

**PORT WASHINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
January 18, 2023
AGENDA**

- I Approval of December 21, 2022 Board of Trustees Minutes
- II Approval of December 2022 Warrants
- III Approval of December 2022 Staff Changes
- IV Financial Report
 - a) December Financial Report
 - b) Special Revenue Fund Descriptions
- V Director's Report
 - a) Façade/ALC Roof Update
 - b) Construction Aid Grant
 - c) NLS 2022 Bullet Aid
 - d) Non-Resident Library Card Fee
 - e) Save the Date Book & Author - May 11, 2023
- VI President's Report
 - a) 2023-2024 Proposed Budget Draft
 - b) NLS 2023 Meeting Schedule
 - c) Budget/Election Timeline
 - d) Library Advocacy Day – February 28, 2023
- VII Assistant Director
 - a) In-Person Services Update
- VIII Councils
 - a) Art Advisory Council Minutes – October 12, 2022 & November 9, 2022
- IX Friends of the Library
 - a) Minutes of Meeting – December 14, 2022
- X Correspondence
 - a) Patron Comments
- XI Donations
 - a) Paula Bier in Memory of Ted

(over)

- XII Staff Association
- XIII Public Comments
- XIV Adjournment

PORT WASHINGTON PUBLIC LIBRARY
UNAPPROVED MINUTES OF
THE BOARD OF TRUSTEES MEETING
DECEMBER 21, 2022

Participants: Patricia Bridges, Presiding Bill Keller
 Michael Krevor Adrienne Saur
 Sima Vasa Keith Klang

Ms. Bridges opened the public meeting at 7:44pm stating the Board met at 7:00pm and elected to go into Executive Session to discuss contracts.	OPENING
Ms. Bridges requested a motion to approve the November 16, 2022 Board of Trustees meeting minutes. Ms. Vasa moved to approve. All agreed.	APPROVAL OF MINUTES
Ms. Bridges requested a motion to approve the November 2022 warrants 22-11-04A and 22-11-04B with two payrolls 11/03/22 and 11/23/22. Mr. Keller moved to approve. All agreed.	APPROVAL OF WARRANTS
Ms. Bridges read the Staff Changes for November 2022 stating there were no appointments, two departures, and no salary adjustments. Ms. Vasa moved to accept. All agreed.	STAFF CHANGES
Ms. Bridges opened the floor to questions on the Financial Report. There were questions on the budget codes for cleaning, interest, water tax and a request to alphabetize the special revenue funds. Mr. Klang addressed all concerns.	FINANCIAL REPORT
Ms. Bridges requested a motion to approve the General Fund Budget transfers dated December 14, 2022, for year ending June 30, 2022 in the amount of \$100,350. Mr. Krevor moved to approve. All agreed.	GENERAL FUND BUDGET TRANSFERS
Mr. Klang informed the Board that Phase I of the Adult Learning Center roof and façade repair was winding down. Staff have returned to their offices in the Adult Learning Center. Phase II glass replacement and window resealing will begin soon and, weather permitting, continue throughout the winter.	ALC/ROOF FAÇADE
Mr. Klang presented the PWPL Trustee Training Policy reviewed by the Policy Committee explaining the required 2 hours of trustee education training per year pursuant to the new law taking effect on January 1, 2023. A review will take place each November to assure that all trustees are up to date with their training. Mr. Keller moved to approve. All agreed.	TRUSTEE TRAINING POLICY
Mr. Klang asked the Board to mark their calendars for Library Advocacy Day 2023 which will take place in person and possibly virtually on Tuesday, February 28, 2023.	LIBRARY ADVOCACY DAY

Mr. Klang requested approval of the excess equipment list dated December 21, 2022. Ms. Vasa motioned to approve. All agreed.

**EXCESS
EQUIPMENT**

Ms. Bridges stated there will be a Budget Committee meeting on January 5, 2023.

**BUDGET
COMMITTEE**

Ms. Bridges remarked about the Nassau Library System's Annual meeting in which Mr. Keller was elected as trustee for Area 7 for a 5-year term. All congratulated Mr. Keller. Ms. Bridges noted the "2022 in Brief" packet created by NLS summarizing this year's accomplishments.

