

**PORT WASHINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

Hagedorn Meeting Room

7:30 PM

October 21, 2026

AGENDA

- I Approval of September 16, 2026, Board of Trustees Minutes
 - II Approval of September 2026 Warrants
 - III Approval of September 2026 Staff Changes
 - IV Financial Report September 2025
 - a) Year End 2025-2026 Memo
 - V Director's Report
 - a) Proposed ILS & Associated Services Budget 2027
 - b) Voting at PWPL
 - c) ReWild Garden Project
 - VI President's Report
 - a) NLS Annual Meeting In-Person December 2, 2026, at NLS
 - b) Legislative Breakfast Report
 - c) Trustee Training Reminder
 - VII Assistant Director
 - a) Fall Programs and Events
 - VIII Councils
 - a) Art Advisory Council Minutes of Meeting – September 9, 2026
 - b) Music Advisory Council Minutes of Meeting – September 14, 2026
 - c) Nautical Advisory Council Minutes of Meeting – May 5, 2026
 - IX Friends of the Library
 - a) Meeting Minutes – September 9, 2026
 - X Correspondence
 - a) Patron Comments
 - XI Old Business
 - a) Procurement Policy Approval
 - XII New Business
- (over)

XIII Staff Association

XIV Public Comments

XV Adjournment

PORT WASHINGTON PUBLIC LIBRARY
UNAPPROVED MINUTES OF
THE BOARD OF TRUSTEES MEETING
SEPTEMBER 17, 2026

Participants: Bill Keller, Presiding
Michael Krevor, Trustee
Adrienne Saur, Trustee
James Hutter, Assistant Director
Meaghan Barbari (Staff Association) Allison Stanley
Nancy Comer, Trustee
Julie Lim, Trustee
Keith Klang, Director

Ms. Saur made a motion to enter Executive Session at 6:50 pm. Ms. Lim seconded. All agreed. Mr. Krevor made a motion to adjourn at 7:36 pm. Ms. Lim seconded. All agreed. Mr. Keller commenced the public portion of the meeting at 7:40 pm.

OPENING

Mr. Keller requested a motion to approve the July 8, 2026 and August 18, 2026 Board of Trustees minutes. Ms. Saur moved to approve. Ms. Comer seconded. All agreed.

***APPROVAL OF
MINUTES***

Mr. Keller requested a motion to approve the July 2026 and August 2026 warrants 26-07-01A, 26-07-01B, and August 26-08-02A and 26-08-02B along with payrolls dated 7/2/2026, 7/16/2026, 7/30/2026, 8/13/2026 and 8/27/2026. Ms. Comer moved to approve. Ms. Saur seconded. All agreed.

***APPROVAL OF
JULY/AUGUST
WARRANTS***

Mr. Keller requested a motion to approve the staff changes, with no appointments, no departures, and no salary adjustments for July and no appointments, three departures, and one salary adjustment for August. Ms. Saur moved to approve. Mr. Krevor seconded. All agreed.

***JULY/AUGUST
STAFF CHANGES***

Mr. Keller asked if there were any questions on the July/August Financial Reports. Mr. Klang answered all questions.

***FINANCIAL
REPORTS***

Mr. Klang stated that the Library is hosting Early Voting October 24, 2026 – November 1, 2026 and Election Day November 3, 2026 for the upcoming Election. A detailed discussion about procedures that will be put in place to handle the volume of voters expected to visit the Library during this voting cycle ensued.

***EARLY VOTING/
ELECTION DAY***

Mr. Klang stated that the Port Washington Public Library received a grant from Nassau County in the amount of \$100,000 to be used for the Local History Department. Mr. Klang thanked Nassau County Legislator Delia Deriggi-Whitton for her assistance in securing this grant.

***GRANT
AWARD***

Mr. Klang requested approval from the Board for three staff members to attend various upcoming conferences. Ms. Saur moved to approve. Mr. Krevor seconded. All agreed.

**STAFF
CONFERENCE
REQUEST**

Mr. Klang requested approval of the IT Department, Maintenance and PWPL Art Collection excess lists. Ms. Saur moved to approve. Ms. Comer seconded. All agreed.

**EXCESS
EQUIPMENT**

Mr. Keller reminded the Board that the Nassau County Legislative Breakfast is Friday, September 18, 2026, at the Nassau Library System and invited members to attend, if possible. Mr. Keller will report back.

**LEGISLATIVE
BREAKFAST**

Mr. Keller informed the Board that NLS will be offering an in-person Trustee Training on October 17, 2026 from 10 am to 12 pm at NLS.

**TRUSTEE
TRAINING**

Mr. Keller reminded the Board that the Foundation Gala will be on October 17, 2026 held at the Manhasset Bay Yacht Club from 5 pm to 7 pm and all Board members are encouraged to attend.

**FOUNDATION
GALA**

Mr. Keller announced that the New York Library Association annual conference will be in Saratoga Springs, NY from November 4 - November 7, 2026. Board Members are encouraged to attend, if possible.

**NYLA ANNUAL
CONFERENCE**

Mr. Hutter recent events which included 37 events for America 250 since the start of the year, Summer Reading for all ages, 8 outdoor Concerts and 4 Manhasset Bay Boat Tours.

SUMMER RECAP

Mr. Hutter discussed Fall 2026 upcoming events which include events associated with Hispanic Heritage Month, September 15 – October 15, including the Fiesta in the Park on October 4 at Blumenfeld Park, AI for the Perplexed on September 24. Several Italian Heritage Month, events are planned for October.

FALL PREVIEW

Mr. Keller noted the Art Advisory Council minutes of August 12, 2026. Mr. Klang noted that Ms. Betty Gimbel stepped down as Chairperson but will remain on the Council. Mr. Klang thanked her for her many years of service and commitment to the Library.

AAC MINUTES

FOL

Mr. Keller noted the Friends of the Library minutes of July 8, 2026.

STATISTICS

Mr. Keller noted the 2025-2026 year-end statistics report.

Mr. Keller noted the Patron comments.

**PATRON
COMMENTS**

The Board discussed updating the Procurement Policy to state that purchases for items over \$5,000 need three proposals. Currently the policy states that purchases over \$3,000 triggers the need for three proposals. The discussion was tabled until the October Board Meeting.

**PROCUREMENT
POLICY**

Mr. Klang requested that the Board approve PWPL 2026-2027 Facility and Technology Goals. Ms. Saur moved to approve. Mr. Krevor seconded. All agreed.

**FACILITY &
TECHNOLOGY
GOALS**

Mr. Klang requested that the Board approve the 2026-2027 Board of Trustees Meeting Schedule. Ms. Comer moved to approve. Mr. Krevor seconded. All agreed.

**BOARD MEETING
SCHEDULE**

The Staff Association representative for this month was Meaghan Barbari. Ms. Barbari had no comments.

**STAFF
ASSOCIATION**

Mr. Keller requested a motion to adjourn at 8:35 pm. Ms. Saur moved to adjourn. Mr. Krevor seconded. All agreed.

ADJOURNMENT

**PORT WASHINGTON PUBLIC LIBRARY
BOARD MEETING
SEPTEMBER 2026 REPORTS**

WARRANTS TO BE VOTED ON

Warrant Number	Amount
26-9-3A	\$ 264,341.17
26-9-3B	\$ 171,661.03
Warrant Total	<u>\$ 436,002.20</u>

<u>Payroll Date</u>		<u>Gross</u>		<u>Net</u>		<u>Processing</u>		<u>Tax Liability</u>
9/10/2026	\$	198,922.60	\$	139,088.33				\$ 65,972.14
9/24/2026	\$	146,988.91	\$	92,994.76	\$	2,299.95	\$	38,332.79
PAYROLL TOTAL	\$	345,911.51	\$	232,083.09	\$	2,299.95	\$	104,304.93

Prepared By:
Mayra Fenig
Finance Department

PORT WASHINGTON PUBLIC LIBRARY
Balance Sheet - Governmental Funds
September 30, 2026
25% of Budget Expensed

	General	Special Aid	Capital Projects	Permanent	Total Governmental Funds	Fiduciary Fund Agency
ASSETS						
Cash						
Unrestricted	\$ 4,378,894	\$ 807,965	\$ 229,132	\$	\$ 5,415,991	\$
Restricted				153,579	153,579	
Receivables						
Accounts receivable					-	
Due from other funds	343,353	18,573			361,926	(545)
Due from component unit		12,438			12,438	
Prepays	6,758	1,595			8,353	
Other Assets	630				630	
Total Assets	<u>\$ 4,729,635</u>	<u>\$ 840,571</u>	<u>\$ 229,132</u>	<u>\$ 153,579</u>	<u>\$ 5,952,917</u>	<u>\$ (545)</u>
LIABILITIES						
Payables						
Accounts Payable					-	
Due to other funds	(545)	147,127	196,226	18,573	361,381	
Other liabilities	177,536				177,536	(545)
Total Liabilities	<u>176,991</u>	<u>147,127</u>	<u>196,226</u>	<u>18,573</u>	<u>538,917</u>	<u>(545)</u>
FUND BALANCES						
Nonspendable:						
Prepaid	115,739				115,739	
Endowment				135,006	135,006	
Restricted: Grants		693,444			693,444	
Assigned:						
Capital projects	2,340,870		32,906		2,373,776	
Retirement contribution	372,749				372,749	
Terminal leave	613,356				613,356	
Unappropriated fund balance	170,000				170,000	
Unassigned: Fund balance	939,930				939,930	
Total Fund Balances	<u>4,552,644</u>	<u>693,444</u>	<u>32,906</u>	<u>135,006</u>	<u>5,414,000</u>	<u>-</u>
Total Liabilities and Fund Balances	<u>\$ 4,729,635</u>	<u>\$ 840,571</u>	<u>\$ 229,132</u>	<u>\$ 153,579</u>	<u>\$ 5,952,917</u>	<u>\$ (545)</u>

* Note: The balances reflected in this report are subject to change as the 25-26 year end audit of the books is ongoing.

