the private sector. Job Referrals and Job Placement.

382 Main St #4

Port Washington, NY 11050

(516) 883-3201

Spectrum Designs Foundation

Helps individuals on the Autism Spectrum lead full and productive lives through the world of work.

Graphic design. Party planning & supplies.

Promotional supplies

366 Main St

Port Washington, NY 11050

(516) 767-7177

<https://www.spectrumdesigns.org/>

Spectrum Suds

A boutique laundromat with a social mission: to create meaningful & inclusive employment and vocational training opportunities in a neurodiverse world.

416 Main St

Port Washington, NY 11050

(516) 888-9632

<https://www.spectrumsuds.org/>

Outreach Programs

North Shore Animal League America

North Shore Animal League America's Community Outreach program helps bring awareness to the plight of community cats through education, TNR (Trap, Neuter, Return), assisting with the adoption of friendly cats and kittens, and supporting community cat caretakers. The program is designed to provide education to the public on how to help these cats live long and healthy lives, while at the same time reducing the population through TNR and adoption of 'friendlies.'

25 Davis Avenue

Port Washington, NY 11050

(516) 883-7575

<https://www.animalleague.org/>

Parent Resource Center - PRC

The PRC's Outreach Program provides developmentally appropriate early-childhood classes and enriching experiences to economically eligible families and their children (birth to 5 years old) from the Port Washington community and surrounding areas. This program provides families with opportunities to deepen their bonds with their children and connect with one another through meaningful programming run by our knowledgeable and supportive staff. These programs include: Stepping Stones Classes, PRC Class Scholarships and Summer Enrichment Program.

232 Main St, Suite 4

Port Washington, NY 11050

(516) 767-3808

<https://www.parentresource.org/outreach>

Our Lady of Fatima RC Church

Under the umbrella of Catholic Charities and supervision of Sister Kathy Somerville, the Parish Outreach began at Fatima in 1981 mainly to deliver direct services to the people who lived in the Manorhaven area. One of the basic thrusts of Parish Social Ministry is to convene others to address the issues of suffering and injustice. Parish Social Ministry aims to bring people together to work for the greater good.

6 Cottonwood Rd.

Port Washington, NY 11050

(516) 767-0781

<https://olfpw.org/outreach>

Outreach Programs

Port Washington Community Action Council (CAC)

A Family Development Center is the organization in the community that actively seeks to bring new humanitarian services into the town of Port Washington, to expand and revitalize existing services, and to explore innovative methods for improving the quality of services to community residents such as housing, nutrition, advocacy, senior citizens, immigration assistance program, education, homework help, summer youth program and youth council.

382 Main St #4

Port Washington, NY 11050

(516) 883-3201

St Peter of Alcantara

Parish Social Ministry helps respond to those who are hurting and helps those in need to attain self-sufficiency. Anyone who lives within our geographical boundaries is eligible for assistance. We provide individuals and families in need of immediate assistance with food (three times a month), basic needs of living, SNAP and Project Warmth Applications, Mobile Response Food Pantry Delivery Services* (limited to Seniors, infirmed, or homebound), Immigration referrals, Advocacy and Case Management and so much more.

You may call the Parish Social Ministry Offices at **(516) 883-0365** to verify your address and to set up a meeting to discuss your unique situation and needs further. You may also email us at lourdes@stpeterofalcantara.org