**NLS ANNUAL
MEETING**

Ms. Bridges read the Election Timeline for 2023 with nominating petitions available on February 1 and due on March 6, budget hearing dates on February 15, 2023, March 14, 2023, Budget Information Session/Meet the Candidate's Night March 22, 2023, and the budget vote/trustee election on April 4, 2023.

**ELECTION
TIMELINE**

Mr. Hutter gave an update on in-person services for the month noting attendance continues its upward trend. The Music Advisory Council had its first concert since March 2020 during the Thanksgiving weekend. Physical circulation has nearly returned to the level of 2019.

**IN-PERSON
SERVICES**

Ms. Bridges asked about the makerspace plans. Mr. Hutter stated Me & General Design are drawing preliminary plans. Mr. Klang will bring the plans before the Board upon completion.

**MAKERSPACE
PLANS**

Mr. Hutter reviewed the responsibilities for the different technology personnel. Ms. Davidoff heads the computer area, manages staff and determines what hardware and software should be offered to the public. Mr. Egerton mostly assists with hardware and software issues submitted by staff to the IT Help Desk. Gryphon Technologies manages the Library's servers, website hosting, internet access, and internal data backup. Gryphon Technologies also reviews hardware and software prices, trains Library technical staff, and are available for 24 hour a day, 7 days a week support.

**TECHNOLOGY
RESPONSIBILI-
TIES**

Fredi B. Design is the Library's web designer.

Mr. Hutter gave an update of his presentation at a recent New York Library Association conference entitled "Leadership and Technology in Libraries". The Board asked if they could view the presentation. Mr. Hutter said it was not recorded, however, an updated version of this topic will be presented at a future Long Island Library conference in 2023.

**NYLA
CONFERENCE**

Ms. Vasa suggested a class on current technology trends e.g. Bitcoin, Crypto Currency, NFT's.

Ms. Bridges noted the Children’s Advisory Council minutes of November 3, 2022.

**CHILDREN’S
ADVISORY
COUNCIL**

Ms. Bridges noted the Music Advisory Council meeting of November 9, 2022 items discussed. Mr. Keller moved to approve Mr. Mark Hanlon as a new member of the council. All agreed.

**MUSIC
ADVISORY
COUNCIL**

Ms. Bridges requested a motion to approve a new member of the Nautical Advisory Council, Ms. Cindie Leigh. Ms. Vasa motioned to approve. All agreed.

**NAUTICAL
ADVISORY
COUNCIL**

Ms. Bridges noted the Foundation minutes of October 17, 2022.

FOUNDATION

Ms. Bridges noted the Foundation financial report ending October 31, 2022.

Ms. Bridges noted the Friends of the Library minutes of November 9, 2022.

FOL

Ms. Bridges noted the correspondence from the Nassau County Department of Assessment dated November 4, 2022, as well as two patron comments in November.

**CORRESPOND-
ENCE**

Ms. Bridges noted the great year-end report from ESOL.

**ESOL YEAR-END
REPORT**

Ms. Amy Christake was the Staff Association representative this month and had no comments.

STAFF ASSOC.

Trustee Nancy Comer joined the meeting via phone as a non-voting member of the community. There were no Public Comments.

**PUBLIC
COMMENTS**

Ms. Bridges requested a minor change in the Letter to the Town of North Hempstead thanking them for their resolution to authorize a waiver of fees to the library for use of the Port Washington Adult Activities Center for additional adult English classes beginning in January.

**LETTER TO
TOWN OF N.
HEMPSTEAD**

Mr. Klang informed the Board that the Nancy Curtin Scholarship (formerly Internship) will begin again in 2023 and outlined the change in criteria to obtain this scholarship.

**NANCY CURTIN
SCHOLARSHIP**

Mr. Keller motioned to adjourn wishing everyone happy holidays. All agreed.

ADJOURNMENT

**PORT WASHINGTON PUBLIC LIBRARY
BOARD MEETING
DECEMBER 2022 REPORTS**

WARRANTS TO BE VOTED ON

Warrant Number	Amount
22-12-06A	\$ 194,087.44
22-12-06B	\$ 67,531.12
Warrant Total	<u>\$ 261,618.56</u>

<u>Payroll Date</u>		<u>Gross</u>		<u>Net</u>		<u>Processing</u>		<u>Tax Liability</u>
12/8/2022	\$	137,934.03	\$	99,172.91	\$	1,921.20	\$	42,576.46
12/22/2022	\$	136,795.98	\$	87,182.90	\$	-	\$	37,573.30
PAYROLL TOTAL	\$	274,730.01	\$	186,355.81	\$	1,921.20	\$	80,149.76

Prepared By:
Paul Thomaidis
Finance Office

Special Revenue Fund Descriptions

Updated January 2023

9/11 Project: 9/11 Local History grant funding.