PORT WASHINGTON PUBLIC LIBRARY
Statement of Revenues and Expenditures - General Fund
For One Month and Three months Ended September 30, 2026
25% of Budget Expensed

		September 30, 2026		Balance	% of Annual
	Budget	One Month	Year to Date	Remaining	Budget
REVENUES					
REAL PROPERTY TAXES	\$ 7,830,725	\$ 652,560	\$ 1,957,681	\$ (5,873,044)	25.0%
OTHER TAX ITEMS	100,000	(3,959)		(100,000)	0.0%
FEES - LOST BOOKS	7,500	207	900	(6,600)	12.0%
XEROX REVENUES	9,000	1,369	3,785	(5,215)	42.1%
INTEREST	112,200	9,256	26,967	(85,233)	24.0%
SALE OF USED BOOKS	3,000			(3,000)	0.0%
SALE OF INSTRUCTIONAL SUPPLIES					N/A
REFUND OF PY EXPENSES			83	83	N/A
GIFTS & DONATIONS			2,400	2,400	N/A
MISCELLANEOUS	12,500	(3,634)	713	(11,787)	5.7%
STATE AID	8,800		9,229	429	104.9%
INTERFUND TRANSFERS IN					N/A
Total Revenues	8,083,725	655,799	2,001,758	(6,081,967)	24.8%
EXPENDITURES					
141 CERTIFIED LIBRARIANS					
.01 CERT.LIB GRADE 29-27-25	156,140	7,461	37,359	118,781	23.9%
.02 CERT.LIB GRADE 21	121,790	5,558	29,579	92,211	24.3%
.03 CERT.LIB GRADE 19	406,430	14,194	74,344	332,086	18.3%
.04 CERT.LIB GRADE 17	446,580	20,309	107,476	339,104	24.1%
.05 CERT.LIB GRADE 15	1,132,850	96,408	318,130	814,720	28.1%
.06 CERT.LIB HOLIDAY & SUNDAY	63,049		4,103	58,946	6.5%
TOTAL CERT. LIBRARIANS	2,326,839	143,930	570,991	1,755,848	24.5%
143 CLERICAL STAFF					
.01 CLERICAL GRADE 11	417,410	15,165	80,687	336,723	19.3%
.02 CLERICAL GRADE 9	114,910	5,609	27,766	87,144	24.2%
.04 CLERICAL GRADE 5	382,120	18,094	97,571	284,549	25.5%
.05 CLERICAL GRADE 3	45,370	4,348	22,082	23,288	48.7%
.06 CLERICAL HOLIDAY & SUNDAY	25,000		3,680	21,320	14.7%
TOTAL CLERICAL STAFF	984,810	43,216	231,786	753,024	23.5%
143 HOURLY STAFF					
.12 BOOK SHELVERS-CHILDREN	30,000	(440)	8,202	21,798	27.3%
.13 ENGLISH AS A SECOND LANGUA	34,000	(108)		34,000	0.0%
.14 ISD	87,000	(2,301)	23,446	63,554	26.9%
.15 COLLECTION MANAGEMENT	161,000	(951)	25,762	135,238	16.0%
.18 PROCESSING OF BOOKS	38,000	756	5,722	32,278	15.1%
.19 TECHNICIANS-MEDIA	15,000	(1,904)	3,801	11,199	25.3%
.21 COMPUTER AIDES	77,000	(136)	15,670	61,330	20.4%
.22 SUNDAY & HOLIDAYS - SUPPORT	42,000		6,394	35,606	15.2%
.23 INFO. TECH SPEC. II	13,000			13,000	0.0%
.24 COMMUNITY OUTREACH	16,000			16,000	0.0%
TOTAL HOURLY STAFF	513,000	(5,084)	88,997	424,003	17.3%
143 BUILDING STAFF					
.31 CUSTODIAL	331,510	13,276	78,654	252,856	23.7%
.32 HOLIDAYS & SUNDAY - CUSTODIA	22,873	(2,816)		22,873	0.0%
TOTAL BUILDING STAFF	354,383	10,460	78,654	275,729	22.2%
SEPARATION PAYOUTS		3,397	3,397	(3,397)	N/A

PORT WASHINGTON PUBLIC LIBRARY
Statement of Revenues and Expenditures - General Fund (Continued)
For One Month and Three months Ended September 30, 2026
25% of Budget Expensed

	Budget	September 30, 2026		Balance Remaining	% of Annual Budget
		One Month	Year to Date		
EXPENDITURES (CONTINUED)					
9030.8 SOCIAL SECURITY	\$ 319,696	\$ 13,732	\$ 70,609	\$ 249,087	22.1%
9040.8 WORKER'S COMPENSATION	38,000		14,689	23,311	38.7%
9045.8 DISABILITY INSURANCE	10,000	(1,549)	(650)	10,650	-6.5%
9050.8 UNEMPLOYMENT INSURANCE	1,390			1,390	
9060.8 HOSPITAL & MEDICAL INSURANCE					
.01 MEDICAL	1,117,353	114,441	398,409	718,944	35.7%
.02 DENTAL	36,512	2,333	10,955	25,557	30.0%
.03 EYECARE	2,000	(334)	900	1,100	45.0%
TOTAL HOSPITAL & MEDICAL INSURANCE	1,155,865	116,440	410,264	745,601	35.5%
9010.8 STATE RETIREMENT	729,512			729,512	0.0%
203 EQUIPMENT					
.01 EQUIPMENT - LIBRARY	24,500	2,187	3,637	20,863	14.8%
.02 EQUIPMENT - COMPUTER	16,850	(7,619)	264	16,586	1.6%
.03 EQUIPMENT - BUILDING	15,000	(1,060)	1,196	13,804	8.0%
TOTAL EQUIPMENT	56,350	(6,492)	5,097	51,253	9.0%
410 PRINT & INFORMATION SERVICES					
.02 SERVICES & CONTINUATIONS				-	
.05 BOOKS-FICTION	50,000	1,447	8,163	41,837	16.3%
.06 BOOKS-NON-FICTION	50,000	1,311	5,900	44,100	11.8%
.07 BOOKS-REFERENCE	35,000		2,646	32,354	7.6%
.08 BOOKS-CHILDREN	23,500	1,120	3,804	19,696	16.2%
.09 BOOKS-AUDIO & ELECTRONIC	125,000	3,721	50,160	74,840	40.1%
.10 BOOKS-YOUNG ADULT	15,000	984	1,446	13,554	9.6%
TOTAL PRINT & INFORMATION SERVICES	298,500	8,583	72,119	226,381	24.2%
411 MACHINE READABLE MATERIAL					
.02 REFERENCE SOFTWARE	60,000		9,990	50,010	16.7%
.03 COMPUTER SOFTWARE	40,000	3,696	12,080	27,920	30.2%
TOTAL MACHINE READABLE MATERIAL	100,000	3,696	22,070	77,930	22.1%
413 SERIALS					
.01 MICROFORM	4,500			4,500	0.0%
.02 NON-MICROFORM	28,000	257	24,995	3,005	89.3%
TOTAL SERIALS	32,500	257	24,995	7,505	76.9%
417 A-V MATERIALS					
.02 CHILDREN'S MATERIALS	4,000	(327)	170	3,830	4.3%
.03 DVD	16,000	1,685	4,303	11,697	26.9%
.04 YOUNG ADULT				-	N/A
.05 DIGITAL MEDIA	30,000		7,600	22,400	25.3%
TOTAL A-V MATERIALS	50,000	1,358	12,073	37,927	24.1%
417 AUDIO RECORDINGS					
.11 VIDEO GAME COLLECTION	10,000	173	1,194	8,806	11.9%
.12 COMPACT DISKS	6,000	149	1,121	4,879	18.7%
TOTAL AUDIO RECORDINGS	16,000	322	2,315	13,685	14.5%
417 A-V RENTAL & MAINTENANCE					
.21 FILM RENTAL-ADULT	3,000			3,000	0.0%
.24 MAINT. & REPAIRS	1,000			1,000	0.0%
.25 BULBS	500			500	0.0%
TOTAL A-V RENTAL & MAINTENANCE	4,500	-		4,500	0.0%

PORT WASHINGTON PUBLIC LIBRARY
Statement of Revenues and Expenditures - General Fund (Continued)
For One Month and Three months Ended September 30, 2026
25% of Budget Expensed

