

PORT WASHINGTON PUBLIC LIBRARY
UNAPPROVED MINUTES OF
THE BOARD OF TRUSTEES MEETING
FEBRUARY 11, 2026

Participants: Bill Keller, Presiding Sima Vasa, Trustee
 Michael Krevor, Trustee Nancy Comer, Trustee
 Matthew Straus, Trustee James Hutter, Assistant Director
 Keith Klang, Director
In Attendance: Rachel Fox (Staff Association), Allison Stanley

Mr. Keller stated the Board met at 6:45 p.m. and went into Executive Session where the Board discussed personnel matters. Mr. Keller commenced the public portion of the meeting at 8:08 p.m. announcing that tonight is the first of three Budget Hearings for the 2026-2027 proposed budget. Mr. Klang then reviewed the proposed budget which calls for a 3.21% budget increase and 4.34% tax levy increase which is below the allowable tax cap.

OPENING

Mr. Keller requested a motion to approve the January 14, 2026, Board of Trustees meeting minutes. Mr. Straus moved to approve. Ms. Comer seconded. All agreed.

APPROVAL OF
MINUTES

Mr. Keller requested a motion to approve the January 2026 warrants 26-1-7A and 26-1-7B. Mr. Krevor moved to approve. Mr. Straus seconded. All agreed. Mr. Keller requested a motion to approve two payrolls on 1/15/2026 and 1/29/2026. Ms. Comer moved to approve. Mr. Straus seconded. All agreed.

APPROVAL OF
WARRANTS

Mr. Keller read the Staff Changes for January 2026 stating there were no appointments, three departures, and six salary adjustments. Ms. Vasa moved to approve. Ms. Comer seconded. All agreed.

APPROVAL OF STAFF
CHANGES

Mr. Keller noted the January Financial Report.

FINANCIAL REPORTS

Mr. Keller requested a motion to approve the Terminal Leave Budget Transfer Resolution dated February 5, 2026 to cover expenditures by increasing the General Fund Separation Expenditure in the amount of \$54,189.00. Ms. Vasa moved to approve. Mr. Krevor seconded. All agreed.

TERMINAL LEAVE
BUDGET

Mr. Klang along with Mr. Keller, Mr. Hutter, Ms. Davidoff and Mr. Traguardo attended Library Advocacy Day in Albany, NY on February 3. Everyone in attendance had the opportunity to meet with elected officials, or their Staff, to advocate for library funding. Additional meetings will be held locally in the coming weeks.

ADVOCACY DAY

Mr. Klang noted the Election Timeline for 2026.

ELECTION TIMELINE

Nominating Petitions Available	Tuesday – February 3, 2026
Budget Hearing #1	Wednesday – February 11, 2026
Nomination Petitions Due	Monday – March 16, 2026
Absentee Ballot Available	Wednesday – March 18, 2026
Budget Hearing #2	Wednesday – March 18, 2026
Budget Information Session/Meet the Candidates	Tuesday – March 31, 2026
Personal Registration Day	Tuesday - April 7, 2026
Budget Vote/Trustee Election	Tuesday - April 14, 2026

Mr. Klang noted that Ms. Elise May facilitated a staff training earlier in the day entitled, Learning About Dis/Ability. The training offered insights and tips on how the Library can better serve individuals with disabilities. There was also a panel of parents with children who have disabilities who offered their experience using the Library and provided constructive feedback.

STAFF TRAINING

Mr. Klang requested approval for two staff members, Michelle Karnsombob and Amy Christake, to attend the Public Library Association Conference held this coming April in Minneapolis, MN. Ms. Vasa moved to approve. Mr. Straus seconded. All agreed.

CONFERENCE TRAINING

TAX HELP

Mr. Klang noted that the Library is hosting Tax Assistance with AARP every Tuesday beginning in February through April 7, 2026.

COMMUNITY OUTREACH COMMITTEE

Mr. Straus updated the Board on the Community Outreach Committee. The Committee met on February 9 and discussed a variety of potential new outreach opportunities including a public utilities information forum with the local water, sewer and garbage districts. Other outreach ideas including partnering with local organizations who support those in need, including the elderly and disabled.

Mr. Keller requested the approval of the Tax Cap Form for 2026-2027. Mr. Krevor moved to approve. Ms. Vasa seconded. All agreed.

APPROVAL OF TAX CAP

Mr. Keller requested that Ms. Lynn Moessner be approved as the Chief Election Inspector. Ms. Vasa moved to approve. Ms. Comer seconded. All agreed.

CHIEF ELECTION INSPECTOR

Unapproved Meeting Minutes February 11, 2026

Mr. Keller noted the Nassau Library System 2026 Board Meeting schedule.

NLS SCHEDULE

Mr. Hutter noted the Community Spotlight on Mr. Craig Thomas on March 1, 2026.

EVENTS

Mr. Hutter shared with the Board a demonstration of *The New York Times* All Access, a new service the Library is offering that allows all PWPL cardholders to access a digital version of *The New York Times*.

THE NEW YORK
TIMES

Mr. Keller noted the Art Advisory Council minutes dated January 14, 2026.

AAC MINUTES

Mr. Keller noted the Friends of the Library minutes dated January 14, 2026.

FOL MINUTES

Mr. Keller noted the Foundation minutes dated September 8, 2025.

FOUNDATION
MINUTES

Mr. Keller noted the Patron Comments.

PATRON COMMENTS

Ms. Fox was the Staff Association representative this month and had no comments.

STAFF ASSOCIATION

Mr. Keller moved to adjourn the meeting at 9:10 p.m. All agreed.

ADJOURNMENT