Adult Literacy Grant/Books for Dessert: Funds designated for the Books for Dessert Program.

American Girl Dolls: Funds designated for loanable American Girl Doll expenses.

Art Advisory Council: Funds designated to support the Art Advisory Council.

Bronson: Unrestricted funds.

Brown: Funds designated for gardening books and magazines.

Burtis: Unrestricted endowment fund.

Children's Advisory Council: Funds designated for the Children's Advisory Council.

Childrens Grant: Funds designated for Creative Readers Program.

Construction Grant: Funds designated for upgrades to HVAC building management system.

Epstein Book Fund: Funds designated for classic literature.

ESL Grant Supplies/Materials: Funds designated for ESOL.

Fendrich Memorial: Funds designated for the Young Adult Area.

Foundation Grant Career Coaching: Funds designated for career coaching workshops.

Friends of the Library: Funds designated for specific programs and services from the Friends of the Library

Friends of the Library (Bogen): Funds designated for new and old 'classics' in all formats.

Health Advisory Council: Funds designated to support the Health Advisory Council.

Health Information – Anti Smoking: Funds designated for anti-smoking workshops in partnership with PW schools.

Homegrown Readers: Funds designated for the Homegrown Readers Program.

Friends of the Library: Funds given to the Library from the Friends of the Library for various programs and services.

Goodman Assistive Technology: Funds designated for purchases of new assistive technology.

HEARTS Grant: Funds designated for specific programs related to the arts.

Job Search Bootcamp Grant: Funds designated for the Job Search Bootcamp Program.

Makerspace: Funds designated for the Makerspace.

Miscellaneous Workshops: Funds associated with in-house programs and workshops.

Morse: Funds designated for a journalism award to a Schreiber High School senior. Unclear when this award stopped being given.

Music Advisory Council: Funds designated to support the Music Advisory Council.

Nautical Center: Funds designated for the Nautical Center and Nautical Advisory Council.

NEA Creative Readers: National Endowment for the Arts grant for Creative Readers.

NLS Bullet Aid: Funds received from local legislators.

NLS State Grant Computers: Funds designated for on-site computers.

NYS Construction Grant: Funds received from NYS construction aid.

NYS Lobby Renovation Grant: Funds designated for Lobby renovations.

NYS Media Room Grant: Funds designated for reimagining former Media Area (now MakerSpace)

Outdoor WiFi: Funds designated for outdoor WiFi access points.

Publication Fund: Funds associated with sale of books published by PWPL.

Regional Tech and Media: Long Island Library Resources Council grant for autism-sensory kit.

Robert Stern: Funds designated for book purchases.

Saltzman Grant: Funds designated for services to those in-need populations.

Small Study Room: Funds designated for upgrades to small study room areas.

Special Trust Account: Funds designated for miscellaneous expenses.

Spielman Story Telling: Funds designated for children's story telling programs.

Steyn Memorial Fund: Funds designated for books related to sub-Saharan Africa.

Tepper Intergenerational: Funds designated for intergenerational programming.

Underhill: Unrestricted endowment fund.

Unger/Beslity Memorial: Funds designated for improvements to the Terrace.

Vera Fiddler: Funds designated for book purchases.

Whittemore Memorial: Designated funds for books and materials.

WiFi Hotspots: Funds designated for loanable Wifi hotspots.

Zucker Grant: Funds designated for children's programming.