	Budget	September 30, 2026		Balance Remaining	% of Annual Budget
		One Month	Year to Date		
EXPENDITURES (CONTINUED)					
430 OFFICE & LIBRARY SUPPLIES					
.01 ADULT SERVICES	\$ 600	\$ (121)	\$ 198	\$ 402	33.0%
.02 CHILDREN'S SERVICES	3,500	(412)	803	2,697	22.9%
.03 COLLECTION MANAGEMENT	800	(254)	198	602	24.8%
.04 COMMUNITY INFO	1,000			1,000	0.0%
.05 COMPUTER SERVICES	7,600	526	1,997	5,603	26.3%
.06 INFO SERVICES	700	(109)		700	0.0%
.07 MEDIA SERVICES	7,100			7,100	0.0%
.08 GENERAL OFFICE SUPPLIES	25,000	(1,983)	3,731	21,269	14.9%
.09 ORAL HISTORY/SPECIAL COLLEC	2,500	(197)	66	2,434	2.6%
.10 TECHNICAL SERVICES	8,500			8,500	0.0%
.11 OFFICE EQUIPMENT	17,000	(2,069)	3,083	13,917	18.1%
.12 YOUNG ADULT	400			400	0.0%
TOTAL OFFICE & LIBRARY SUPPLIES	74,700	(4,619)	10,076	64,624	13.5%
431 TELEPHONE					
.01 TELEPHONE	25,000	1,384	4,079	20,921	16.3%
.02 TELEPHONE MAINTENANCE	5,000			5,000	0.0%
TOTAL TELEPHONE	30,000	1,384	4,079	25,921	13.6%
433 POSTAGE & FREIGHT					
.01 POSTAGE - FREIGHT	25,000		53	24,947	0.2%
434 PRINTING					
.01 PRINTED INFO	7,000	3,849	4,716	2,284	67.4%
.04 DISPLAYS & EXHIBITIONS	5,500		348	5,152	6.3%
.05 LEGAL ADVERTISING	5,000			5,000	0.0%
.08 NEWSLETTERS	30,000	4,306	9,996	20,004	33.3%
TOTAL PRINTING	47,500	8,155	15,060	32,440	31.7%
435 TRAVEL & MILEAGE					
.01 MEETINGS	13,000	1,728	1,728	11,272	13.3%
.02 MILEAGE	1,000		73	927	7.3%
.03 STAFF DEVELOPMENT	3,000	405	405	2,595	13.5%
TOTAL TRAVEL & MILEAGE	17,000	2,133	2,206	14,794	13.0%
436 ALIS/NLS OPERATING SYSTEM					
.01 CIRCULATION CHARGES	43,000		11,105	31,895	25.8%
.02 OPAC/CONCURRENT SESSION C	33,000		7,742	25,258	23.5%
.03 NLS	38,000		37,475	525	98.6%
TOTAL ALIS/NLS OPERATING SYSTEM	114,000		56,322	57,678	49.4%
437 PROGRAM SERVICES					
.01 PROGRAMS - ADULT	16,000	3,675	6,556	9,444	41.0%
.02 PROGRAMS - YOUNG ADULT	7,500	171	1,913	5,587	25.5%
.03 PROGRAMS - JUVENILE	22,000	408	3,962	18,038	18.0%
.07 MEETING ROOM EXPENSES	1,000			1,000	0.0%
.08 OTHER PROGRAM SUPPORT	10,000	(302)	240	9,760	2.4%
.13 MEDIA PROGRAMS	8,500		4,250	4,250	50.0%
TOTAL PROGRAM SERVICES	65,000	3,952	16,921	48,079	26.0%
438 MEMBERSHIPS					
.01 MEMBERSHIPS	5,000		540	4,460	10.8%
439 RENTAL, REPAIR, MAINTENANCE					
OFFICE EQUIPMENT					
.01 EQUIPMENT	14,000	(2,225)	632	13,368	4.5%
.02 COPY EQUIPMENT	19,500	894	5,409	14,091	27.7%
.04 COMPUTER	1,000			1,000	0.0%
.06 PIANO	2,000	(1,400)	(1,400)	3,400	-70.0%
TOTAL RENTAL REPAIR, MAINTENANCE					
OFFICE EQUIPMENT	36,500	(2,731)	4,641	31,859	12.7%

PORT WASHINGTON PUBLIC LIBRARY
Statement of Revenues and Expenditures - General Fund (Continued)
For One Month and Three months Ended September 30, 2026
25% of Budget Expensed

EXPENDITURES (CONTINUED)	Budget	September 30, 2026		Balance Remaining	% of Annual Budget
		One Month	Year to Date		
440 BUSINESS SERVICES					
.01 ACCOUNTING	\$ 65,000	\$ 5,410	\$ 16,230	\$ 48,770	25.0%
.02 AUDIT	20,500			20,500	0.0%
.05 ELECTION	5,000			5,000	0.0%
.06 LEGAL	31,150	(3)	5,748	25,402	18.5%
.07 PAYROLL	28,500	2,300	6,963	21,537	24.4%
.09 OTHER	20,000	(3,749)	7,759	12,241	38.8%
.10 SECURITY SERVICES	60,000	3,824	12,208	47,792	20.3%
.11 COMPUTER SERVICES	68,360	(5,138)	11,244	57,116	16.4%
.13 CREDIT CARD FEES	2,000		12	1,988	0.6%
TOTAL BUSINESS SERVICES	300,510	2,644	60,164	240,346	20.0%
450 FUEL & UTILITIES					
.01 ELECTRICITY	160,810	(459)	37,731	123,079	23.5%
.02 FUEL	42,000	131	188	41,812	0.4%
.03 WATER POLLUTION CONTROL TA	6,160			6,160	0.0%
.04 WATER TAX	15,000	2,417	2,417	12,583	16.1%
TOTAL FUEL & UTILITIES	223,970	2,089	40,336	183,634	18.0%
451 CUSTODIAL SUPPLIES					
.01 BULBS	2,200	(554)	373	1,827	17.0%
.02 HOUSEKEEPING MAINT	14,500	1,581	5,791	8,709	39.9%
.03 UNIFORMS	1,000		33	967	3.3%
.04 CLEANING SERVICES	14,000			14,000	0.0%
TOTAL CUSTODIAL SUPPLIES	31,700	1,027	6,197	25,503	19.5%
452 REPAIRS TO BLDG & BLDG EQUIP .					
.01 REPAIR TO BUILDING	60,000	1,941	3,041	56,959	5.1%
.02 SUPPLIES FOR BUILDING	20,000	(3,124)	2,693	17,307	13.5%
.03 BUILDING IMPROVEMENTS	17,000	1,842	3,592	13,408	21.1%
.04 REPAIRS TO EQUIPMENT	18,000	(7,130)	4,174	13,826	23.2%
TOTAL REPAIRS TO BLDG & BLDG. EQUIP.	115,000	(6,471)	13,500	101,500	11.7%
454 INSURANCE					
.01 INSURANCE	95,000	87,258	87,258	7,742	91.9%
455 OTHER OPER. & MAINT .					
.01 MECHANICAL CONTRACTS	33,000	7,668	12,552	20,448	38.0%
.02 GROUND MAINT. CONTRACTS	25,000	4,072	8,442	16,558	33.8%
.03 BUILDING MAINT CONTRACT	23,500	1,514	9,048	14,452	38.5%
TOTAL OTHER OPER. & MAINT.	81,500	13,254	30,042	51,458	36.9%
DEBT SERVICE					
INSTALLMENT DEBT- PRINCIPAL	-	-	-	-	N/A
INSTALLMENT DEBT INTEREST	-	-	-	-	N/A
TOTAL DEBT SERVICE					N/A
INTERFUND TRANSFERS					
OPERATING TRANSFERS OUT	15,000	(15,000)	-	15,000	0.0%
TOTAL EXPENDITURES	\$ 8,268,725	\$ 425,341	\$ 1,954,801	6,313,924	23.6%
NET CHANGE IN FUND BALANCE			46,957		
FUND BALANCE, BEGINNING OF YEAR			4,505,687		
FUND BALANCE, FISCAL YEAR TO DATE			\$ 4,552,644		

PORT WASHINGTON PUBLIC LIBRARY
Statement of Revenues, Expenditures and Changes in Fund Balances -
Special Revenue, Capital Projects and Permanent Funds
For One Month and Three months Ended September 30, 2026
25% of Budget Expensed

	Special Revenue	Capital Projects	Permanent
REVENUES			
Interest income	6,187	\$ -	\$ 1,176
Miscellaneous revenue	110,631		
State sources			
Total Revenues	116,818	-	1,176
EXPENDITURES			
Program expenses	81,184	8,007	-
OTHER FINANCING SOURCES (USES)			
Operating transfers in	1,176	-	-
Operating transfers (out)	-	-	(1,176)
Total Other Financing Sources (Uses)	1,176	-	(1,176)
Net Change in Fund Balance	36,810	(8,007)	-
Fund Balance - Beginning of year	656,634	40,913	135,006
Fund Balance - End of month	\$ 693,444	\$ 32,906	\$ 135,006

INTEREST REVENUE

	Current Month	Year To Date
General Fund & Capital Projects Fund	\$ 9,256	\$ 26,967
Special Revenue Fund	2,023	6,187
Permanent Fund	384	1,176
	\$ 11,663	\$ 34,330

Note: Interest earned in the capital projects fund bank account is recorded in the general fund and is reflected on page 2 of this report. Additionally, interest earned in the permanent fund bank account gets transferred to the special revenue fund on a monthly basis.

PORT WASHINGTON PUBLIC LIBRARY
Detailed Schedule of Fund Balance
Special Revenue Fund
For One Month and Three months Ended September 30, 2026

Assigned for Special Programs

9/11 PROJECT - 10/02 - SHODELL	\$ 150
ADULT LITERACY GRANT/BOOKS FOR DESSERT	16,565
AMERICAN GIRL DOLLS	138
ART ADVISORY COUNCIL	11,857
BRONSON	12,432
BROWN	6,644
BURTIS	21,999
CHILDREN'S ADVISORY COUNCIL	4,896
CHILDRENS GRANT	2,411
CONSTRUCTION GRANT	659
CREATIVE READERS	5,000
EPSTEIN BOOK FUND	421
ESL GRANT SUPPLIES/MATERIALS	328
FENDRICK MEMORIAL	1,481
FOUNDATION GRANT CAREER COACHING	6,297
FRIENDS OF THE LIBRARY	58,191
FRIENDS OF THE LIBRARY-BOGEN	47,817
GOODMAN ASSISTIVE TECHNOLOGY	2,729
HEALTH ADVISORY COUNCIL	1,997
HEALTH INFORMATION - ANTI SMOKING	19,729
HEARTS GRANT	25
HOMEGROWN READERS	22,655
JOB SEARCH BOOT CAMP GRANT	4
MAKERSPACE	3,634
MISCELLANEOUS WORKSHOPS	12,604
MORSE FUND	2,115
MUSIC ADVISORY COUNCIL	21,477
NAUTICAL CENTER	250,713
NEA CREATIVE READERS	172
NLS BULLET AID	17,078
NLS STATE GRANT COMPUTERS	782
NYS CONSTRUCTION GRANT	3,771
NYS LOBBY RENOVATION GRANT	12,492
NYS MEDIA ROOM RENO GRANT	13,961
OUTDOOR WIFI	721
PUBLICATION FUND	8,134
REGIONAL TECH & MEDIA	958
ROBERT STERN	235
S. STEYN MEMORIAL	8,971
SALTZMAN GRANT	7,323
SMALL STUDY ROOM	1,375
SPECIAL TRUST ACCOUNT (MISC)	3,070
SPIELMAN STORY TELLING	427
T. BIER FUND	11,602
TEPPER INTERGENERATIONAL	1,097
THEATER FOR DESSERT	6,749
UNDERHILL	26,251
UNGER/BESLITY MEMORIAL - TERRACE	12,125
VERA FIDDLER	300
WHITTEMORE MEMORIAL	2,418
WIFI HOTSPOTS	65
ZUCKER GRANT	18,399
	<u>\$ 693,444</u>

