PORT WASHINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
JUNE 15, 2022
AGENDA

I  Approval of May 18, 2022 Board of Trustees Minutes

II  Approval of May 2022 Warrants

III  Approval of May 2022 Staff Changes

IV  Financial
   a) May Financial Report

V  Director’s Report
   a) Facility & Technology Goals and Objectives 2021-2022 Review
   b) Facility & Technology Goals and Objectives 2022-2023 Draft
   c) Façade/ALC Roof Construction Update
   d) Construction Aid Grant Façade & ALC Roof
   e) Consultants Proposals 2022-2023
   f) Early Voting
   g) Small Study Room Policy

VI  President’s Report
   a) Nominating Committee Report
   b) July 6, Organizational Meeting
   c) 2021-2022 Vendor List
   d) ALA Hybrid Annual Conference -June 23rd -28th in Washington, D.C.

VII  Assistant Directors Report
   a) In-Person Services Update
   b) NICE Bus Partnership
   c) Special Marketing Plan July – December 2022

VIII Council Reports
   a) Art Advisory Council Minutes of May 11, 2022
   b) Children’s Advisory Council Minutes of June 2, 2022

IX  Foundation
   a) Minutes of May 9, 2022

X  Correspondence
   a) Patron Comments

(over)
XI Donation
  a) Mr. Terry Blumenfeld

XII Staff Reports
  a) Local History Report – June 2022

XIII Staff Association

XIV Public Comments

XV Adjournment
PORT WASHINGTON PUBLIC LIBRARY
UNAPPROVED MINUTES OF
THE BOARD OF TRUSTEES MEETING
MAY 18, 2022

Participants: Patricia Bridges, Presiding
Bill Keller
Adrienne Saur
Nancy Comer
Michael Krevor
Keith Klang

Ms. Bridges began the public portion of the meeting at 7:45 pm stating the Board met at 7:15 pm and resolved to go into Executive Session to discuss contracts.

Ms. Bridges requested a motion to approve the April 20, 2022 Board of Trustees minutes of meeting. Mr. Keller moved to approve. All agreed.

Ms. Bridges requested a motion to approve the April 2022 warrant 22-04-10A and 22-04-10B with 2 payrolls. Ms. Comer moved to approve. All agreed.

Ms. Bridges requested a motion to approve the April 2022 staff changes with one appointment, no departures, and no salary adjustments. Ms. Comer motioned to approve. All agreed.

Ms. Bridges asked if there were any questions on the April Financial Report. Questions on newsletter printing and received tax revenue were answered. The Better World Books revenue is now under the budget code for Sale of Used Books.


Mr. Klang noted changes to the PWPL Re-Opening Workplace Safety Plan which include masks being recommended for patrons over the age of 2, Library staff, vendors, and outside consultants. The description of masks has been removed. The social distancing requirements have been removed since there is plenty of socially spaced seating. The specially designated pick-up and delivery areas are no longer needed. Mr. Keller motioned to approve adoption of the new revised plan. All agreed.

Mr. Klang stated that the contractor and architect were working together to test façade sealants. Submittal of material is being sent to the architect for approval. The roof repair will begin first, followed by work on the façade.
Mr. Klang requested approval of the July 4th holiday since it falls in the next fiscal year and before the July Organizational Meeting at which the holiday schedule is approved. Mr. Keller moved to approve. All agreed.

Mr. Klang reported that the Board of Elections early voting dates will be Saturday, June 18 through Sunday, June 26th; Saturday, August 13, through Sunday, August 21st; and Saturday, October 29th through Sunday, November 6, 2022. An additional primary date of August 23rd has been scheduled. The Board of Elections will forward the hours for voting once confirmed. The Board expressed concern about parking, recommending that the Village of Baxter Estates be contacted to approve parking on Locust Avenue in restricted area for these dates. Ms. Bridges suggested designating a few spaces in the parking lot for the purpose of voting.

Mr. Klang requested the Board approve the Excess Equipment list dated May 20, 2022. Mr. Keller moved to approve. All agreed. The Board requested that a new nursing pod be explored.

Ms. Bridges requested that someone volunteer to be the nominating committee for the positions of President, Vice-President, and Recording Secretary for 2022-2023. Mr. Krevor offered to accept if Mr. Straus is unable to accept this assignment.

Ms. Bridges noted the hybrid ALA Annual Conference and Exhibition would be in Washington D.C. from June 23 – 28, 2022.

Mr. Hutter presented an update on in-person services noting that the Library had 17,000 visitors last month working to return to pre-Covid visitations of 26,000 -30,000 per month. Mr. Hutter thanked Ms. Monsour and Ms. Garza for their work in helping to resolve book supply chain issues. The Recording Studio has been busy with patrons needing a quiet space for Zoom interviews. A recent children’s program had over 100 children and parents. Sousa Bandshell events are well attended and more are planned throughout the summer. The Earth Day celebration, which took place in late April, had a fantastic turnout.

The Library continues its outreach having recently attended the Portfest event at Schreiber High School. The Library will also have representation at the upcoming Harborfest.

Ms. Bridges noted the Art Advisory Council minutes of February 9 and April 13, 2022.

Ms. Bridges noted the Friends of the Library Minutes of April 13, 2022 and commented on the wonderful Book and Author event with Lidia Bastianich. Congratulations to the Friends of the Library on the huge success of this event.

There was one very nice Patron Comment on the Children’s Room virtual pajama story time.

Ms. Bridges noted the third quarter statistics report stating the ESOL numbers are incredible. Mr. Klang noted the requested Nautical Advisory Council Manhasset Bay app statistics were provided at the bottom of the report. Ms. Bridges suggested a marketing push during the warm months for this app.

Ms. Kate Monsour was the Staff Association representative this month and had no comments.

Ms. Bridges put forth a list of underrecognized programs and projects to be funded by the Utica National April 7, 2022 insurance dividend for marketing purposes and asked if everyone is in favor. All were in favor.

The Board accepted the date of July 6, 2022 for this year’s Organizational Meeting.

There were no public comments

Ms. Bridges requested a motion to adjourn. Mr. Keller moved to adjourn. All agreed.
PORT WASHINGTON PUBLIC LIBRARY
BOARD MEETING
MAY 2022 REPORTS

WARRANTS TO BE VOTED ON

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PAYROLL TOTAL $271,993.26 $187,135.89 $1,888.30 $79,641.55

Prepared By:
Paul Thomaidis
Finance Office
2021-2022 Facility and Technology Goals and Objectives for Review

- Make advancements in meeting room spaces to allow for virtual and hybrid events.
  Completed
- Review the Library’s IT plan and update accordingly.
  Completed
- Adapt public and staff areas to a post-pandemic world.
  Completed
- Work closely with the Library’s interior designers on building upgrades.
  Ongoing
- Work closely with the Library’s interior designers on building upgrades.
  Ongoing
- Complete Façade remediation and Adult Learning Center roof replacement.
  In Progress
  Work to commence in Summer 2022 and completed by Winter 2023
- Enhance and improve the MakerSpace Lab.
  In Progress
  To be completed by Spring 2023
- Work with HVAC monitoring consultants on multi-year plan to reduce the Library’s overall energy use.
  In Progress
  Final phase to be completed by end of 2022
- Create a long-term technology plan.
  In Progress
  Plan to be finalized by Summer 2022
- Explore options for replacing the Library’s generator and create an emergency refuge center.
  On Pause
DRAFT 2022-2023 Facility and Technology Goals and Objectives

- Complete Façade remediation and Adult Learning Center roof replacement.
- Work closely with the Library’s interior designers on building upgrades, including the MakerSpace Lab and Main Level.
- Review the Five-Year Facility Plan and explore an updated version with the Library’s architects and engineers.
- Finalize a long-term technology plan.
- Review the Library’s IT plan and update accordingly.
- Continue to train personnel on cybersecurity and review the internal response plan in the event of a cyberattack.
Good afternoon all:

There was a second round of reallocation of construction aid funds and the final recommendation for Port Washington's Façade and Adult Learning Center Roof Repair/Renovation is $276,875. The state has forwarded applications to DASNY for review. I will keep you updated on the process as I receive information.

