

**PORT WASHINGTON PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
February 11, 2026  
7:30 PM  
Hagedorn Meeting Room  
AGENDA**

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**BUDGET HEARING**

- A. Presentation of the Proposed 2026-2027 Library Operating Budget
- B. Trustee's Discussion of the Proposed 2026-2027 Library Operating Budget
- C. Public Comments

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- I Approval of January 14, 2026, Board of Trustees Minutes
- II Approval of January 2026 Warrants
- III Approval of January 2026 Staff Changes
- IV Financial Report
  - a) January Financial Report
  - b) Terminal Leave Resolution
- V Director's Report
  - a) Advocacy Day Recap
  - b) Budget Vote/Trustee Election Timeline
  - c) Customer Service Staff Training
  - d) PLA Conference Attendance Request
  - e) Tax Assistance at PWPL
- VI President's Report
  - a) Community Outreach Committee Report
  - b) Tax Cap Form
  - c) Chief Election Inspector Appointment
  - d) NLS Member Library Director & Trustee Attendance 2026 Schedule
- VII Assistant Director
  - a) Upcoming Community Spotlight Event
  - b) NY Times All Access
- VIII Art Council
  - a) Minutes of Meeting – January 14, 2026

(over)

- IX Friends of the Library
  - a) Minutes of Meeting – January 14, 2026
- X Correspondence
  - a) Patron Comments
- XI Old Business
- XII New Business
- XIII Staff Association
- XIV Public Comments
- XV Adjournment

**PORT WASHINGTON PUBLIC LIBRARY**

**BUDGET BROCHURE**

**Proposed Budget for Fiscal Year Ending June 30, 2027**

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**PORT WASHINGTON PUBLIC LIBRARY**  
**Proposed Budget for Fiscal Year Ending June 30, 2027**

	2027 Proposed Budget	2026 Budget	Projected Actual	2025 Budget	Actual
<b>REVENUES</b>					
Real Property Taxes	7,830,725	7,505,261	7,505,261	7,357,901	7,357,901
Payments in Lieu of Taxes	100,000	100,000	125,000	100,000	154,928
Use of Money & Property	112,200	112,200	131,930	139,400	139,208
Other Local Revenue	32,000	32,000	47,286	32,000	47,557
State Sources	8,800	8,800	9,223	8,800	14,432
<b>Total Revenues</b>	<b>8,083,725</b>	<b>7,758,261</b>	<b>7,818,700</b>	<b>7,638,101</b>	<b>7,714,026</b>
Other Sources: Operating transfers					
<b>Total Revenue &amp; Other Sources</b>			<b>7,818,700</b>		<b>7,714,026</b>
Assigned - Retirement	90,000	47,000		47,000	
Assigned - Appropriated Fund Balance	80,000	192,000		109,000	
<b>Total Revenues &amp; App Fund Bal</b>	<b>8,253,725</b>	<b>7,997,261</b>		<b>7,794,101</b>	
<b>EXPENDITURES</b>					
<b>SALARIES, TERMINAL LEAVE ACCRUALS, &amp; EMPLOYEE BENEFITS</b>					
Salaries	4,179,032	4,243,110	3,989,632	4,132,730	3,916,612
Terminal Leave			96,215		118,886
Employee Benefits - Retirement	729,512	605,345	641,220	526,384	564,261
Employee Benefits - Medical	1,117,353	1,009,452	1,016,672	1,033,100	1,001,754
Employee Benefits - Other	407,598	402,500	361,115	394,056	337,084
Subtotal - Salaries, Terminal Leave Accruals & Employee Benefits	<b>6,433,495</b>	<b>6,260,407</b>	<b>6,104,854</b>	<b>6,086,270</b>	<b>5,938,597</b>
<b>LIBRARY MATERIALS</b>					
Books - Fiction	50,000	50,000	48,362	50,000	58,144
Books - Non-fiction	50,000	50,000	42,833	50,000	42,527
Books - Reference	35,000	35,000	27,899	35,000	26,982
Books - Children's	23,500	23,500	20,203	23,500	19,765
Books - Audio & Electronic - Teen/Adult/Child	125,000	125,000	140,021	100,000	151,847
Books - Young Adult	15,000	15,000	10,143	15,000	10,010
Software & Online Databases	100,000	95,000	101,463	95,000	101,246
Periodicals	32,500	32,500	36,656	32,500	36,567
Media - DVD/CD	66,000	66,000	76,179	70,000	75,827
Subtotal - Library Materials	<b>497,000</b>	<b>492,000</b>	<b>503,759</b>	<b>471,000</b>	<b>522,915</b>
<b>LIBRARY OPERATIONS</b>					
Office & Library Supplies	74,700	60,700	74,641	60,700	73,468
Telephone	30,000	35,000	20,493	35,000	20,952
Postage & Freight	25,000	25,000	20,248	25,000	20,172
Printing	47,500	47,500	50,786	47,500	45,160
Staff Conference & Training	17,000	17,000	3,744	20,000	3,180
ALIS/NLS	114,000	106,000	110,629	106,000	103,731
Program Services	69,500	69,500	71,001	69,500	68,310
Memberships	5,000	5,000	6,572	7,000	6,376
Maint. Office Equip.	36,500	30,500	34,692	30,500	34,497
Accounting/Legal	145,150	137,390	142,488	135,000	130,443
Security Service	60,000	60,000	59,839	50,000	65,172
Computer Service	68,360	66,744	69,816	64,800	79,550
General	27,000	27,000	26,359	27,000	40,476
Subtotal - Library Operations	<b>719,710</b>	<b>687,334</b>	<b>691,308</b>	<b>678,000</b>	<b>691,487</b>
<b>BUILDING OPERATIONS</b>					
Fuel & Utilities	223,970	202,970	197,358	202,970	184,334
Custodial	113,200	108,200	117,126	102,400	150,358
Insurance	95,000	90,000	82,092	85,000	80,864
Subtotal - Building Operations	<b>432,170</b>	<b>401,170</b>	<b>396,576</b>	<b>390,370</b>	<b>415,556</b>
<b>Subtotal Expenditures</b>	<b>8,082,375</b>	<b>7,840,911</b>	<b>7,696,497</b>	<b>7,625,640</b>	<b>7,568,555</b>
<b>EQUIPMENT, REPAIRS, &amp; TRANSFERS</b>					
Equipment	56,350	56,350	58,992	56,350	79,391
Repairs & Alterations	115,000	100,000	139,039	100,000	133,365
Transfers to Capital			42,825		79,643
Subtotal - Equipment, Repairs, & Transfers	<b>171,350</b>	<b>156,350</b>	<b>240,856</b>	<b>156,350</b>	<b>292,399</b>
<b>DEBT SERVICE</b>					
Installment Debt - Principal & Interest				12,111	12,112
Subtotal - Debt Service				12,111	12,112
<b>Total Expenditures</b>	<b>8,253,725</b>	<b>7,997,261</b>	<b>7,937,353</b>	<b>7,794,101</b>	<b>7,873,066</b>
Tax Levy Increase		4.34%			
Budget Levy Increase		3.21%			

**PORT WASHINGTON PUBLIC LIBRARY**  
**Proposed Budget for Fiscal Year Ending June 30, 2027**  
**Summary With Prior Years' Budgets**

	2027 Proposed Budget	2026 Budget	2025 Budget	2024 Budget	2023 Budget
<b>REVENUES</b>					
Real Property Taxes	7,830,725	7,505,261	7,357,901	7,213,733	7,072,264
Payments in Lieu of Taxes	100,000	100,000	100,000	100,000	100,000
Interest	112,200	112,200	139,400	80,000	3,000
Other Local Revenue	32,000	32,000	32,000	32,000	33,500
State Sources	8,800	8,800	8,800	8,800	7,000
<b>Total Revenues</b>	<b>8,083,725</b>	<b>7,758,261</b>	<b>7,638,101</b>	<b>7,434,533</b>	<b>7,215,764</b>
Assigned - Retirement	90,000				
Assigned - Terminal Leave		47,000	47,000		
Assigned - Capital Projects					100,000
Assigned - Appropriated Fund Balance	80,000	192,000	109,000	66,500	66,500
<b>Total Revenues &amp; App Fund Bal</b>	<b>8,253,725</b>	<b>7,997,261</b>	<b>7,794,101</b>	<b>7,501,033</b>	<b>7,382,264</b>
<b>EXPENDITURES</b>					
<b>SALARIES, TERMINAL LEAVE</b>					
<b>ACCRUALS, &amp; EMPLOYEE BENEFITS</b>					
Salaries	4,179,032	4,243,110	4,132,730	3,859,132	3,718,124
Terminal Leave					
Employee Benefits - Retirement	729,512	605,345	526,384	475,488	421,349
Employee Benefits - Medical	1,117,353	1,009,452	1,033,100	975,040	850,019
Employee Benefits - Other	407,598	402,500	394,056	373,126	362,338
Subtotal - Salaries, Terminal Leave Accruals, & Employee Benefits	6,433,495	6,260,407	6,086,270	5,682,786	5,351,830
<b>LIBRARY MATERIALS</b>					
Books - Fiction	50,000	50,000	50,000	50,000	50,000
Books - Non-fiction	50,000	50,000	50,000	50,000	50,000
Books - Reference	35,000	35,000	35,000	35,000	35,000
Books - Children's	23,500	23,500	23,500	23,500	23,500
Books - Audio & Electronic Teen/Adult/Child	125,000	125,000	100,000	100,000	95,000
Books - Young Adult	15,000	15,000	15,000	15,000	15,000
Software & Online Databases	100,000	95,000	95,000	95,000	95,000
Periodicals	32,500	32,500	32,500	36,500	36,500
Media - DVD/CD	66,000	66,000	70,000	72,000	67,000
Subtotal - Library Materials	497,000	492,000	471,000	477,000	467,000
<b>LIBRARY OPERATIONS</b>					
Office & Library Supplies	74,700	60,700	60,700	60,700	60,700
Telephone	30,000	35,000	35,000	35,000	31,000
Postage & Freight	25,000	25,000	25,000	25,000	25,000
Printing	47,500	47,500	47,500	47,500	40,500
Staff Conference & Training	17,000	17,000	20,000	20,000	20,000
ALIS/NLS	114,000	106,000	106,000	93,000	88,000
Program Services	69,500	69,500	69,500	69,500	69,500
Memberships	5,000	5,000	7,000	7,000	7,000
Maint. Office Equip.	36,500	30,500	30,500	30,500	30,500
Accounting/Legal	145,150	137,390	135,000	135,000	133,700
Security Service	60,000	60,000	50,000	45,000	45,000
Computer Service	68,360	66,744	64,800	64,800	60,040
General	27,000	27,000	27,000	27,000	27,000
Subtotal - Library Operations	719,710	687,334	678,000	660,000	637,940
<b>BUILDING OPERATIONS</b>					
Fuel & Utilities	223,970	202,970	202,970	202,970	182,970
Custodial	113,200	108,200	102,400	119,400	131,200
Insurance	95,000	90,000	85,000	80,000	70,000
Subtotal - Building Operations	432,170	401,170	390,370	402,370	384,170
<b>Subtotal Expenditures</b>	<b>8,082,375</b>	<b>7,840,911</b>	<b>7,625,640</b>	<b>7,222,156</b>	<b>6,840,940</b>
<b>EQUIPMENT, REPAIRS, &amp; TRANSFERS</b>					
Equipment	56,350	56,350	56,350	56,350	56,350
Repairs & Alterations	115,000	100,000	100,000	100,000	100,000
Transfers to Capital	-	-	-	110,000	380,000
Subtotal - Equipment, Repairs, & Transfers	171,350	156,350	156,350	266,350	536,350
<b>DEBT SERVICE</b>					
Installment Debt - Principal & Interest	-	-	12,111	12,527	4,974
Subtotal - Debt Service	-	-	12,111	12,527	4,974
<b>Total Expenditures</b>	<b>8,253,725</b>	<b>7,997,261</b>	<b>7,794,101</b>	<b>7,501,033</b>	<b>7,382,264</b>

**PORT WASHINGTON PUBLIC LIBRARY**  
**Proposed Budget for Fiscal Year Ending June 30, 2027**  
**Summary With Prior Years' Actuals**