Port Washington Public Library
Variance Report
As of September 30, 2026

Revenues -

- State Aid - Received 90% payment from LLSA in August for \$9,229

Expenditures -

- 143.05 Clerical Grade 3 - Expenditures are coming in higher than originally anticipated.
- 9040.8 Workers Comp - 2026-2027 workers comp bill paid to Salerno in July
- 410.09 Books Audio & Electronic - Comprised of e-book and audiobook purchases from Overdrive Inc.
- 413.02 Non-Microform - Main expense is annual magazine subscriptions through Rivistas for \$21,741
- 434.01 Printed Info - 4Imprint give aways purchase made in September for \$2,808. Also includes purchases for welcome brochures, museum passes, and bookmarks.
- 436.03 NLS - Annual membership payment made in July.
- 437.01 Programs-Adults - Main expenditures include Sandwiched In and Short Films programs.
- 437.13 Media Programs - Media expenses moved from FOL media account.
- 439.06 Piano - Negative expenditure will clear in October. Reversing entry for payables was posted in September however piano tuning was paid in October and will offset the reversing entry next month.
- 440.09 Other - Includes three months of Wi-Fi expenditures from T-Mobile.
- 451.02 Housekeeping Maintenance - usual purchases of various cleaning supplies and paper goods
- 454.01 Insurance - Annual insurance bill paid in September for \$87,258
- 455.01 Mechanical Contracts - Mainly includes water treatment and fire alarm inspections.
- 455.03 Building Maintenance Contract - Includes elevator and HVAC maintenance contract expenditures.



Certified Public Accountants
1650 Route 112 ● Port Jefferson Station ● New York 11776-3060

Memo

To: Port Washington Library Board of Trustees
From: Jennifer Ditta, CPA
Date: October 15, 2026
RE: Library's 2025-26 Year End

We have closed the Library's books for the year ended June 30, 2026. As part of the closing process, we are pleased to provide the Board with the preliminary results of operations to assist with its considerations of year end fund balance allocations.

We value our long-standing relationship with the Port Washington Library and appreciate the Board's continued commitment to thoughtful financial stewardship. The amounts in this memo are preliminary and remain subject to change upon completion of the Library's annual audit.

Preliminary Year End Results

Before any Board-authorized adjustments, the general fund's unassigned fund balance at June 30, 2026, is summarized below:

Unassigned Fund Balance Reconciliation

Unassigned fund balance at June 30, 2025	\$ 795,282
Actual revenue budget surplus	173,756
Actual expenditures budget deficit	(142,991)
Appropriated for subsequent year's expenditures	(170,000)
Use of separation pay assignment (add to unassigned)	150,404
Use of capital project assignment (add to unassigned)	92,825
Return of unused capital assignment (minus to unassigned)	(96,792)
Change in appropriated fund balance	90,000
Change in nonspendable prepaids	489
Unassigned Fund Balance at June 30, 2026	<u>\$ 892,973</u>

Note: The budget-to-actual comparison is based on the original budget, before budget transfers and revisions.

Total fund balance consists of the Library's nonspendable, assigned, and unassigned fund balances. The change in total fund balance is summarized below:

Total Fund Balance Reconciliation

Total fund balance at June 30, 2025	\$ 4,713,922
Actual revenue	7,932,017
Actual expenditures	<u>(8,140,252)</u>
Operating Deficit	<u>(208,235)</u>
Total fund balance at June 30, 2026	<u><u>\$ 4,505,687</u></u>

Explanation of Significant Budget Variances

Revenue

Overall revenue exceeded the original budget by \$173,756. The favorable variance was primarily attributable to an operating transfer in from the capital projects fund returning unspent capital assignment funds, higher-than-anticipated PILOT revenue of \$55,323, and miscellaneous revenue of \$17,449. These amounts were partially offset by modest shortfalls in fines, fees and lost books, and sales of used books.

Actual revenue exceeded the prior year by \$206,485, mainly because of a rise in the property tax levy and PILOT revenue, partially offset by lower interest earnings resulting from lower interest rates.

Expenditures

- **Salaries** – Actual salaries were approximately \$168,385 below the original budget. The favorable variance was concentrated primarily in grade 17 and reflects vacancies, positions filled at salaries below budgeted amounts, and fewer hours required in certain positions. Compared with the prior year's actual salaries, salary expenditures increased by \$158,112 due to contractual salary increases and increased staffing needs.
- **Utilities** – Utility costs exceeded the original budget by \$26,821 and increased by \$45,457 over the prior year. Higher electricity and fuel costs were partially offset by lower water tax expenditures.
- **Hospital and medical insurance** – Costs exceeded the original budget by \$45,528 because actual premiums were higher than the estimates available when the budget was prepared. Costs for 2025-2026 were \$63,089 higher than the prior year.
- **Other Benefits** – This category was \$2,752 under budget overall. Favorable variances in Social Security and workers' compensation were partially offset by higher state retirement costs. State retirement expenditures increased by \$82,440 over the prior year and exceeded the original budget by \$44,668. Workers' compensation claims were \$2,390 lower than the prior year and \$19,591 below budget.
- **Other Expenses** – The unfavorable variance was largely attributable to office and library supplies, operations and maintenance, and repairs.

Board Considerations

The Board has generally sought to maintain unassigned fund balance between 5% and 10% of the ensuing year's budget. Before any final adjustments, the June 30, 2026 unassigned fund balance of \$892,973 represents 10.82% of the Library's \$8,253,725 budget for 2026 – 2027.

As the Board considers the allocation of year end fund balance, the following financial needs remain important:

- **Financial stability and the property tax cap.** Maintaining a healthy fund balance provides flexibility while the Library operates within the property tax cap. For future budget planning, the Board may wish to confirm the applicable tax-cap limit for the 2027-2028 budget when that information becomes available.
- **Potential payments to retiring employees.** The Library has assigned \$613,356 to help fund terminal leave obligations, including unanticipated retirements or a potential early-retirement incentive.
- **Future capital projects.** The Library uses assigned fund balance to prepare for projects identified in its five-year capital plan and for interior renovations. During 2025-2026, the Library used \$92,825 from the capital assignment for the makerspace, five-year capital plan, and security system projects. Unused assignments of \$96,792 were returned after certain projects were completed.
- **State retirement costs.** These expenditures fluctuate based on actuarial assumptions, plan participation, and inflation. The Library's average annual state retirement expenditures over the past three years were \$559,595. The current assignment is \$372,749.

Current and Proposed Fund Balance

	<u>June 30, 2025</u>	<u>June 30, 2026</u>	<u>Proposed June 30, 2026</u>
Nonspendable:			
Prepays	\$ 116,228	\$ 115,739	\$ 115,739
Assigned:			
Appropriated for subsequent year's expenditures	239,000	170,000	170,000
Capital projects	2,336,903	2,340,870	2,340,870
Retirement contribution	462,749	372,749	440,349
Terminal leave	763,760	613,356	613,356
Unassigned: Fund balance	<u>795,282</u>	<u>892,973</u>	<u>825,373</u>
Total Fund Balances	<u>\$ 4,713,922</u>	<u>\$ 4,505,687</u>	<u>\$ 4,505,687</u>

Recommendation

Based on the preliminary results, we recommend that the Board assign \$67,600 of the June 30, 2026 unassigned fund balance to the retirement contribution assignment. This reclassification would increase the retirement contribution assignment from \$372,749 to \$440,349 and reduce the unassigned fund balance from \$892,973 to \$825,373, or 10% of the Library's 2026 - 2027 budget. The total fund balance would remain unchanged at \$4,505,687.

This recommendation supports the Library's future financial needs while preserving overall financial stability. Because the retirement assignment is used each year to help fund the annual budget, the additional assignment would help maintain a healthy balance in that assignment.

As the Library begins planning for 2027-2028, the Board may also wish to consider further reducing the amount of fund balance appropriated to support operations, evaluating the tax levy in light of the applicable tax cap requirements and the Library's long-term needs, and accounting for the financial impact of renewing the collective bargaining unit agreement, which expires at the end of the current fiscal year.

We appreciate the opportunity to continue working with the Port Washington Library and its Board of Trustees. We would be pleased to discuss these preliminary results, answer any questions, and assist the Board as it considers the recommended fund balance assignment.

Nassau Library System

Proposed ILS & Associated Services Budget - 2027

This budget is for ILS & Associated Services as defined by the ILS & Associated Services Agreement signed by every participating library in 2018. More specifically, this budget covers the cost of the Integrated Library System (ILS), the online catalog, the fiber optic network for Participating Libraries, and the software (INN-Reach) that powers LILink. It also covers salaries and benefits of the NLS positions that work on these technology services.

This proposal consists of two documents: [1] Revenue & Expenses Budget for Calendar Year 2027, and [2] Participating Libraries Schedule of Fees.