State of New York

REMITTANCE ADVICE for CHECK NO. 09085753

A

NOTICE: To access remittance information on any one of your NYS payments, visit <https://esupplier.sfs.ny.gov/>

Agency Code and Description	Tele Inquiry No	Voucher No	Payee Reference/Invoice No	Ref/Inv Date	Payment Amou
SED01 State Education Department	518/486-9084	591700F	SA0386229312 591700F	12/20/22	251,353.0

GOV'T ENTITIES, VENDORS, NOT-FOR-PROFITS:

Non-Negotiable

Check Total

\$251,353.0

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DECEMBER 23, 2022

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KNOW YOUR ENDORSER

Pay to the
Order of:

PORT WASHINGTON PUBLIC LIBRARY

\$251,353.00

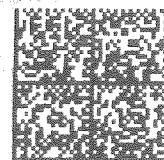
Thomas P. DiNapoli
State Comptroller

KeyBank N.A.

Amanda Hiller
Acting Commissioner, Taxation and Finance

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ALBANY, NEW YORK 12201-2119



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PORT WASHINGTON PUBLIC LIBRARY
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PORT WASHINGTON NY 11050-2741

FINANCE

NASSAU LIBRARY SYSTEM
GENERAL FUND
 900 JERUSALEM AVENUE
 UNIONDALE, NY 11553



38648

1-1367/260

12/20/2022

PAY TO THE ORDER OF PORT WASHINGTON PUBLIC LIBRARY

\$ **15,000.00

Fifteen Thousand and 00/100***** DOLLARS

PORT WASHINGTON PUBLIC LIBRARY
 1 LIBRARY DRIVE
 PORT WASHINGTON, NY 11050

C. A. Williams

Patricia M. [Signature]
 AUTHORIZED SIGNATURE



MEMO
 2022 Bullet Aid - Senate

NASSAU LIBRARY SYSTEM
 GENERAL FUND
 PORT WASHINGTON PUBLIC LIBRARY

38648

Date	Type	Reference	Original Amt.	Balance Due	12/20/2022 Discount	Payment
12/20/2022	Bill	2022Bullet AidSenate	15,000.00	15,000.00		15,000.00
					Check Amount	15,000.00

TD General Checking 2022 Bullet Aid - Senate 15,000.00

NASSAU LIBRARY SYSTEM
 GENERAL FUND
 PORT WASHINGTON PUBLIC LIBRARY

38648

Date	Type	Reference	Original Amt.	Balance Due	12/20/2022 Discount	Payment
12/20/2022	Bill	2022Bullet AidSenate	15,000.00	15,000.00		15,000.00
					Check Amount	15,000.00

TD General Checking 2022 Bullet Aid - Senate 15,000.00

NEW BUSINESS

For-fee Library Cards for People Not Residing in NLS' Service Area Update of the System-wide Charge for Cards with Direct Access Borrowing Privileges

Background / Contextual Information

Regulation §90.3 of the NYS Commissioner of Education prohibits the issuance of for-fee borrower cards by a member library to the residents of their public library system's service area. This applies to local use only cards as well as system-wide access cards.

However, for-fee cards may be issued to those who reside outside of NLS' service area.

****If for-fee cards are issued for *local library use only*, the amount charged is solely at the discretion of the issuing library, however, it must not be more than the cost of a for-fee card that allows system-wide (i.e. direct access) borrowing.****

The amount of the system-wide charge is calculated by NLS and approved by Member Library Directors.

This minimum fee is calculated by multiplying the average net local per capita local support of NLS member libraries as reported in their most recent annual reports to the State by the average number of people per household in Nassau County as per the Census. We have been rounding the amount of the charge to a multiple of \$5 for some time.

The existing minimum charge for for-fee cards with direct access borrowing privileges issued to those who reside outside NLS' service area is \$415 in 2022.

Updated Calculations

The average net local support per capita of NLS member libraries based on numbers reported in **2021** annual reports to the State using 2020 Census populations (**\$137.43**) multiplied by the average number of people per household in Nassau County as per 2021 ACS 5-Year Estimates (**3.03**) equals **\$416.41**.

Rounded to the closest \$5 multiple = **\$415**. This is the same as the 2022 cost.

Request

MLD approval of the 2023 charge for for-fee cards (**\$415**) effective **Jan. 1, 2023** via a member library vote at the December 21, 2022 meeting.

Save the Date

Friends of the Library's 54th Annual Book & Author Luncheon
Honoring Amy G. Bass FOL President Emerita
Thursday, May 11 at 11:30 a.m. The Garden City Hotel



Dani Shapiro, author of the best-selling memoir *Inheritance*, will discuss her acclaimed new novel *Signal Fires* in conversation with Port's own Daniel Paisner, author, ghostwriter and podcaster.