	2027 Proposed Budget	2026 Projected Actual	2025 Actual	2024 Actual	2023 Actual
<b>REVENUES</b>					
Real Property Taxes	7,830,725	7,505,261	7,357,901	7,213,732	7,072,264
Payments in Lieu of Taxes	100,000	125,000	154,928	119,755	125,714
Interest	112,200	131,930	139,208	170,356	77,672
Other Local Revenue	32,000	47,286	47,557	64,847	44,242
State Sources	8,800	9,223	14,432	9,632	9,611
Federal Sources					
<b>Total Revenues</b>	<b>8,083,725</b>	<b>7,818,700</b>	<b>7,714,026</b>	<b>7,578,322</b>	<b>7,329,503</b>
<b>Other Sources: Operating transfers</b>					
<b>Total Revenue &amp; Other Sources</b>	<b>8,083,725</b>	<b>7,818,700</b>	<b>7,714,026</b>	<b>7,578,322</b>	<b>7,329,503</b>
Assigned - Terminal Leave	90,000				
Assigned - Appropriated Fund Balance	80,000				
<b>Total Revenues &amp; App Fund Bal</b>	<b>8,253,725</b>	<b>7,818,700</b>	<b>7,714,026</b>	<b>7,578,322</b>	<b>7,329,503</b>
<b>EXPENDITURES</b>					
<b>SALARIES, TERMINAL LEAVE ACCRUALS, &amp; EMPLOYEE BENEFITS</b>					
Salaries	4,179,032	3,989,632	3,916,612	3,770,006	3,552,926
Terminal Leave		96,215	118,886	7,153	2,890
Employee Benefits - Retirement	729,512	641,220	564,261	467,823	408,885
Employee Benefits - Medical	1,117,353	1,016,672	1,001,754	873,707	827,725
Employee Benefits - Other	407,598	361,115	337,084	333,692	316,269
MTA Tax					
<b>Subtotal - Salaries, Terminal Leave Accruals, &amp; Employee Benefits</b>	<b>6,433,495</b>	<b>6,104,854</b>	<b>5,938,597</b>	<b>5,452,381</b>	<b>5,108,695</b>
<b>LIBRARY MATERIALS</b>					
Books and Information Services					
Books - Service Continuations					
Books - Fiction	50,000	48,362	58,144	46,164	37,969
Books - Non-fiction	50,000	42,833	42,527	45,767	35,050
Books - Reference	35,000	27,899	26,982	33,204	33,656
Books - Children's	23,500	20,203	19,765	23,960	19,242
Books - Audio & Electronic Teen/Adult	125,000	140,021	151,847	148,211	131,993
Books - Young Adult	15,000	10,143	10,010	11,267	9,273
Software & Online Databases	100,000	101,463	101,246	101,687	90,221
Periodicals	32,500	36,656	36,567	29,652	27,149
Media - DVD/CD	66,000	76,179	75,827	67,846	71,370
Media - Audio/Recordings & Rental					
<b>Subtotal - Library Materials</b>	<b>497,000</b>	<b>503,759</b>	<b>522,915</b>	<b>507,758</b>	<b>455,923</b>
<b>LIBRARY OPERATIONS</b>					
Office & Library Supplies	74,700	74,641	73,468	70,706	59,590
Telephone	30,000	20,493	20,952	29,495	32,966
Postage & Freight	25,000	20,248	20,172	26,560	20,202
Printing	47,500	50,786	45,160	53,085	53,470
Staff Conference & Training	17,000	3,744	3,180	11,384	8,442
ALIS/NLS	114,000	110,629	103,731	97,796	94,695
Program Services	69,500	71,001	68,310	57,142	46,870
Memberships	5,000	6,572	6,376	1,208	3,034
Maint. Office Equip.	36,500	34,692	34,497	31,846	31,761
Accounting/Legal	145,150	142,488	130,443	138,665	128,302
Security Service	60,000	59,839	65,172	60,370	62,338
Computer Service	68,360	69,816	79,550	62,712	70,866
General	27,000	26,359	40,476	38,729	12,449
<b>Subtotal - Library Operations</b>	<b>719,710</b>	<b>691,308</b>	<b>691,487</b>	<b>679,698</b>	<b>624,985</b>
<b>BUILDING OPERATIONS</b>					
Fuel & Utilities	223,970	197,358	184,334	166,317	175,908
Custodial	113,200	117,126	150,358	118,131	92,701
Insurance	95,000	82,092	80,864	84,225	78,523
<b>Subtotal - Building Operations</b>	<b>432,170</b>	<b>396,576</b>	<b>415,556</b>	<b>368,673</b>	<b>347,132</b>
<b>Subtotal Expenditures</b>	<b>8,082,375</b>	<b>7,696,497</b>	<b>7,568,555</b>	<b>7,008,510</b>	<b>6,536,735</b>
<b>EQUIPMENT, REPAIRS, &amp; TRANSFERS</b>					
Equipment	56,350	58,992	79,391	47,573	75,997
Repairs & Alterations	115,000	139,039	133,365	114,115	82,861
Transfers to Capital		42,825	79,643	612,581	380,000
<b>Subtotal - Equipment, Repairs, &amp; Transfers</b>	<b>171,350</b>	<b>240,856</b>	<b>292,399</b>	<b>774,269</b>	<b>538,858</b>
<b>DEBT SERVICE</b>					
Bond - Principal & Interest	-	-	-	-	-
Installment Debt - Principal & Interest	-	-	12,112	12,526	17,085
<b>Subtotal - Debt Service</b>	<b>-</b>	<b>-</b>	<b>12,112</b>	<b>12,526</b>	<b>17,085</b>
<b>Total Expenditures</b>	<b>8,253,725</b>	<b>7,937,353</b>	<b>7,873,066</b>	<b>7,795,305</b>	<b>7,092,678</b>

**PORT WASHINGTON PUBLIC LIBRARY**  
**GENERAL FUND BALANCE ANALYSIS**  
**Proposed Budget for Fiscal Year Ending June 30, 2027**

	2026 Projected Actual	2025 Actual	2024 Actual	2023 Actual
<b>Revenues</b>	<u>7,818,700</u>	<u>7,714,026</u>	<u>7,578,322</u>	<u>7,329,503</u>
<b>Expenditures</b>				
Salaries, Terminal Leave and Benefits	6,104,854	5,938,597	5,452,381	5,108,695
Library Materials	503,759	522,915	507,758	455,923
Library Operations	691,308	691,487	679,698	624,985
Building Operations	396,576	415,556	368,673	347,132
Equipment, Repairs, & Transfers to Capital	240,856	292,399	774,269	538,858
Debt Service	-	12,112	12,526	17,085
<b>Total Expenditures</b>	<u>7,937,353</u>	<u>7,873,066</u>	<u>7,795,305</u>	<u>7,092,678</u>
Excess (Deficiency) of Revenues over Expenditures	(118,653)	(159,040)	(216,983)	236,825
<b>Fund Balance - Beginning of Year</b>	<u>4,712,777</u>	<u>4,871,817</u>	<u>5,088,800</u>	<u>4,851,975</u>
<b>Fund Balance - End of Year</b>	<b>4,594,124</b>	<b>4,712,777</b>	<b>4,871,817</b>	<b>5,088,800</b>
<b>Nonspendable:</b>				
Prepays	-	(116,228)	(110,990)	(137,343)
<b>Assigned For:</b>				
Terminal Leave	(667,545)	(763,760)	(882,646)	(889,799)
Employee Retirement Contributions	(372,749)	(462,749)	(509,749)	(556,749)
Capital Projects	(2,294,078)	(2,336,903)	(2,416,546)	(2,643,407)
Encumbrances	-	-	(16,382)	(16,123)
<b>Subsequent Year's Budget</b>	<u>(170,000)</u>	<u>(239,000)</u>	<u>(156,000)</u>	<u>(66,500)</u>
<b>Unassigned Fund Balance</b>	<b><u>1,089,752</u></b>	<b><u>794,137</u></b>	<b><u>779,504</u></b>	<b><u>778,879</u></b>

**PORT WASHINGTON PUBLIC LIBRARY**  
**Schedule of Revenues and Expenditures**  
**By Grant - Special Aid Fund**  
**For The Year Ended June 30, 2025**

	Reserved for Special Programs and Projects June 30, 2024	Revenues			Expenditures	Reserved for Special Programs and Projects June 30, 2025
		Grants & Donations	Interest	Transfers		
<b>Miscellaneous Grants</b>						
Friends of the Library	\$ 30,433	\$ 129,501		\$	\$ (139,321)	\$ 20,613
Friends of the Library - Bogen	46,547	29,559	2,562		(6,488)	72,180
Foundation Grant Career Coaching	5,983	5,300	260		(3,100)	8,443
Foundation Storytelling	390		17			407
Foundation Intergenerational	4,173		175		(3,303)	1,045
Adult Literacy	23,979	24,500	938		(34,298)	15,119
Job Boot Camp	3					3
Epstein Book Fund	384		17			401
American Girl Dolls	156		6		(31)	131
Parent Child Home Program	23,372	63	997		(1,079)	23,353
NLS - Computers	714		31			745
NLS - Bullet Aid	3,131		98		(556)	2,673
NLS - ESL Grant Supplies	300		13			313
Theater for Dessert	1,099	11,943	276			13,318
	<u>140,664</u>	<u>200,866</u>	<u>5,390</u>	<u>-</u>	<u>(188,176)</u>	<u>158,744</u>
<b>State Grants</b>						
9/11 Project - 10/02 Shodell	137		6			143
Construction Grant	601		26			627
Media Room Renovation Grant	12,741		558			13,299
Construction Grant	22,113		968			23,081
Lobby Renovation Grant	11,400		499			11,899
Goodman Assistive Technology	6,478		283			6,761
	<u>53,470</u>	<u>-</u>	<u>2,340</u>	<u>-</u>	<u>-</u>	<u>55,810</u>
<b>Local - Specific Purposes</b>						
Art Advisory Council	14,595	2,354	612	895	(9,388)	9,068
Health Information Center	29,991	845	1,078	1,978	(12,495)	21,397
Health Information-Anti Smoking	14,293		625			14,918
Burtis	20,077		879			20,956
Underhill	25,541		1,127	478		27,146
Brown Fund	6,063		265			6,328
Fendrick Memorial	1,352		59			1,411
Morse Fund	1,930		85			2,015
Nautical Center	259,011	2,438	11,083	92	(15,270)	257,354
Children's Grant	2,201		96			2,297
Children's Advisory Council	11,230	10,000	387		(14,650)	6,967
S. Steyn Memorial Book Fund	8,187		359			8,546
Vera Fiddler	274		12			286
Unger / Besly Memorial Fund	11,398		499			11,897
Whittemore Memorial Fund	2,207		97			2,304
Robert Stern - Books	214		9			223
Zucker Grant	16,936	4,500	741		(420)	21,757
Saltzman Grant	6,684		292			6,976
Outdoor Wi-Fi	3,187		139			3,326
Maker Space	11,467		364			11,831
Russell and Jane Stern - Wi-Fi Hotspots	60		2			62
Regional Technology & Media	874		39			913
Small Study Room Upgrade	1,638		72			1,710
HEARTS Grant	23		1			24
T. Bier Fund	10,588		464			11,052
	<u>460,021</u>	<u>20,137</u>	<u>19,386</u>	<u>3,443</u>	<u>(52,223)</u>	<u>450,764</u>
<b>Local - General Library Purposes</b>						
Music Advisory Council	21,119	11,800	797	1,987	(15,442)	20,261
Special Trust Account	2,801		123			2,924
Publication Fund	7,588	140			(16)	7,712
Miscellaneous Workshops	19,931	14			(485)	19,460
National Endowment for Arts	132		32			164
Bronson	11,346		497			11,843
	<u>62,917</u>	<u>11,954</u>	<u>1,449</u>	<u>1,987</u>	<u>(15,943)</u>	<u>62,364</u>
Total	<u>\$ 717,072</u>	<u>\$ 232,957</u>	<u>\$ 28,565</u>	<u>\$ 5,430</u>	<u>\$ (256,342)</u>	<u>\$ 727,682</u>

**PORT WASHINGTON PUBLIC LIBRARY**  
**Schedule of Revenues and Expenditures by Account -**  
**Permanent Fund**  
**For The Year Ended June 30, 2025**

	Reserve Balance June 30, 2024	Revenues			Expenditures			Reserve Balance June 30, 2025
		Donations	Interest	Transfers	(895)	\$	(1,978)	\$
<b>Permanent Fund</b>								
Art Advisory Council	\$ 22,240	\$	\$ 895	\$ (895)	\$		\$ 22,240	
Health Information Center	49,181		1,978	(1,978)				49,181
Music Advisory Council	49,406		1,987	(1,987)				49,406
Nautical Center	2,296		92	(92)				2,296
Underhill Grant	11,882		478	(478)				11,882
<b>Total Permanent Fund</b>	<b>\$ 135,005</b>	<b>\$ -</b>	<b>\$ 5,430</b>	<b>\$ (5,430)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 135,005</b>	

PORT WASHINGTON PUBLIC LIBRARY  
UNAPPROVED MINUTES OF  
THE BOARD OF TRUSTEES MEETING  
JANUARY 14, 2026

Participants: Adrienne Saur, Presiding  
Michael Krevor, Trustee      Julie Lim, Trustee  
Matthew Straus, Trustee      Nancy Comer, Trustee  
Keith Klang, Director      James Hutter, Assistant Director  
In Attendance, Lesley Siegel (Staff Association) Allison Stanley

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Mr. Keller commenced the public portion of the meeting at 7:45 p.m. He stated the Board met at 6:30 p.m. and went into Executive Session where the Board discussed personnel matters.