Have a great day!

shakema

Shakema S. Miller
Outreach and Partnership Specialist
Nassau Library System
900 Jerusalem Avenue
Uniondale, NY 11553
(516) 292-8920 ext. 254
(631) 954-2410 (mobile)
June 9, 2022

VIA ELECTRONIC MAIL

Mr. Keith Klang
Library Director
Port Washington Public Library
One Library Drive
Port Washington, New York 11050

Re: General Counsel Retainer

Dear Keith:

This will confirm the Port Washington Library's retention of the law firm of Bond, Schoeneck & King, PLLC as general counsel for a period of one (1) year, from July 1, 2022 through June 30, 2023, at a fee of $13,000 per year, payable in four (4) equal advance quarterly installments, plus reasonable expenses incurred.

The retainer shall cover general legal advice, attendance at Board meetings upon request, review of existing contracts and assistance with Library budget votes, including review of public notices.

Excluded from the retainer shall be extensive research projects, drafting new contracts and litigation. Our services performed at the request of the Library which are not within the retainer as described in the prior paragraph shall be paid by the Library at a reduced blended rate of $210.00 per hour for any attorney from our firm who works on the matter.

If this agreement is acceptable, please sign and return the original of this letter and retain the signed copy for your files.

Kindly attach for our records a copy of the Board Minutes containing the Resolution authorizing you to sign this retainer on behalf of the Library.
June 9, 2022

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Sincerely,

BOND SCHOENECK KING, PLLC

Howard M. Miller
HMM/sfh

ACCEPTED:

PORT WASHINGTON PUBLIC LIBRARY

By: ____________________________
Keith Klang, Library Director

Date: __________________________
These Terms of Representation, together with the accompanying engagement letter, constitute the agreement between Bond, Schoeneck & King, PLLC ("Bond" or "we") and the client or clients identified in that engagement letter (the "Client" or "you"), under which Bond will represent Client in the matter or matters described in the engagement letter.

1. **Our Client.** Our representation extends solely to Client, as identified in the accompanying engagement letter, and not to its constituents (including its officers, managers, members, directors, shareholders or employees) or to any affiliated or related entities, or their constituents. There are no third party beneficiaries of this agreement. Client understands that, unless appropriate written consents are obtained, it should not provide us with confidential information regarding any constituent or affiliated/related entity during the course of this representation (and doing so will not make the constituent or affiliate/related entity a client of Bond).

2. **Our Services.** The scope of our services is described in and strictly limited by the accompanying engagement letter. Any changes in scope must be confirmed in writing. Unless otherwise provided in the engagement letter, Bond is not serving as Client's general counsel nor is it responsible for determining whether Client has insurance coverage in connection with our representation, the amounts and limits of any such coverage, or notifying any insurance carrier of the existence of coverage, or our involvement in a matter.

When we provide you with our opinion regarding a matter, it will be based on our best professional judgment. However, that judgment is limited by the facts provided by you and known to us at that time, as well as the law as it then exists. It is expressly acknowledged by you that any such opinions shall not be considered by you as representations, promises or guarantees of results which might be obtainable, nor shall you consider any such opinions to be warranties or representations of a particular outcome or resolution of your matter.

3. **Client Responsibilities.** In order to ensure our ability to provide services to you, you agree to keep us informed of any relevant information or developments relating to your matter and to provide Bond with all pertinent information regarding the subject of our representation, or as otherwise reasonably requested by us. You also agree to cooperate fully, truthfully and timely with us, including making you, your employees or others available to us when necessary. You will keep us advised of how to contact you.

If, during the course of our representation of you, you affiliate with, acquire, are acquired by, or merge with another entity, you agree to provide us with sufficient notice to permit us to determine if that action gives rise to a conflict of interest with any of our other clients and, if so, agree that Bond may take any action that it believes is appropriate or necessary under the applicable Rules of Professional Conduct.

4. **Fees and Expenses.** Unless otherwise provided in the accompanying engagement letter, our billings with respect to this matter will be based on the time (in quarter hour increments) that our attorneys, paralegals, and other service professionals devote to it. The hourly rates for those attorneys, paralegals and other service professionals who will work on Client matters vary, with specific rates reflecting the knowledge, experience and expertise of each individual assigned, time constraints imposed by the circumstances, the complexities of the matter and other relevant factors. The currently applicable rates may be specified in the accompanying engagement letter. It is our practice to increase our hourly rates from time to time, generally effective each October 1.

Our bills to Client, which will be on a monthly basis (unless otherwise agreed to in the accompanying engagement letter) and payable within 30 days, will also include any expenses (copying charges, fax charges, postage, messenger services, mileage, long distance telephone charges, computerized-research, e-discovery and other electronic data charges, etc.) incurred or advanced by us on Client's account or which are due to be paid on Client's account. These expenses may be incurred in the normal course without advance approval from Client. In-house charges (such as copying charges, fax charges, charges for processing, producing and/or storing e-discovery materials, etc.) will be billed at our standard charge rate. You agree that expenses incurred to third parties will either be forwarded to Client for direct payment or, if paid by our firm, billed to you at the rate charged by those third parties. If Client fails to make payment of our fees and disbursements as provided in this letter, consistent with our obligations to Client under the Rules of Professional Conduct, we may discontinue our representation of Client and/or take other appropriate action. Discontinuation of representation does not eliminate Client's responsibility for fees and expenses already incurred. In addition, we reserve the right to assess a monthly service charge of 2% per month on any accounts more than 30 days in arrears. In no event will the service charge be greater than that permitted by any applicable law. We also reserve the right to charge a service fee of no more than 2% for payment of fees and/or disbursements by credit card.

A Client may have insurance coverage that will apply to some or all of our fees and expenses. Regardless of the limits of that coverage (or its discontinuation), Client remains responsible to us for all billed fees and expenses.

We will bill Client for our time and expense in responding to subpoenas (or other judicial orders), auditor's letters or other proceedings, requests and requirements arising out of or related to our representation of Client in any matter.

If requested, we will, if possible, provide you with an estimate and/or budget for a matter. Such estimates/budgets, however, cannot be predicted with certainty and therefore are not binding unless we have expressly agreed to limit our fees accordingly.

If you disagree with any invoice, you must notify us of the nature of your dispute within 30 days of your receipt of that invoice. You agree that your failure to do so will result in that invoice becoming your final binding obligation.

While we make every effort to bill fairly and clearly, occasionally fee disagreements arise between attorneys and their clients. If there is any dispute regarding our fees, Client may have the right to arbitrate that dispute pursuant to 22 NYCRR part 137.

5. **Disputes and Claims.** Except to the extent required by 22 NYCRR part 137, any dispute or claim arising out of or in any way relating to the Firm's representation of you, including, but not limited to, any claim of tort, breach of fiduciary duty, legal malpractice, negligence or breach of contract shall be finally settled by confidential arbitration administered by the American Arbitration Association under its Commercial Arbitration Rules, and judgment on the award may be entered in any court having jurisdiction thereof. The place of arbitration shall be in the city and
state of the Bond office where the legal work was substantially performed. This agreement to confidential arbitration shall constitute an irrevocable waiver of each party's right to a trial by jury, but the arbitrators shall have the power to grant any remedy for money damages or equitable relief that would be available to such party in a dispute before a court of law in the jurisdiction where the arbitration is being held. The Statute of Limitations for any such disputes or claims shall be two years from when the dispute or claim first arose. You acknowledge that, before agreeing to these terms, you have had a full and fair opportunity to consult with independent counsel concerning these specific provisions.

6. Communications. We agree that during the course of this engagement each of us will communicate and/or otherwise make documents available electronically, including through e-mail and/or the use of cloud computing. Although the use of technology involves some risk that third parties may access confidential communications, we both understand and agree that the benefits of using this technology outweigh the risks of unintended disclosure. If there are specific communications that you wish sent only through encrypted and/or password protected (or other) means, you agree to advise us. You will make sure that any computer or device you use in communicating with us is private and secure, password protected and not accessible by a third party, as that could impact the attorney-client privilege.