1317 Port Washington Blvd.

Rear of Building, Lower Level

Port Washington, NY 11050

<https://www.stpeterofalcantara.org/>

Port Washington Parks

Aerodrome

West Shore Road
Port Washington, NY 11050

Alvan Petrus Park

1390 Port Washington Blvd
Port Washington, NY 11050

Baxter Pond Park

1 Central Dr
Port Washington, NY 11050

Bay Walk Park

64 Shore Rd,
Port Washington, NY 11050

Blumenfeld Family Park

via Library Dr and Main St
Port Washington, NY 11050

Hewlett House Green

E Gate Rd
Port Washington, NY 11050

Leeds Pond Beach

N Plandome Rd
Port Washington, NY 11050

Leeds Pond Preserve

Plandome Rd, Rock Hollow Rd
Port Washington, NY 11050

Manorhaven Beach Park & Pool

Manorhaven Blvd
Port Washington, NY 11050

Manorhaven Preserve

Manorhaven, Preserve Road
Port Washington, NY 11050

Merriman Park

05 107 02890
Port Washington, NY 11050

Mill Pond Park

Shore Road
Port Washington, NY 11050

Milton Hopkins Green

E Gate Rd
Port Washington, NY 11050

North Hempstead Beach Park

175 W Shore Rd
Port Washington, NY 11050

Old Farm Green

W Gate Rd
Port Washington, NY 11050

Sand Miners Monument

Harbor Links Executive Course
Port Washington, NY 11050

Stannards Brook County Park

24 Adams St
Port Washington, NY 11050

Sunset Park

Main St
Port Washington, NY 11050

Town Dock Park

347 Main St
Port Washington, NY 11050

Walter Uhl Green

Wood Valley Ln
Port Washington, NY 11050

Port Washington School District

HSA/PTA - Parent Organizations Overview

Parents Council is the coordinating board of the district's individual school PTAs and HSAs. The Council seeks to explore and reach consensus on issues and topics of general concern. Its goal is to work for the welfare of the entire district. Official members are the presidents of each PTA/HSA and two elected representatives from each. Meetings are usually held on the last Monday of every month (excluding school breaks when meetings are held on the following Monday) at 9:30 am at the Port Washington Public Library. All interested parents are welcome and encouraged to attend.

100 Campus Dr.
Port Washington, NY 11050
Phone: (516) 767-5000

Port Washington Union Free School District

Adult Enrichment. Youth Drivers Education. Clubs and Activities, Continuing Education.

100 Campus Dr
Port Washington, NY 11050
(516) 767-5000
<https://www.portnet.org/>

Port Washington Parents' Council

Focused on collaboration and community-building across our district's five elementary schools, middle and high schools.

PO Box 575
Port Washington, NY 11050
pwparentcouncil@gmail.com
<https://www.pwparentcouncil.org/>

Bilingual District Wide School Social Worker

Daniela Perez
(516) 767-5257

English as a New Language (ENL)

English as a New Language (ENL) is a New York State mandated program for students with limited English proficiency. This program enables English language learners (ELLs) to have equitable access to educational opportunities. Priscilla Zarate, Director of ENL.

(516) 767-5840.
https://web.portnet.org/apps/pages/index.jsp?uREC_ID=2840371&type=d&pREC_ID=2322368

Port Washington School District

Daly HSA

Fosters a caring community where students are recognized as responsible S.T.A.R.R.s and show each other respect and kindness.

36 Rockwood Avenue
Port Washington, NY 11050
(516) 767-5200
<https://dal.portnet.org/>

Ed. Foundation

Supports initiatives that are beyond basic educational needs and to enhance and expand educational opportunities for all students in the PW public school district.

PO Box 909
Port Washington, NY 11050
(516) 524-1033
<https://theedfoundation.org/>

Guggenheim Elementary School

Port Washington School District encompasses a vibrant, diverse, and inclusive community that believes in the potential of every learner. We expect that all of our graduates will become knowledgeable and responsible individuals who will thrive in, and contribute to, their world. We aspire to give every student the opportunity to pursue and explore their natural curiosities, and to be challenged and supported with varied experiences that lead them to become fulfilled, lifelong learners.

38 Poplar Place
Port Washington, NY 11050
Phone: (516) 767-5250
<https://gug.portnet.org/>

Manorhaven Elementary School

Port Washington School District encompasses a vibrant, diverse, and inclusive community that believes in the potential of every learner. We expect that all of our graduates will become knowledgeable and responsible individuals who will thrive in, and contribute to, their world. We aspire to give every student the opportunity to pursue and explore their natural curiosities, and to be challenged and supported with varied experiences that lead them to become fulfilled, lifelong learners.

12 Morewood Oaks
Port Washington, NY 11050
(516) 767-5305
<https://man.portnet.org/>

Port Washington School District

South Salem Elementary School

Our mission at Salem is to educate all students by building self-confidence in a safe, enthusiastic and respectful environment. Students, staff and parents work together to celebrate each child's uniqueness and love of learning. We will create a sense of family in our school and share it with the greater community, now and always.

10 Newbury Road

Port Washington, NY 11050

(516) 767-5400

<https://sal.portnet.org/>

Sousa Elementary School

Our mission at Sousa Elementary School is to foster a love of learning and a sense of confidence within each student, to help them learn how to build community through kindness and compassion, and to develop and nurture each child's unique gifts.

101 Sands Point Road

Port Washington, NY 11050

Phone: (516) 767-5350

<https://sou.portnet.org/>

Weber Middle School

We are a public school and serve Port Washington Middle School students and families. Weber Middle School offers several clubs and activities. Our Humanitarian Committee assists students in the free or reduced lunch.

52 Campus Drive

Port Washington, NY 11050

(516) 767-5503

<https://weberhsa.membershiptoolkit.com/home>

Schreiber High School

Empowers our diverse student body to be self-sufficient, socially conscious and engaged members of our school and society by providing a comprehensive education in a safe, learning environment that promotes equity and opportunity for all.