**OPENING**

Mr. Keller requested a motion to approve the December 17, 2025, Board of Trustees meeting minutes. Mr. Straus moved to approve. Ms. Comer seconded. All agreed.

**APPROVAL OF  
MINUTES**

Mr. Keller requested a motion to approve the December 2025 warrants 25-12-6A and 25-12-6B. Mr. Krevor moved to approve. Mr. Straus seconded. All agreed. Mr. Keller requested a motion to approve three payrolls on 12/04/25, 12/18/25 and 12/31/25. Ms. Comer moved to approve. Mr. Straus seconded. All agreed.

**APPROVAL OF  
WARRANTS**

Mr. Keller read the Staff Changes for December 2025 stating there was one appointment, one departure, and no salary adjustments. Ms. Lim moved to approve. Ms. Comer seconded. All agreed.

**APPROVAL OF  
STAFF CHANGES**

Mr. Keller asked if there were any questions on the December Financial Report. Mr. Klang answered all questions.

**FINANCIAL  
REPORTS**

Mr. Keller requested the Board approve to close out the energy efficiency project, masonry remediations project, phone system project, and HVAC system project which resides in the capital projects fund, as these projects have been completed, and to return the remaining unused funds on the energy efficiency project (\$94,792) and the masonry remediation project (\$2000) to the capital assignments to be used for future capital projects. Mr. Keller requested a motion to approve the Capital Resolution. Mr. Straus moved to approve. Ms. Saur seconded. All agreed.

**APPROVAL OF  
CAPITAL  
RESOLUTION**

Mr. Klang reviewed the proposed budget for fiscal year 2026-2027 stating it includes a budget increase of 3.21% and an estimated levy increase of 4.34%, which is below the allowable tax cap for the Library. Mr. Keller requested a motion to adopt the draft budget. Mr. Straus moved to approve. Ms. Vasa seconded. All agreed.

**PROPOSED  
DRAFT BUDGET**

Mr. Klang stated that the Library received grant money for The Lab in the amount of \$199,999.61 from DASNY. Mr. Keller requested a motion to accept the check. Ms. Comer moved to approve, and Mr. Krevor seconded. All agreed.

**GRANT MONEY**

Mr. Klang discussed the fee for Library cards for Non-Residents and stated that it be \$430.00. Mr. Keller requested to approve. Ms. Saur moved to approve, and Ms. Comer seconded. All agreed.

**NON-RESIDENT  
LIBRARY CARD  
FEE**

Mr. Klang noted the updated Committee meeting schedule for the Board of Trustee members.

**COMMITTEE  
MEETING**

Mr. Klang requested the approval to dispose of excess equipment. Ms. Vasa moved to approve. Mr. Krevor seconded. All agreed.

**APPROVAL OF  
EXCESS  
EQUIPMENT**

Mr. Keller noted the approval of the Election Timeline for 2026.

**ELECTION  
TIMELINE**

Nominating Petitions Available	Tuesday – February 3, 2026
Budget Hearing #1	Wednesday – February 11, 2026
Nomination Petitions Due	Monday – March 16, 2026
Absentee Ballot Available	Wednesday – March 18, 2026
Budget Hearing #2	Wednesday – March 18, 2026
Budget Information Session/Meet the Candidates	Tuesday – March 31, 2026
Personal Registration Day	Tuesday - April 7, 2026
Budget Vote/Trustee Election	Tuesday - April 14, 2026

**ADVOCACY DAY**

Mr. Keller noted Library Advocacy Day is Tuesday, February 3, 2026 and invited Board members to attend.

Mr. Hutter noted that Lunar New Year Celebration will be Saturday, February 7, 2026 at PWPL from 1:00 p.m. – 4:00 p.m.

**LUNAR NEW**

Mr. Hutter shared 2025 OverDrive highlights which included “Best of” lists and “Year in Review” and typical status report.

**AAC MINUTES**

Mr. Keller noted the Art Advisory Council minutes dated December 10, 2025.

Unapproved Meeting Minutes January 14, 2026

Mr. Keller noted the Friends of the Library minutes dated December 10, 2025.

**FOL MINUTES**

Mr. Keller noted the Patron comments.

**PATRON**  
**COMMENTS**

Mr. Keller requested to accept two donations in the amount of \$500.00 each to the PWPL. Ms. Comer moved to approve. Mr. Straus seconded. All agreed.

**DONATIONS**

Ms. Siegel was the Staff Association representative this month and had no comments.

**STAFF**  
**ASSOCIATION**

Mr. Keller moved to adjourn the meeting at 8:45 p.m. All agreed.

**ADJOURNMENT**

**A**  
**BOARD MEETING**  
**JANUARY 2026 REPORTS**

**WARRANTS TO BE VOTED ON**

<b>Warrant Number</b>	<b>Amount</b>
26-1-7A	\$ 88,616.38
26-1-7B	\$ 293,392.95
<b>Warrant Total</b>	<b><u>\$ 382,009.33</u></b>

<b><u>Payroll Date</u></b>	<b><u>Gross</u></b>	<b><u>Net</u></b>	<b><u>Processing</u></b>	<b><u>Tax Liability</u></b>
1/15/2026	\$ 202,384.56	\$ 126,114.00		\$ 57,634.08
1/29/2026	\$ 156,141.21	\$ 101,740.70	\$ 2,316.35	\$ 40,735.28
<b>PAYROLL TOTAL</b>	<b>\$ 358,525.77</b>	<b>\$ 227,854.70</b>	<b>\$ 2,316.35</b>	<b>\$ 98,369.36</b>

Prepared By:  
Mayra Fenig  
Finance Department

**PORT WASHINGTON PUBLIC LIBRARY**

**Balance Sheet - Governmental Funds**

January 31, 2026

58.33% of Budget Expensed

	General	Special Aid	Capital Projects	Permanent	Total Governmental Funds	Fiduciary Fund Agency
<b>ASSETS</b>						
Cash						
Unrestricted	\$ 3,987,821	\$ 791,792	\$ 224,545	\$ 150,505	\$ 5,004,158	\$
Restricted					150,505	
Receivables						
Accounts receivable						
Due from other funds	324,646	15,499			340,145	
Due from component unit	(32)	12,438			12,406	
Prepays		3,670			3,670	
Other Assets	630				630	
Total Assets	<u>\$ 4,313,065</u>	<u>\$ 823,399</u>	<u>\$ 224,545</u>	<u>\$ 150,505</u>	<u>\$ 5,511,514</u>	<u>\$ 27,447</u>
<b>LIABILITIES</b>						
Payables						
Due to other funds	27,447	142,393	182,253	15,499	367,592	
Other liabilities					-	27,447
Total Liabilities	<u>27,447</u>	<u>142,393</u>	<u>182,253</u>	<u>15,499</u>	<u>367,592</u>	<u>27,447</u>
<b>FUND BALANCES</b>						
Nonspendable:						
Prepaid	630				630	
Endowment					135,006	135,006
Restricted: Grants		681,006				681,006
Assigned:						
Capital projects	2,355,870		42,292		2,398,162	
Retirement contribution	462,749				462,749	
Terminal leave	667,545				667,545	
Unappropriated fund balance	239,000				239,000	
Unassigned: Fund balance	559,824				559,824	
Total Fund Balances	<u>4,285,618</u>	<u>681,006</u>	<u>42,292</u>	<u>135,006</u>	<u>5,143,922</u>	<u>-</u>
Total Liabilities and Fund Balances	<u>\$ 4,313,065</u>	<u>\$ 823,399</u>	<u>\$ 224,545</u>	<u>\$ 150,505</u>	<u>\$ 5,511,514</u>	<u>\$ 27,447</u>

**PORT WASHINGTON PUBLIC LIBRARY**  
**Statement of Revenues and Expenditures - General Fund**  
For One Month and Seven Months Ended January 31, 2026  
58.33% of Budget Expended

	<b>Budget</b>	<b>January 31, 2026</b>		<b>Balance Remaining</b>	<b>% of Annual Budget</b>
		<b>One Month</b>	<b>Year to Date</b>		
<b>REVENUES</b>					
REAL PROPERTY TAXES	\$ 7,505,261	\$ 625,438	\$ 4,378,069	\$ (3,127,192)	58.3%
OTHER TAX ITEMS	100,000			(100,000)	0.0%
FEES - LOST BOOKS	7,500	257	2,855	(4,645)	38.1%
XEROX REVENUES	9,000	1,385	8,945	(55)	99.4%
INTEREST	112,200	8,952	72,534	(39,666)	64.6%
SALE OF USED BOOKS	3,000		398	(2,602)	13.3%
SALE OF INSTRUCTIONAL SUPPLIES					N/A
REFUND OF PY EXPENSES					N/A
GIFTS & DONATIONS			1,750	1,750	N/A
MISCELLANEOUS	12,500	879	5,640	(6,860)	45.1%
STATE AID	8,800		9,223	423	104.8%
INTERFUND TRANSFERS IN		96,792	96,792	96,792	N/A
<b>Total Revenues</b>	<b>7,758,261</b>	<b>733,703</b>	<b>4,576,206</b>	<b>(3,182,055)</b>	<b>59.0%</b>
<b>EXPENDITURES</b>					
141 CERTIFIED LIBRARIANS					
.01 CERT.LIB GRADE 29-27-25	151,960	11,689	89,560	62,400	58.9%
.02 CERT.LIB GRADE 21	118,530	9,118	69,691	48,839	58.8%
.03 CERT.LIB GRADE 19	305,660	23,512	178,493	127,167	58.4%
.04 CERT.LIB GRADE 17	679,040	34,087	256,070	422,970	37.7%
.05 CERT.LIB GRADE 15	1,180,708	83,863	708,953	472,155	60.0%
.06 CERT.LIB HOLIDAY & SUNDAY	63,049	4,444	29,273	33,776	46.4%
<b>TOTAL CERT. LIBRARIANS</b>	<b>2,498,947</b>	<b>166,713</b>	<b>1,331,640</b>	<b>1,167,307</b>	<b>53.3%</b>
143 CLERICAL STAFF					
.01 CLERICAL GRADE 11	326,470	30,009	227,757	98,713	69.8%
.02 CLERICAL GRADE 9	111,840	8,603	65,798	46,042	58.8%
.04 CLERICAL GRADE 5	416,570	30,464	217,580	198,990	52.2%
.05 CLERICAL GRADE 3		3,396	25,980	(25,980)	N/A
.06 CLERICAL HOLIDAY & SUNDAY	25,000	1,952	16,368	8,632	65.5%
<b>TOTAL CLERICAL STAFF</b>	<b>879,880</b>	<b>74,424</b>	<b>553,483</b>	<b>326,397</b>	<b>62.9%</b>
143 HOURLY STAFF					
.12 BOOK SHELVERS-CHILDREN	25,000	2,601	22,201	2,799	88.8%
.13 ENGLISH AS A SECOND LANGUA	34,000	1,232	9,806	24,194	28.8%
.14 ISD	87,000	8,777	56,835	30,165	65.3%
.15 COLLECTION MANAGEMENT	161,000	8,941	67,463	93,537	41.9%
.18 PROCESSING OF BOOKS	36,000	2,571	23,274	12,726	64.7%
.19 TECHNICIANS-MEDIA	15,000	1,634	16,584	(1,584)	110.6%
.21 COMPUTER AIDES	77,000	4,807	34,902	42,098	45.3%
.22 SUNDAY & HOLIDAYS - SUPPORT	36,000	4,273	34,591	1,409	96.1%
.23 INFO. TECH SPEC. II	18,000			18,000	0.0%
.24 COMMUNITY OUTREACH	16,000	654	4,527	11,473	28.3%
<b>TOTAL HOURLY STAFF</b>	<b>505,000</b>	<b>35,490</b>	<b>270,183</b>	<b>234,817</b>	<b>53.5%</b>
143 BUILDING STAFF					
.31 CUSTODIAL	336,410	25,528	194,102	142,308	57.7%
.32 HOLIDAYS & SUNDAY - CUSTODIA	22,873	2,183	12,596	10,277	55.1%
<b>TOTAL BUILDING STAFF</b>	<b>359,283</b>	<b>27,711</b>	<b>206,698</b>	<b>152,585</b>	<b>57.5%</b>
<b>SEPARATION PAYOUTS</b>	<b>96,215</b>	<b>54,189</b>	<b>150,404</b>	<b>(54,189)</b>	<b>156.3%</b>