7. In-Firm Privilege. Our firm has a General Counsel who provides legal advice to our lawyers and staff. If any of Bond's lawyers representing you communicate with Bond's General Counsel (or his or her designee, including outside counsel) regarding our firm's rights and obligations with respect to its representation of you, you agree that those are privileged and confidential communications of Bond and protected by the attorney-client privilege. You will not be billed for those communications.

8. Files. Either during or at the conclusion of our representation of Client in connection with this matter, at its request and provided outstanding fees and costs have been paid, we will return to Client its papers and property in our possession, retaining the right at any time to convert and return file materials in electronic format, at our discretion. Client may be charged reasonable costs associated with researching, retrieving, compiling, copying and/or delivering file contents in response to Client's request. Our internal records and documents related to this representation will be retained solely by us. These internal materials include firm administrative records, time and expense reports, accounting records and internal work product (including notes, drafts, internal memoranda, research, etc., prepared for the internal use of our lawyers). We retain the right to destroy or dispose of these internal materials after a reasonable period of time following the end of our representation of Client, without further notice to you. Unless we notify you differently, we generally will maintain Client materials of significance for a period of seven years following the end of the matter. Thereafter, you agree that we may destroy them without further notice to you.

9. Termination of Representation. You have the right to terminate our representation at any time for any reason. However, termination does not affect your responsibility for our fees and expenses. We may terminate our representation of Client in accordance with the applicable Rules of Professional Conduct. Reasons for which we may terminate our representation of you include (but are not limited to): (1) nonpayment of our fees or expenses; (2) your failure or refusal to cooperate as needed; (3) your misrepresentation of or failure to disclose material facts; (4) your refusal to accept our advice; (5) discovery of a conflict with another client of Bond; (6) your material breach of our engagement letter and/or these Terms; or (7) any other reason permitted or required under the applicable Rules of Professional Conduct. In the event that we terminate this engagement before completion, we will take such steps as are reasonably practicable to protect your interests in the matter, and you agree to cooperate in any action necessary for our withdrawal. We will be entitled to be paid for all services rendered and other costs or expenses incurred on your behalf through the date of withdrawal. If withdrawal is subject to approval by a court or arbitration panel, we will promptly request such permission, and your consent to withdrawal shall not be unreasonably withheld. Unless terminated earlier, our representation of Client will terminate upon completion of the services which we were retained to provide. Files will be returned pursuant to Section "8" above and consistent with the Rules of Professional Conduct.

10. Governing Law and Venue. The rights and obligations of you and Bond arising under or in connection with our representation of you on this matter will be governed by the laws of the state of the Bond office where the legal work was substantially performed without regard to conflicts of laws principles. In the event that any part or parts of these Terms and Conditions of Representation are deemed to be unlawful, all other provisions remain in full force and effect.

11. Waiver of Conflicts. During the term of this engagement, we agree that we will not accept representation of another client to pursue interests that are directly adverse to your interests unless and until we have made full disclosure to you of all the relevant facts, circumstances and implications of our undertaking the two representations, and you have consented to our representation of the other client and agreed to waive any existing conflict. You agree, however, that you will not unreasonably withhold your consent and waiver of any conflict if we can confirm to you in good faith that the following criteria are met: (i) there is no substantial relationship between any matter in which we are representing or have represented you and the matter for the other client; (ii) our representation of the other client will not implicate any confidential information we have received from you; (iii) our effective representation of you and the discharge of our professional responsibilities to you will not be prejudiced by our representation of the other client; and (iv) the other client has also consented in writing based on our full disclosure of the relevant facts, circumstances and implications of our undertaking the two representations.

12. Acceptance of Terms of Representation. Your agreement to this engagement constitutes your knowing acceptance of the foregoing Terms of Representation, and an acknowledgement that you have had the right to consult with independent counsel regarding all of them. If any of them are unacceptable to you, please advise us now so that we can resolve any differences and proceed with a clear, complete and consistent understanding of our relationship.
July 1, 2022

Board of Trustees
Port Washington Public Library
One Library Drive
Port Washington, New York 11050

Dear Members of the Board and Management:

This letter is to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services we will provide the Port Washington Public Library (Library) during the year ending June 30, 2023.

We will prepare, from information you provide, the Library’s annual financial statements for the year ended June 30, 2022 in accordance with accounting principles generally accepted in the United States of America. These financial statements will include the following:

**Management’s Discussion and Analysis (MD&A)**

**Basic Financial Statements:**
- Statement of Net Position
- Statement of Activities
- Balance Sheet – Governmental Funds
- Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position
- Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds
- Reconciliation of the Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balances to the Statement of Activities
- Notes to Financial Statements

**Required Supplementary Information other than MD&A:**
- Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – General Fund
- Schedule of Library’s Proportionate Share of the Net Pension Liability
- Schedule of Library Contributions
- Schedule of Changes in the Library’s Total OPEB Liability and Related Ratios
Other Supplementary Information:

- Schedule of Project Expenditures – Capital Projects Fund
- Schedule of Revenues and Expenditures by Grant - Special and Fund
- Schedule of Revenues and Expenditures by Account - Permanent Fund

As part of our engagement, we will also provide the Library with various accounting services throughout the year. Specifically we will:

- Assist the Library in the closing of the books for the year ending June 30, 2022. This process will include all funds and year-end adjusting journal entries.
- Assist the Library in preparing for its annual external audit.
- Review the Library’s books and records throughout the year to ensure that the books are maintained on a timely basis. The review will include comparison of actual results of operation to budget and the comparison of account balances to independent sources.
- Review the reconciliation of the Library’s books and records to all bank accounts for proper account balances and identify reconciling items that may require adjustments to the books and records.
- Propose adjusting journal entries throughout the year as deemed appropriate.
- Provide monthly financial reports that are to be submitted to the Board of Trustees.
- Assist in the preparation of the annual budget.
- Assist in the projection of year-end account balances.
- Prepare and file the annual financial report for the New York State Office of the State Comptroller.
- Review quarterly and annual payroll returns.
- Communicate and meet with the Director and Board regarding financial matters as required.

Our Responsibilities

The objective of our engagement is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America based on information provided by you. We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARS) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA’s Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance.
with laws and regulations. However, we will inform the appropriate level of management of any material errors and any evidence of information that comes to our attention during the performance of our procedures that fraud may have occurred. In addition, we will inform you of any evidence or information that comes to our attention during the performance of our procedures regarding any wrongdoing within the entity or noncompliance with laws and regulations that may have occurred, unless they are clearly inconsequential.

Management Responsibilities

The engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your financial statements in accordance with SSARS:

1. The design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

2. The prevention and detection of fraud.

3. To ensure that the Library complies with the laws and regulations applicable to its activities.

4. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements.

5. To provide us with:

   a. Documentation, and other related information that is relevant to the preparation and presentation of the financial statements,

   b. Additional information that may be requested for the purpose of the preparation of the financial statements, and

   c. Unrestricted access to persons within the Library of whom we determine necessary to communicate.

As part of our engagement, we will issue a disclaimer that will state that the financial statements were not subjected to an audit, review or compilation engagement by us and, accordingly, we do not express an opinion, a conclusion, nor provide any assurance on them.

Other Relevant Information

We shall respond to the reasonable inquiries of the Library’s auditors to review our working papers related to matters of continuing accounting significance.

The Library may terminate this agreement for any reason upon 7 days’ notice to the firm. In the event of termination all fees for worked performed will be due and payable by the Library.

Don Hoffmann, CPA, is the engagement partner and is responsible for supervising the engagement.
We estimate that our fees for these services to be performed for the year ending June 30, 2023, will be $61,200, which will be billed at a rate of $5,100 per month. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur any additional costs.