In 2026, we purchased Silktide, a software suite that monitors website accessibility. We have used this both to assist member libraries in meeting current and future website accessibility best practices, as well as our public facing service websites. This year also saw the passage of a new Resource Sharing Code that updates and streamlines a number of administrative processes, especially fine payment between libraries. The interface to LILINK got an overhaul to look closer to our Vega cataloging interface, we passed a Shared ILS Integrity policy to manage AI-generated materials, we offered a group buy opportunity to member libraries for wireless access devices and networking equipment, and we continued to make ongoing cybersecurity improvements to the overall network and our email offerings. The mobile app purchased last year saw almost 50% growth in its first year; a trend which appears on pace to continue.

Next year will see contract negotiations with Patron Point and/or a competing service for sending email notices. We also expect Amazon and Sierra to have completed development on additional acquisitions integrations that we can assist libraries in implementing. The newly passed Resource Sharing Code proposes a pilot program for allowing patrons to choose their hold pickup locations which we expect to implement mid-year. We are also keeping a careful eye on possible changes to the federal E-rate program that partly funds our fiber optic lines. As always, there will be ongoing accessibility, security, documentation, and contractual work to keep operations smooth, secure, and efficient.

Despite higher costs to almost everything, we've been able to hold this year's budget to a 2.1% increase. This is partially achieved by taking \$65,000 that we came in under budget in 2025 and applying that fund balance to next year. As always, due to varying usage factors – patron records, item records, transactions – libraries see variable increases/decreases to their individual charges.

The Participating Libraries Schedule of Fees lists the fees to be paid by each Participating Library for these services. ILS & Associated Services have always been provided on a cost recovery basis, with Participating Libraries paying proportionately based on usage factors. The same three usage factors that were used to calculate each Participating Library's share of the projected expenses for ILS & Associated Services for calendar year 2026 were used again for this proposed budget – patron records, item records, and circulation transactions.

Each Participating Library's share of the cost is based on the following formula:

<i>Number of Patron Records:</i>	<i>\$0.194 per record</i>	<i>[Based a three-year average]</i>
<i>Number of Item Records:</i>	<i>\$0.194 per record</i>	<i>[Based a three-year average]</i>
<i>Circulation Transactions:</i>	<i>\$0.194 per transaction</i>	<i>[Based a three-year average]</i>

Please note: individual libraries' fees may go up or down more than the overall budget increase based on their proportional usage of the ILS. Libraries that have experienced greater declines in circulation than other Participating Libraries as well as those who have engaged in more aggressive weeding of their collections and/or patron records have decreased their proportion of ILS usage and therefore have a proportionate decrease in their overall fees.

**Proposed 2027
ILS Associated Services Budget**

CODE	DESCRIPTION	PROPOSED 2027 Budget	AMENDED 2026 Budget	Proposed Budget Difference		NOTES
				\$	%	
Purchased Services						
57100	Participating Library Fiber Circuits (Crown Castle)	\$ 231,000	\$ 222,000	\$ 9,000	4%	Crown Castle. Decreased cost negotiated beginning July 1st 2024. Not E-Rated. As of 2025, three libraries no longer have crown lines. Three have upgraded service.
72431-02	Central Site Fiber Circuits	\$ 11,796	\$ 11,796	\$ -	0%	(One Lightpath line, One Crown Castle) Contracts negotiated 2024. Offset by E-Rate
72431-03	Redundent Lines (Lightpath)	\$ 118,000	\$ 132,000	\$ (14,000)	-11%	Off-set by E-Rate discount. Contract with Lightpath negotiated 2024. As of 2025, two libraries have an additional lightpath line.
72439-02	Server Room Upkeep	\$ 2,400	\$ 2,400	\$ -	0%	First Tech (server room cleaning twice a year, \$1800), UPS Batteries.
72439-05	INN-Reach	\$ 83,094	\$ 79,094	\$ 4,000	5%	III Inn-Reach - Software that powers LILink
72439-06	Print & Time Management	\$ 17,843	\$ 17,210	\$ 633	4%	Comprise (SAM) license. Moved to the cloud in 2021. New contract 2025
72439-07	Sierra Maintenance Renewal	\$ 775,591	\$ 756,674	\$ 18,917	2.50%	2.5% increase in new contract. Includes Vega
72439-13	Patron Mobile App	\$ 28,367	\$ 27,675	\$ 692	2.50%	A new App was purchased and implemented in 2025.
72439-08	ILS Enhancements / Patron Comms	\$ 39,000	\$ 36,000	\$ 3,000	8%	Patron Point. Includes estimated SMS charges. Contract negotiation in 2027
72439-09	Catalog Enhancements	\$ -	\$ 9,000	\$ (9,000)	-100%	Formerly TS360 Reviews.
7243912	E-Commerce Processor Fees	\$ 42,000	\$ 42,000	\$ -	0%	Payment processing costs for catalog e-commerce and self-check terminals
72439-10	ILS Network Equipment & Support	\$ 50,000	\$ 40,382	\$ 9,618	24%	NRI Secure as of mid 2024. Due to planned device replacement, we don't expect to need many spare devices for unexpected device failures
	Total Purchased Services	\$ 1,399,091	\$ 1,376,232	\$ 22,859	1.7%	
Other						
9500000	Transfer to Capital Fund	\$ 10,000	\$ 100	\$ 9,900	9900.0%	Meraki licenses are now a yearly expense against this fund.
	Fund Balance Offset	\$ (65,520.00)	\$ (20,000.00)	\$ (45,520)		Transfer from prior year unexpected fund balance
	Total Other	\$ (55,520)	\$ (19,900)	\$ (35,620)	9900.0%	
	Grand Total	\$ 2,358,690	\$ 2,309,963	\$ 48,726	2.11%	

REVENUE CODE	DESCRIPTION	PROPOSED 2027 Budget	AMENDED 2026 Budget	Proposed Budget Difference		NOTES
				\$	%	
41050	Usage Charge - Circulation	\$ 1,031,718	\$ 994,200	\$ 37,518	3.8%	2027 budget based on an average of 2023/2024/2025 Circulation
41060	Usage Charge - Patron Records	\$ 132,979	\$ 129,164	\$ 3,815	3.0%	2027 budget based on an average of patron record snapshots taken 2024/2025/2026
41070	Usage Charge - Item Records	\$ 901,310	\$ 904,055	\$ (2,745)	-0.3%	2027 budget based on an average of patron record snapshots taken 2024/2025/2026
40100	Participating Libraries Fiber Circuits	\$ 231,000	\$ 222,000	\$ 9,000	4.1%	Crown Castle costs paid by Participating Libraries. Three libraries upgraded bandwidth
40200	Acquisitions Maintenance	\$ 46,683	\$ 45,544	\$ 1,138.60	2.5%	23 libraries, 2.5% increase in 2024 ILL contract. 3 libraries dropped service
40300	INN-Reach Fee for Non-ILS Services Libraries	\$ 15,000	\$ 15,000	\$ -	0.0%	Fee was set by the ILS & Associated Services Council; it matches SCLS fee.
40400	Sierra User Licenses	\$ -	\$ -	\$ -	0.0%	Placeholder budget line for licenses that may be purchased by participating libraries
	Total ILS Revenue	\$ 2,358,690	\$ 2,309,963	\$ 48,726	2.11%	

**Proposed 2027
ILS Associated Services Budget**

CODE	DESCRIPTION	PROPOSED 2027 Budget	AMENDED 2026 Budget	Proposed Budget Difference		NOTES
				\$	%	
Salaries						
60142-01	Full Time	\$ 584,236	\$ 567,219	\$ 17,017	3.0%	2027 salary increases subject to collective bargaining. Includes estimates for holiday coverage/limited unexpected overtime.
60142-02	Part Time	\$ -	\$ -	\$ -		
	Subtotal Salaries	\$ 584,236	\$ 567,219	\$ 17,017	3.0%	
Employee Benefits						
99010	NYS Retirement	\$ 110,000	\$ 100,000	\$ 10,000	10.0%	2027 costs are estimated.
99030	Social Security	\$ 47,926	\$ 43,569	\$ 4,357	10.0%	Payroll driven.
99040	Workers Compensation	\$ 2,153	\$ 1,957	\$ 196	10.0%	2027 costs are estimated.
99055	Disability Insurance	\$ 227	\$ 206	\$ 21	10.0%	2027 costs are estimated.
99060-01	Health Insurance	\$ 180,687	\$ 159,030	\$ 21,657	13.6%	2027 costs are estimated.
99060-02	Dental Insurance	\$ 5,070	\$ 4,610	\$ 461	10.0%	2027 costs are estimated.
9906003	Retiree Health Insurance	\$ 38,369	\$ 34,881	\$ 3,488	10.0%	Two retirees as of 2027
9906004	Medicare Part B Reimbursement	\$ 3,751	\$ 3,410	\$ 341	10.0%	One beneficiary as of 2027
	Subtotal Employee Benefits	\$ 388,183	\$ 347,662	\$ 40,520	11.7%	
	Total Personnel	\$ 972,418	\$ 914,881	\$ 57,537	6.3%	
Operating Expenses						
71410	Books and Subscriptions	\$ 100	\$ 100	\$ -	0.0%	
71411	Software / Licenses	\$ 6,500	\$ 5,600	\$ 900	16.1%	Includes Fresh Desk ticket system, Office, Site 24x7, Antivirus, Zoho Vault, Tableau, Anydesk
72430-01	Office Supplies	\$ 300	\$ 300	\$ -	0.0%	
72430-02	Library Mailers	\$ 800	\$ 500	\$ 300	60.0%	Ordered in bulk, used as needed.
72431	Telephone	\$ 1,300	\$ 1,200	\$ 100	8.3%	Switched to VOIP in 2021
72433	Postage & Shipping	\$ 100	\$ 100	\$ -	0.0%	
72438	Professional Memberships	\$ 250	\$ 200	\$ 50	25.0%	IUG (Innovative Users Group)
72454	Insurance	\$ 5,000	\$ 4,500	\$ 500	11.1%	Cybersecurity and insurance for leased equipment in Participating Libraries. Also for the proportion of NLS insurance that covers ILS & Associated Services equipment at the central site (which is less costly than a separate policy).
72435-01	Continuing Education	\$ 9,500	\$ 8,500	\$ 1,000	11.8%	Expected IUG & NYLA & RSA
72437-02	Professional Services - Legal	\$ 500	\$ 500	\$ -	0.0%	Legal fees ILS & Associated Services - generally contract evaluation.
72437-03	Professional Services - Audit/Fiscal	\$ 12,000	\$ 12,000	\$ -	0.0%	Proportional share of NLS' audit costs for ILS & Associated Services
72437-04	Payroll Processing Service	\$ 1,100	\$ 1,050	\$ 50	4.8%	ILS & Associated Services portion of NLS payroll processing costs
72439-03	Notice Printer Lease/Maintenance	\$ 1,750	\$ 1,700	\$ 50	2.9%	Cost is for toner
72439-04	Copier Maintenance	\$ 250	\$ 250	\$ -	0.0%	Fewer copies being printed
70203-03	Computer Equipment	\$ 3,250	\$ 2,250	\$ 1,000	44.4%	Computer equipment for central site staff. One replacement scheduled 2027
	Total Operating Expenses	\$ 42,700	\$ 38,750	\$ 3,950	10.2%	