**PORT WASHINGTON PUBLIC LIBRARY**  
**Statement of Revenues and Expenditures - General Fund (Continued)**  
For One Month and Seven Months Ended January 31, 2026  
58.33% of Budget Expensed

	<b>Budget</b>	<b>January 31, 2026</b>		<b>Balance Remaining</b>	<b>% of Annual Budget</b>
		<b>One Month</b>	<b>Year to Date</b>		
<b>EXPENDITURES (CONTINUED)</b>					
9030.8 SOCIAL SECURITY	\$ 324,598	\$ 26,438	\$ 182,843	\$ 141,755	56.3%
9040.8 WORKER'S COMPENSATION	38,000		18,409	19,591	48.4%
9045.8 DISABILITY INSURANCE	10,000	1,243	1,350	8,650	13.5%
9050.8 UNEMPLOYMENT INSURANCE	1,390			1,390	
9060.8 HOSPITAL & MEDICAL INSURANCE					
.01 MEDICAL	1,009,452	88,093	698,030	311,422	69.1%
.02 DENTAL	26,512	2,192	20,235	6,277	76.3%
.03 EYECARE	2,000		1,121	879	56.1%
<b>TOTAL HOSPITAL &amp; MEDICAL INSURANCE</b>	<b>1,037,964</b>	<b>90,285</b>	<b>719,386</b>	<b>318,578</b>	<b>69.3%</b>
9010.8 STATE RETIREMENT	605,345		469,165	136,180	77.5%
<b>203 EQUIPMENT</b>					
.01 EQUIPMENT - LIBRARY	24,500		1,891	22,609	7.7%
.02 EQUIPMENT - COMPUTER	16,850		4,813	12,037	28.6%
.03 EQUIPMENT - BUILDING	15,000		9,356	5,644	62.4%
<b>TOTAL EQUIPMENT</b>	<b>56,350</b>		<b>16,060</b>	<b>40,290</b>	<b>28.5%</b>
<b>410 PRINT &amp; INFORMATION SERVICES</b>					
.02 SERVICES & CONTINUATIONS					
.05 BOOKS-FICTION	50,000	557	19,508	30,492	39.0%
.06 BOOKS-NON-FICTION	50,000	1,328	19,482	30,518	39.0%
.07 BOOKS-REFERENCE	35,000	1,323	9,007	25,993	25.7%
.08 BOOKS-CHILDREN	23,500	227	9,166	14,334	39.0%
.09 BOOKS-AUDIO & ELECTRONIC	125,000	32,150	96,318	28,682	77.1%
.10 BOOKS-YOUNG ADULT	15,000	28	2,558	12,442	17.1%
<b>TOTAL PRINT &amp; INFORMATION SERVICES</b>	<b>298,500</b>	<b>35,613</b>	<b>156,039</b>	<b>142,461</b>	<b>52.3%</b>
<b>411 MACHINE READABLE MATERIAL</b>					
.02 REFERENCE SOFTWARE	60,000	44,540	57,292	2,708	95.5%
.03 COMPUTER SOFTWARE	35,000	12,958	30,066	4,934	85.9%
<b>TOTAL MACHINE READABLE MATERIAL</b>	<b>95,000</b>	<b>57,498</b>	<b>87,358</b>	<b>7,642</b>	<b>92.0%</b>
<b>413 SERIALS</b>					
.01 MICROFORM	4,500			4,500	0.0%
.02 NON-MICROFORM	28,000	641	29,047	(1,047)	103.7%
<b>TOTAL SERIALS</b>	<b>32,500</b>	<b>641</b>	<b>29,047</b>	<b>3,453</b>	<b>89.4%</b>
<b>417 A-V MATERIALS</b>					
.02 CHILDREN'S MATERIALS	4,000	179	2,006	1,994	50.2%
.03 DVD	16,000	793	9,189	6,811	57.4%
.04 YOUNG ADULT					N/A
.05 DIGITAL MEDIA	30,000	4,077	22,145	7,855	73.8%
<b>TOTAL A-V MATERIALS</b>	<b>50,000</b>	<b>5,049</b>	<b>33,340</b>	<b>16,660</b>	<b>66.7%</b>
<b>417 AUDIO RECORDINGS</b>					
.11 VIDEO GAME COLLECTION	10,000	188	4,822	5,178	48.2%
.12 COMPACT DISKS	6,000	482	3,122	2,878	52.0%
<b>TOTAL AUDIO RECORDINGS</b>	<b>16,000</b>	<b>670</b>	<b>7,944</b>	<b>8,056</b>	<b>49.7%</b>
<b>417 A-V RENTAL &amp; MAINTENANCE</b>					
.21 FILM RENTAL-ADULT	3,000		1,341	1,659	44.7%
.24 MAINT. & REPAIRS	1,000			1,000	0.0%
.25 BULBS	500			500	0.0%
<b>TOTAL A-V RENTAL &amp; MAINTENANCE</b>	<b>4,500</b>	<b>-</b>	<b>1,341</b>	<b>3,159</b>	<b>29.8%</b>

**PORT WASHINGTON PUBLIC LIBRARY**  
**Statement of Revenues and Expenditures - General Fund (Continued)**  
For One Month and Seven Months Ended January 31, 2026  
58.33% of Budget Expensed

	<b>Budget</b>	<b>January 31, 2026</b>		<b>Balance Remaining</b>	<b>% of Annual Budget</b>
		<b>One Month</b>	<b>Year to Date</b>		
<b>EXPENDITURES (CONTINUED)</b>					
430 OFFICE & LIBRARY SUPPLIES					
.01 ADULT SERVICES	\$ 600	\$ 200	\$ 780	\$ (180)	130.0%
.02 CHILDREN'S SERVICES	3,500	27	823	2,677	23.5%
.03 COLLECTION MANAGEMENT	800		229	571	28.6%
.04 COMMUNITY INFO	1,000			1,000	0.0%
.05 COMPUTER SERVICES	7,600	262	4,127	3,473	54.3%
.06 INFO SERVICES	700	20	678	22	96.9%
.07 MEDIA SERVICES	3,100	54	4,848	(1,748)	156.4%
.08 GENERAL OFFICE SUPPLIES	20,000	2,154	20,265	(265)	101.3%
.09 ORAL HISTORY/SPECIAL COLLEC	2,500	144	417	2,083	16.7%
.10 TECHNICAL SERVICES	8,500			8,500	0.0%
.11 OFFICE EQUIPMENT	12,000	3,122	12,986	(986)	108.2%
.12 YOUNG ADULT	400		166	234	41.5%
<b>TOTAL OFFICE &amp; LIBRARY SUPPLIES</b>	<b>60,700</b>	<b>5,983</b>	<b>45,319</b>	<b>15,381</b>	<b>74.7%</b>
431 TELEPHONE					
.01 TELEPHONE	30,000	2,780	10,344	19,656	34.5%
.02 TELEPHONE MAINTENANCE	5,000			5,000	0.0%
<b>TOTAL TELEPHONE</b>	<b>35,000</b>	<b>2,780</b>	<b>10,344</b>	<b>24,656</b>	<b>29.6%</b>
433 POSTAGE & FREIGHT					
.01 POSTAGE - FREIGHT	25,000	278	433	24,567	1.7%
434 PRINTING					
.01 PRINTED INFO	7,000	99	4,794	2,206	68.5%
.04 DISPLAYS & EXHIBITIONS	5,500		2,797	2,703	50.9%
.05 LEGAL ADVERTISING	5,000			5,000	0.0%
.08 NEWSLETTERS	30,000	1,875	17,887	12,113	59.6%
<b>TOTAL PRINTING</b>	<b>47,500</b>	<b>1,974</b>	<b>25,478</b>	<b>22,022</b>	<b>53.6%</b>
435 TRAVEL & MILEAGE					
.01 MEETINGS	13,000		961	12,039	7.4%
.02 MILEAGE	1,000		294	706	29.4%
.03 STAFF DEVELOPMENT	3,000	300	1,498	1,502	49.9%
<b>TOTAL TRAVEL &amp; MILEAGE</b>	<b>17,000</b>	<b>300</b>	<b>2,753</b>	<b>14,247</b>	<b>16.2%</b>
436 ALIS/NLS OPERATING SYSTEM					
.01 CIRCULATION CHARGES	40,000	11,105	31,096	8,904	77.7%
.02 OPAC/CONCURRENT SESSION C	30,000	7,742	23,156	6,844	77.2%
.03 NLS	36,000		36,657	(657)	101.8%
<b>TOTAL ALIS/NLS OPERATING SYSTEM</b>	<b>106,000</b>	<b>18,847</b>	<b>90,909</b>	<b>15,091</b>	<b>85.8%</b>
437 PROGRAM SERVICES					
.01 PROGRAMS -ADULT	16,000	2,450	12,808	3,192	80.1%
.02 PROGRAMS - YOUNG ADULT	7,500		721	6,779	9.6%
.03 PROGRAMS - JUVENILE	22,000	1,203	6,921	15,079	31.5%
.07 MEETING ROOM EXPENSES	1,000		1,868	(868)	186.8%
.08 OTHER PROGRAM SUPPORT	10,000	271	1,897	8,103	19.0%
.13 MEDIA PROGRAMS	8,500		1,750	6,750	20.6%
<b>TOTAL PROGRAM SERVICES</b>	<b>65,000</b>	<b>3,924</b>	<b>25,965</b>	<b>39,035</b>	<b>39.9%</b>
438 MEMBERSHIPS					
.01 MEMBERSHIPS	5,000	65	1,570	3,430	31.4%
439 RENTAL, REPAIR, MAINTENANCE					
OFFICE EQUIPMENT					
.01 EQUIPMENT	14,000		1,528	12,472	10.9%
.02 COPY EQUIPMENT	14,500	682	8,041	6,459	55.5%
.04 COMPUTER	1,000			1,000	0.0%
.06 PIANO	1,000	1,050	1,050	(50)	105.0%
<b>TOTAL RENTAL REPAIR, MAINTENANCE</b>	<b>30,500</b>	<b>1,732</b>	<b>10,619</b>	<b>19,881</b>	<b>34.8%</b>

**PORT WASHINGTON PUBLIC LIBRARY**  
**Statement of Revenues and Expenditures - General Fund (Continued)**  
For One Month and Seven Months Ended January 31, 2026  
58.33% of Budget Expensed