In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We may use the Library's name in a list of our clients for marketing purposes.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign and return the attached copy of this letter to indicate your acknowledgement of, and agreement with, the arrangements for our engagement to prepare the financial statements and to provide accounting services described herein, and our respective responsibilities.

Very truly yours,

Cullen & Danowski, LLP
For the Firm:

[Signature]
Partner

RESPONSE
This letter correctly sets forth the understanding of the Port Washington Public Library.

By: Board of Trustees

Signature: ____________________________

Name: ____________________________

Title: ____________________________

Date: ____________________________

By: Library Management

Signature: ____________________________

Name: ____________________________

Title: ____________________________

Date: ____________________________
Port Washington Public Library: IT Management

Prepared for: Port Washington Public Library

Prepared by: John Whittemore
The Port Washington Public Library (PWPL) maintains a service agreement with Gryphon Technologies, Inc. (GTI) The arrangement has allowed PWPL to expand its technological offerings to the public and remain one of Nassau County’s most innovative public libraries.

The services provided have seen PWPL increase its technological capabilities and offerings to the public. GTI has been actively identifying all areas where cost savings can be maximized through proper purchasing contracts, limited industry offers and expertise in free open-source software alternatives. Innovation and cost savings have been mutually attainable goals.

Coming out of the pandemic closures and limitations, the library was able to leverage its investment in hybrid on-premises and cloud infrastructure. The library’s IT infrastructure was rapidly overhauled to accommodate new workflows and patron facing services. A new “MDM” (mobile device management) platform was implemented. This allows widespread use of tablets, mobile devices, and variety of other assets, managed by the library, available to staff and patrons. Digital content, apps and programming can be curated and customized for a target audience in real time. This system allowed the seamless deployment of new self-check kiosks across the library in a matter of hours.

With the expansion of the Library’s IT infrastructure in the cloud, security has been a primary focus. We reacted to new standards from insurance companies swiftly to ensure the best cyber liability protection. We continue to work with administration, staff and the board on industry standard security practices. This is a daily ever-changing process with many moving pieces from across vendors. Just as important are the users and staff. Continued training and “War gaming” ensures protection of both cloud resources and on-site IT.

On the hardware side of there are many opportunities to refresh the library’s offerings to the public and tailor them to these still unique times. Projections on the near horizon: a refresh of the computer lab, enhanced cloud-based VoIP telephony and further utilization of the Microsoft Azure and 365 platforms for library use.

We continue to look at every tool which will allow the library to provide the services which the community is accustomed and more importantly expand into new areas of service.
SERVICES PROVIDED

List of services covered by the agreement:

- Operation and management of day-to-day tasks associated with the operational activity of the Library’s IT/Computer infrastructure:
  - system management and administration;
  - operational management;
  - network management;
  - user account management;
  - general IT support;
  - quality assurance;
  - project management;
  - security and auditing;
  - capacity planning;
  - reporting and documentation;
  - disaster recovery;
  - data backup and storage;
  - cloud infrastructure management;
  - mobile device management;
  - remote access platforms;
  - cloud platform migration and training

- Resolution of any IT related problems at PWPL including management of third-party suppliers for the library.

- Maintenance tasks associated with the library IT infrastructure including planned changes to in house software solutions, hardware upgrades, software upgrades etc.

- Management and planning advice associated with the development of the Library’s hardware and software IT systems and related IT operations.

- Staff training as required.

- Consulting services.

- Project management.
The cost structure for this agreement is based on an agreed upon number of hours of service provided by the company during a set period. For this agreement the billing period is every four weeks.

For PWPL fiscal year 2022/2023

<table>
<thead>
<tr>
<th>Hours per 4 weeks</th>
<th>Cost per 4 weeks</th>
<th>Cost per annum</th>
</tr>
</thead>
<tbody>
<tr>
<td>80</td>
<td>$4,830</td>
<td>$62,790</td>
</tr>
</tbody>
</table>

The hours are provided from the four-week billed pool of 80 hours, distributed as necessary across those four weeks. The four-week period allows for greater flexibility for both the client and provider if time requirements are higher in particular weeks. Additional hours are available at standard consulting rates of $90 an hour.

1) For each billed period there will be documentation of the general activities of the period and project development updates.

2) Coverage is continuous for every week of the agreement.

John Whittemore

President
Gryphon Technologies, Inc
john.whittemore@gryphontech.net
May 24, 2022

Mr. Keith Klang, Director
Port Washington Public Library
One Library Drive
Port Washington, New York 11050

We are pleased to confirm our understanding of the services we are to provide Port Washington Public Library for the fiscal year ended June 30, 2022.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of Port Washington Public Library as of and for the fiscal year ended June 30, 2022. Accounting standards generally accepted in the United States of America (GAAS) provide for certain required supplementary information (RSI), such as management’s discussion and analysis (MD&A), to supplement Port Washington Public Library’s basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Port Washington Public Library’s RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1) Management’s Discussion and Analysis.
2) Schedule of Revenues, Expenditures and changes in Fund Balance - Budget and Actual - General Fund.
3) Schedule of Library’s Proportionate Share of the Net Pension Liability.
4) Schedule of Library Pension Contributions.
5) Schedule of Changes in the Library’s Total OPEB Liability and Related Ratios.
Audit Scope and Objectives (Continued)

We have also been engaged to report on supplementary information other than RSI that accompanies Port Washington Public Library’s financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor’s report on the financial statements:

1) Schedule of Project Expenditures - Capital Projects Fund.

2) Schedule of Revenues and Expenditures by Grant - Special Aid Fund.

3) Schedule of Revenues and Expenditures by Account - Permanent Fund.

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor’s report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor’s Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.
We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government’s ability to continue as a going concern for a reasonable period of time.
Mr. Keith Klaug, Director  
Port Washington Public Library  
May 24, 2022  
Page 4 of 8

Auditor’s Responsibilities for the Audit of the Financial Statements  
(Continued)

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement and they may bill you for responding to this inquiry.

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

We have always identified the following significant risks of material misstatement and believe these risks are still relevant to the current year audit:

- Management override of controls
- Improper revenue recognition due to fraud

Our audit planning has not concluded therefore, additional significant risks may be identified.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Port Washington Public Library’s compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.
Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America. With the oversight of those charged with governance.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.
Responsibilities of Management for the Financial Statements (Continued)

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

With regard to publishing the financial statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information on the website with the original document.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing. Should it be necessary for our audit staff to prepare these items then we would bill for those services as set forth below.

William A. Barrett, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit as soon as your accountants complete their year-end work. We propose to perform these audit services and report on your financial statements for an audit fee of $19,000.

The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.
Mr. Keith Klang, Director  
Port Washington Public Library  
May 24, 2022  
Page 7 of 8

Engagement Administration, Fees, and Other (Continued)

We will render our invoices for services performed on a monthly basis. Should the District require any additional services during the fiscal year ended June 30, 2022, we would propose to render such services on a time basis at our standard billable rates set forth as follows:

<table>
<thead>
<tr>
<th>Role</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Partner</td>
<td>$225/ Hour</td>
</tr>
<tr>
<td>Manager</td>
<td>$185/ Hour</td>
</tr>
<tr>
<td>Senior Accountant</td>
<td>$155/ Hour</td>
</tr>
<tr>
<td>Associate Accountant</td>
<td>$125/ Hour</td>
</tr>
<tr>
<td>Clerical</td>
<td>$ 60/ Hour</td>
</tr>
</tbody>
</table>

If you request that we perform additional services not addressed in this engagement letter, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

Our most recent peer review report accompanies this letter.

The audit documentation for this engagement is the property of Rynkar, Vail & Barrett, LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a regulator or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Rynkar, Vail & Barrett, LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to a regulator or its designee. The regulator or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Reporting

We will issue a written report upon completion of our audit of Port Washington Public Library’s financial statements. Our report will be addressed to management of Port Washington Public Library. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor’s report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.
Reporting (Continued)

If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

We appreciate the opportunity to be of service to Port Washington Public Library and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

[Signature]

Rynkar, Vail & Barrett, LLP

RESPONSE:
This letter correctly sets forth the understanding of Port Washington Public Library.