2027 Proposed Schedule of Fees

ILS & Associated Services Budget

DATA PULLED	2026	2025	2024	Snapshots 9/1	2026	2025	2024	Snapshots 9/1	2025	2024	2023	Full Calendar Year	2027 Proposed	COST		
Library	ITEMS	ITEMS	ITEMS	ITEMS AVERAGE	PATRONS	PATRONS	PATRONS	PATRONS AVERAGE	CIRCS	CIRCS	CIRCS	CIRC AVERAGE	2025 FEES	2026 FEES	0.194 Per Factor	Acquisitions
BALDWIN	98248	97707	112801	102919	14589	14579	16363	15177	109586	115271	119581	114813	\$ 47,465.99	\$ 46,490.47	\$ 45,184.22	
BAYVILLE	18511	17408	16876	17598	4236	4037	3758	4010	28711	23060	12198	21323	\$ 7,462.23	\$ 7,858.87	\$ 8,328.74	0
BELLMORE	68389	67113	68780	68094	7686	7235	7756	7559	59067	59985	61721	60258	\$ 25,465.91	\$ 25,714.08	\$ 26,366.67	0
BETHPAGE	95886	97715	99868	97823	14491	13607	13299	13799	84525	88843	90852	88073	\$ 37,888.48	\$ 38,276.78	\$ 38,740.89	\$2,029.68
EAST MEADOW	171555	171627	172464	171882	27255	25091	30680	27675	246176	236386	252128	244897	\$ 81,913.19	\$ 82,775.13	\$ 86,224.08	\$0
EAST ROCKAWAY	52146	53524	54927	53532	6510	6142	6018	6223	46360	48192	48013	47522	\$ 20,569.09	\$ 20,728.95	\$ 20,811.80	0
EAST WILLISTON	17559	17165	17008	17244	1280	1219	1180	1226	16212	16624	17628	16821	\$ 6,663.26	\$ 6,719.33	\$ 6,846.58	0
ELMONT	171528	185839	192874	183414	32917	30781	32247	31982	132717	161333	176590	156880	\$ 71,633.34	\$ 72,336.85	\$ 72,221.41	
FARMINGDALE	112164	115680	118059	115301	28625	27155	28226	28002	158186	164665	130681	151177	\$ 52,745.88	\$ 55,103.58	\$ 57,129.18	0
FLORAL PARK	50047	51618	49202	50289	9834	9324	9139	9432	54197	56707	54647	55184	\$ 21,556.94	\$ 22,014.97	\$ 22,291.57	0
FRANKLIN SQUARE	98677	105527	108165	104123	10636	9814	10058	10169	133374	132577	137572	134508	\$ 46,437.69	\$ 47,076.62	\$ 48,267.20	\$0
FREEPORT	118257	124867	150138	131087	14518	12889	15545	14317	66809	72029	74754	71197	\$ 44,381.00	\$ 43,281.00	\$ 42,020.79	\$2,029.68
GARDEN CITY	82598	97528	106691	95606	14087	13103	13932	13707	124529	128774	131027	128110	\$ 47,249.21	\$ 47,090.04	\$ 46,060.06	\$2,029.68
GLEN COVE	48337	49733	54991	51020	12144	11269	10900	11438	60321	65679	67276	64425	\$ 25,266.61	\$ 25,097.00	\$ 24,615.37	\$2,029.68
GOLD COAST	32956	33049	34117	33374	7245	6734	7119	7033	41154	43004	45947	43368	\$ 15,890.82	\$ 15,980.33	\$ 16,252.35	\$2,029.68
HEMPSTEAD	200658	201430	203854	201981	18814	17985	18063	18287	26966	29574	33629	30056	\$ 47,523.09	\$ 47,879.37	\$ 48,562.92	\$2,029.68
HEWLETT	168989	176068	179420	174826	14495	14011	14919	14475	291382	300087	299727	297065	\$ 81,005.51	\$ 85,755.16	\$ 94,355.00	\$2,029.68
HICKSVILLE	113745	116343	115601	115230	24955	23370	24784	24370	100970	98322	84345	94546	\$ 40,953.95	\$ 42,739.20	\$ 45,424.13	
HILLSIDE	120785	120394	118682	119954	11576	10937	12725	11746	127224	117157	106659	117013	\$ 44,034.57	\$ 45,484.61	\$ 48,250.32	\$2,029.68
ISLAND PARK	71805	74069	75298	73724	5546	5210	5066	5274	26940	32572	33106	30873	\$ 20,876.83	\$ 21,188.98	\$ 21,314.91	\$0
ISLAND TREES	50701	49856	52166	50908	6657	6440	7066	6721	52283	52627	44170	49693	\$ 19,176.97	\$ 19,853.00	\$ 20,820.47	0
LAKEVIEW	44347	46359	47338	46015	3213	3043	3004	3087	7369	9249	11090	9236	\$ 11,411.10	\$ 11,425.11	\$ 11,317.44	0
LEVITTOWN	212673	213970	216709	214451	27752	25669	30200	27874	180087	179731	187057	182292	\$ 80,470.02	\$ 80,932.26	\$ 82,375.50	\$2,029.68
LOCUST VALLEY	48674	48691	48421	48595	3492	3267	3368	3376	37644	36453	39460	37852	\$ 16,591.85	\$ 16,809.53	\$ 17,425.73	\$2,029.68
LONG BEACH	98245	98034	101837	99372	20727	19328	30812	23622	128626	139020	143564	137070	\$ 52,188.90	\$ 51,505.84	\$ 50,452.48	\$2,029.68
LYNBROOK	62201	67151	69832	66395	11948	11263	11047	11419	77196	83643	79125	79988	\$ 29,554.47	\$ 30,230.36	\$ 30,613.59	0
MALVERNE	40827	44515	47037	44126	4590	4302	4268	4387	37710	39902	42463	40025	\$ 17,070.99	\$ 17,153.51	\$ 17,176.37	0
MANHASSET	102779	99884	102957	101873	10921	10214	10052	10396	101465	108183	114679	108109	\$ 41,249.41	\$ 41,694.85	\$ 42,753.33	\$2,029.68
MASSAPEQUA	169447	167575	164963	167328	25392	23600	28292	25761	189528	169767	154352	171216	\$ 66,613.95	\$ 67,864.92	\$ 70,675.23	0
MERRICK	60958	61850	63545	62118	11411	10900	10963	11091	114941	110101	96057	107033	\$ 30,842.15	\$ 32,412.68	\$ 34,966.95	\$2,029.68
MINEOLA	65306	65935	67272	66171	9335	8558	8275	8723	54626	55225	60872	56908	\$ 25,447.31	\$ 25,410.74	\$ 25,569.46	0
NORTH BELLMORE	82011	83407	87157	84192	15500	14469	14294	14754	94971	93839	94980	94597	\$ 36,550.02	\$ 36,837.74	\$ 37,547.28	\$2,029.68
NORTH MERRICK	52736	55848	59206	55930	6325	6762	7714	6934	72674	79802	79430	77302	\$ 26,307.28	\$ 26,793.02	\$ 27,192.14	0
OCEANSIDE	100046	98998	100951	99998	24030	22065	24556	23550	211115	216153	227915	218394	\$ 64,311.27	\$ 64,810.31	\$ 66,336.94	0
OYSTER BAY	64040	63962	70504	66169	6999	6674	6570	6748	42997	44928	50101	46009	\$ 24,233.66	\$ 23,696.88	\$ 23,071.45	\$2,029.68
PENINSULA	101214	101373	104347	102311	14080	13426	15250	14252	328578	337924	341357	335953	\$ 85,414.36	\$ 86,382.89	\$ 87,788.17	\$2,029.68
PLAINEDGE	43375	62325	72147	59282	10788	10026	10657	10490	62172	65845	67979	65332	\$ 30,405.79	\$ 29,303.82	\$ 26,210.31	\$2,029.68
PLAINVIEW	153908	151545	156658	154037	26388	25009	24243	25213	192890	197993	236002	208962	\$ 76,867.10	\$ 75,667.73	\$ 75,313.13	\$2,029.68
PORT WASHINGTON	126408	131200	136041	131216	31410	30260	29400	30357	223103	236710	233576	231130	\$ 74,255.48	\$ 75,386.81	\$ 76,184.32	0
ROCKVILLE CENTRE	108083	109319	111612	109671	15075	14311	14036	14474	146063	160047	167605	157905	\$ 53,844.02	\$ 54,346.64	\$ 54,717.76	\$2,029.68
ROOSEVELT	70462	74116	72762	72447	6524	6174	7957	6885	14839	16026	16546	15804	\$ 17,764.02	\$ 18,101.60	\$ 18,456.25	\$2,029.68
ROSLYN	100194	104913	110076	105061	12426	12175	11950	12184	137079	149867	107720	131555	\$ 44,744.81	\$ 47,129.17	\$ 48,267.20	
SEA CLIFF	18922	19001	19965	19296	3291	3059	3204	3185	23013	22616	22308	22646	\$ 8,354.19	\$ 8,473.88	\$ 8,754.51	0
SEAFORD	77337	77363	76734	77145	8956	8362	8285	8534	53428	55492	55798	54906	\$ 26,063.34	\$ 26,552.48	\$ 27,273.49	\$0
SHELTER ROCK	85473	84562	86278	85438	12353	11530	12800	12228	164779	184011	193433	180741	\$ 53,472.02	\$ 53,869.47	\$ 54,010.83	\$2,029.68
UNIONDALE	102324	104147	103472	103314	19494	18409	22689	20197	48960	58893	59607	55820	\$ 34,175.18	\$ 34,582.21	\$ 34,790.34	\$2,029.68
VALLEY STREAM	96929	97610	98136	97558	15587	14700	14430	14906	69483	73853	72757	72031	\$ 33,782.53	\$ 34,613.21	\$ 35,792.03	0
WANTAGH	58810	61194	60243	60082	10915	10310	10224	10483	88380	82411	76182	82324	\$ 28,389.37	\$ 28,928.15	\$ 29,660.60	\$2,029.68
WEST HEMPSTEAD	103300	103676	106984	104653	10792	10135	10060	10329	233620	239084	215862	229522	\$ 59,738.09	\$ 62,700.12	\$ 66,833.84	0
WESTBURY	91954	92302	91882	92046	24277	23220	23471	23656	62732	67537	72905	67725	\$ 34,844.03	\$ 35,136.74	\$ 35,584.77	0
WILLISTON PARK	18935	19095	21097	19709	3848	3685	3694	3742	20609	21233	23992	21945	\$ 9,520.41	\$ 9,222.13	\$ 8,806.82	0
	4525459	4634180	4778145	4645928	695935	655837	704608	685460	5208366	5379006	5367025	5318132	\$ 2,000,637.67	\$ 2,027,419.13	\$ 2,066,006.94	\$46,682.64