	<b>Budget</b>	<b>January 31, 2026</b>		<b>Balance Remaining</b>	<b>% of Annual Budget</b>
		<b>One Month</b>	<b>Year to Date</b>		
<b>EXPENDITURES (CONTINUED)</b>					
440 BUSINESS SERVICES					
.01 ACCOUNTING	\$ 63,500	\$ 5,275	\$ 37,290	\$ 26,210	58.7%
.02 AUDIT	20,000	10,250	10,250	9,750	51.3%
.05 ELECTION	5,000			5,000	0.0%
.06 LEGAL	30,390	294	4,961	25,429	16.3%
.07 PAYROLL	23,500	4,985	16,984	6,516	72.3%
.09 OTHER	20,000	960	4,473	15,527	22.4%
.10 SECURITY SERVICES	60,000	3,725	33,237	26,763	55.4%
.11 COMPUTER SERVICES	66,744		21,970	44,774	32.9%
.13 CREDIT CARD FEES	2,000	12	151	1,849	7.6%
<b>TOTAL BUSINESS SERVICES</b>	<b>291,134</b>	<b>25,501</b>	<b>129,316</b>	<b>161,818</b>	<b>44.4%</b>
450 FUEL & UTILITIES					
.01 ELECTRICITY	145,810	8,243	91,946	53,864	63.1%
.02 FUEL	42,000	10,630	19,458	22,542	46.3%
.03 WATER POLLUTION CONTROL TA	6,160	8,741	8,741	(2,581)	141.9%
.04 WATER TAX	9,000		4,899	4,101	54.4%
<b>TOTAL FUEL &amp; UTILITIES</b>	<b>202,970</b>	<b>27,614</b>	<b>125,044</b>	<b>77,926</b>	<b>61.6%</b>
451 CUSTODIAL SUPPLIES					
.01 BULBS	2,200		14	2,186	0.6%
.02 HOUSEKEEPING MAINT	14,500	2,296	16,180	(1,680)	111.6%
.03 UNIFORMS	1,000	309	456	544	45.6%
.04 CLEANING SERVICES	14,000		2,300	11,700	16.4%
<b>TOTAL CUSTODIAL SUPPLIES</b>	<b>31,700</b>	<b>2,605</b>	<b>18,950</b>	<b>12,750</b>	<b>59.8%</b>
452 REPAIRS TO BLDG & BLDG EQUIP.					
.01 REPAIR TO BUILDING	60,000	9,250	54,191	5,809	90.3%
.02 SUPPLIES FOR BUILDING	20,000	(5,392)	10,071	9,929	50.4%
.03 BUILDING IMPROVEMENTS	10,000	1,019	2,955	7,045	29.6%
.04 REPAIRS TO EQUIPMENT	10,000		4,595	5,405	46.0%
<b>TOTAL REPAIRS TO BLDG &amp; BLDG. EQUIP.</b>	<b>100,000</b>	<b>4,877</b>	<b>71,812</b>	<b>28,188</b>	<b>71.8%</b>
454 INSURANCE					
.01 INSURANCE	90,000	858	82,092	7,908	91.2%
455 OTHER OPER. & MAINT.					
.01 MECHANICAL CONTRACTS	32,000	5,149	19,535	12,465	61.0%
.02 GROUND MAINT. CONTRACTS	25,000	1,754	12,338	12,662	49.4%
.03 BUILDING MAINT CONTRACT	19,500	3,808	19,529	(29)	100.1%
<b>TOTAL OTHER OPER. &amp; MAINT.</b>	<b>76,500</b>	<b>10,711</b>	<b>51,402</b>	<b>25,098</b>	<b>67.2%</b>
DEBT SERVICE					
INSTALLMENT DEBT- PRINCIPAL	-	-	-	-	N/A
INSTALLMENT DEBT INTEREST	-	-	-	-	N/A
<b>TOTAL DEBT SERVICE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
INTERFUND TRANSFERS					
OPERATING TRANSFERS OUT	77,825	-	77,825	-	100.0%
<b>TOTAL EXPENDITURES</b>	<b>\$ 8,171,301</b>	<b>\$ 684,013</b>	<b>\$ 5,004,521</b>	<b>3,166,780</b>	<b>61.2%</b>
NET CHANGE IN FUND BALANCE			(428,315)		
FUND BALANCE, BEGINNING OF YEAR			4,713,933		
FUND BALANCE, FISCAL YEAR TO DATE			<b>\$ 4,285,618</b>		

**PORT WASHINGTON PUBLIC LIBRARY**  
**Statement of Revenues, Expenditures and Changes in Fund Balances -**  
**Special Revenue, Capital Projects and Permanent Funds**  
For One Month and Seven Months Ended January 31, 2026  
58.33% of Budget Expensed

	Special Revenue	Capital Projects	Permanent
<b>REVENUES</b>			
Interest income	15,912	\$ -	\$ 3,025
Miscellaneous revenue	156,067	200,000	-
State sources			
<b>Total Revenues</b>	<u>171,979</u>	<u>200,000</u>	<u>3,025</u>
<b>EXPENDITURES</b>			
Program expenses	207,648	8,944	-
<b>OTHER FINANCING SOURCES (USES)</b>			
Operating transfers in	3,025	77,825	-
Operating transfers (out)	- (96,792)	(96,792)	(3,025)
<b>Total Other Financing Sources (Uses)</b>	<u>3,025</u>	<u>(18,967)</u>	<u>(3,025)</u>
Net Change in Fund Balance	(32,644)	172,089	-
Fund Balance - Beginning of year	<u>713,650</u>	<u>(129,797)</u>	<u>135,006</u>
Fund Balance - End of month	<u>\$ 681,006</u>	<u>\$ 42,292</u>	<u>\$ 135,006</u>

	Current Month	Year To Date
General Fund & Capital Projects Fund	\$ 8,952	\$ 72,534
Special Revenue Fund	2,049	15,912
Permanent Fund	390	3,025
	<u>\$ 11,391</u>	<u>\$ 91,471</u>

Note: Interest earned in the capital projects fund bank account is recorded in the general fund and is reflected on page 2 of this report. Additionally, interest earned in the permanent fund bank account gets transferred to the special revenue fund on a monthly basis.

**PORT WASHINGTON PUBLIC LIBRARY**  
**Detailed Schedule of Fund Balance**  
**Special Revenue Fund**  
For One Month and Seven Months Ended January 31, 2026

**Assigned for Special Programs**

9/11 PROJECT - 10/02 - SHODELL	\$ 146
ADULT LITERACY GRANT/BOOKS FOR DESSERT	11,871
AMERICAN GIRL DOLLS	134
ART ADVISORY COUNCIL	7,125
BRONSON	12,123
BROWN	6,478
BURTIS	21,452
CHILDREN'S ADVISORY COUNCIL	8,433
CHILDRENS GRANT	2,351
CONSTRUCTION GRANT	643
CREATIVE READERS	(644)
EPSTEIN BOOK FUND	411
ESL GRANT SUPPLIES/MATERIALS	320
FENDRICK MEMORIAL	1,445
FOUNDATION GRANT CAREER COACHING	7,130
FRINEDS OF THE LIBRARY	(2,367)
FRINEDS OF THE LIBRARY-BOGEN	82,080
GOODMAN ASSISTIVE TECHNOLOGY	6,921
HEALTH ADVISORY COUNCIL	14,167
HEALTH INFORMATION - ANTI SMOKING	14,268
HEARTS GRANT	25
HOME GROWN READERS	23,210
JOB SEARCH BOOT CAMP GRANT	3
MAKERSPACE	3,544
MISCELLANEOUS WORKSHOPS	16,090
MORSE FUND	2,062
MUSIC ADVISORY COUNCIL	21,926
NAUTICAL CENTER	258,342
NEA CREATIVE READERS	168
NLS BULLET AID	1,910
NLS STATE GRANT COMPUTERS	763
NYS CONSTRUCTION GRANT	1,454
NYS LOBBY RENOVATION GRANT	12,181
NYS MEDIA ROOM RENO GRANT	13,614
OUTDOOR WIFI	3,405
PUBLICATION FUND	8,106
REGIONAL TECH & MEDIA	934
ROBERT STERN	229
S. STEYN MEMORIAL	8,748
SALTZMAN GRANT	7,141
SMALL STUDY ROOM	10,085
SPECIAL TRUST ACCOUNT (MISC)	2,993
SPIELMAN STORY TELLING	417
T. BIER FUND	11,314
TEPPER INTERGENERATIONAL	1,070
THEATER FOR DESSERT	11,690
UNDERHILL	28,057
UNGER/BESLITY MEMORIAL - TERRACE	12,178
VERA FIDDLER	293
WHITTEMORE MEMORIAL	2,358
WIFI HOTSPOTS	64
ZUCKER GRANT	22,145
	<b>\$ 681,006</b>

Port Washington Public Library  
Variance Report  
As of January 31, 2026

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**Revenues -**

- State Aid: Received 24-25 Local Library Service aid in the amount of \$9,223 in August 2025
- Transfers In - amounts returned to the general fund for closed capital projects

**Expenditures -**

- 143.01 Clerical Grade 11 - Expenditures are coming in higher than originally anticipated
- 143.12 Bookshelves-Children - Expenditures are coming in higher than originally anticipated.
- 143.19 Technicians-Media - Expenditures are coming in higher than originally anticipated.
- 143.22 Sunday and Holiday - Expenses usually higher in November and December due to holidays.
- 9060.8 Medical - Includes 8 monthly expenditures, otherwise it would be closer to 60% of the budget spent.
- 9060.08 Dental - Includes 8 monthly expenditures to guardian for dental insurance.
- 9010.8 State Retirement - Annual bill was paid in November. The expenditure balance covers the period July 2025 through March 2026(75% of the year). Variance appears reasonable at this time.
- Books-Audio & Electronic - Includes payments to OverDrive
- 411.02 Reference Software - Payments to NLS, roughly \$5k was spent in January for annual licences and the 2026 core package.
- 411.03 Computer Software - Mainly consists of licenses and web hosting fees through Gryphon Technologies
- 413.02 Serials Non-Microform - Mainly includes a payments to Rivistas Subscription Services paid in July in the amount of \$23,208.
- 417.05 Digital Media - Mainly expenses to Midwest tapes for HOOPLA & Kanopy, Inc for ticket purchases
- 430.07 Media Services - Mainly includes payments for new soundboard for Lapham, conference room camera system, loudspeaker, virtualizer, and video tripod.
- 430.08 Office Supplies - Mainly consists of office supplies from Staples, new print cards, POP displays, labels, toner, printer paper, dry erase board, quickbooks checks, and summer staff T-shirts.
- 430.11 Office Equipment - Mainly includes toner purchases and about \$2500 in resin/filament
- 434.01 Printed Info - Includes expenses for newspaper ads, bookmarks, ESOL brochures, keychains, and totes.
- 436.01 Circulation Charges - Includes three quarterly payments
- 436.02 OPAC - Includes 3 quarterly payments
- 436.03 NLS - Annual Library support fee paid in July in the amount of \$36,657.
- 437.01 Programs-Adult - Comprised mostly of Sandwiched In programs, and Gold Coat Film festival expenses
- 437.07 Meeting Room - Includes expenses for the mounting hardware and labor for the mezzanine TV
- 439.06 Piano - Tuning expenditures, coming in higher than estimated
- 440.07 Payroll - Includes 7 months of ADP expenditures
- 450.03 Water Pollution Tax - Annual bill paid in January for \$8,741.
- 451.02 Housekeeping Maintenance - Includes payments to Imperial Dade, Amazon, Uline, and Ocean Janitorial Supply for various housekeeping items including paper goods, hand sanitizers, facial tissue and various cleaning supplies.
- 452.01 Repairs to Building - Main expenditures consist of HVAC system repair from lightning strike, AC unit nets, painting, cooling tower replacement, and various plumbing repair work from Quinn and Feiner and Tri-County Plumbing.
- 452.02 Supplies for Building - Roughly \$6,700 was reclassified to other expenditure accounts or covered by special revenue programs causing the month to date to be negative
- 454.01 Insurance - Annual bill paid in November in the amount of \$82,092. Paid once a year. Negative amount in December is due to the foundations portion of the insurance collected in December. \$858 represents the reversal of the foundations portion of the insurance bill from the previous year.

Port Washington Public Library  
Variance Report  
As of January 31, 2026

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- 455.03 Building Maint Contract – Includes mostly monthly trash removal fees, and HVAC system maintenance fees.