________________________
Signature

________________________
Title

________________________
Date
Report on the Firm's System of Quality Control

To the Partners of
Rynkar, Vail & Barrett, LLP
and the Peer Review Committee of the
Pennsylvania Institute of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of
Rynkar, Vail & Barrett, LLP (the firm) in effect for the year ended September 30, 2020. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.
Required Selections and Considerations

Engagements selected for review included an engagement performed under Government Auditing Standards (including a compliance audit under the Single Audit Act).

As part of our peer review, we considered reviews by regulatory entities as communicated to the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Rynkar, Vail & Barrett, LLP in effect for the year ended September 30, 2020, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of pass, pass with deficiency(ies) or fail. Rynkar, Vail & Barrett, LLP has received a peer review rating of pass.

Buffalo, New York
June 3, 2021

EFPR Group, CPAs, PLLC
2022

NASSAU COUNTY

EARLY VOTING

Saturday, June 18th through Sunday, June 26th

Days and Hours as follows:

Sat, June 18th - 9am to 6pm
Sun, June 19th - 9am to 6pm
Mon, June 20th - 6am to 5pm
Tues, June 21st - 10am to 7pm*
Wed, June 22nd - 10am to 7pm

Thurs, June 23rd - 10am to 7pm*
Fri, June 24th - 10am to 6pm
Sat, June 25th - 9am to 6pm
Sun, June 26th - 9am to 6pm

*All BOE Hours Same As Above EXCEPT Tuesday June 21st and Thursday June 23rd open until 8PM*

EARLY VOTING LOCATIONS

- OYSTER BAY ICE RINK
  1001 Stewart Ave, Bethpage, NY 11714

- ELMONT PUBLIC LIBRARY
  700 Hemlock Ave, Elmont, NY 11003

- FLORAL PARK RECREATION CENTER
  174 Stewart St, Floral Park, NY 11001

- FREEPORT RECREATION CENTER
  130 East Merrick Rd, Freeport, NY 11520

- ST. PAUL'S RECREATION CENTER
  295 Stewart Ave, Garden City, NY 11530

- OYSTER BAY ICE RINK
  9 Glen St, Glen Cove, NY 11522

- GREAT NECK VILLAGE HALL
  61 Baker Hill Rd, Great Neck, NY 11023

- HEMPSTEAD REC. CENTER/KENNEDY PARK
  335 Greenwich St, Hempstead, NY 11550

- HICKSVILLE LEVITTOWN HALL
  201 Levittown Pkwy, Hicksville, NY 11801

- ISLAND PARK JEWISH CENTER
  176 Long Beach Rd, Island Park, NY 11558

- LAWRENCE COUNTRY CLUB
  101 Causeway, Lawrence, NY 11559

- LONG BEACH CITY HALL
  1 West Chester St, Long Beach, NY 11561

- NASSAU COUNTY BOARD OF ELECTIONS
  240 Old Country Rd, Mineola, NY 11501

- NASSAU COUNTY BOARD OF ELECTIONS
  240 Old Country Rd, Mineola, NY 11501

- TEMPLE BETH AM
  2377 Merrick Ave, Merrick, NY 11566

- NASSAUGA TOWN HALL SOUTH
  977 Hicksville Rd, Massapequa, NY 11768

- NASSAUGA TOWN HALL NORTH
  54 Audrey Ave, Oyster Bay, NY 11771

- PLAINVIEW MID-ISLAND Y JCC
  45 Manetto Hill Rd, Plainview, NY 11803

- POST WASHINGTON LIBRARY
  1 Library Dr, Port Washington, NY 11050

- ROCKVILLE CENTRE RECREATION CENTER
  111 N. Oceanside Rd, Rockville Centre, NY 11570

- ROCKFORD LIBRARY
  27 W. Fulton Ave, Rockville, NY 11575

- GAYLE COMMUNITY CENTER
  53 Orchard St, Roslyn Heights, NY 11577

- UNIONDALE FIRE DEPARTMENT - ANNEX FIRE STATION
  154 Uniondale Ave, Uniondale, NY 11553

- VALLEY STREAM PRESBYTERIAN CHURCH
  130 S. Central Ave, Valley Stream, NY 11580

- ST. FRANCIS DE CHANTAL CHURCH
  1309 Wantagh Ave, Wantagh, NY 11793

- WEST HEMPSTEAD PUBLIC LIBRARY
  500 Hempstead Ave, West Hempstead, NY 11552

- YES WE CAN CENTER
  141 Garden St, Westbury, NY 11552

*Locations Subject To Change*

Every polling place is accessible to voters with physical disabilities. Any eligible voter who resides in Nassau County may vote. Any voter who has been issued an absentee ballot is not permitted to vote on a voting machine at an early voting site or on election day, but may vote by affidavit ballot. Any eligible voter may vote at any of the above locations during the times listed EXCEPT on June 28th.

Primary Day

*June 28th, go to your designated polling place*

If you vote during early voting, you will not be permitted to vote on the day of the Primary Election or on a subsequent day of Early Voting.

Visit NASSAUVOTES.COM or call (516) 571-VOlTE for more voting information
2022

NASSAU COUNTY

EARLY VOTING

Saturday, August 13th through Sunday, August 21st

Days and Hours as follows:

Sat, August 13th - 9am to 6pm
Sun, August 14th - 9am to 6pm
Mon, August 15th - 6am to 5pm
Tues, August 16th - 10am to 7pm*
Wed, August 17th - 10am to 7pm
Thurs, August 18th - 10am to 7pm*
Fri, August 19th - 10am to 6pm
Sat, August 20th - 9am to 6pm
Sun, August 21st - 9am to 6pm

*All BOE Hours Same As Above EXCEPT Tuesday August 16th and Thursday August 18th open until 8PM*

EARLY VOTING LOCATIONS

- **OYSTER BAY ICE RINK**
  1001 Stewart Ave, Bethpage, NY 11714

- **ELMONT PUBLIC LIBRARY**
  700 Hempstead Tpke, Elmont, NY 11003

- **FLORAL PARK RECREATION CENTER**
  124 Stewart St, Floral Park, NY 11001

- **FREEPORT RECREATION CENTER**
  130 East Merrick Rd, Freeport, NY 11520

- **ST. PAUL’S RECREATION CENTER**
  295 Stewart Ave, Garden City, NY 11530

- **GLEN COVE CITY HALL**
  9 Glen St, Glen Cove, NY 11542

- **GREAT NECK VILLAGE HALL**
  61 Baker Hill Rd, Great Neck, NY 11023

- **HEMPSTEAD REC. CENTER/KENNEDY PARK**
  335 Greenwich St, Hempstead, NY 11550

- **HICKSVILLE LEVITTOWN HALL**
  201 Levittown Pkwy, Hicksville, NY 11801

- **SOUTH SHORE JEWISH CENTER**
  191 Long Beach Rd, Island Park, NY 11558

- **LAWRENCE COUNTRY CLUB**
  101 Causeway, Lawrence, NY 11559

- **LONG BEACH CITY HALL**
  1 West Chester St, Long Beach, NY 11561

- **MASSAPEQUA TOWN HALL SOUTH**
  977 Hicksville Rd, Massapequa, NY 11758

- **TEMPLE BETH AM**
  2377 Merrick Ave, Merrick, NY 11566

- **NASSAU COUNTY BOARD OF ELECTIONS**
  240 Old Country Rd, Mineola, NY 11501

- **MICHAEL J TULLY PARK**
  1801 Evergreen Ave, New Hyde Park, NY 11040

- **OYSTER BAY TOWN HALL NORTH**
  54 Audrey Ave, Oyster Bay, NY 11771

- **PLAINVIEW MID-ISLAND V JCC**
  45 Manetto Hill Rd, Plainview, NY 11803

- **PORT WASHINGTON LIBRARY**
  1 Library Dr, Port Washington, NY 11050

- **ROCKVILLE CENTRE RECREATION CENTER**
  111 N. Ocean Ave, Rockville Centre, NY 11570