Ticketing and other information will be available in upcoming Library newsletters and soon on the Library's website, pwpl.org. You also may email fol@pwpl.org. The Book & Author Luncheon is the FOL's sole fundraising event. Individual and business sponsors are sought beginning at \$250. For more information on sponsorships, please contact FOL Vice President Margaret DeSiervo at margaretdesiervo@yahoo.com or (516) 524-5655.

PORT WASHINGTON PUBLIC LIBRARY
Proposed Budget for Fiscal Year Ending June 30, 2024
PRELIMINARY DRAFT FOR DISCUSSION

2022

	Proposed Budget	Budget	Projected Actual	Budget	Actual
REVENUES					
Real Property Taxes	7,213,732	7,072,264	7,072,264	7,072,264	7,072,264
Payments in Lieu of Taxes	100,000	100,000	124,000	100,000	123,667
Use of Money and Property	80,000	3,000	30,390	3,000	3,226
Other Local Revenue	32,000	33,500	34,829	33,500	35,136
State Sources	8,800	7,000	8,800	7,000	8,876
Federal Sources					476
Total Revenues	<u>7,434,532</u>	<u>7,215,764</u>	<u>7,270,283</u>	<u>7,215,764</u>	<u>7,243,645</u>
Appropriated:					
Assigned: Designation for Separation	-	-		-	
Assigned: Capital Projects	-	100,000		100,000	
Unassigned Fund Balance	66,500	66,500		66,500	
Total Revenues & App Fund Bal	<u>7,501,032</u>	<u>7,382,264</u>		<u>7,382,264</u>	
EXPENDITURES					
SALARIES, TERMINAL LEAVE & EMPLOYEE BENEFITS					
Salaries	3,859,132	3,718,124	3,513,576	3,604,385	3,562,378
Terminal Leave	-	-	2,889	-	78,100
Employee Benefits - Retirement	475,488	421,349	402,422	572,236	481,387
Employee Benefits - Medical	975,040	850,019	833,690	813,572	759,220
Employee Benefits - Other	373,126	362,338	320,530	353,637	314,839
Subtotal - Salaries, Terminal Leave Accruals & Employee Benefits	<u>5,682,786</u>	<u>5,351,830</u>	<u>5,073,107</u>	<u>5,343,830</u>	<u>5,195,924</u>
LIBRARY MATERIALS					
Books - Fiction	50,000	50,000	46,058	50,000	45,903
Books - Non-fiction	50,000	50,000	33,516	50,000	34,224
Books - Reference	35,000	35,000	31,894	35,000	31,445
Books - Children's	23,500	23,500	23,414	23,500	33,333
Books - Audio & Electronic Child/Teen/Adult	100,000	95,000	111,054	85,000	110,195
Books - Young Adult	15,000	15,000	14,985	15,000	18,469
Software & Online Databases	95,000	95,000	98,792	95,000	97,818
Periodicals	36,500	36,500	29,592	36,500	32,321
Media - DVD/CD/Digital	72,000	67,000	68,317	67,000	79,346
Subtotal - Library Materials	<u>477,000</u>	<u>467,000</u>	<u>457,622</u>	<u>457,000</u>	<u>483,054</u>
LIBRARY OPERATIONS					
Office & Library Supplies	60,700	60,700	55,389	65,700	61,108
Telephone	35,000	31,000	33,024	31,000	35,399
Postage & Freight	25,000	25,000	21,154	25,000	21,229
Printing	47,500	40,500	43,711	40,500	40,252
Staff Conference & Training	20,000	20,000	6,150	20,000	4,734
NLS	93,000	88,000	93,737	88,000	92,922
Program Services	69,500	69,500	62,058	69,500	48,265
Memberships	7,000	7,000	5,100	7,000	5,025
Maint. Office Equip.	30,500	30,500	30,794	30,500	30,843
Accounting/Legal	135,000	133,700	124,457	132,500	118,868
Security Service	45,000	45,000	57,857	45,000	65,015
Computer Service	64,800	60,040	63,040	60,040	63,236
General	27,000	27,000	23,363	27,000	30,256
Subtotal - Library Operations	<u>660,000</u>	<u>637,940</u>	<u>619,834</u>	<u>641,740</u>	<u>617,152</u>
BUILDING OPERATIONS					
Fuel & Utilities	202,970	182,970	214,232	182,970	165,858
Custodial	119,400	131,200	88,451	145,400	85,217
Insurance	80,000	70,000	76,145	70,000	72,995
Subtotal - Building Operations	<u>402,370</u>	<u>384,170</u>	<u>378,828</u>	<u>398,370</u>	<u>324,070</u>
Subtotal Expenditures	<u>7,222,156</u>	<u>6,840,940</u>	<u>6,529,391</u>	<u>6,840,940</u>	<u>6,620,200</u>
EQUIPMENT, REPAIRS & TRANSFERS					
Equipment	56,350	56,350	57,324	56,350	37,168
Repairs & Alterations	100,000	100,000	98,689	100,000	102,090
Transfers to Capital	110,000	380,000	380,000	380,000	380,000
Subtotal - Equipment, Repairs and Transfers	<u>266,350</u>	<u>536,350</u>	<u>536,013</u>	<u>536,350</u>	<u>519,258</u>
DEBT SERVICE					
Debt Service - Principal & Interest	12,526	4,974	17,085	4,974	4,974
Subtotal - Debt Service	<u>12,526</u>	<u>4,974</u>	<u>17,085</u>	<u>4,974</u>	<u>4,974</u>
Total Expenditures	<u>7,501,032</u>	<u>7,382,264</u>	<u>7,082,489</u>	<u>7,382,264</u>	<u>7,144,432</u>
Operating Surplus/(Deficit)	(66,500)	(166,500)	187,794	(166,500)	99,213
Tax Levy Increase/(Decrease)	2.00%				
Budget Increase/(Decrease)	1.61%				