# NYLA'S FY 2027 BUDGET REQUESTS

**LIBRARY OPERATING AID  
\$181.32 MILLION**

**LIBRARY CONSTRUCTION AID  
\$175 MILLION**

**LIBRARY MATERIALS AID  
\$11.33/pupil**

**NOVELNY  
\$3.1 MILLION**

**CULTURAL EDUCATION FEE  
\$12 MILLION**

# NYLA'S 2026 LEGISLATIVE PRIORITIES

## INTELLECTUAL FREEDOM

- Advance legislation safeguarding intellectual freedom and combating censorship in all library settings.
- Support: Open Shelves Act – S.1100-A (May)/A.3119-B (Kelles)
- Support: Freedom to Read Act - S.8630 (May)/A.9537 (Simone)

## EBOOK LICENSING REFORM

- Establish legal protections related to the licensing and purchase of electronic materials in library settings that prevent the inclusion of exploitative terms.
- Remove barriers to development of stable electronic collections.
- Support: A.3589 (Carroll)

## MEDIA LITERACY

- Pursue legislation that expands Media Literacy education in New York schools and solidify the role of Certified Library Media Specialists as leaders in the discipline.

## CIVIL SERVICE REFORM

- Develop and support legislative solutions to long-standing issues with civil service that negatively impact recruitment and retention of library workers.

# NEW YORK LIBRARY ASSOCIATION FY 2027 BUDGET REQUESTS



1

## LIBRARY OPERATING AID: \$181.32M

Increased aid is needed to support the foundational framework of NYS libraries, improving the lives of residents of all ages, abilities and economic status. In FY 1992, NYS assessed the statutory need for Library Aid at \$76M. Adjusted for inflation, today that need is \$181.32M.

2

## LIBRARY CONSTRUCTION AID: \$175M

Over half of NYS's libraries are over 60 years old. Increased investment is needed to maintain and develop the physical infrastructure to ensure safe, accessible and sustainable environments.

3

## LIBRARY MATERIALS AID: \$11.33/PUPIL

Since 2007 the per pupil rate has remained flat at \$6.25. In recent years, the average cost of a hardcover book purchased by a school library was \$26.25. Current funding levels cover just one quarter of one new book per pupil.

4

## NOVELNY: \$3.1M

A \$3.1 million allocation for the continuation of the NOVELny program would ensure equity of access to essential database and digital resources for all New Yorkers, from students in K-12 classrooms to life-long learners in the public setting.

5

## CULTURAL EDUCATION FUNDING: \$12M

Immediate action is needed to stabilize funding for the New York State Office of Cultural Education, including the State Library, Archives, Museum, Summer School for the Arts, and Public Broadcasting Program. NYLA supports the \$12M appropriation proposed by the NYS Board of Regents in its FY 2027 priorities.

# LIBRARY OPERATING AID

## REQUEST: \$181.32M

### What is Library Operating Aid?

Statutory funding for use by each library type and system. State aid is leveraged by regional library systems to support eBook access, interlibrary loan, delivery, continuing education, coordination of collection development, automation, and other resource sharing activities.

### Why is it Important?

New York's library systems are almost wholly funded by state aid. Without adequate aid, systems will be unable to provide member libraries with the shared resources they rely on to deliver consistent patron experiences. Without these resources, many of our state's libraries would be incapable of independent operation.

### Where Are We Now?

- **The FY 2027 Executive Budget proposes cutting aid by \$1.655M, from \$106.325M to \$104.67M, the minimum funding required under Ed Law for the coming fiscal year.**
- **Last year was the first since FY 2009 to meet this statutory requirement. A cut would subvert this progress and fail to address the more than \$155M in statutory State Library Aid has been withheld since FY 2007-2008, with over \$200M withheld since the formula's introduction in FY 1991-1992.**
- Persistent underfunding has disenfranchised millions of vulnerable New Yorkers who lack access to information resources and trusted, community-based professionals.
- Operational costs and patron needs for new services are growing far faster than existing budgets can accommodate – stagnant or reduced funding will render the ability of libraries and systems to serve their patrons at current levels virtually impossible

### Where Should We Be?

**\$181.32 million in State Aid for Libraries** to shore-up existing operations, expand collections via subscriptions and e-titles, retain new staff, and create comprehensive programming for beginners and advanced learners during a time of uncertainty for federal library funding that our State Library relies on.

If fully funded, libraries and their staff can expand their reach to ensure that library materials, programs, and services match the rapidly evolving needs of New Yorkers and their communities.

# LIBRARY CONSTRUCTION AID

## REQUEST: \$175M

### What is Library Construction Aid?

Funds that are allocated annually in the State Budget for the use of public libraries and systems for construction, renovation, rehabilitation, or acquisition of new space. Other eligible or unique projects include broadband installation, emergency generators, and security systems.

### Why is it Important?

- The capital provided by Library Construction Aid enables individual libraries to effectively leverage local funds to fulfil critical infrastructure needs. In this way, the program facilitates the completion of projects that would often not be possible without the additional support that dedicated state dollars provide.
- Left unaddressed, construction needs compound and can ultimately threaten community access to library facilities. Whether a library requires funds for a new roof, an ADA compliant ramp, or broadband infrastructure the purpose of its project is to ensure the continued provision of high-quality services and materials to its patrons.

### Where Are We Now?

- New York State's public library buildings are rapidly aging, with over half of our library facilities over 60 years old. The most recent available data provided by the New York State Education Department documents an existing \$1.75B in capital needs statewide between 2023 and 2027.
- The FY2026 enacted budget allocated only \$44 million for the State Aid for Library Construction Program, approximately 2.5% of current need. Funding has remained stagnant at the current level since FY2019, with a temporary dip to \$14 million in 2020.

### Where Should We Be?

- The New York Library Association is requesting an allocation of \$175 million for Library Construction Aid in FY 2027. This represents 50% of one year of New York's statewide need, the leverage for libraries' local matches.
- Increased investment would allow public libraries to maintain and develop their physical infrastructure to ensure they are safe, accessible, and sustainable for everyone.
- Expanded budgets mean expanded spaces and possibilities that promote literacy, creativity, civic engagement and thriving communities.

# LIBRARY MATERIALS AID REQUEST: \$11.33/PUPIL

## What is Library Materials Aid (LMA)?

- LMA is a category of Instructional Materials Aid, along with Textbook, Software, and Computer Hardware & Equipment Aid. It is intended to supplement local funds budgeted for school library program support.
- LMA is allocated to school districts via reimbursement, with a maximum award set by law as \$6.25 per public and non-public school student residing within a school district's boundaries.
- LMA, in conjunction with all categories of Instructional Materials Aid, is critical for reducing inequitable access to educational resources and technology.

## What is LMA Used For?

- School library materials eligible for reimbursement include digital materials, audio/visual materials, and printed materials that are catalogued and processed as part of the school library or media center for use by elementary and/or secondary school children and teachers, are expected to last more than one year after use, and are ineligible for Textbook or Software Aid.
- Examples of materials eligible for aid include hard cover and paperback books, e-books, print and digital periodicals, print and digital published materials, and documents other than books, such as pamphlets, musical scores, videos, audio recordings, maps, charts, or globes.
- **When funded adequately, these resources ensure school library collections are modern, culturally responsive, reflect student interest, and meet the diverse educational needs of the students they serve.**

## What Do We Need?

- **For FY2027, NYLA request an increase of the LMA per pupil rate from \$6.25 to \$11.33**
- The per-pupil allocation for **Library Materials Aid has remained flat since 2007 while costs have steadily increased.**
- When purchased by a school library, the average cost of a new hardcover title is \$26.25, meaning **current funding covers roughly just 1/4 of one new book per pupil.**
- For FY2023, New York State Board of Regents recommended increasing LMA to \$10.55/pupil and tying future adjustments to inflation.
- Chapter 571 of the Laws of 2023 expanded LMA to include digital materials. Without increasing funding existing aid will either be diluted or new allowances will go unutilized.
- Updating the per pupil allocation for each library materials aid to reflect inflation would benefit students in and out of the classroom.

# NOVELNY REQUEST: \$3.1M

## What is NOVELny?

- Established in 2000 and facilitated by the New York State Library, NOVELny is a curated collection of databases and resources; offering access to hundreds of academic journals, magazines, newspapers, maps, charts, research, and reference materials available to all New Yorkers free of charge.
- New York State residents may access the service using a public library card or via geolocation on the NOVELny website.
- Students may also access the NOVELny databases through their school or academic library.

By purchasing centrally via the New York State Library, each dollar spent on NOVELny provides \$97 worth of access for our state's residents and ensure continued statewide access.

## Why is NOVELny Important?

All New Yorkers, regardless of age, socioeconomic standing, or local funding, deserve equitable access to reliable, reputable information resources that allow them to be lifelong learners and informed citizens.

- NOVELny is an embedded resource in school, public, and academic libraries, with over two decades of integration in lesson plans and curriculum maps in school districts statewide.
- Without the advantages offered by state contract rates and central purchasing, the cost of obtaining the resources provided by NOVELny would be prohibitive for a large portion of public, academic, and school libraries across our state. Particularly for libraries in high-need schools and economically distressed communities.
- Continuation of NOVELny is essential if we are to remain committed to the advancement of digital equity and the provision of robust education for all – not just those with the greatest financial means.

## Where Are We Now?

- In FY 2025, the New York State Board of Regents requested \$3M for the continuation of NOVELny in its Budget and Legislative Priorities for the 2024-25 School Year.
- Both the Legislature and Governor Hochul advanced it in both FY 2025 and FY 2026, securing access to the platform for the last two years. This must continue in FY 2027.
- **The New York Library Association requests an allocation of \$3.1M in FY2027 to ensure the continuation of NOVELny without any price-increase related cuts to existing services.**

# CULTURAL EDUCATION FUNDING REQUEST: \$12M

## What is the Office of Cultural Education (OCE)

The OCE is the steward of New York's knowledge and information resources, the OCE is charged with maintaining and strengthening the New York State Library (NYSL), State Archives, State Museum, Summer School of the Arts, and Public Broadcasting Program.

## Why is it Important?

Without the vital work of the OCE and NYSL to empower and support local efforts, New York's libraries would be unable to deliver services to patrons at current levels. The NYSL administers state-level services for public libraries and library systems. In practical terms, this means ensuring essential funding for local libraries is efficiently disbursed, maximizing library construction aid via review and support for applications, providing technical assistance to New York's 762 public libraries, administering legislative and discretionary grant programs, processing public librarian certification, and overseeing trustee education.

Additionally, operation of the largest State Library in the nation and preservation of one of the largest library collections in the world, with over 20 million catalogued items.