- **ROOSEVELT PUBLIC LIBRARY**
  27 W. Fulton Ave, Roosevelt, NY 11575

- **GAYLE COMMUNITY CENTER**
  53 Orchard St, Roslyn Heights, NY 11577

- **UNIONDALE FIRE DEPARTMENT - VAN HESS FIREHOUSE**
  154 Uniondale Ave, Uniondale, NY 11553

- **VALLEY STREAM PRESBYTERIAN CHURCH**
  130 S. Central Ave, Valley Stream, NY 11580

- **ST. FRANCES DE CHANTAL CHURCH**
  1309 Wantagh Ave, Wantagh, NY 11793

- **WEST HEMPSTEAD PUBLIC LIBRARY**
  500 Hempstead Ave, West Hempstead, NY 11552

- **YES WE CAN COMMUNITY CENTER**
  141 Garden St, Westbury, NY 11590

*Locations Subject To Change*

Every polling place is accessible to voters with physical disabilities. Any eligible voter who resides in Nassau County may vote. Any voter who has been issued an absentee ballot is not permitted to vote on a voting machine at an early voting site or on election day, but may vote by affidavit ballot. Any eligible voter may vote at any of the above locations during the times listed EXCEPT on August 23rd.

**Primary Day**

*August 23rd, go to your designated polling place*

If you vote during early voting, you will not be permitted to vote on the day of the Primary Election or on a subsequent day of Early Voting.

Visit NASSAUVOTES.COM or call (516) 571-VOTE for more voting information
NAISSAU COUNTY
EARLY VOTING

Saturday, October 29th through Sunday, November 6th

Days and Hours as follows:

Sat, October 29th - 9am to 6pm
Sun, October 30th - 9am to 6pm
Mon, October 31st - 6am to 5pm
Tues, November 1st - 10am to 7pm*
Wed, November 2nd - 10am to 7pm
Thurs, November 3rd - 10am to 7pm*
Fri, November 4th - 10am to 6pm
Sat, November 5th - 9am to 6pm
Sun, November 6th - 9am to 6pm

*All BOE Hours Same As Above EXCEPT Tuesday November 1st and Thursday November 3rd open until 8PM*

EARLY VOTING LOCATIONS

- CRYSTAL BAY ICE RINK
  1001 Stewart Ave, Bethpage, NY 11714
- ELMONT PUBLIC LIBRARY
  700 Hempstead Tpke, Elmont, NY 11003
- FLORAL PARK RECREATION CENTER
  124 Stewart St, Floral Park, NY 11001
- FREEPORT RECREATION CENTER
  130 East Merrick Rd, Freeport, NY 11520
- ST. PAUL’S RECREATION CENTER
  295 Stewart Ave, Garden City, NY 11530
- GLEN COVE CITY HALL
  9 Glen St, Glen Cove, NY 11542
- GREAT NECK VILLAGE HALL
  61 Baker Hill Rd, Great Neck, NY 11023
- HEMPSTEAD REC. CENTER/KENNEDY PARK
  335 Greenwich St, Hempstead, NY 11550
- HICKSVILLE LEVITOWN HALL
  201 Levittown Plowy, Hicksville, NY 11801
- SOUTH SHORE JEWISH CENTER
  101 Long Beach Rd, Island Park, NY 11558
- LAWRENCE COUNTRY CLUB
  101 Causeway, Lawrence, NY 11559
- LONG BEACH CITY HALL
  1 West Chester St, Long Beach, NY 11561
- MASSAPEQUA TOWN HALL SOUTH
  977 Hicksville Rd, Massapequa, NY 11758
- TEMPLE BETH AM
  2377 Merrick Ave, Merrick, NY 11566
- NASSAU COUNTY BOARD OF ELECTIONS
  240 Old Country Rd, Mineola, NY 11501
- MICHAEL J TULLY PARK
  1801 Evergreen Ave, New Hyde Park, NY 11040
- OYSTER BAY TOWN HALL NORTH
  54 Audrey Ave, Oyster Bay, NY 11771
- PLAINVIEW MID-ISLAND JCC
  45 Maretto Hill Rd, Plainview, NY 11803
- PORT WASHINGTON LIBRARY
  1 Library Dr, Port Washington, NY 11050
- ROCKVILLE CENTRE RECREATION CENTER
  111 N. Hempstead Rd, Rockville Centre, NY 11571
- ROCKYFORD PUBLIC LIBRARY
  27 W. Fulton Ave, Roosevelt, NY 11575
- GAYLE COMMUNITY CENTER
  53 Orchard St, Roslyn Heights, NY 11577
- UNIONDALE FIRE DEPARTMENT - UNIONDALE PRESTIGE
  154 Uniondale Ave, Uniondale, NY 11553
- VALLEY STREAM PRESBYTERIAN CHURCH
  30 S. Central Ave, Valley Stream, NY 11580
- ST. FRANCIS DE CHAMPLIN CHURCH
  1309 Wantagh Ave, Wantagh, NY 11793
- WEST HEMPSTEAD PUBLIC LIBRARY
  500 Hempstead Ave, West Hempstead, NY 11552
- YES WE CAN COMMUNITY CENTER
  141 Garden St, Westbury, NY 11590

*Locations Subject To Change*

Every polling place is accessible to voters with physical disabilities. Any eligible voter who resides in Nassau County may vote. Any voter who has been issued an absentee ballot is not permitted to vote on a voting machine at an early voting site or on election day, but may vote by affidavit ballot. Any eligible voter may vote at any of the above locations during the times listed EXCEPT on November 8th.

Election Day

*November 8th, go to your designated polling place*

If you vote during early voting, you will not be permitted to vote on the day of the Election or on a subsequent day of Early Voting.

Visit NASSAUOVOTES.COM or call (516) 571-VOTE for more voting information
2.0 SMALL STUDY ROOMS

Use of study rooms in the Library for quiet individual work, group projects, small meetings, non-profit tutoring, or study sessions will be granted on a first come, first served basis, or can be reserved online, by phone, or in person, or by phone for periods of up to two hours. Reservations may be extended if availability allows. When requesting a study room, the applicant must be eighteen-sixteen (16+) years of age or older, or accompanied by an adult. Library study rooms are not available for commercial purposes including, but not limited to, private tutoring for a fee or other prohibited uses as stipulated in Meeting Room Policy 1.0 in the Policy Manual.
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2022 ALA Annual Conference & Exhibition

Together Again! Join us for top-quality education and best practices; featured thought-leaders; and special programming for library professionals looking to further develop their libraries, communities, and careers!

Washington DC | June 23–28, 2022

Secure Your Spot Today (/registration)

Conference Speakers

With more to be announced soon.
Speakers:

Channing Tatum – “The One and Only Sparkella”

Tiffany Haddish – “Layla the Last Black Unicorn”

Celeste Ng – “Our Missing Hearts”

John Cho – “Troublemaker”

Kevin Eastman – “The Last Ronin”
AAC Meeting Minutes  
May 11, 2022

In attendance: Christie Devereaux, Ellen Schiff, Jose Seligson, Barbara Fishman, Toby Ozure, Shellie Schneider, Pam Record, Jocelyn Worrall, Vanessa Nastro, Liz Rowland and Keith Klang.

Absent: Raizy Derzie, Carol Krieger, Patti Paris, Allan Fishkind, Shelley Holtzman and Betty Gimbel.