**RESOLUTION FOR BOARDS OF TRUSTEES
OF PARTICIPATING ILS & ASSOCIATED SERVICES LIBRARIES**

**Vote on the 2027 ILS & Associated Services Budget and/or appoint the Library Director
as the Library Board's Representative to a Vote on the budget.**

As per the Agreement for ILS & Associated Services signed by every Participating Library in 2018, the Nassau Library System (NLS) Board of Trustees seeks a recommendation on the 2027 ILS & Associated Services Budget and Participating Libraries Schedule of Fees.

Based on that agreement, NLS will hold a budget hearing for libraries to ask questions and supply comments. Votes for or against recommending the proposed budget must be transmitted to the Nassau Library System either at or prior to the ILS Advisory Council meeting on November 19th, 2026.

2026 Hearing & Voting Deadline Dates

October 30, 2026 at 7:00 PM VIRTUAL – Online Budget Hearing & Opportunity to Comment
<https://meet.goto.com/157726445>

November 19, 2026 at 9:30 AM – Deadline to vote to recommend this budget and schedule of fees to the NLS Board of Trustees. The voting representatives of Participating Libraries must submit said authorization before this date. Scanned resolutions can be emailed to rdrake@nassaulibrary.org.

In order to participate in the vote on the budget recommendation, we request that each Participating Library Board of Trustees pass the following motion. This motion must either be mailed or transmitted digitally to the Nassau Library System prior to November 19, 2026.

Motion for Participating Libraries

The Board of Trustees of the _____ [insert library name], upon due consideration of the proposed 2027 ILS & Associated Services Budget and Participating Libraries Schedule of Fees, hereby resolves to vote _____ [insert 'in favor of' or 'against'] said recommended budget and schedule of fees and hereby appoints _____ [insert Individual's name] to submit this authorization to NLS prior to November 19th, 2026.

Board President's Signature

Date

Print Board President's Name

2026

NASSAU COUNTY EARLY VOTING

Saturday, October 24th through Sunday, November 1st

Days and Hours as follows:

Sat, October 24th - 9am to 6pm

Thurs, October 29th - 9am to 6pm

Sun, October 25th - 9am to 6pm

Fri, October 30th - 9am to 6pm

Mon, October 26th - 7am to 6pm

Sat, October 31st - 9am to 6pm

Tues, October 27th - 10am to 7pm*

Sun, November 1st - 9am to 6pm

Wed, October 28th - 10am to 7pm*

*On Tue. Oct. 27th & Wed. Oct. 28th, the Board of Elections Early Voting site in Mineola only is open an additional hour – until 8pm.

EARLY VOTING LOCATIONS

FIRST PRESBYTERIAN CHURCH

717 St. Lukes Pl, Baldwin, NY 11510

OYSTER BAY ICE RINK

1001 Stewart Ave, Bethpage, NY 11714

ELMONT PUBLIC LIBRARY

700 Hempstead Tpke, Elmont, NY 11003

FLORAL PARK RECREATION CENTER

124 Stewart St, Floral Park, NY 11001

FREEPORT RECREATION CENTER

130 East Merrick Rd, Freeport, NY 11520

ST. PAUL'S RECREATION CENTER

295 Stewart Ave, Garden City, NY 11530

GLEN COVE CITY HALL

9 Glen St, Glen Cove, NY 11542

GREAT NECK HOUSE

14 Arrandale Ave, Great Neck, NY 11024

HEMPSTEAD REC. CENTER / KENNEDY PARK

335 Greenwich St, Hempstead, NY 11550

HICKSVILLE LEVITTOWN HALL

201 Levittown Pkwy, Hicksville, NY 11801

ISLAND PARK LIBRARY

176 Long Beach Rd, Island Park, NY 11558

LAWRENCE COUNTRY CLUB

101 Causeway, Lawrence, NY 11559

LONG BEACH CITY HALL

1 West Chester St, Long Beach, NY 11561

MASSAPEQUA TOWN HALL SOUTH

977 Hicksville Rd, Massapequa, NY 11758

EMPIRE HOSE COMPANY #3

2300 Merrick Ave, Merrick, NY 11566

NASSAU COUNTY BOARD OF ELECTIONS

240 Old Country Rd, Mineola, NY 11501

MICHAEL J TULLY PARK

1801 Evergreen Ave, New Hyde Park, NY 11040

PLAINVIEW MID-ISLAND Y JCC

45 Manetto Hill Rd, Plainview, NY 11803

PORT WASHINGTON LIBRARY

1 Library Dr, Port Washington, NY 11050

ROCKVILLE CENTRE PUBLIC LIBRARY

221 N. Village Ave, Rockville Centre, NY 11570

GAYLE COMMUNITY CENTER

53 Orchard St, Roslyn Heights, NY 11577

JOHN J BYRNE COMMUNITY CENTER

925 Jerusalem Ave, Uniondale, NY 11553

VALLEY STREAM PRESBYTERIAN CHURCH

130 S. Central Ave, Valley Stream, NY 11580

ST. FRANCES DE CHANTAL CHURCH

1309 Wantagh Ave, Wantagh, NY 11793

WEST HEMPSTEAD PUBLIC LIBRARY

500 Hempstead Ave, West Hempstead, NY 11552

YES WE CAN COMMUNITY CENTER

141 Garden St, Westbury, NY 11590

WILLISTON PARK AMERICAN LEGION

730 Willis Ave, Williston Park, NY 11596

**Locations Subject To Change. Every polling place is accessible to voters with physical disabilities.*

Any eligible voter who resides in Nassau County may vote at any of the above Early Voting sites on the dates and during the times listed. Any voter who has been issued an absentee ballot or an early vote by mail ballot is not permitted to vote on a voting machine at an early voting site (or on election day) but may vote by affidavit ballot.

Election Day

***NOTE:** On Election Day, Nov. 3rd, voters must go to their regular designated polling place.

Reminder: If you vote during early voting, you will not be permitted to vote again on the day of the Election or on a subsequent day of Early Voting.

Visit NASSAUVOTES.COM or call (516) 571-VOTE for more voting information



2026

CONDADO DE NASSAU

VOTACIÓN ANTICIPADA

Sábado, 24 de octubre al domingo, 1 de noviembre

Días y horarios como se indica:

Sábado, 24 de octubre - 9am to 6pm

Domingo, 25 de octubre - 9am to 6pm

Lunes, 26 de octubre - 7am to 6pm

Martes, 27 de octubre - 10am to 7pm*

Miércoles, 28 de octubre - 10am to 7pm*

Jueves, 29 de octubre - 9am to 6pm

Viernes, 30 de octubre - 9am to 6pm

Sábado, 31 de octubre - 9am to 6pm

Domingo, 1 de noviembre - 9am to 6pm

*El martes 27 de octubre y el miércoles 28 de octubre, únicamente el centro de Votación Anticipada de la Junta Electoral en Mineola estará abierto una hora adicional, hasta las 8 p. m. *

LUGARES DE VOTACIÓN ANTICIPADA

FIRST PRESBYTERIAN CHURCH

717 St. Lukes Pl, Baldwin, NY 11510

OYSTER BAY ICE RINK

1001 Stewart Ave, Bethpage, NY 11714

ELMONT PUBLIC LIBRARY

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ST. PAUL'S RECREATION CENTER

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GLEN COVE CITY HALL

9 Glen St, Glen Cove, NY 11542

GREAT NECK HOUSE

14 Arrandale Ave, Great Neck, NY 11024

HEMPSTEAD REC. CENTER / KENNEDY PARK

335 Greenwich St, Hempstead, NY 11550

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201 Levittown Pkwy, Hicksville, NY 11801

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500 Hempstead Ave, West Hempstead, NY 11552

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141 Garden St, Westbury, NY 11590

WILLISTON PARK AMERICAN LEGION

730 Willis Ave, Williston Park, NY 11556

Lugares sujetos a cambios. Todos los centros de votación son accesibles para los votantes con discapacidades físicas.