101 Campus Drive

Port Washington, NY 11050

(516) 767-5800

<https://sch.portnet.org/>

Seniors' Programs

Adult Continuing Education School Districts

Local school districts conduct continuing education programs throughout the year. Upon request, the local school district will send their continuing education brochure. Some offer reduced rates for seniors.

Choice Magazine Listening

Provides audio recordings of memorable articles, stories, interviews, essays and poems from outstanding current magazines, completely free of charge, to blind, visually impaired, physically disabled or dyslexic adults.

85 Channel Drive

Port Washington, NY 11050

(516) 883-8280

<http://www.choicemagazinelisting.org/>

Long Island Talking Books Library

People who are unable to use regular printed materials due to a visual, physical, or learning disability are eligible for Talking Books, a joint project of the Nassau Library System and the Suffolk Cooperative Library System.

1-866-833-1122

Port Washington Adult Activities Center

An active, vibrant place where adults meet to take classes, enrich their minds, go on trips and meet their friends.

80 Manorhaven Blvd

Port Washington, NY 11050

(516) 883-6656

<https://pwadultactivitiescenter.org/>

Port Washington Senior Community

Adult day center providing seniors (ages 60+) with recreational activities including daily hot lunches, exercise classes, recreation and nutritional education.

St. Stephen's Church

9 Carlton Avenue,

Port Washington, NY 11050

(516) 944-9654

Tender Touch For All

Offers rehabilitative and restorative massage therapy for seniors, veterans, people with disabilities and chronic conditions at their residential or treatment centers. We are dedicated to enhancing their quality of life, in order to make living more enjoyable for them — we love making a difference in their lives!

(516) 883-1390

marcs@tendertouchforall.org

Sports

North Shore United Soccer

Soccer club in Port Washington, New York
Address: 112 Mackey Ave
Port Washington, NY 11050
(917) 325-0907

Port Washington Police Athletic League (PAL)

Builds partnerships between youth and the community through recreational, athletic, and educational programs designed to encourage and develop good citizenship and sportsmanship while improving the quality of life for all in the Port Washington area.
325 Main St
Port Washington, NY 11050
(516) 807-3716

Port Youth Activities, Inc. (PYA)

Organize youth athletics in a variety of sports for all the children of community and neighboring communities.
PO Box 69
Port Washington, NY 11050
brandon@pyasports.org
(516)-944-7921
<https://www.pyasports.org/>

Substance Abuse Services

Port Counseling Center

Our professional staff members are also available to speak at your organization's meetings or events about adolescent drug and alcohol abuse, seniors and prescription drugs or the effects of chemical dependency on the significant others in relationship with the abuser.

Port Washington, NY 11050

Phone: (516) 767-1133

<http://www.portcounseling.org/>

Project Help Long Island

We are a group of Professionals & Clinicians providing Resources on Mental Health and Substance Abuse Awareness.

P.O. Box 363,

Port Washington, NY 11050

ProjectHelpLongIsland@gmail.com

<https://projecthelplongisland.org>

Thrift Shops

Buy Nothing Project

Is a worldwide network of gift economies, bringing people together to Give, Ask & Receive items and services. Everyone is welcome, all gifts have the same value (literally priceless), and everyone contributes to building a lasting wealth of connections between neighbors and their resilient local circular economy.

<https://buynothingproject.org/>

St. Stephen's Consignment Shop

Helping people dress well, save money, repurpose their unwanted goods, and help others in their community for 40 years!

9 Carlton Ave

Port Washington, NY 11050

(516) 767-0363

<https://www.ststephenspw.org/shop>

Twin Pines Charitable Thrift Shop & Food Pantry

Twin Pines was founded in 1972, as a non-profit with a mission to reduce, reuse and recycle. We are proud to be part of the fabric of the community providing resources to those in need, regardless of demographics, ethnicity, or sexual orientation.

382 Main St

Port Washington, NY 11050

(516) 883-9777

<https://pwtwinpines.com/>

Women's Assoc.

Hadassah, The Women's Zionist Organization of America

Inspires a passion for and commitment to the land, the people, and the future of Israel.

120 Murray Avenue
Port Washington, NY 11050
(516) 883-7020

League of Women Voters-PW/Manhasset

The League of Women Voters, a nonpartisan political organization, encourages informed and active participation in government, works to increase understanding of major public policy issues, and influences public policy through education and advocacy.