• Christie opened the meeting at 5:15 p.m.
• March minutes were approved.
• The Preview Committee reported on two artist submissions:
  o Henry Clausner has not been approved for an exhibit
  o Demetrius Manouselis has been approved for a studio visit. Linda, Toby and Jocelyn have volunteered to visit the artist’s studio. Christie will contact the artist to schedule the visit.
• Library Director Keith Klang addressed the Council on Vanessa’s impending maternity leave, tentatively scheduled to begin July 1st. Local History Librarian, Liz Rowland will take over several AAC responsibilities effective July 1. Reference Librarian Richard Hausdorff will temporarily handle printing out artist price lists and creating art labels for exhibitions. Additionally, Head Custodian Phil Lorusso will oversee all art drop offs and pickups as well as hanging requirements for all artwork in the gallery. Keith also announced art receptions will continue to be postponed through 2022.
• No current updates on Shari Werner.
• Christie noted a correction on the gallery schedule for Michael Manning’s exhibit dates. The show will run from March 2 – April 27, 2023.
• Avrel Menkes is available for a studio visit in mid-June. Jocelyn has volunteered to attend. Two other volunteers are needed.

THE NEXT MEETING WILL TAKE PLACE ON JUNE 8TH IN THE HAGEDORN MEETING ROOM AT 5PM. A Zoom link will be provided to those who cannot attend the meeting in person.
CAC Minutes June 2, 2022

In attendance: Elise Tepper, Michele Hyde, Samantha Adler, Amy Christake

Upcoming CAC Sponsored Programs:

2022-23 School Year Programs:

November 25 Prestino’s Magic Show

December 27

December 29 Ballet Long Island: Nutcracker Act II

February 21

February 23

April 11

April 13

Moon Festival – send more information to the group about the program

Brainstorming future programs:

School holiday performers: Prismatic Magic (Winter Holiday), Grins & Grins, Brady Rymer, Poet, Darren Sardelli-Laugh A Lot Poetry (April 2023), Improv for Kids, Theater Sports, Live TV Game Show (November 2023), Brain Show, Zak Morgan, Central Park Zoo, Eric Callender, Bubble Dad, Mr. Fish

Intergenerational: Math Museum, Scrabble

Tweens Night Out: Ping pong, yoga, knitting, photography (filtering, editing, enhancing), beading, video editing, music appreciation/history, DJ lessons

CAC Budget: 11,098 as of March 31, 2022

Next Meeting: Thursday, August 11 at 9:30 a.m.
Meeting ID: 892 1856 1869  
Passcode: 468465  

In attendance:  Jeff Zeh, Holly Byrne, Bill Palofax, Marilu Dempsey, Leslie Wollin, Joel Ziev,  

Excused: Amy Urban  

Welcome – Jeff Zeh  

1. Vote to approve meeting minutes, November 9, 2021, with amendment to include Joel Ziev as in attendance. Holly made motion to approve. Seconded by Marilu. All in favor.  
2. Financial Report – Jeff Zeh reported that the fund balance is $261,034.04 as of 1/10/22.  
   a. This amount reflects additional expenses attributed to the production costs of $3,204 of the On Manhasset Bay display. The design fees of $6,500 were paid earlier in the year. Fee of $250 for William Van Dorp presentation is also included. Jeff also reported that panel repair is pending. He will follow up with the custodial staff.  
3. Update of PWPL Programs  
   a. William Van Dorp presents [Field Guide to Ships in NY Harbor](#). Presented via zoom on Friday, January 14 at 12 noon. On line registration is required for all attendees. [CLICK HERE to register](#). All are welcome. Please share with your circle.  
4. Future Programs  
   a. Alan Dinn Purdy Boat program was recently presented locally. The Committee decided to wait and hold the program later in the calendar year.  
   b. HarborFest, June 5, 2022. NAC possible involvement. Model Boat Club is not an option. All in agreement to have a presence for On Manhasset Bay walking app, including lawn signs or sidewalk stamps along the way.  
   c. Big Boat tours – Holly will purse 4 dates for 2.5 hour educational tours on Elixir. Based on cost, PWPL may charge a nominal fee ($5 -$10) and NAC to underwrite the cost. Holly will get specific costs.  
   d. Land & Sea Tours – 4 dates for bundled tour by land with On the Bay app and by sea with Port Water Taxi  
   e. Public Policy Forum on Manhasset Bay– Joel Ziev
i. Joel presented format from previous forum. All in agreement that a similar forum would be important. Joel will pursue commitment from local elected officials. Once in agreement, planning can continue.

5. New Committee Members
   a. Each current board member is asked to bring a names of potential board member to the next meeting.
In attendance: Jeff Zeh, Holly Byrne, Marilu Dempsey, Joel Zieve
Excused: Bill Palafox, Leslie Wollin

1. Reviewed proposed meeting minutes for January 11, 2022. Holly made a motion to accept. All in favor.
3. Update of PWPL Programs
   a. William Van Dorp presented Field Guide to Ships in NY Harbor on January 14. There were 41 in attendance. It was recorded and will become available on the PWPL Youtube page. Link to the PWPL channel is https://www.youtube.com/user/library11050/videos
4. Future Programs
   b. Big Boat tours with Elixir – Holly reported on discussion with Long Island Boat Rental and Elixir to choose 4 dates based on the tide chart created by Mary Lu and Bill. LIBR has not responded with suggested dates and costs. If information comes in before next meeting, Holly will share with the committee.
   c. Land & Sea Tours with Port Water Taxi. Holly is in communication with owner of Port Water Taxi to provide scheduled shuttle service in conjunction with a walking land tour. More details to follow.
   d. Earth Day event hosted by PWPL on Sunday, April 24. Rain date Saturday, April 30. Committee discussed programming ideas and suggested presenters including SWMA, Rewild, Manhasset Bay Protection Committee and Hempstead Harbor Protection Committee. Jeff will confer with PWPL staff and report back to the committee via email if needed. Due date for content is March 1.
   e. Jeff will check the calendar to find open time/date for Alan Dinn Purdy Boat presentation April or May.
   f. Waterfront Environmental Health Forum/Public Policy for Manhasset Bay. Joel reported there has not been any response from ToNH but will continue to pursue interest.
5. The search for new committee members continues. Prospective candidate can be invited to attend a meeting for a meet and greet with advance scheduling.
6. Additional Topics
a. Eco Photo Explorers, located on Long Island – Jeff showed example of their online presentation topics. Committee agrees to include one presentation this calendar year. See more at https://ecophotoexplorers.com/programs - maritime

b. The PWPL Board of Directors will lift the mask requirement within the library in general but will remain for meeting rooms and enclosed spaces.

Next meeting date March 15 (3rd Tuesday) at 7:00 pm via zoom.
Port Washington Public Library
Nautical Advisory Council
Meeting Minutes
Wednesday, March 23, 2022
7:00 pm Via zoom

In attendance: Jeff Zeh, Bill Palofax, Marilu, Joel Ziev, Holly Byrne joined at 7:30.

1. Approval of meeting minutes from February 15, 2021.
2. Financial Report – Jeff Zeh reported that current fund balance is $260,095.28
3. Update of PWPL Programs
   a. Update on care and repairs to fixed PWPL display, Along Manhasset Bay Photography Exhibit
4. Future Programs
   a. Committee agreed to host a table at Earth Day event hosted by PWPL on April 24. Rain date April 30 to promote Big Boat Tours and Along Manhasset Bay app.
   b. Committee agreed to support the PWPL table at HarborFest, June 5, 2022 and help to promote Along Manhasset Bay app.
   c. Committee approved proposal provided by Long Island Boat Tours to provide 4 tours at cost of $900 per tour. See proposal below. NAC and PWPL will manage registration and collection of fees from participants. Jeff will work with PWPL to secure agreement between LI Boat Rental and PWPL.
      i. Dates for the tours are: June 8, July 5, August 4 and September 16 from 6:00 – 8:00 pm and 5:00 – 7:00 pm in September.
      ii. Committee agreed to set registration fee at $15/pp for 20 spots for each tour. In an effort to reach library members who otherwise might not be able to afford the registration fee, NAC will sponsor 4 spots each trip to be available at no cost to deserving attendees. Research is underway to decide how are these to be chosen
      iii. NAC agrees to underwrite additional cost of the program not covered by registration fees.
5. Discussion held on programs to support the PWPL summer reading program theme “Ocean of Possibilities.” Committee agreed to fund and support 2 events:
   a. Eco Photo Explorer presentation. Jeff will follow up with the organization to consider a date in July and choose from suggested topics.
   b. Presentation by whale expert, Julia Zeh. Date TBD.
6. Other Programs on hold.
In attendance: Bill Palafox, Mary Lu Dempsey, Holly Byrne, Leslie Wollin, Jeff Zeh
Excused: Joel Ziev