## Where Are We Now?

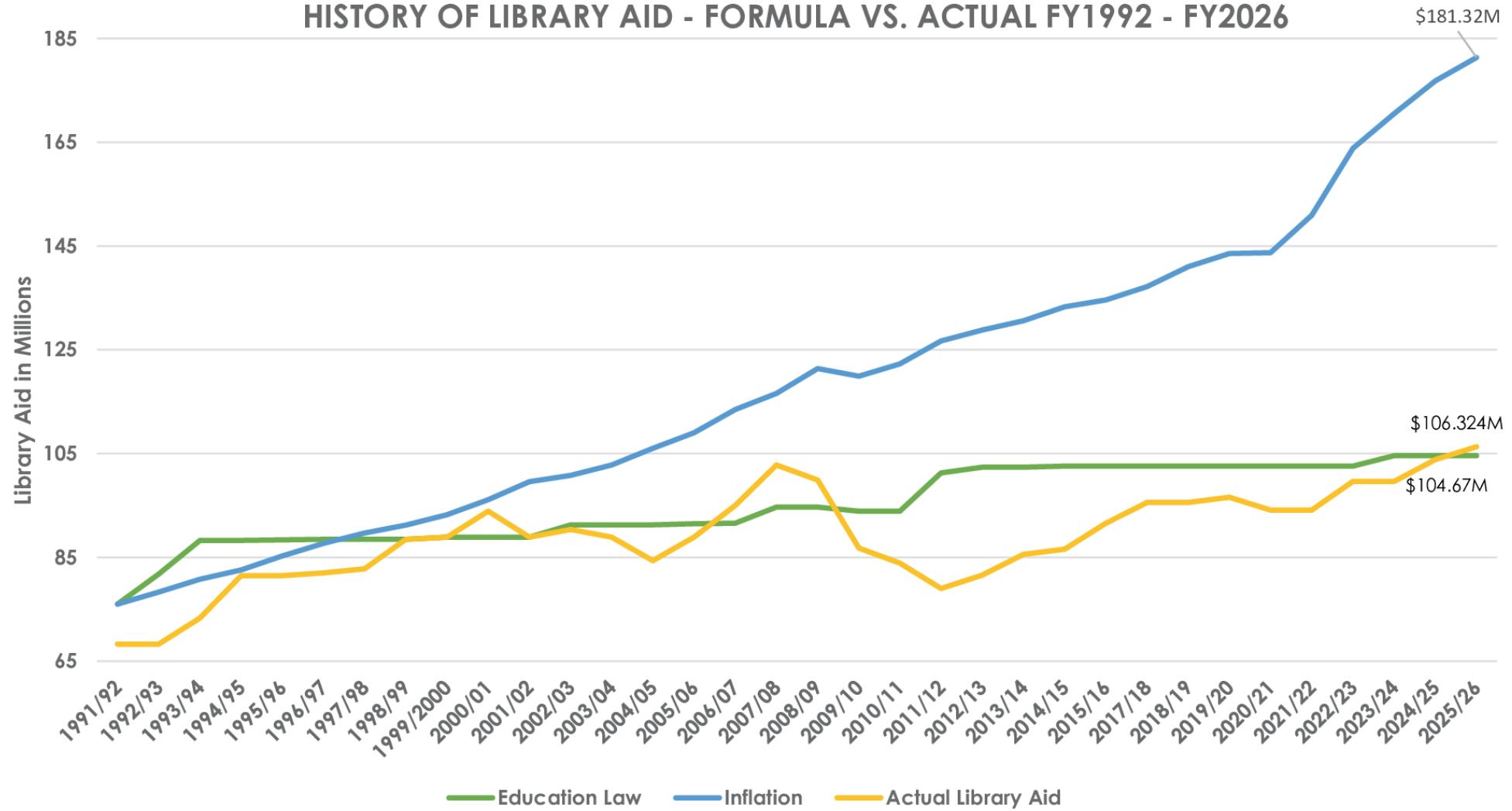
- The main source of operational funding for the New York State Education Department's Office of Cultural Education (OCE), is a one-time \$15 fee collected on Real Estate Deed Transfers. This fee has not increased since it was established in 2002.
- In the last 24 years, the resources required to operate the OCE have skyrocketed, with baseline costs like wages and associated benefits for OCE employees more than doubling since its inception. Additionally, in the wake of the 2008 housing market collapse the state diverted \$40M in accumulated revenues from the fee that was never restored.
- As such, the OCE and NYSL have run deficits in 15 of the past 17 years. Without reform, existing deficits are projected to reach between \$12M and \$18M in the coming years, threatening the ability of these institutions to deliver on their core missions.

## Where Should We Be?

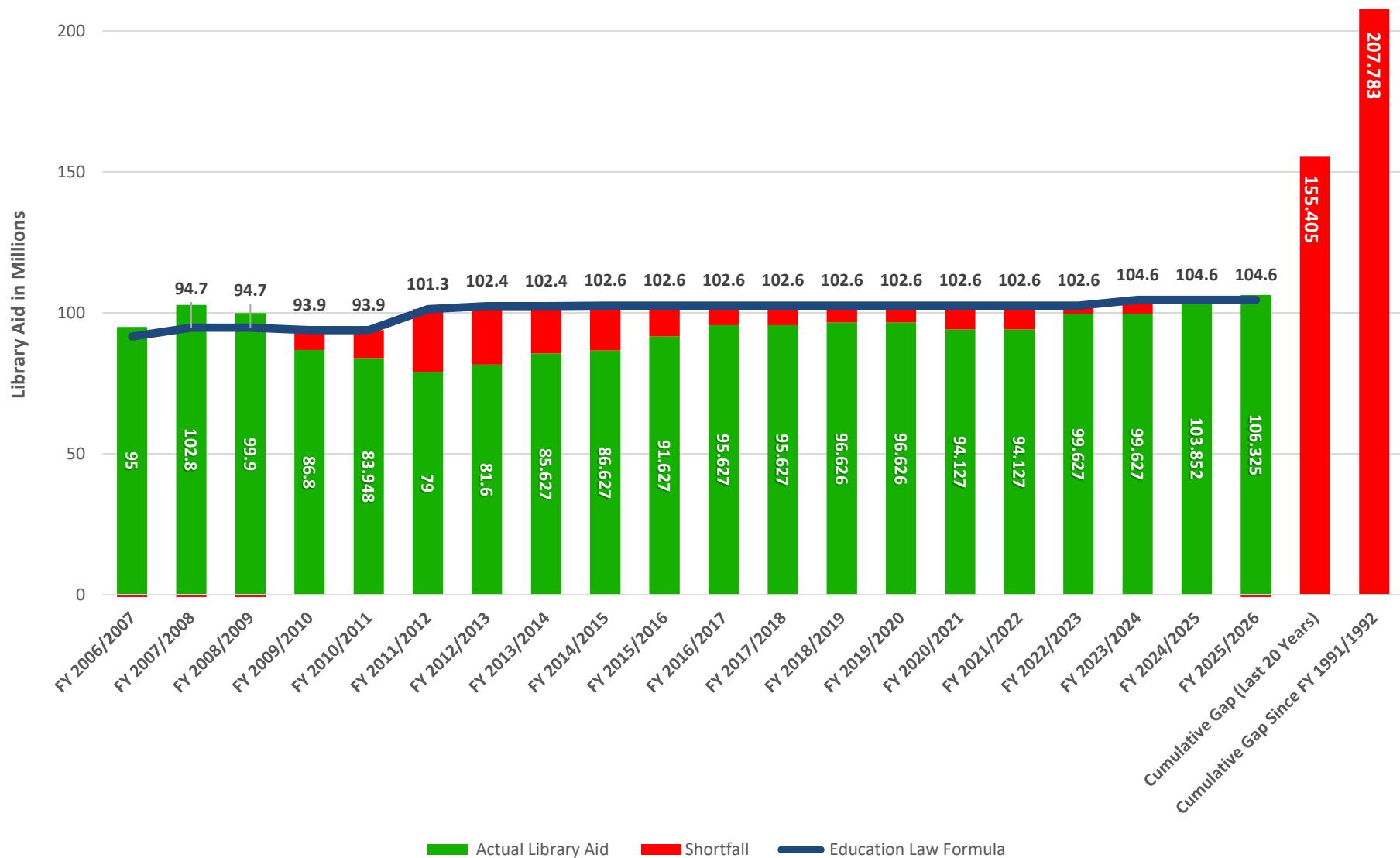
**NYLA Supports the New York State Board of Regents' proposal for a \$12M general fund appropriation in FY 2027 to stabilize funding for the Office of Cultural Education.**

**This \$12M funding was included in FY 2027 Executive Budget.**

## HISTORY OF LIBRARY AID - FORMULA VS. ACTUAL FY1992 - FY2026



## Statutory Level of State Aid for Libraries vs. Actual (Last 20 Years)



Actual Library Aid      Shortfall      Education Law Formula



NEW YORK LIBRARY ASSOCIATION  
*Voice of the Library Community*

## GUEST ESSAY

# Shore up the NY State Library's foundation

We must allow libraries to continue to grow, not shrink

BY CAROLINE ASHBY  
AND KEVIN VERBESY  
*Guest essay*

**M**uch like opening a book, stepping into a library unlocks a world of possibilities for our neighbors at every stage of their lives. Long Islanders visited their public libraries more than 13 million times in 2025 because they offer reliable internet for those without access at home, story times for kids to develop important literacy skills, books in multiple formats, Braille materials for individuals with disabilities, a friendly place to get out of the house and socialize, programs for immigrants to

study English as a second language, and so much more.

These initiatives aren't just nice to have. They are mandatory in order to uplift each and every New Yorker, regardless of income, background or circumstance.

We take for granted that much of this work is made possible by the New York State Library, which supports the 762 public libraries across the state. Local libraries rely on the State Library for the infrastructure needed to expand services to meet the community's needs, update and modernize facilities, and train staff on topics such as digital equity and serving patrons with disabilities. As a result of this support, 99% of the state's

public libraries are wheelchair accessible, half a million New Yorkers received support through the English for Speakers of Other Languages library programs, and millions of dollars were distributed through approved construction grants. In December, a record \$5.56 million in state capital funding was announced for Long Island libraries, made possible by grant support provided by the State Library.

But this foundation is rapidly cracking due in part to decades of inadequate funding from the Cultural Education Fund, the sole operating source for the State Library, Museum, and Archives. This antiquated funding model has not changed since 2002, leaving the state Office of Cultural Education (OCE) to operate with an almost 20% smaller budget than it did 20 years ago. This, paired with the recent

threats to the federal funding that supports 55 of the State Library's 84 positions, means it is a crucial time for meaningful action.

We must allow libraries to continue to grow, not shrink. That is why the Nassau and Suffolk library systems are grateful to Gov. Kathy Hochul for including \$12 million for a new, recurring General Fund appropriation for OCE in her proposed budget. This would allow the State Library to continue its important work, strengthening libraries across New York.

We cannot allow the library's world of possibilities to become out of reach — or even worse, gone. It is time to strengthen the State Library for all New Yorkers. We encourage the State Senate and Assembly to support the State Library while also stepping up and restoring the \$10 million in

construction aid for libraries that was left out of the governor's budget. This funding is critical for libraries to be able to maintain the infrastructure that allows patrons to enjoy a clean, safe and comfortable environment year-round.

As the federal government has cut back on the resources made available to taxpayers, libraries have picked up the slack, establishing programs to make sure our children, neighbors and friends do not fall behind. When you don't properly fund libraries, you are not just closing one door. You are causing a dangerous ripple effect that will be felt in communities across the state.

■ **THIS GUEST ESSAY** reflects the views of Caroline Ashby, the director of the Nassau Library System, and Kevin Verbesy, the executive director of the Suffolk Cooperative Library System.

## ELECTION TIMELINE 2026

Nominating Petitions Available	Tuesday – February 3, 2026
Budget Hearing #1	Wednesday – February 11, 2026
Nomination Petitions Due	Monday – March 16, 2026
Absentee Ballot Available	Wednesday – March 18, 2026
Budget Hearing #2	Wednesday – March 18, 2026
Budget Information Session/Meet the Candidates	Tuesday – March 31, 2026
Personal Registration Day	Tuesday - April 7, 2026
Budget Vote/Trustee Election	Tuesday - April 14, 2026



# AARP TAX HELP ➤



AARP Tax Help volunteers are available at the Library every Tuesday to help with preparing simple individual tax returns. You do not have to be an AARP member to sign up. Appointments are **Tuesdays from 10am to 3 pm from February 3 - April 7**. Due to overwhelming demand, only Port Washington Residents can make an appointment, starting on January 20. Please visit the Reference Desk in the South Wing or call the Library at (516) 883-4400, ext. 1400 to register.

Please visit the Reference Desk in the South Wing or call the Library at (516) 883-4400, ext. 1400 to register.