P.O. Box 305
Port Washington, NY 11050
(516) 883-1297
<https://lwvofpwm.org/>

Sisterhood of The Community Synagogue

The Sisterhood of The Community Synagogue, Port Washington, New York is dedicated to the future of Reform Judaism, family, synagogue and community. We are stronger together, working to enrich the lives of women, our synagogue members, extended community and the State of Israel. We foster, in cooperation with the religious and lay leaders of the congregation, various spiritual, charitable, social and educational activities.

516-883-3144 (leave a message with the office)
commsynsisterhood@gmail.com
<https://sisterhoodofthecommunitysynagogue.membershiptoolkit.com/>

Port Washington Public Library Advisory Councils

ART ADVISORY COUNCIL

Evaluates and schedules art exhibits for the Karen and Ed Adler Gallery. Sponsors lectures, seminars and discussions about the creative arts.

- Vanessa Nastro (PWPL Staff liaison) (516) 8834400 ext. 1409

CHILDREN'S ADVISORY COUNCIL

Advises the Library Director on programs for family audiences.

- Amy Christake (PWPL Staff liaison) (516) 8834400 ext. 1603
- Rachel Fox (PWPL Staff liaison) (516) 8834400 ext. 1602

HEALTH ADVISORY COUNCIL

The Health Advisory Council is appointed by the library's Board of Trustees to advise on policies and programs that serve the health interests of the community.

- Janet West (PWPL Staff liaison) (516) 8834400 ext. 1402

MUSIC ADVISORY COUNCIL

Evaluates and schedules performances for the Library's music program. Presents lectures, seminars and discussions about music and dance in its broadest interpretation.

- Luisa Munoz (PWPL Staff liaison) (516) 8834400 ext. 1104

NAUTICAL ADVISORY COUNCIL

Advises the Library Director on nautical collections and services. Recommends and plans nautical programs for the public.

- Jeff Zeh (PWPL Staff liaison) (516) 8834400 ext. 1303

- New York Heritage (digital collection) statistical usage.....4,214 pageviews (April – September)
- Local History Instagram.....1,339 followers
- Our “House History Research” page received 54 likes on Instagram and 4,026 impressions with 568 engagements (45 reactions, 8 comments, 4 shares) on Facebook. We received 45 link clicks through Instagram and 307 through Facebook, for a total of 352 clicks all together.

- The Department recently received FOL funding to continue digitizing the Port Washington News on microfilm (1965-1985). Microfilm will be sent offsite to Advantage Preservation in Cedar Rapids, Iowa. Once digitization is complete issues will be searchable online through our Community History Database.

- We are working to digitize the rest of our oral history interviews and transcripts to make them available online. Currently 60 interviews and transcripts are available online through the *New York Heritage* digital portal.

- In June, a collection of William Bourke Cockran items were donated to the History Center. The collection includes letters and correspondence, photographs and speeches.

- Local resident Alan Dinn has donated many items relating to the Purdy Boat Company including books, photographs and artifacts. We hope to receive enough items to create a Purdy Boat Collection. Next month we will exhibit some of Dinn’s donated items in the Local History Annex.

- A PhD student in the history department at Stony Brook University is writing a dissertation that explores the history of Long Island's Latino communities. The student used our Latin X archives for most of his research. Additionally, a writer from Newsday has reached out for information on our Latin X Archive.

- Vanessa is currently in talks with a graduate research student from SUNY ESF, Syracuse on a potential community exhibition through a New York Sea Grant to celebrate the rich maritime and aquacultural history on Long Island. We hope to exhibit this exciting project in 2024 in the Columns Gallery.

PATRON COMMENTS

JULY – SEPTEMBER 2023

Received From	Date	Comment	Forwarded/ Responded
I.M		Today's lecture on music was excellent. Tamisha Lecture was outstanding (2 similar)	JZ
E.B		My suggestion for the Library is to get Playaway MP3 players for the children's room	RF/RF
Anonymous		Wifi in the North & South Study rooms is too weak, it prohibits effective video conference calls.	JH & JW
D.H.S.	8/29/23	Please study the potential of moving the handicapped spaces to the front of the Library, it would make life easier.	JH/JH
A.S.		You should get "The Friendly Bookshelf" by Katerine and Caroline Brickley it is a cut book reminding kids to always be their self or should I say shelf!	RF/RF
Anonymous		My grandson and I look forward to Storytime on Fridays. We enjoy the variety of books and songs. So much fun! The librarians are all energetic & truly enjoy what they're doing.	RF/
R.S	9/29/23	I am not happy!!! And you know Phyllis and I are regulars at music and other events at PWPL. Glenn Strange event 9/23/2023 is ridiculously loud!!!	JH/JH