**2023 Schedule
for Member Library Director & Trustee Attendance
at NLS Board Meetings**

NLS Board meetings begin at 7:30 p.m., unless otherwise announced.

January 23	Malverne, Manhasset, Massapequa, Merrick, Mineola
March 2 (Thurs.)	Farmingdale, Floral Park, Franklin Square, Freeport, Garden City
March 27	Lakeview, Levittown, Locust Valley, Long Beach, Lynbrook
April 24	North Bellmore, North Merrick, Oceanside, Oyster Bay
May 22	Glen Cove, Gold Coast, Great Neck, Hempstead, Hewlett-Woodmere
June 26	Hicksville, Hillside, Island Park, Island Trees, Jericho
July 24	Baldwin, Bayville, Bellmore, Bethpage
August 28	Wantagh, West Hempstead, Westbury, Williston Park
September 18	Rockville Centre, Roosevelt, Roslyn, Sea Cliff
October 23	Peninsula, Plainedge, Plainview, Port Washington
November 20	Seaford, Shelter Rock, Syosset, Uniondale, Valley Stream
December 18	East Meadow, East Rockaway, East Williston, Elmont
December 6 (weds.)	2023 Annual Meeting

If you can't attend the meeting for which you are scheduled, you and at least one trustee are encouraged to attend another meeting if your schedule allows.

You do not have to notify NLS if you will not be attending the meeting for which your library is scheduled or if you will be attending another meeting instead.

Regardless of this schedule, all Member Library Directors and Trustees are welcome at all NLS Board Meetings.

ELECTION TIMELINE 2023

Nominating Petitions available	February 1, 2023
Nominating Petitions Due	Monday - March 6, 2023
Absentee Ballot Applications - Available	Monday - February 13, 2023
Budget Hearing #1	Wednesday - February 15, 2023
Budget Hearing #2	Wednesday – March 15, 2023
Meet the Candidates Night	Wednesday – March 22, 2023
Budget Information Session	Wednesday– March 22, 2023
Personal Registration Day	Monday – March 27, 2023
Budget Vote/Trustee Election	Tuesday - April 4, 2023

We Libraries!

CLRC’s advocacy objective is to educate librarians and library assistants in effective advocacy skills to use on behalf of their libraries, and to keep them informed regarding the status of legislation affecting their library’s ability to serve their patrons.