Scan the QR Code for more information about our Tax Resources



# Tax Cap Form

Port Washington Public Library (284659700200)  
 Fiscal Year Ending: 06/30/2027

## Summary

### Tax Levy Limit, Before Adjustments and Exclusions

✓	Real Property Tax Levy FYE 2026	\$7,505,261
✓	Tax Cap Reserve Offset from FYE 2025 Used to Reduce FYE 2026 Levy	\$0
✓	Total Tax Cap Reserve Amount (Including Interest Earned) from FYE 2026	---
✓	Tax Base Growth Factor	1.0085
✓	PILOTs Receivable FYE 2026	\$100,000
✓	Tort Exclusion Amount Claimed in FYE 2026	\$0
✓	Allowable Levy Growth Factor	1.0200
✓	PILOTs Receivable FYE 2027	\$100,000
✓	Available Carryover from FYE 2026	\$115,608
<b>Tax Levy Limit Before Adjustments/Exclusions</b>		<b>\$7,838,045</b>

### Adjustments for Transfer of Local Government Functions

✓	Costs Incurred from Transfer of Local Government Functions	\$0
✓	Savings Realized from Transfer of Local Government Functions	\$0
<b>Total Adjustments</b>		<b>\$0</b>

<b>Tax Levy Limit, Adjusted for Transfer of Local Government Functions</b>	<b>\$7,838,045</b>
<b>Exclusions</b>	

✓	Tort Exclusion	\$0
✓	Teachers' Retirement System Exclusion	\$0
✓	Employees' Retirement System Exclusion	\$0
✓	Police and Fire Retirement System Exclusion	\$0
<b>Total Exclusions</b>		<b>\$0</b>

<b>Your FYE 2027 Tax Levy Limit, Adjusted for Transfers plus Exclusions</b>	<b>\$7,838,045</b>

✓	Total Tax Cap Reserve Amount Used to Reduce FYE 2027 Levy	---
✓	FYE 2027 Proposed Levy, Net of Reserve	\$7,830,725
<b>Difference Between Tax Levy Limit and Proposed Levy</b>		<b>\$7,320</b>
✓	Do you plan to override the Tax Cap for FYE 2027 ?	No

## History

Date and Time	Status Changed To	User
01/17/2025 9:13:10 AM	Form was created (Form Status set to: Unsubmitted)	Keith Klang



**2026 Schedule  
for Member Library Director & Trustee Attendance  
at NLS Board Meetings**

*NLS Board meetings begin at 7:30 p.m., unless otherwise announced.*

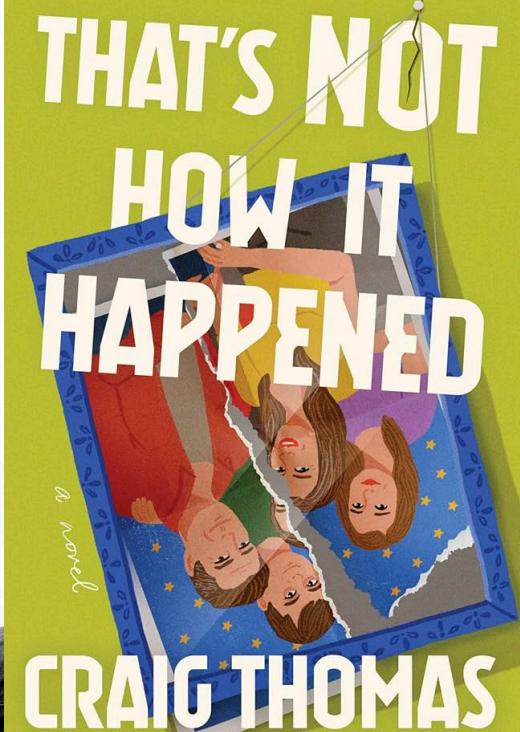
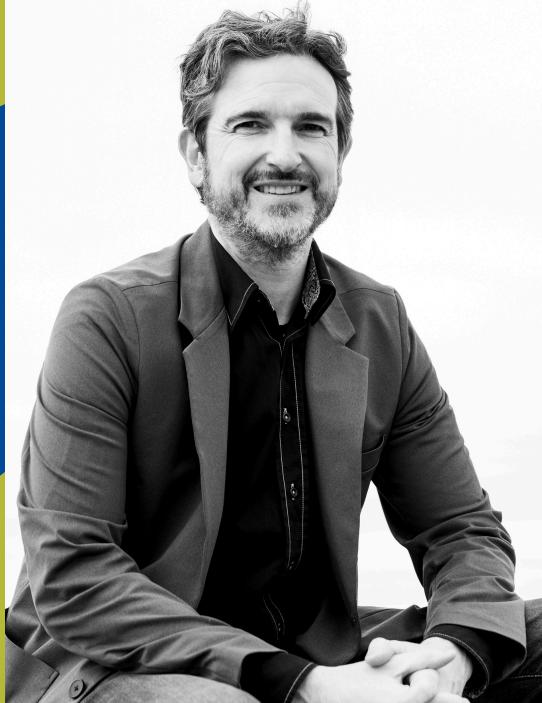
January 28	Hicksville, Hillside, Island Park, Island Trees, Jericho
February 23	North Bellmore, North Merrick, Oceanside, Oyster Bay
March 23	Seaford, Shelter Rock, Syosset, Uniondale, Valley Stream
April 27	Rockville Centre, Roosevelt, Roslyn, Sea Cliff
May 18 (3 <sup>rd</sup> Mon.)	Baldwin, Bayville, Bellmore, Bethpage
June 22	Wantagh, West Hempstead, Westbury, Williston Park
July 27	Peninsula, Plainedge, Plainview, Port Washington
August 24	Malverne, Manhasset, Massapequa, Merrick, Mineola
September 28	Lakeview, Levittown, Locust Valley, Long Beach, Lynbrook
October 26	Glen Cove, Gold Coast, Great Neck, Hempstead, Hewlett-Woodmere
November 23	East Meadow, East Rockaway, East Williston, Elmont
December 21 (3 <sup>rd</sup> Mon.)	Farmingdale, Floral Park, Franklin Square, Freeport, Garden City

**December 2 (1<sup>st</sup> Weds.) 2026 Annual Meeting**

If you can't attend the meeting for which you are scheduled, you and at least one trustee are encouraged to attend another meeting if your schedule allows.

You do not have to notify NLS if you will not be attending the meeting for which your library is scheduled or if you will be attending another meeting instead.

Regardless of this schedule, all Member Library Directors and Trustees are welcome at all NLS Board Meetings.



# COMMUNITY SPOTLIGHT WITH **CRAIG THOMAS**

## AUTHOR OF *THAT'S NOT HOW IT HAPPENED* IN CONVERSATION WITH WAYNE WINK

**Sunday,  
March 1  
3:00 p.m.  
Lapham Room**

Port Washington's own Craig Thomas, co-creator of the Emmy-winning comedy series *How I Met Your Mother*, has published his first novel *That's Not How It Happened*. This bighearted novel follows a family upended after Hollywood decides to make a movie of their lives. The Library is honored to host Craig Thomas in conversation with local official Wayne Wink. Books will be available for purchase and signing. *Sponsored by the FOL.*



*Scan to register*



FRIENDS OF THE  
PORT WASHINGTON  
PUBLIC LIBRARY

**PL**  
port washington public library



Games  
Cooking  
All Access  
News  
Wirecutter  
The Athletic



# PWPL CARDHOLDERS HAVE ALL ACCESS TO THE NEW YORK TIMES

Here's how to get started:

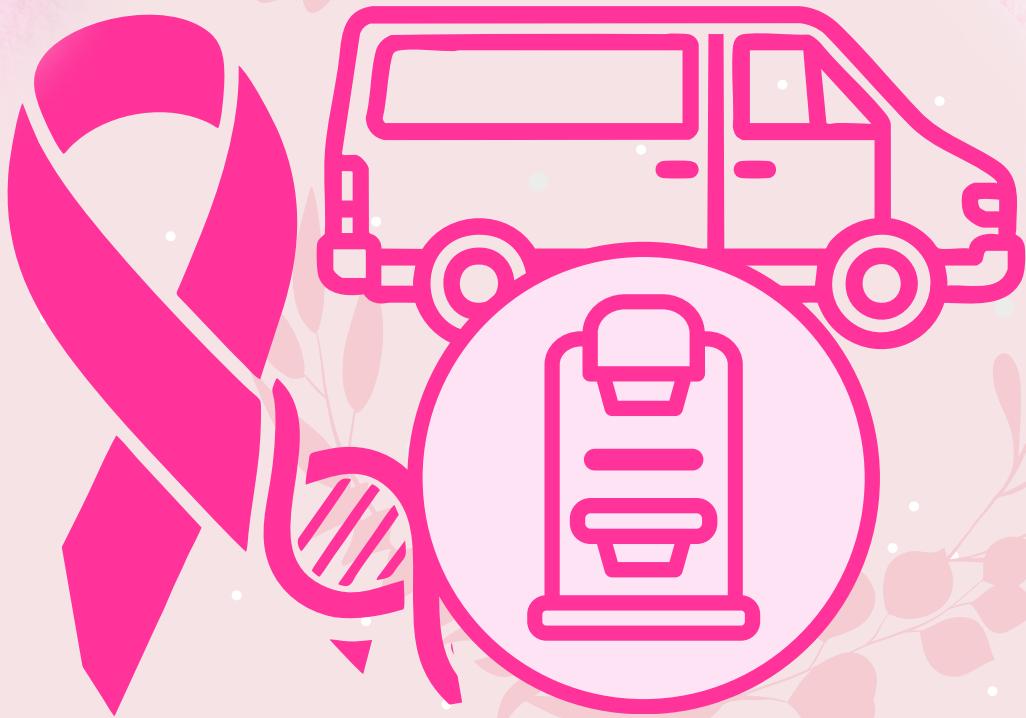
1. Scan the QR code or visit:  
<https://auth.nassaulibrary.org/nytimes>  
to redeem a 24-hour access code.
2. Login with your PWPL Library card  
number & click redeem.
3. Either create a free account or log in  
with your existing NYT account  
information.
4. Once your 24-hour access code  
expires, simply repeat the process  
again.

If you need assistance, please call us at 516-883-4400  
Ext.1400 or email us at [reference@pwpl.org](mailto:reference@pwpl.org).

**PWPL**  
port washington public library

## PATRON COMMENTS

2026



# FREE MAMMOGRAM VAN DAY

Saturday, March 7 | 8:00am-12:00pm

**Located:** Library Parking Lot - 1 Library Dr,  
Port Washington, NY 11050

## REQUIREMENTS:

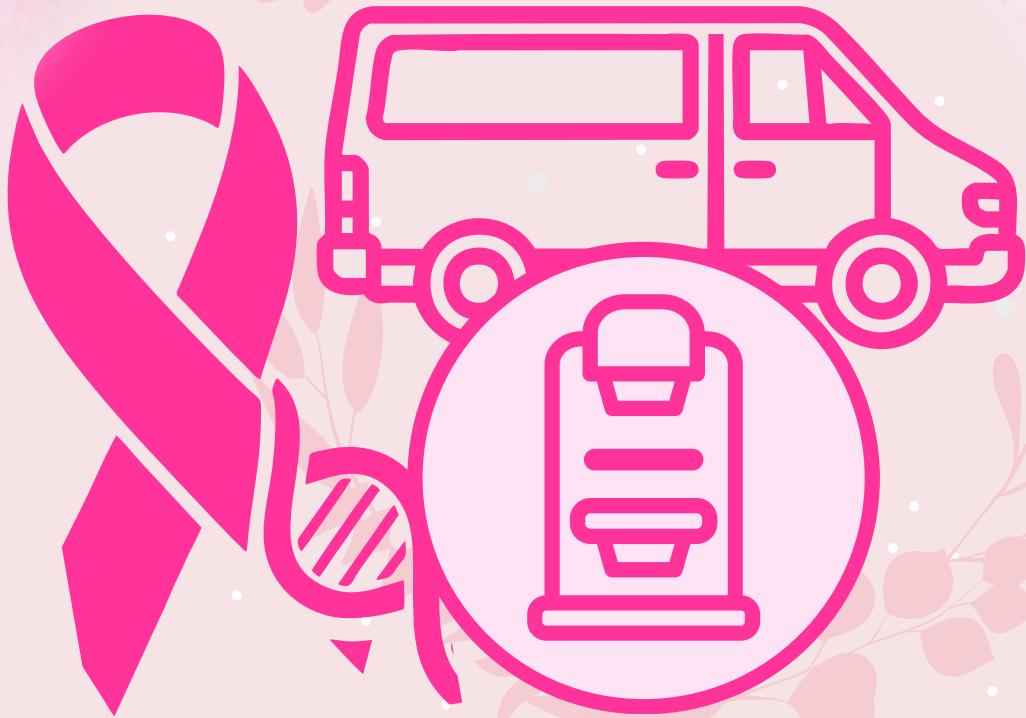
- 40 years or older
- Women without health insurance (based on eligibility guidelines)
- If insured, please bring a doctor's prescription.

This service is made possible thanks to our partnership with Betty's Breast Cancer Foundation and Molloy University.

**TO MAKE YOUR APPOINTMENT CALL: 516-444-8752**



**MOLLOY  
UNIVERSITY**



# MAMOGRAFIA GRATIS

Sábado, 7 de Marzo | 8:00am-12:00pm

**Dirección:** Parqueadero de la biblioteca  
1 Library Dr, Port Washington, NY 11050

## REQUISITOS:

- Tener 40 años o más
- Mujeres sin seguro médico son bienvenidas
- Si tienes seguro, por favor traer la orden médica

Este servicio es posible gracias a la colaboración con: Betty's Breast Cancer Foundation and Molloy University..

PARA PEDIR CITA LLAMA A: 516-444-8752



MOLLOY  
UNIVERSITY