Todos Cualquier votante elegible que resida en el condado de Nassau puede votar en cualquiera de los centros de Votación Anticipada mencionados anteriormente, en las fechas y durante los horarios indicados. Todo votante a quien se le haya emitido una boleta de voto en ausencia o una boleta de voto anticipado por correo no podrá votar en una máquina de votación en un centro de Votación Anticipada (ni el Día de las Elecciones), pero podrá votar mediante una boleta de declaración jurada.

Día de las elecciones

***NOTA:** El Día de las Elecciones, 3 de noviembre, los votantes deben acudir a su centro de votación habitual asignado.*

Recordatorio: Si vota durante el período de votación anticipada, no se le permitirá volver a votar el Día de las Elecciones ni en un día posterior de Votación Anticipada

Visite NASSAUVOTES.COM o llame al (516) 571-VOTE para obtener más información sobre la votación





Save the Date!

NLS 2026

Annual Meeting

of Member

Library Trustees

Wednesday, December 2, 2026
at 7:00 – 9:00 PM

Nassau Library System
900 Jerusalem Avenue
Uniondale, NY 11553

*1 hour of trustee continuing education
credit will be awarded to attendees*



Library systems advance our shared priorities

Affordability

Everyone knows libraries save people money. Nassau residents saved over \$160 million last year alone by utilizing core library services like borrowing books and enrichment programs.

Technology Literacy and Online Safety

This year over 6,000 people learned about emerging technology, including courses on the benefits and pitfalls of AI, via the NLS Techmobile. NLS monitors all new items entering the library catalog to keep AI slop out.

Reading Proficiency

Early literacy is essential to unlocking opportunity for the rest of a child's life. Libraries empower parents to advance academic readiness from birth. 2.2M kids books were borrowed last year.

Community Cohesion and Mental Health

Libraries bring people together to form lifelong connections. Nassau's libraries registered over 6.6 million visits last year - 5.2 per resident.

State Aid for Libraries is essential

Library systems operate primarily on State Aid funds, but the State's investment has not kept pace with inflation or our needs.

0.038% of State Budget

Operating Aid allows systems to leverage economies of scale to drive costs down for local libraries significantly. Construction Aid allows local libraries to modernize their facilities, future-proof infrastructure, and improve accessibility and security.

0.06% Increase in FY 2027

Library Operating Aid has increased an average of just 0.8% per year over the last two decades, despite inflation over the same period of 67%. For our operating budget of \$6.8 million, the FY27 NYS budget increased Nassau Library System's funding by only \$2,000.

Library buildings are ‘palaces for the people’

With a documented \$2.2 billion in library capital needs across the state, it would take 50 years to complete work needed today at the current allocation of \$44 million per year. Our communities can't wait that long.

A compounding problem

Systems and local libraries continuously expand services to accommodate the technological, security, and social challenges of the day. Technology infrastructure, public programs, social work services, tech training, and digital ebook collections haven't replaced traditional library services. We've added these on top, despite chronic underfunding, and have reached a critical inflection point.

2028 Budget Requests from the New York Library Association

Systems can no longer consider what more we can do, but what less we must do. The ten million people in New York who hold library cards deserve a State investment in their libraries that reflects the needs of our time.

- Library Operating Aid: \$188M
- Library Construction Aid: \$175M
- Library Materials Aid: \$22/pupil
- NOVELny: \$3.5M



Celebrate Italian American Heritage Month

EXPERIENCE ITALIAN CULTURE, ART, AND MUSIC!

The Port Washington Public Library is hosting its annual Italian-American Heritage Month celebration. This month-long festivity celebrates the rich history, culture, and contributions of Italian American communities in the United States. The Library invites the Port community to engage with and learn about Italian American culture through various events and activities.

**18
OCT**

LISA DELLAROSA PERFORMS: THE GRASS OF MY HOME: SONGS OF LOVE, NOSTALGIA AND THE ITALIAN HEART

LAPHAM ROOM • 3:00 P.M. **(SPONSOR: OSDIA JOHN MICHAEL MARINO LODGE #1389 AND THE JOHN MICHAEL MARINO FOUNDATION)**

**23
OCT**

SANDWICHED IN WITH DENNIS RAVERTY – GIANLORENZO BERNINI

LAPHAM ROOM • 12:00 P.M.

**30
OCT**

SANDWICHED IN WITH TANISHA MITCHELL – LUCIANO PAVAROTTI

LAPHAM ROOM AND ON ZOOM • 12:00 P.M.

ITALY FLAG EXHIBIT

OCTOBER 15 - OCTOBER 30 • COLUMNS GALLERY



For full Italian-American Heritage Month Celebration details, visit pwpl.org or scan the QR code



EVENT ON OCTOBER 30 IS MADE POSSIBLE THROUGH THE OSDIA JOHN MICHAEL MARINO LODGE #1389 AND THE JOHN MICHAEL MARINO FOUNDATION, BOTH LOCATED HERE IN PORT WASHINGTON. THE JMM FOUNDATION SUPPORTS MANY LOCAL CHARITIES AND EDUCATIONAL PROGRAMS, PROVIDES SCHOLARSHIPS FOR LOCAL STUDENTS AND WORKS TO SUPPORT EDUCATIONAL AND CULTURAL PROGRAMS THAT WILL FOSTER AN AWARENESS OF ITALIAN-AMERICAN HERITAGE.

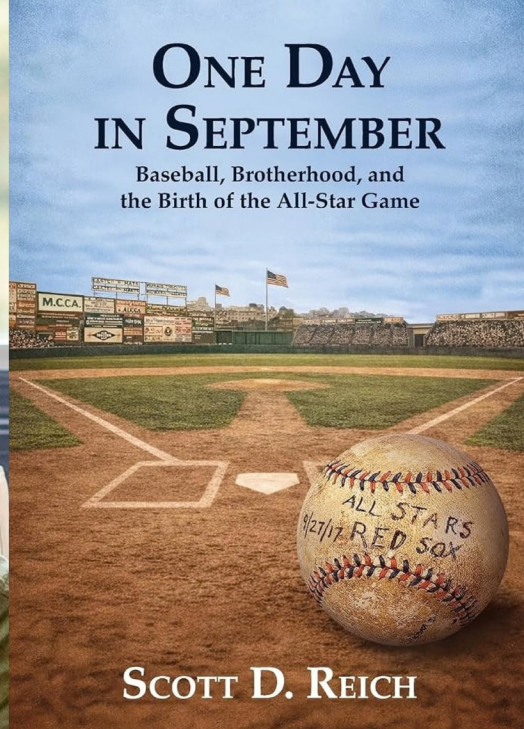
FOL UNIVERSITY

WITH AUTHOR ELYSE GRAHAM

Sunday, November 15 at 2:30 p.m.

Lapham Meeting Room & on Zoom





COMMUNITY SPOTLIGHT WITH
SCOTT REICH
AUTHOR OF *ONE DAY IN SEPTEMBER*
IN CONVERSATION WITH JOHN O' CONNELL

**Wednesday,
November 4**

7:00 p.m.

Lapham Room



Join Port Washington resident and best-selling author Scott Reich for a conversation about his new book, *One Day in September: Baseball, Brotherhood and the Birth of the All-Star Game*. Discover the remarkable 1917 Fenway Park exhibition featuring legends like Babe Ruth and Ty Cobb, which brought baseball's greatest stars together for a cause beyond the game. Scott will be joined by John O'Connell, former PWPL Board of Trustees president. Books will be available for purchase and signing.



FRIENDS OF THE
PORT WASHINGTON
PUBLIC LIBRARY

PIIPL
port washington public library

REPAIR CAFÉ

SATURDAY, DECEMBER 12
1:00PM - 4:00PM

CONNECT WITH COMMUNITY EXPERTS AND
HOBBYISTS TO GET BROKEN ITEMS FIXED
INSTEAD OF THROWING THEM OUT! COME
CONNECT, LEARN, AND HELP REDUCE WASTE!

PLEASE NOTE: VOLUNTEERS WILL DO THEIR BEST TO REPAIR
ITEMS BUT CANNOT GUARANTEE THINGS WILL BE REPAIRED.

SCAN REGISTRATION FORM



Share Kindness One Note at a Time

10/17/26 (9:00 AM – 4:45 PM)

For all ages

Share Kindness One Note at a Time • This year PWPL will be partnering with the National Kidney Foundation to improve the lives of everyone effected by kidney disease. Patrons are invited to visit the library to write notes of encouragement for individuals receiving dialysis treatment and recycle used crayons for coloring materials for children receiving treatment. Materials will be available at each of the library's service desks. Please return all completed cards to a librarian.

No registration required

PATRON COMMENTS

SEPTEMBER 2026

[illegible]

Proposed Procurement Policy Update

October 21, 2026

Current Policy Language:

Purchases in excess of three thousand dollars (\$3,000) shall be subject to competitive quotations. These competitive quotations must be in written proposals, written quotations or verbal quotations. All quotations shall be recorded.

Proposed Updated Policy Language:

Purchases in excess of five thousand dollars (\$5,000) shall be subject to competitive quotations, except for items purchased through pre-established New York State contracts. These competitive quotations must be in written proposals, written quotations or verbal quotations. All quotations shall be recorded.