Advocacy Day

In cooperation with our professional partners at **NYLA**, a statewide Library Advocacy Day is held annually in Albany. The event will be held in-person on **Tuesday, February 28, 2023.**

CLRC member libraries have submitted stories on how they help their communities and students. The stories were compiled and sent to our regional representatives in March 2022. [CLICK HERE](#) to read the stories. What a powerful way to advocate for increased funding and support!



March 2022

Central New York Libraries
Helping Our Communities

Mailing List Signup



Contact



CLRC Regional Legislative Guide

AAC Meeting Minutes October 12, 2022

In attendance: Christie Deveraux, Betty Gimbel, Linda Sandman, Barbara Fishman, Shelley Holtzman, Toby Ozure, Shellie Schneider, Ellen Schiff, Jocelyn Worrall, and Liz Agramonte.

Absent: Raizy Derzie, Patti Paris, Jose Seligson, Pamela Record, Carol Krieger, and Lynda Schwartz.

- Betty opened the meeting at 5:01 p.m.
- September minutes were approved.
- The Preview Committee selected three artist submissions to share with the rest of the Council. The Council determined that all three artists were deserving of studio visits. Ellen, Shelley, and Linda will be visiting Patrick Aiveoli's studio, Jocelyn and two more volunteers will be visiting Jim Graf's studio, and Toby, Linda, and Jocelyn will be visiting Beth Atkinson's studio.
- Mary Ahern's show will be taken down on Monday, October 31st. Her Artist Talk on September 24th had 10 in-person and 3 virtual attendees.
- Shari Werner's show will be hung on Tuesday, November 1st. The artist will be present for the installation and custodial staff will be on hand to provide additional assistance.
- Christie, Betty, Carol, and Shellie will be visiting Avrel Menkes' studio in Bellmore on the morning of Monday, November 7th.
- Michael Manning has created a number of new works. Betty, Toby, and one more volunteer will schedule a studio visit to make final selections for his show.
- Longtime AAC member Alan Fishkind has passed away. Christie wrote a note of condolences from the AAC to the funeral home. Betty proposed planning a memorial show of departed Council members' work, including Alan's.
- There is currently \$158 in the Sunshine Fund.
- Regina, a representative from the Port Washington Garden Club, will attend the next AAC meeting to discuss a potential gallery show tying into the Garden Club's 100th anniversary in Spring 2024.

THE NEXT MEETING WILL TAKE PLACE ON NOVEMBER 9TH IN THE HAGEDORN MEETING ROOM AT 5PM.

AAC Meeting Minutes November 9, 2022

In attendance: Christie Deveraux, Betty Gimbel, Linda Sandman, Barbara Fishman, Shelley Holtzman, Toby Ozure, Ellen Schiff, Jocelyn Worrall, Patti Paris, Jose Seligson, Pamela Record, Carol Kreiger, Regina Goutevenier, Dolores Ilardo, and Liz Agramonte.

Absent: Raizy Derzie, Shellie Schneider, and Lynda Schwartz.

- Betty opened the meeting at 5:01 p.m.
- October minutes were approved.
- Shari Werner's show went up on Tuesday, November 1st. It will be taken down on Friday, December 30th.
- Betty and Christie reported on their visit to Avrel Menkes' studio on November 7th. After reviewing her body of work, the AAC has declined to exhibit her art at this time.
- Regina Goutevenier and Dolores Ilardo from the Port Washington Garden Club presented on the Garden Club's request to share the Adler Gallery space for the Club's 100th anniversary in March 2024. They proposed setting up two display cases in the Gallery to exhibit memorabilia and ephemera from the Garden Club's history. After consideration, the AAC recommended that the Garden Club approach the library administration directly to get approval for this display. If possible, the AAC will try to schedule an exhibit to tie into this event.
- No updates on Michael Manning. Betty, Toby, and Patti or Jose will plan a weekend visit to his studio to make final selections for his show in March.
- No updates to gallery schedule.
- Council members will be visiting the studios of the three prospective artists whose works were reviewed at last month's meeting. Toby, Linda, and Jocelyn will be visiting Beth Atkinson's studio on December 6th. Ellen, Shelley, and Linda will be meeting with Patrick Aiveoli on December 7th. Jocelyn, Betty, and Carol will be scheduling a visit to Jim Graf's studio.

THE NEXT MEETING WILL TAKE PLACE ON JANUARY 11TH IN THE HAGEDORN MEETING ROOM AT 5PM.