1. Holly submitted the following edits to the minutes from March 23, 2022. Holly made a motion to accept as amended. Bill seconded motion. All in favor.
2. Financial Report – Jeff Zeh reported the current balance is $260,114.00.
3. Update of PWPL Programs
   a. Ocean of Possibilities and summer reading theme
   b. Jeff is scheduled to book Eco Photo Explorers for a summer date.
   c. Presentation by whale expert, Julia Zeh on humpback whale songs on Friday, July 1.
   d. As marketing material becomes available, the Council members are asked to help promote and share.
4. Future Programs
   a. Earth Day event hosted by PWPL on April 24 from 2 – 4 pm. Rain date April 30.
      i. NAC attendance in support of Along Manhasset Bay and to recruit new council members.
   b. HarborFest, June 5, 2022. PWPL table on Town Dock. Promoting Along Manhasset Bay; Big Boat Tours and Ocean of Possibilities event sponsored by NAC. Holly will assist in creating visual posters and QR code.
   c. Big Boat tours with Elixir
      i. PWPL contract with Elixir under construction.
      ii. Draft marketing content, submission deadlines
      iii. Method of registration and fee collection. Consider lottery for all general spots. Lottery per date. Choose only dates you can attend. Utilize the ESOL contacts to offer
      iv. Possible partner with Manhasset Bay Protection Committee
5. Other Programs
   a. Table for later. NAC to host “tail gate” meet and greet in advance of sponsored events. Jeff suggested way to bleed across departments and promote activities of the council.
6. New Committee Members – recruit during in person events.
7. Additional Topics
MINUTES OF MAY 9, 2022
BOARD OF DIRECTORS MEETING

Next Meeting: Monday, June 13th

Directors and Officers present:
Ed Adler
Michelle Duran
Robert Epstein
Edie Katz
Ken McMillan
Aviva Pinto (by ZOOM)
Allison Platt
Michael Pollack
Claudia Rouhana

Staff present:
Keith Klang, PWPL Director
Leila Noor, Director of Development

Approval of Minutes
Minutes of March 2022 were approved. Motion: Michael Pollack. Second: Ken McMillan

Director’s Report—Leila Noor

- On behalf of Beth, Leila reported that Beth has signed the tax returns.
- Legacy campaign brochures are ready. Proofs distributed for review. Will be handed out at the 5/11 event.
- The Ungala committee is being formed. Debbie, Beth, Claudia, Edie, and Allison will be on it. Ed has suggested bringing younger people on board, including Samantha Adler and Rachel Segal. They are well-connected to other young families.
- Emeritus status for Robert Klugman and Fern Cohen. (Fern already recognized in past minutes as emeritus.)

Treasurer’s Report—None

Investment Report—Aviva Pinto

GENERAL ACCOUNT (8270)
The General account balance as of the close of business 5/9/22 is $426,866.34. Current asset allocation is 23% cash, 77% invested. On 4/7, 100 shares of DSL Double Income and 200 shares of Blackstone were sold. On 4/26, 100 shares of VIGA Dividend Appreciation ETF were sold.
ENDOWMENT ACCOUNT (9064)
The Endowment account balance as of the close of business 5/9/22 is $492,848.93. Current asset allocation is 19% cash, 81% invested. On 4/26, 100 shares of VIGA Dividend Appreciation ETF were sold.

SALTZMAN ACCOUNT (7952)
The Saltzman account balance as of the close of business 4/9/22 is $304,530.63. Current asset allocation is 10% cash, 90% invested. No new transactions.

PERFORMANCE
Year to date the accounts are down 8.03%. The S&P is down 13.07% Aggregate bonds are down 10.5%. Since inception, the accounts are up 5.67%; the S&P is up 13.28%; aggregate bonds are up 2.56%.

Inflation, growth concerns, the Russia/Ukraine war, supply chain shortages, Federal Reserve interest hikes have all been pressuring markets around the world. Stocks and bonds are correcting together for the first time in 50 years, making diversification ineffective so far in 2022. We will pay attention to whether the Fed can gradually reduce inflation through higher rates and keep the economy along a steady path of growth. If not, the risk of recession increases. In the case of a recession, there is not an exact portfolio prescription for navigating through the downturn; however, diversification “is a way of saying any number of things could happen and that you’ll be reasonably prepared no matter what.”

Director’s Report – Keith Klang
  • A rough draft of the library strategic plan video was shown.
  • The library budget passed (401-25) and Patricia Bridges was re-elected to a five year term.
  • Re-opening is continuing, including the re-opening of group study rooms.
  • Will present the funding requests for next year at next month’s meeting.
  • Prior to the pandemic, there were approximately 1,000 visitors/day. Currently, there are 700-800/day.
  • The library is still offering hybrid programs (except for children’s programs which are almost all in person). Seventy+ kids sometimes show up for story time.

Additional Board Questions/Comments
  • Michael asks if there is any movement on potential new board member, noting that diversity has always been an issue. Leila and Ed are going to try to schedule a lunch with her.
  • Michael also provide an update on Peter’s revitalization discussion idea. He contacted Landmark on Main St. about making it a “Conversation on Main St.” Kellie, from Landmark, reached out to the BID. There is going to be a program in the fall.

Respectfully submitted, Michelle Duran
<table>
<thead>
<tr>
<th>Received From</th>
<th>Date</th>
<th>Comment</th>
<th>Forwarded/Responded</th>
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<tbody>
<tr>
<td>R L</td>
<td>5-5-22</td>
<td>Could we please have some umbrellas on the outside terrace this summer?</td>
<td>JH/JH</td>
</tr>
<tr>
<td>S. L.</td>
<td>5-17-22</td>
<td>Kudos for the 5 Wonderful photos of Manhasset Bay over time. Would love a presentation on the changes represented. Great Job!!</td>
<td>JH/JH</td>
</tr>
</tbody>
</table>
Port Washington Public Library  
One Library Drive  
Port Washington, NY 11050

RE: Charitable Donation

Dear Sir or Ms:

Enclosed please find my charitable gift in the amount of $3,000.00 to support the Books For Dessert Reading Program.

Many thanks.

Sincerely,

Terry Blumenfeld

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Pay to the Order of Port Washington Public Library $3,000.00

For Books For Dessert

Date: 5-14-22

TERRY BLUMENFELD

May 14, 2022
A newly published book, Hey Long Island Do You Remember by Stacy Mandel Kaplan and Kimberly Towers features several archival images from the library’s archive. Vanessa also submitted research and a pull quote for the book.

The History Center assisted with research for the Newsday article, “From Run-Running Fishermen to Infamous Mobsters: LI’s Wet, Wild Place in Prohibition,” March 20, 2022.

Last month the department began a collection audit and re-housing project of its entire archival collection. We anticipate the project will be completed early next year.

With the return of historic boat tours, L.I. Boat Rentals has reached out to the Nautical Council and Local History to contribute historic images and research for their summer tours. The tours will also help publicize the library’s walking tour and publication, Along Manhasset Bay.

Microfilmed issues of the Port News (1903-1963) are in the process of being digitized and will be contributed to the New York Historic Newspapers project. The issues are currently available online on the library’s directory database, http://portwashington.advantage-preservation.com/. Funding for this ongoing project was made possible by FOL.

The Along Manhasset Bay exhibition will run through the end of August. We have received overwhelming support from the community about the exhibit.

This year’s Gambol will feature several images and highlights from the library’s archive of past Gambols as early as 1952.

A letter of support was submitted for a grant funded site visit and conservation proposal of the Monfort Cemetery. The project is spearheaded by the Town of North Hempstead and The Port Washington Restoration Project with support from Cow Neck Peninsula Historical Society.